

City of Knoxville  
City Council Meeting  
Monday, February 15, 2016 at 6:15 p.m.  
Municipal Building Council Chambers

1. Call To Order

**MEMBERS PRESENT:**

Mayor Brian Hatch \_\_\_\_, Council Member Dawn Allspach-Kline \_\_\_\_, Council Member Rick Kingery \_\_\_\_, Council Member James Lane \_\_\_\_, Council Member Cal Stephens \_\_\_\_

2. Citizen/Public Comments  
Discussion

---

3. Consent Agenda

3.I. Approve City Council Work Session Minutes Of January 26, 2016

Documents: [WORK SESSION 012616.PDF](#)

3.II. Approve City Council Minutes Of February 1, 2016

Documents: [COUNCIL MINUTES 020116.PDF](#)

3.III. Approve City Council Work Session Minutes Of February 3, 2016

Documents: [WORK SESSION 020316.PDF](#)

3.IV. Approve City Council Special Meeting Minutes Of February 8, 2016

Documents: [SPECIAL COUNCIL MINUTES 020816.PDF](#)

3.V. Accept Water Board Minutes Of February 8, 2016

Documents: [WATER BOARD MINUTES 20816.PDF](#)

3.VI. Approve Resolution Adopting 2016-17 Budget For The Knoxville Water Works

Documents: [RES 020616 WATER BUDGET.PDF](#), [WATER DEPT BUDGET FY16-17.PDF](#)

3.VII. Approve Class C Beer Permit For Hy-Vee Inc.

3.VIII. Accept January CSO Report

Documents: [CSO JANUARY 2016 MEMO.PDF](#)

3.IX. Accept Brooks Garden 2015 Financial Update

Documents: [BROOKS GARDEN.PDF](#)

4. Item Agenda

4.I. Approve Appointment Of Craig Kelley To Knoxville City Council

4.I.i. Administer Oath Of Office To Council Member Craig Kelley

4.II. Public Hearing

- A. Open Hearing
- B. Filing of Affidavit of Publications- 02/05/16
- C. Written Comments or Objections
- D. Oral Comments or Objections
- E. Close Hearing

4.II.i. Approve Resolution Authorizing And Combining Loan Agreements, Approving The Future Issuance Of General Obligation Corporate Purpose And Refunding Bonds And Providing For The Levy Of Taxes To Pay The Same

Documents: [RES 020916 HRG PRELEVY GO CP.DOCX](#)

4.III. Public Hearing- Proposed 2016-17 Budget For The City Of Knoxville

- A. Open Hearing
- B. Filing of Affidavit of Publications- 02/05/16
- C. Written Comments or Objections
- D. Oral Comments or Objections
- E. Close Hearing

4.IV. Approve Resolution Adopting 2016-17 Budget For The City Of Knoxville

Documents: [RES 020716 ADOPT BUDGET.PDF](#), [FY17 BUDGET.PDF](#)

4.V. Discussion Regarding Dog Park

4.VI. Discussion Regarding June Jamboree

4.VII. Discussion With Knoxville Chamber Regarding SSMID Funding

Documents: [SSMID.PDF](#)

4.VIII. Update From The Fireworks Foundation

4.IX. Discussion/Possible Action Regarding IT Consulting

4.X. Approve Resolution Naming Depositories For City Funds

Documents: [RES 020816 DEPOSITORIES.PDF](#)

4.XI. Accept Senior Board Minutes Of January 12, 2016

Documents: [SENIOR BOARD MINUTES 011216.PDF](#)

4.XII. Accept Senior Board Financials Of January 2016

Documents: [SENIOR BOARD FINANCIALS.PDF](#)

4.XIII. Set A Public Hearing For March 7, 2016 At 6:15 P.m. To Award A Contract For The 2016 Street Improvements Project

4.XIV. Approve Appointment Of Representatives To Central Iowa Regional Transportation Planning Alliance (CIRTPA)

Documents: [CIRTPA.PDF](#)

4.XV. Approve Resolution Accepting Work And Approving Final Cost For The CBD Street Improvements Phase 2 Project

Documents: [RES 021116 FINAL WORK STREETSCAPE.PDF](#),  
[STREETSCAPE.PDF](#)

4.XVI. Approve Resolution Accepting Work And Approving Final Cost For The Wastewater Collection System Rehabilitation Project Phase 1

Documents: [RES 021016 FINAL WORK IANDI.DOCX](#), [CERTIFICATE OF COMPLETION.PDF](#)

4.XVII. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn To Closed Session According To Section 21.5 (J) (Real Estate) Of The Iowa Code

6.I. Closed Session

7. Reconvene In Open Session And Council Action As Needed

8. Adjourn To Closed Session According To Section 21.5 (I) (Personnel) Of The Iowa Code

8.I. Closed Session

9. Reconvene In Open Session And Council Action As Needed

10. Adjourn

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote \_\_\_\_\_ Time \_\_\_\_\_

---

Heather Ussery, City Clerk

## COUNCIL PROCEEDINGS

The City Council of the City of Knoxville, Iowa convened in a Work Session on Tuesday, January 26, 2016 at 6:15 p.m. Mayor Brian Hatch presided and the following Council members were present: Dawn Allspach-Kline, Rick Kingery, James Lane and Cal Stephens. The following staff members were present: Interim City Manager Aaron Adams, City Clerk Heather Ussery, Deputy City Clerk Jodi Bellon, Management Intern Lauren Dietz, Police Chief Dan Losada and Fire Chief Jim Mitchell.

Susanne Gerlach with Public Financial Management gave Council a presentation regarding the City's current outstanding debt obligations and plans on future projects for the City. City Council discussed the current budget priorities outlined in the previous proposed budget presentation. Council reviewed the departments budgets for the proposed FY 2017 budget.

A discussion was held regarding city manager recruitment. City Council stated they don't want to pay for a recruiting firm. Council scheduled a meeting for February 8<sup>th</sup> at 6:15p.m. which they will go into closed session to begin negotiations with Interim City Manager Aaron Adams.

A discussion was held regarding city council vacancy. Council scheduled a special meeting for February 3<sup>rd</sup> at 7:30 p.m. to interview candidates.

Being no further business, Motion by Stephens; seconded by Allspach-Kline to adjourn at 8:33 p.m., motion carried unanimously.

Brian Hatch, Mayor

ATTEST:  
Heather Ussery, City Clerk

# COUNCIL MINUTES

## February 1, 2016

The City Council of the City of Knoxville, Iowa convened in regular session Monday, February 1, 2016 at 5:30 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dawn Allspach-Kline, Rick Kingery, James Lane and Cal Stephens. Staffs present were Interim City Manager Aaron Adams, City Clerk Heather Ussery, Deputy City Clerk Jodi Bassett, Management Intern Lauren Dietz, Police Chief Dan Losada, Fire Chief Jim Mitchell and Water Reclamation Supervisor Pat Murphy.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Allspach-Kline; seconded by Stephens to approve the consent agenda as follows, all ayes.

1. Approve City Council Minutes of January 4, 2016
2. Approve City Council Minutes of January 18, 2016
3. Accept Housing Board Minutes of November 19, 2015
4. Accept Housing Board Minutes of December 21, 2015
5. Accept Housing Board Minutes of January 4, 2016
6. Accept Library Board of Trustees Minutes of January 20, 2016
7. Accept Recreation Commission Minutes of December 2015
8. Approve Class C Beer Permit for Dollar General Store #3540
9. Approve Class C Liquor License for Red Rock Grill and Still
10. Approve Class C Liquor License for Sandals Lounge
11. Approve Reappointment to Low Rent Housing Board of Jody Mansueto Term Expires April 2018

Motion by Lane; seconded by Stephens to set a public hearing for February 15, 2016 at 6:15 p.m. to approve the City of Knoxville FY17 budget, all ayes.

Motion by Allspach-Kline; seconded by Lane to approve resolution setting a date for a public hearing for February 15, 2016 at 6:15 p.m. on proposal to enter into a general obligation corporate purpose and refunding loan agreement and to borrow money thereunder in a principal amount not to exceed \$2,100,000, all ayes.

Motion by Stephens; seconded by Allspach-Kline to approve resolution approving plans, specifications, form of contract, notice to bidders, estimate of cost and ordering of bids for the 2016 Street Improvements Contract, all ayes.

Motion by Stephens; seconded by Lane to authorize staff to pay existing obligations to Grand Theater and Knoxville Economic Development Corporation in FY 16, all ayes.

Motion by Kingery; seconded by Lane to approve IT purchases in the amount not to exceed \$60,000, all ayes.

Discussion regarding Fireworks Foundation was moved to February 15, 2016 council meeting.

Motion by Allspach-Kline; seconded by Lane to approve payment of claims, all ayes.

81140	ABC PEST CONTROL	MONTHLY PEST CONTROL	38.85
81173	ACCO UNLIMITED CORPORATION	CHEMTROL ORP PROBE	289.00
81163	AFLAC	AFLAC-DIS/POST	196.79
81141	ALIBRIS	'THE SUN ALSO RISES'	38.68
81174	ALLIANT ENERGY	800 S PARK LANE DR-REC CENTER	5,929.59

81142	AMES PUBLIC LIBRARY (UIB) ASSOCIATED COMPUTER	THE ANARCHIST COOKBOOK	34.95
81175	SYSTEMS ATOMIC TERMITE & PEST	POP UP MESSAGE ISSUE	1,070.00
81176	CONTROL	MONTHLY PEST CONTROL	70.00
81143	AUDIO EDITIONS	5 AUDIOBOOKS	90.86
81144	AWE ACQUISITION, INC	EARLY LITERACY STATION	2,692.00
81145	BAKER & TAYLOR	39 BOOKS	2,233.78
81177	BOB'S HANDYMAN SERVICE	SENIOR CENTER DRAIN REPAIRS	95.23
81178	BOUND TREE MEDICAL LLC	THERMOMETER	16.59
81179	BSN SPORTS	MEN'S BASKETBALL	152.08
81180	CDW GOVERNMENT INC	IPAD	927.84
81146	CENTER POINT LARGE PRINT	6 LP STANDING ORDER	207.30
81181	CHAMNESS TECHNOLOGY, INC	LAND APPLICATION OF BIOSOLIDS	11,000.00
81169	CITY OF KNOXVILLE	SLF FND BEN-F LAUNDRY SOAP & WINDOW	11,434.23
81182	COAST TO COAST STORE	CLEANER	40.85
81165	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,606.02
81171	COLONIAL LIFE	COLONIAL LIFE	22.85
81183	DAN'S PLUMBING	SERVICE CALL	60.00
81184	DEJONG DOOR SERVICE INC	REPLACE CABLES	105.00
81147	DELL MARKETING LP	2 DELL COMPUTERS	1,095.70
81170	DELTA DENTAL OF IOWA	DELTA DENTAL	391.32
81148	DEMCO INC	OFFICE SUPPLIES	612.76
81185	DENNISON RACING TEE'S	200 UNIFORM PATCHES	600.00
81186	LAUREN DIETZ	MILEAGE REIMB-DSM	52.20
81149	FORBES OFFICE SOLUTIONS	GARBAGE BAGS,CORRECTION TAPE	46.22
81150	GALE GROUP INC	3 BOOKS	46.00
81187	GLOBAL EQUIPMENT COMPANY	KEY LOCK BOX	35.95
81162	GROUP SERVICES INC	SLF FND INS FEE	684.50
13168461	MASSMUTUAL	HARTFORD	60.00
81151	CALEB HORVATH	10 GUMDROP BOOKS	45.00
81152	HY-VEE INC	COOKIES FOR BAND CONCERT	25.42
13168462	IA PUBLIC EMPLOYEES RETIREMENT	IPERS - REGULAR	16,914.87
81188	IACP - MEMBERSHIP	MEMBERSHIP-FULLER	150.00
81166	ICMA RETIREMENT TRUST INTERSTATE ALL BATTERY	ICMA	1,165.00
81189	CENTER	4 BATTERIES FOR LIGHT	67.80
81190	IOWA INSURANCE DIVISION	20 DEEDS FY14/15	100.00
81191	IOWA LEAGUE OF CITIES	ECIC DUES 2016	100.00
81153	IOWA LIBRARY ASSOCIATION IOWA WORKFORCE	ILA RENEWAL MEMBERSHIP- ROSLIN	245.00
81192	DEVELOPMENT	UNEMPLOYMENT-MUNDT	167.40
13168464	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	19,334.96
81193	JOHNSTONE SUPPLY	IGNITION MODULE	94.99
81194	KNOXVILLE HOSPITAL & CLINICS	DECEMBER MEDICATIONS	349.63
81168	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	65.28
13168460	KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	212.20
81195	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	4,166.67
81154	THE LIBRARY CORPORATION	TLC SOFTWARE LICENSE	10,499.00

	MARION COUNTY HUMANE		
81196	SOCIETY	DEC 2015 SERVICE CHARGE	1,110.25
81197	MASTERCARD	2 RESCUE ROPES 150' EACH	1,549.77
81198	JARED MC CLUNG	6 HOURS YOUTH BASKETBALL	60.00
81155	MEDIACOM	MONTHLY INTERNET	75.90
81199	MENARDS	LED LIGHT FIXTURE	109.00
81156	MICROMARKETING LLC	7 AUDIOBOOKS	510.41
81200	MICROSOFT CORPORATION	SURFACE PRO 4	1,824.26
	MIDAMERICAN ENERGY		
81202	COMPANY	1703 E PLEASANT ST TRT PLT	14,210.09
	MIDWEST OFFICE TECHNOLOGY		
81203	INC	MONTHLY COPIER MAINTENANCE	289.12
81204	MOTOR INN OF KNOXVILLE	MODULE & LABOR 2014 IMPALA	358.12
81167	MUNICIPAL FIRE & POLICE	MFPRSI	20,755.94
81205	NATIONAL PAPER & SAN SUPPLY	ENMOTION PAPER TOWELS	281.73
81206	OFFICE DEPOT	1 CASE COPY PAPER	193.23
81207	OSKALOOSA HERALD INC	EMALS RETIREMENT AD	92.80
81208	PITNEY BOWES	POSTAGE METER RENTAL	225.00
81172	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	547.44
81157	QUALITY SCENT	BATHROOM DEODORIZER	24.00
81158	QUILL CORPORATION	NAME TAG INSERTS	15.51
81209	QUILL CORPORATION	DVD'S,CARDSTOCK PAPER	46.97
81210	RACEWAY TIRE & EXHAUST	STARTER-2006 CROWN VIC	1,122.09
81211	RED WING SHOE STORE	SAFETY BOOTS-GREENE	150.00
81212	ROMAR	WIRE STRIPPER	12.78
81213	SNYDER & ASSOCIATES INC	COMPETINE TRAIL GRANT APP	6,346.13
	SOUTHEASTERN EMERGENCY		
81214	EQUIP	MEDICAL SUPPLIES	419.86
81215	SPAHN & ROSE LUMBER	GARAGE DOOR OPENER	371.39
81216	STUYVESANT & BENTON	MONTHLY RETAINER	2,000.00
81217	SUDS ENTERPRISES, LLC	20 CAR WASHES	140.00
	TOTAL ADMINISTRATIVE		
13168465	SERVICES	FLEX- MEDICAL	526.89
13168463	TREASURER STATE OF IOWA	STATE TAX	8,397.00
81218	TRUCK EQUIPMENT INC	5 GAL EXTREME HYDRAULIC OIL	85.33
81159	UPSTART	SRP SUPPLIES	351.77
81220	US CELLULAR	GPS CELL PHONE	51.77
81221	UTILITY EQUIPMENT CO	BRASS HINGE SADDLES	198.13
81160	VICTOR PUBLIC LIBRARY	WEREWOLF OF BAUMBERG	10.00
81222	DENNIS WEBB	SAFETY BOOTS REIMBURSEMENT	74.89
81164	WELLMARK	HEALTH SGL BEN	20,676.81
81223	WEX BANK	GASHOL	6,203.92
81224	XCESSORIES SQUARED	(25) 12' POST - 4' RECEIVERS	1,031.50
81161	XEROX CORPORATION	COPIER LEASE	182.96

<u>FUND NAME</u>	<u>TOTAL</u>
GENERAL	121,565.98
ROAD USE TAX	22,784.74
POLICE DEPARTMENT TRUST	139.53
LIBRARY GIFT & MEMORIAL	351.77
BIKE TRAIL PROJECT	3,325.00
SEWER UTILITY	36,961.82
AIRPORT UTILITY	1,184.28

Under Mayor's Report, Mayor Hatch thanked everyone who participated in the Coaches vs. Cancer event. Hatch announced the snow ordinance would be in effect at 10pm tonight.

Motion by Lane; seconded by Stephens to adjourn to closed session according to section 21.5 c of the Iowa code, all ayes.

Motion by Stephens; seconded by Allspach-Kline to reconvene in open session and council action as needed.

No action was taken.

Motion by Kingery; seconded by Lane to adjourn to closed session according to section 21.5 C of the Iowa code, all ayes.

Motion by Lane; seconded by Stephens to reconvene in open session and council action as needed.

No action was taken.

Interim City Manager Aaron Adams stated Council would not need to go into closed session according to section 21.5 J of the Iowa Code. Adams stated staff received new information regarding real estate in discussion and would bring it back to Council on February 15<sup>th</sup>.

Motion by Lane; seconded by Allspach-Kline to adjourn at 6:38 pm, all ayes.

---

Brian Hatch, Mayor

ATTEST:

---

Heather Ussery, City Clerk

## **COUNCIL PROCEEDINGS**

The City Council of the City of Knoxville, Iowa convened in a Work Session on Wednesday, February 3, 2016 at 7:30 p.m. Mayor Brian Hatch presided and the following Council members were present: Dawn Allspach-Kline, Rick Kingery, James Lane and Cal Stephens. The following staff members were present: Interim City Manager Aaron Adams and City Clerk Heather Ussery.

A discussion was held regarding city council vacancy. City Council interviewed four candidates that had expressed interest in the vacancy, including: Cris Schwanebeck, Jason Everly, Barbara Vasquez and Craig Kelley. After discussion Council chose Craig Kelley to be appointed on February 15, 2016 to fill the vacancy.

Being no further business, Motion by Lane seconded by Stephens to adjourn at 9:00 p.m., motion carried unanimously.

Brian Hatch, Mayor

ATTEST:

Heather Ussery, City Clerk

# COUNCIL MINUTES

**February 8, 2016**

The City Council of the City of Knoxville, Iowa convened in special session Monday, February 8, 2016 at 6:15 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dawn Allspach-Kline, Rick Kingery, James Lane and Cal Stephens. Staffs present were Interim City Manager Aaron Adams and City Clerk Heather Ussery.

Motion by Stephens; seconded by Lane to adjourn to closed session according to section 21.5 (I) of the Iowa Code, all ayes.

Motion by Allspach-Kline; seconded by Lane to reconvene in open session and council action as needed. No action was taken.

Motion by Lane; seconded by Allspach-Kline adjourn at 8:15 p.m., all ayes.

ATTEST:

\_\_\_\_\_  
Brian Hatch, Mayor

\_\_\_\_\_  
Heather Ussery, City Clerk

Regular Meeting  
Knoxville Water Works  
Board of Trustees  
February 8, 2016

The Board of Trustees of the Knoxville Water Works met in regular session at 6:00 p.m. on February 8, 2016 at the Water Works office. The meeting was called to order by Chairman Merle Vickroy, with Dwight Sommar present. Trustee Kathy Caviness was absent.

Trustee Sommar motioned and Vickroy provided a second to approve the agenda as presented.

Roll Call- AYES: Vickroy, Sommar NAYS: None ABSENT: Caviness

A motion was made by Sommar and seconded by Vickroy to approve the Consent Agenda items as follows:

1. Approval of the minutes of the January 12, 2016 regular Board Meeting.
2. Approval of the audited claims.
3. Approval of the financial reports for January.

Summary of receipts for January-

Operating Funds = \$	103,848.62
Trust Funds =	<u>1,700.00</u>
	105,548.62

Summary of disbursements for January-

Operating Funds = \$	127,315.33
Trust Funds =	<u>875.00</u>
	128,190.33

Roll Call- AYES: Vickroy, Sommar NAYS: None ABSENT: Caviness

Trustee Sommar made a motion to adopt Resolution 2016-1  
“RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR  
ENDING JUNE 30, 2017.” Trustee Vickroy seconded.

Roll Call- AYES: Vickroy, Sommar NAYS: None ABSENT: Caviness

Trustee Sommar motioned to accept the bid from Motor Inn of Knoxville to purchase a 2016 Chevy Silverado 1500. Trustee Vickroy seconded.

Roll Call- AYES: Vickroy, Sommar NAYS: None ABSENT: Caviness

The General Manager reported to the Board on operational and personnel issues.

Trustee Sommar made a motion to adjourn the meeting. Trustee Vickroy seconded.

Roll Call- AYES: Vickroy, Sommar NAYS: None ABSENT: Caviness

---

Merle Vickroy  
Chairman

Attest:

---

Brian W. Bailey  
Secretary and General Manager

RESOLUTION NO. 02-06-16

RESOLUTION ADOPTING THE 2016-17 BUDGET FOR THE KNOXVILLE WATER  
WORKS

WHEREAS, the Water Works Board of Trustees of Knoxville, Iowa has prepared a budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017; and

WHEREAS, a public hearing was held as required by law on February 8, 2016 and the Water Works Board of Trustees adopted said budget; and

WHEREAS, the City Council of the City of Knoxville, Iowa, pursuant to Chapter 384.16 of the Iowa Code, desires to approve said budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa that the budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017 for the Knoxville Water Works is hereby approved.

Passed and approved this 15<sup>th</sup> day of February, 2016.

\_\_\_\_\_  
Brian Hatch, Mayor

Attest:

\_\_\_\_\_  
Heather Ussery, City Clerk

KNOXVILLE WATER WORKS

Budget Request  
Fiscal Year July 1, 2016 - June 30, 2017

	Actual FY 14/15	Budget FY 15/16	Estimate 6/30/2016	Requested FY 16/17
<b>RECEIPTS:</b>				
Use of Money and Property:				
Interest on investments	\$0.00	\$0.00	\$6,000.00	\$10,000.00
Rent	\$19,528.00	\$18,500.00	\$16,762.00	\$18,500.00
Charges for service				
Sale of water	\$1,412,288.00	\$1,430,000.00	\$1,496,104.00	\$1,450,000.00
Sewer collection fee	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
Penalty fees	\$6,271.00	\$6,000.00	\$6,217.00	\$6,000.00
Taps	\$0.00	\$0.00	\$0.00	\$0.00
Customer service	\$270.00	\$650.00	\$500.00	\$650.00
Sales tax collected	\$55,800.00	\$60,000.00	\$58,000.00	\$60,000.00
Miscellaneous:				
Utility credit	\$11,960.00	\$11,960.00	\$11,960.00	\$11,960.00
Refunds/Reimbursements	\$9,376.00	\$9,000.00	\$13,998.00	\$9,000.00
NSF check charges	\$1,514.00	\$1,600.00	\$1,080.00	\$1,600.00
Merchandise sales	\$16,687.00	\$6,800.00	\$14,174.00	\$6,800.00
Disconnect notices and fees	\$9,295.00	\$8,500.00	\$7,740.00	\$8,500.00
Settlement	\$0.00	\$0.00	\$0.00	\$0.00
Customer deposits	<u>\$12,200.00</u>	<u>\$12,000.00</u>	<u>\$12,000.00</u>	<u>\$12,000.00</u>
<b>TOTAL RECEIPTS</b>	<b><u>\$1,605,189.00</u></b>	<b><u>\$1,615,010.00</u></b>	<b><u>\$1,694,535.00</u></b>	<b><u>\$1,645,010.00</u></b>
<b>DISBURSEMENTS:</b>				
Home & Community Environment Program				
Administration:				
Salaries	\$77,527.00	\$79,000.00	\$78,504.00	\$81,500.00
Payroll taxes & IPERS	\$12,154.00	\$13,000.00	\$11,947.00	\$13,250.00
Employee insurance	\$76,506.00	\$90,000.00	\$85,154.00	\$90,000.00
Training & meetings	\$0.00	\$2,500.00	\$2,230.00	\$2,500.00
Analysis fees	\$1,703.00	\$5,000.00	\$2,021.00	\$5,000.00
Business Insurance	\$60,031.00	\$70,000.00	\$62,000.00	\$65,000.00
Audit fees	\$6,375.00	\$6,200.00	\$6,375.00	\$6,750.00
Publications	\$1,321.00	\$1,500.00	\$1,572.00	\$1,500.00
Supplies & miscellaneous	\$0.00	\$1,000.00	\$0.00	\$1,000.00
Maintenance contracts	\$21,708.00	\$18,000.00	\$16,210.00	\$17,000.00
Memberships & fees	\$2,992.00	\$5,000.00	\$3,347.00	\$5,500.00
Engineering & consulting	\$21,918.00	\$15,000.00	\$19,873.00	\$15,000.00
Board annual fees	<u>\$750.00</u>	<u>\$1,000.00</u>	<u>\$750.00</u>	<u>\$1,000.00</u>
	<b><u>\$282,985.00</u></b>	<b><u>\$307,200.00</u></b>	<b><u>\$289,983.00</u></b>	<b><u>\$305,000.00</u></b>

KNOXVILLE WATER WORKS

Budget Request  
Fiscal Year July 1, 2016 - June 30, 2017

	Actual FY 14/15	Requested FY 15/16	Estimate 6/30/2016	Requested FY 16/17
DISBURSEMENTS (continued)				
Accounting & Collections:				
Salaries	\$57,692.00	\$63,000.00	\$57,854.00	\$135,000.00
Payroll taxes and IPERS	\$8,977.00	\$9,200.00	\$9,152.00	\$19,500.00
Office supplies	\$8,574.00	\$12,500.00	\$13,500.00	\$9,000.00
Utilities & telephone	\$3,699.00	\$3,500.00	\$2,817.00	\$3,600.00
Postage	\$20,848.00	\$25,000.00	\$20,280.00	\$24,000.00
Bank & collection fees	\$1,715.00	\$5,000.00	\$586.00	\$750.00
Janitorial service	\$2,000.00	\$3,000.00	\$2,175.00	\$3,000.00
Maintenance	\$0.00	\$3,000.00	\$5,700.00	\$2,500.00
Sales tax remitted	\$56,024.00	\$65,000.00	\$58,000.00	\$60,000.00
Miscellaneous	<u>\$618.00</u>	<u>\$9,000.00</u>	<u>\$750.00</u>	<u>\$5,000.00</u>
	<b><u>\$160,147.00</u></b>	<b><u>\$198,200.00</u></b>	<b><u>\$170,814.00</u></b>	<b><u>\$262,350.00</u></b>
Plant:				
Salaries	\$310,181.00	\$345,000.00	\$312,932.00	\$345,000.00
Payroll taxes and IPERS	\$48,304.00	\$55,000.00	\$51,772.00	\$55,000.00
Electricity & gas	\$97,869.00	\$120,000.00	\$119,632.00	\$122,000.00
Chemicals	\$65,088.00	\$80,000.00	\$83,875.00	\$80,000.00
Gasoline & fuel	\$7,917.00	\$17,000.00	\$12,488.00	\$17,000.00
Maintenance & supplies	\$55,643.00	\$65,000.00	\$30,570.00	\$50,000.00
Sand, rock & gravel	\$45,345.00	\$55,000.00	\$41,130.00	\$55,000.00
Distribution maintenance	<u>\$130,415.00</u>	<u>\$180,000.00</u>	<u>\$168,103.00</u>	<u>\$180,000.00</u>
	<b><u>\$760,762.00</u></b>	<b><u>\$917,000.00</u></b>	<b><u>\$820,502.00</u></b>	<b><u>\$904,000.00</u></b>
Other:				
Capital distribution projects	\$242,546.00	\$350,000.00	\$358,885.00	\$150,000.00
Capital project maintenance	\$16,300.00	\$100,000.00	\$20,515.00	\$110,000.00
Capital outlay	\$81,525.00	\$40,000.00	\$22,651.00	\$30,000.00
Deposits disbursed	\$12,200.00	\$12,000.00	\$12,000.00	\$12,000.00
Economic development	<u>\$25,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>	<u>\$25,000.00</u>
	<b><u>\$377,571.00</u></b>	<b><u>\$527,000.00</u></b>	<b><u>\$439,051.00</u></b>	<b><u>\$327,000.00</u></b>
Debt Service:				
Bonds redeemed	\$0.00	\$0.00	\$0.00	\$0.00
Interest paid	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$0.00</u></b>
TOTAL DISBURSEMENTS	<b>\$1,581,465.00</b>	<b>\$1,949,400.00</b>	<b>\$1,720,350.00</b>	<b>\$1,798,350.00</b>
RECEIPTS OVER (UNDER) DISBURSEMENTS	<b>\$23,724.00</b>	<b>(\$334,390.00)</b>	<b>(\$25,815.00)</b>	<b>(\$153,340.00)</b>

# Memo

**To:** City Council  
**From:** Chief Dan Losada  
**Date:** February 15, 2016  
**Re:** January CSO Report

---

In January 2016 the Community Service Officer, Arlene Worrall spent 70 hours on Code Enforcement issues and 79 hours on Police Department Records. Mike Miller CSO II, worked 61 hours on Code Enforcement issues. Together the CSOs worked on the following issues.

Accumulation of Refuse		1	
Dangerous Building (Stairs)	1		Ongoing issue
Debris Storage	5		
Junk Vehicle	3		
Mandatory Garbage	10		
Parking in Yard	2		
Refuse	2		
Snow on Sidewalks		8	
Sump Pump Issues		2	
Properties Inspected	30		
Citations Issued	1		Illegal Burn
Court Dates	0		
Parking Citations	49		
Property Owners /Residents Contacted	19		
Work Hired Out; (Properties)	8		Snow removal



## MEMORANDUM

Date: February 15, 2016  
To: Mayor, Council and City Administration  
From: Harvey E. Sprafka *HS*  
Subject: 2015 Brooks Garden financials

This document is my 2015 financial report (calendar year) for Brooks Garden as well as background information and future plans for the pocket park.

Because of the City's new council members - who may or may not know much about Brooks Garden or how the park came to be - I will give you some cursory information related to its creation and development.

In August 2009, the Knoxville City Council approved the pocket park concept that I had brought to the council table, as well as my landscape design to convert the Coastal Mart site at the corner of Main and Roche to a pocket park, turning an eyesore into an attractive entrance to the downtown district. During the council meeting I told the city officials that I would build and maintain the grounds, which I've done since its inception. Additionally, I said I would seek grants and garner funds for the project, which I started doing later that fall. We were awarded four non-matching grants and received funds from community entities that totaled \$13,575.00. First year expenses totaled \$13,517.59. The following is a list of major funders of the project:

<b>Knoxville Heritage Community Foundation</b>	<b>\$9,200.00</b>
<b>Pella Rolscreen Foundation</b>	<b>2,000.00</b>
<b>Trees Forever (Alliant Energy)</b>	<b>1,200.00</b>
<b>MidAmerican Energy (Trees Please)</b>	<b>1,000.00</b>

After the park was constructed and dedicated, I received several donations from area citizens. The community's generous support continues to this day. Two groups that I want to recognize are Eta Lambda Sorority and the Knoxville Federated Garden Club. They continue to provide annual funding for the park. Stephanie Brooks was a member of the Eta Lambda Sorority. Several individuals have also contributed to the ongoing operation of the park.

The iron sculpture in the park's circular flower bed was created, donated and installed by former council member David Roozeboom.

In June 2010, I asked the Knoxville City Council to name the park Brooks Garden. The council granted my request and the park was dedicated on July 24, 2010. Brooks Garden honors two outstanding public servants who had passed away in recent years. Stephanie Brooks was a longtime employee – more than thirty years - with the Knoxville Police Department. Her husband, David, had been in charge of the City's parks and cemetery for more than thirty-five years. He also had been a member of the Knoxville Fire Department and Rescue Department for several years.

On January 1, 2015 the Brooks Garden account had a beginning balance of \$789.24. The ending balance on December 31, 2015 was \$559.24. As of this date, however, the fund has grown to \$659.24. A couple weeks ago I received a \$100.00 donation from the Knoxville Federated Garden Club. I'm confident we'll receive additional funding from clubs and residents in the coming months.

I want to recognize and thank our public works employees. They've provided invaluable assistance whenever I've called on them to haul away garden waste or to string and remove Christmas lights at the top level of the evergreen tree to where I could complete the tasks. Additionally, starting this spring park personnel will take over the mowing duties; however, I'll continue to groom the flower beds, maintain the garden site, and prepare the park for the Christmas season – stringing and removing Christmas lights on the flowering crab apple trees and the Japanese tree lilac and the bottom two-thirds of the Christmas tree.

Soon it will be time to get the park ready for 2016 growing season. Later this month I'll do some selective pruning on the park's trees and shrubs. A few weeks later I'll remove the old growth of the perennial flowers and winter's litter in Brooks Garden. The park's perennial flowers – daylilies, sedum, German and Siberian iris, hostas, black-eyed Susans, and Shasta daisies in the east side shrub border – were planted with divisions from my home gardens. I'll be dividing the park's plants this spring. The divisions could be planted at other City of Knoxville sites. I've already started planning/designing and selecting annual flowers for the garden's three flower beds and the two large planters near the alley at the north end of the park. In mid-May I'll amend the soil in the flower beds, plant the annual flowers, and apply mulch. I'll also fertilize and water the flowers during the growing season when needed.

Soon it will be spring and once again Brooks Garden will be alive with fragrant, blooming trees and shrubs and colorful flower beds.

MINUTES FOR HEARING ON A  
GENERAL OBLIGATION LOAN  
AGREEMENT AND TO AUTHORIZE  
PRELEVY

420024-35

Knoxville, Iowa

February 15, 2016

The City Council of the City of Knoxville, Iowa, met on February 15, 2016, at 6:15 p.m., at the City Hall, Knoxville, Iowa.

The meeting was called to order by the Mayor, and the roll being called, the following named Council Members were present and absent:

Present: \_\_\_\_\_

Absent: \_\_\_\_\_.

This being the time and place specified for taking action on the proposal to enter into a General Obligation Corporate Purpose and Refunding Loan Agreement in a principal amount not to exceed \$2,100,000, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor closed the public hearing.

After due consideration and discussion, Council Member \_\_\_\_\_ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member \_\_\_\_\_. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

## RESOLUTION NO. 02-09-16

Resolution Authorizing and Combining Loan Agreements, Approving the Future Issuance of General Obligation Corporate Purpose and Refunding Bonds and Providing for the Levy of Taxes to Pay the Same

WHEREAS, the City of Knoxville (the “City”), in Marion County, State of Iowa, previously issued its \$1,765,000 General Obligation Refunding Capital Loan Notes, Series 2007A, dated September 19, 2007 (the “2007 Notes”) a portion of which currently remains outstanding maturing on such dates and in such amounts and bearing interest at such rates as follows as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2016	\$140,000	3.95%
2017	\$150,000	4.00%
2018	\$150,000	4.05%
2019	\$160,000	4.05%

;and

WHEREAS, pursuant to the resolution (the “2007 Note Resolution”) authorizing the issuance of the 2007 Notes, the City reserved the right to call the portion of the 2007 Notes maturing in the years 2016 through 2019 (the “Callable 2007 Notes”) for early redemption on any date on or after June 1, 2015, subject to the provisions of the 2007 Note Resolution; and

WHEREAS, the City has heretofore proposed to enter into a Loan Agreement (the “Essential Purpose Loan Agreement”), pursuant to the provisions of Section 384.24A of the Code of Iowa, and to borrow money thereunder in a principal amount not to exceed \$2,100,000 for the purpose of paying the costs, to that extent, of (1) current refunding the Callable 2007 Notes; and (2) constructing street improvements, including incidental water, sanitary sewer, sidewalk and storm water drainage infrastructure (the “Street Project”), and it is necessary to fix a date of meeting of the City Council at which it is proposed to take action to enter into the Essential Purpose Loan Agreement and to give notice thereof as required by such law; and

WHEREAS, the City also proposed to enter into a General Obligation Recreational Trails Improvement Loan Agreement (the “Rec Trails Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$700,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of constructing public recreation trails and related improvements, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of July 20, 2015, no petition had been filed with the City asking that the question of entering into the Rec Trails Loan Agreement be submitted to the registered voters of the City; and

WHEREAS, pursuant to Section 384.28 of the Code of Iowa, the City Council has authority to combine the Essential Purpose Loan Agreement and the Rec Trails Loan Agreement into a single Loan Agreement (the “Loan Agreement”); and

WHEREAS, the City intends to enter into the Loan Agreement and to issue General Obligation Corporate Purpose and Refunding Bonds (the “Bonds”) in the future and anticipates that principal and interest will come due on the Bonds before July 1, 2016; and

WHEREAS, it is now necessary to make provision for the levy of a debt service property tax in the City’s 2016-2017 fiscal year for the payment of such principal and interest;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Knoxville, Iowa, as follows:

Section 1. The Essential Purpose Loan Agreement and the Rec Trails Loan Agreement are hereby combined into a single Loan Agreement. The Bonds shall be issued in a principal amount not to exceed \$2,800,000 in evidence of the City’s obligation under the Loan Agreement at the time such funds are needed. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds as the same become due, there is hereby ordered levied on all the taxable property in the City in each of the years while the Bonds are outstanding, a tax sufficient for that purpose as follows:

For collection in the fiscal year beginning July 1, 2016,  
sufficient to produce the net annual sum of \$277,664;

provided, however, that at the time the Bonds are issued, the actual tax levy amounts required to pay the principal of and interest on the Bonds in each year shall be determined based upon the interest rate or rates at which the Bonds are issued, and this resolution shall be supplemented by resolution of the Council to provide for such actual and necessary tax levy amounts.

Section 3. A certified copy of this resolution shall be filed with the County Auditor of Marion County, and said Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the City and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the City and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Bonds hereby authorized and for no other purpose whatsoever.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved February 15, 2016.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

••••

On motion and vote, the meeting adjourned.

\_\_\_\_\_  
Mayor

Attest:

\_\_\_\_\_  
City Clerk

**ATTESTATION CERTIFICATE:**

STATE OF IOWA  
COUNTY OF MARION           SS:  
CITY OF KNOXVILLE

I, the undersigned, City Clerk of the City of Knoxville, do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its Council and officers and that I have carefully compared the transcript hereto attached with those corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records relating to the authorization of a certain Loan Agreement and General Obligation Corporate Purpose and Refunding Bonds to be issued in evidence of the City's obligation under the Loan Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
City Clerk

**COUNTY FILING CERTIFICATE:**

STATE OF IOWA

SS:

COUNTY OF MARION

I, the undersigned, County Auditor of Marion County, in the State of Iowa, do hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 2016, the City Clerk of the City of Knoxville filed in my office a certified copy of a resolution of such City shown to have been adopted by the Council on February 15, 2016, entitled: "Authorizing and combining Loan Agreements, approving the future issuance of General Obligation Corporate Purpose and Refunding Bonds and providing for the levy of taxes to pay the same," and that I have duly placed the copy of the resolution on file in my records.

I further certify that the taxes provided for in that resolution will in due time, manner and season be entered on the State and County tax lists of this County for collection in the fiscal year beginning July 1, 2016, as provided in the resolution.

WITNESS MY HAND this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
County Auditor

**RESOLUTION NO. 02-07-16**

**RESOLUTION ADOPTING THE 2016-2017 BUDGET FOR THE CITY OF  
KNOXVILLE, IOWA**

WHEREAS, the City Council of Knoxville, Iowa, has prepared a detailed budget for the fiscal year 2016-2017; and

WHEREAS, the City Council has held a public hearing to review said budget and to receive written and oral comments or objections from the public to said budget, and

WHEREAS, the City Council, pursuant to Chapter 384.16(5) of the Code, desires to adopt said budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Knoxville, Iowa that the budget for the 2016-2017 fiscal year is hereby adopted.

PASSED AND APPROVED this 15<sup>th</sup> day of February, 2016.

---

Brian Hatch, Mayor

ATTEST:

---

Heather Ussery, City Clerk

# 63-597

## Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

Resolution No.: \_\_\_\_\_

The City of: Knoxville

County Name: MARION

Date Budget Adopted: \_\_\_\_\_

The below-signed certifies that the City Council, on the date stated above, lawfully approved the named resolution adopting a budget for next fiscal year, as summarized on this and the supporting pages Attached is Long Term Debt Schedule Form 703 which lists any and all of the debt service obligations of the City

641-828-0550  
Telephone Number

Signature

County Auditor Date Stamp

### January 1, 2015 Property Valuations

Last Official Census

Regular	2a	192,715,658	2b	188,311,670	7,313
DEBT SERVICE	3a	208,245,773	3b	203,841,785	
Ag Land	4a	393,862			

### TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 1,560,997	1,525,325	43 8.10000
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6 0	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7 0	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8 0	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9 0	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10 0	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11 0	0	49 0
12(15)	0.06750	Levee Impr. fund in special charter city	13 0	0	51 0
12(17)	Amt Nec	Liability, property & self insurance costs	14 45,000	43,971	52 0.23350
12(21)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462 0	0	465 0
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15 0	0	53 0
12(2)	0.81000	Memorial Building	16 0	0	54 0
12(3)	0.13500	Symphony Orchestra	17 0	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18 0	0	56 0
12(5)	As Voted	County Bridge	19 0	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20 0	0	58 0
12(9)	0.03375	Aid to a Transit Company	21 0	0	59 0
12(16)	0.20500	Maintain Institution received by gift/devise	22 0	0	60 0
12(18)	1.00000	City Emergency Medical District	463 0	0	466 0
12(20)	0.27000	Support Public Library	23 52,033	50,844	61 0.27000
28E.22	1.50000	Unified Law Enforcement	24 0	0	62 0
		<b>Total General Fund Regular Levies (5 thru 24)</b>	25 1,658,030	1,620,140	
384.1	3.00375	Ag Land	26 1,183	1,183	63 3.00375
		<b>Total General Fund Tax Levies (25 + 26)</b>	27 1,659,213	1,621,323	Do Not Add
		Special Revenue Levies			
384.8	0.27000	Emergency (if general fund at levy limit)	28 0	0	64 0
384.6	Amt Nec	Police & Fire Retirement	29 215,200	210,282	1.11667
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30 264,216	258,177	1.37101
Rules	Amt Nec	Other Employee Benefits	31 387,652	378,793	2.01152
		<b>Total Employee Benefit Levies (29,30,31)</b>	32 867,068	847,252	65 4.49920
		<b>Sub Total Special Revenue Levies (28+32)</b>	33 867,068	847,252	
		Valuation			
386	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	5,269,562 (B)	5,269,562	34 16,000	66 3.03631
	SSMID 2 (A)	(B)		35 0	67 0
	SSMID 3 (A)	(B)		36 0	68 0
	SSMID 4 (A)	(B)		37 0	69 0
	SSMID 5 (A)	(B)		555 0	565 0
	SSMID 6 (A)	(B)		556 0	566 0
	SSMID 7 (A)	(B)		1177 0	0
	<b>Total SSMID</b>			38 16,000	Do Not Add
	<b>Total Special Revenue Levies</b>			39 883,068	863,252
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 772,185	40 755,856	70 3.70805
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41 0	41 0	71 0
	<b>Total Property Taxes (27+39+40+41)</b>		42 3,314,466	42 3,240,431	72 16.81075

**COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:**

Budgets that **DO NOT** meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631 1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing
- 3) Adopted property taxes do not exceed published or posted amounts
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total
- 5) Number of the resolution adopting the budget has been included at the top of this form
- 6) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office
- 7) The long term debt schedule (Form 703) shows sufficient payment amounts to pay the G O debt certified by the city to this office





Fund Balance Worksheet for City of **Knoxville**

		<b>(1) 2015</b>				<b>(2) 2016</b>				<b>(3) 2017</b>									
		General (A)	Special Rev (B)	TIF Special Rev (C)	Debt Serv (D)	Capt Proj (E)	Permanent (G)	Total Government (H)	Proprietary (I)	Grand Total (J)	General	Spec Rev	TIF Special Rev	Debt Serv	Capt Proj	Permanent	Tot Govt	Proprietary	Grand Total
<b>** Annual Report FY</b>																			
	Beginning Fund Balance July 1 (pg 5, line 134) *	711,768	1,359,317	5,516	98,871	3,392,350	255,777	5,823,599	3,942,013	9,765,612	1,154,509	1,604,614	75,696	108,466	2,381,073	263,083	5,587,441	1,181,212	6,768,653
	Actual Revenues Except Beg Bal (pg 5, line 132) *	3,845,740	2,334,496	554,368	1,134,196	556,530	7,306	8,432,636	4,461,346	12,893,982	3,553,877	2,507,121	500,300	1,086,196	3,982,385	4,925	11,634,804	3,491,807	15,126,611
	Actual Expenditures Except End Bal (pg 12, line 259) *	3,402,999	2,089,199	484,188	1,124,601	1,567,807	0	8,668,794	7,222,147	15,890,941	3,461,565	2,512,832	500,000	1,054,426	4,256,334	0	11,785,157	3,234,028	15,019,185
	Ending Fund Balance June 30 (pg 12, line 261) *	1,154,509	1,604,614	75,696	108,466	2,381,073	263,083	5,587,441	1,181,212	6,768,653	1,246,821	1,598,903	75,996	140,236	2,107,124	268,008	5,437,088	1,438,991	6,876,079
<b>** Re-Estimated FY</b>																			
	Beginning Fund Balance	1,154,509	1,604,614	75,696	108,466	2,381,073	263,083	5,587,441	1,181,212	6,768,653	1,154,509	1,604,614	75,696	108,466	2,381,073	263,083	5,587,441	1,181,212	6,768,653
	Re-Est Revenues	3,553,877	2,507,121	500,300	1,086,196	3,982,385	4,925	11,634,804	3,491,807	15,126,611	3,553,877	2,507,121	500,300	1,086,196	3,982,385	4,925	11,634,804	3,491,807	15,126,611
	Re-Est Expenditures	3,461,565	2,512,832	500,000	1,054,426	4,256,334	0	11,785,157	3,234,028	15,019,185	3,461,565	2,512,832	500,000	1,054,426	4,256,334	0	11,785,157	3,234,028	15,019,185
	Ending Fund Balance	1,246,821	1,598,903	75,996	140,236	2,107,124	268,008	5,437,088	1,438,991	6,876,079	1,246,821	1,598,903	75,996	140,236	2,107,124	268,008	5,437,088	1,438,991	6,876,079
<b>** Budget FY</b>																			
	Beginning Fund Balance	1,246,821	1,598,903	75,996	140,236	2,107,124	268,008	5,437,088	1,438,991	6,876,079	1,246,821	1,598,903	75,996	140,236	2,107,124	268,008	5,437,088	1,438,991	6,876,079
	Revenues	3,594,030	2,661,933	445,187	1,205,540	3,102,523	4,925	11,014,138	3,438,406	14,452,544	3,594,030	2,661,933	445,187	1,205,540	3,102,523	4,925	11,014,138	3,438,406	14,452,544
	Expenditures	3,531,429	2,494,857	444,887	1,069,941	2,883,807	0	10,424,921	3,584,569	14,009,490	3,531,429	2,494,857	444,887	1,069,941	2,883,807	0	10,424,921	3,584,569	14,009,490
	Ending Fund Balance	1,309,422	1,765,979	76,296	275,835	2,325,840	272,933	6,026,305	1,292,828	7,319,133	1,309,422	1,765,979	76,296	275,835	2,325,840	272,933	6,026,305	1,292,828	7,319,133

\* The figures in section (1) are taken from FORM F-66(A-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2015

\*\* The remaining two sections are filled in by the software once ALL worksheets are completed.



RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending 2016

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2016 (J)	ACTUAL 2015 (K)
<b>PUBLIC SAFETY</b>										
Police Department/Crime Prevention	1	1,020,750	353,800						1,374,550	1,318,945
Jail	2								0	0
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	94,513	13,250						107,763	94,499
Ambulance	6	493,825	67,800						561,625	592,860
Building Inspections	7								0	0
Miscellaneous Protective Services	8								0	0
Animal Control	9	18,100							18,100	13,777
Other Public Safety	10								0	0
TOTAL (lines 1 - 10)	11	1,627,188	434,850	0			0		2,062,038	2,020,081
<b>PUBLIC WORKS</b>										
Roads, Bridges, & Sidewalks	12	0	640,000						640,000	564,765
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	38,428							38,428	33,699
Traffic Control and Safety	15		35,251						35,251	31,698
Snow Removal	16								0	0
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport	19								0	0
Garbage (if not Enterprise)	20	6,020	21,846						27,866	29,333
Other Public Works	21	44,448	697,097						741,545	659,495
TOTAL (lines 12 - 21)	22			0			0			
<b>HEALTH &amp; SOCIAL SERVICES</b>										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	0	0	0			0			
<b>CULTURE &amp; RECREATION</b>										
Library Services	31	290,105	55,971						346,076	331,661
Museum, Band and Theater	32								0	0
Parks	33	72,254	4,566						76,820	58,765
Recreation	34	459,371	56,617						515,988	507,638
Cemetery	35	159,478	38,073						197,551	171,383
Community Center, Zoo, & Marina	36								0	0
Other Culture and Recreation	37								0	0
TOTAL (lines 31 - 37)	38	981,208	155,227	0			0		1,136,435	1,069,447

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 2

RE-ESTIMATED Fiscal Year Ending 2016

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2016 (J)	ACTUAL 2015 (K)
<b>GOVERNMENT ACTIVITIES CONT.</b>										
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>										
39	Community Beautification								0	0
40	Economic Development	209,260	16,000	0					225,260	242,224
41	Housing and Urban Renewal	33,000	0						33,000	26,557
42	Planning & Zoning	79,040	10,301						89,341	80,753
43	Other Com & Econ Development								0	0
44										
45	TOTAL (lines 39 - 44)	321,300	26,301	0			0		347,601	349,534
<b>GENERAL GOVERNMENT</b>										
46	Mayor, Council, & City Manager	157,720	34,443						192,163	206,891
47	Clerk, Treasurer, & Finance Adm.	77,485	13,655						91,140	88,853
48	Elections								0	0
49	Legal Services & City Attorney	12,000							12,000	12,507
50	City Hall & General Buildings	132,216	19,500						151,716	143,191
51	Tort Liability	34,000							34,000	32,542
52	Other General Government	0							0	0
53	TOTAL (lines 46 - 52)	413,421	67,598	0			0		481,019	483,984
<b>DEBT SERVICE</b>										
54	Gov Capital Projects			500,000	1,054,426				1,554,426	1,558,644
55	TIF Capital Projects		180,000			4,256,334			4,436,334	1,629,019
56									0	0
57	TOTAL CAPITAL PROJECTS	0	180,000	0		4,256,334	0		4,436,334	1,629,019
<b>TOTAL Governmental Activities Expenditures</b>										
58	(lines 1+22+30+38+44+52+53+54)	3,387,566	1,561,073	500,000	1,054,426	4,256,334	0		10,759,398	7,770,204
<b>BUSINESS TYPE ACTIVITIES</b>										
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>										
59	Water Utility									0
60	Sewer Utility									0
61	Electric Utility							1,790,393	1,790,393	3,879,337
62	Gas Utility								0	0
63	Airport								358,176	529,295
64	Landfill/Garbage								0	0
65	Transit								0	0
66	Cable TV, Internet & Telephone								0	0
67	Housing Authority								0	0
68	Storm Water Utility								0	0
69	Other Business Type (city hosp., ISF, parking, etc.)								0	0
70	Enterprise DEBT SERVICE								160,000	189,191
71	Enterprise CAPITAL PROJECTS								165,995	1,788,359
72	Enterprise TIF CAPITAL PROJECTS								2,474,564	6,386,182
73	TOTAL BUSINESS TYPE EXPENDITURES (lines 56 - 68)								2,474,564	6,386,182
74	TOTAL ALL EXPENDITURES (lines 58+74)	3,387,566	1,561,073	500,000	1,054,426	4,256,334	0	2,474,564	13,233,962	14,156,386
75	Regular Transfers Out	74,000	951,759	0	0	0		759,464	1,785,223	1,711,555
76	Internal TIF Loan Transfers Out								0	23,000
77	TOTAL ALL Transfers Out	74,000	951,759	0	0	0		759,464	1,785,223	1,734,555
78	Total Expenditures and Other Fin Uses (lines 73+74)	3,461,566	2,512,832	500,000	1,054,426	4,256,334	0	3,234,028	15,019,185	15,890,941
79	Ending Fund Balance June 30	1,246,821	1,598,903	75,996	140,236	2,107,124	268,008	1,438,991	6,876,079	6,768,653

THE USE OF THE CONTINUING APPROPRIATION IS VOLUNTARY. SUCH EXPENDITURES DO NOT REQUIRE AN AMENDMENT. HOWEVER THE ORIGINAL AMOUNT OF THE CAPITAL PROJECT MUST HAVE APPEARED ON A PREVIOUS YEAR'S BUDGET TO OBTAIN THE SPENDING AUTHORITY. THE CONTINUING APPROPRIATION CAN NOT BE FOR A YEAR PRIOR TO THE ACTUAL YEAR. CONTINUING APPROPRIATIONS END WITH THE ACTUAL YEAR. SEE INSTRUCTIONS.



**EXPENDITURES SCHEDULE PAGE 1**  
**Fiscal Year Ending 2017**

**Fiscal Years**

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF			PERMANENT (H)	PROPRIETARY (I)	BUDGET 2017 (J)	RE-ESTIMATED 2016 (K)	ACTUAL 2015 (L)
				SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)					
<b>PUBLIC SAFETY</b>											
Police Department/Crime Prevention	1	1,040,800	366,600					1,407,400	1,374,550	1,318,945	
Jail	2							0	0	0	
Emergency Management	3							0	0	0	
Flood Control	4							0	0	0	
Fire Department	5	125,188	21,070					146,258	107,763	94,499	
Ambulance	6	552,155	79,209					631,364	561,625	592,860	
Building Inspections	7							0	0	0	
Miscellaneous Protective Services	8							0	0	0	
Animal Control	9	20,100						20,100	18,100	13,777	
Other Public Safety	10							0	0	0	
<b>TOTAL (lines 1 - 10)</b>	<b>11</b>	<b>1,738,243</b>	<b>466,879</b>				<b>0</b>	<b>2,205,122</b>	<b>2,062,038</b>	<b>2,020,081</b>	
<b>PUBLIC WORKS</b>											
Roads, Bridges, & Sidewalks	12	0	714,915					714,915	640,000	584,765	
Parking - Meter and Off-Street	13							0	0	0	
Street Lighting	14	38,428						38,428	38,428	33,699	
Traffic Control and Safety	15							42,700	35,251	31,698	
Snow Removal	16							0	0	0	
Highway Engineering	17							0	0	0	
Street Cleaning	18							0	0	0	
Airport	19							0	0	0	
Garbage (if not Enterprise)	20							0	0	0	
Other Public Works	21	6,020	24,083					30,103	27,866	29,333	
<b>TOTAL (lines 12 - 21)</b>	<b>22</b>	<b>44,448</b>	<b>781,698</b>				<b>0</b>	<b>826,146</b>	<b>741,545</b>	<b>659,495</b>	
<b>HEALTH &amp; SOCIAL SERVICES</b>											
Welfare Assistance	23							0	0	0	
City Hospital	24							0	0	0	
Payments to Private Hospitals	25							0	0	0	
Health Regulation and Inspection	26							0	0	0	
Water, Air, and Mosquito Control	27							0	0	0	
Community Mental Health	28							0	0	0	
Other Health and Social Services	29							0	0	0	
<b>TOTAL (lines 23 - 29)</b>	<b>30</b>	<b>0</b>	<b>0</b>				<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>CULTURE &amp; RECREATION</b>											
Library Services	31	298,824	57,795					356,619	346,076	331,661	
Museum, Band and Theater	32							0	0	0	
Parks	33	77,510	7,433					84,943	76,820	58,765	
Recreation	34	450,215	83,735					533,950	515,988	507,638	
Cemetery	35	161,234	51,899					213,133	197,551	171,383	
Community Center, Zoo, & Marina	36							0	0	0	
Other Culture and Recreation	37							0	0	0	
<b>TOTAL (lines 31 - 37)</b>	<b>38</b>	<b>987,783</b>	<b>200,862</b>				<b>0</b>	<b>1,188,645</b>	<b>1,136,435</b>	<b>1,069,447</b>	

EXPENDITURES SCHEDULE PAGE 2

Fiscal Year Ending 2017

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
GOVERNMENT ACTIVITIES CONT.		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2017	2016	2015
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
<b>GOVERNMENT ACTIVITIES CONT.</b>											
<b>COMMUNITY &amp; ECONOMIC DEVELOPMENT</b>											
39	Community Beautification								0		0
40	Economic Development	54,260	16,000	0					70,260	225,260	242,224
41	Housing and Urban Renewal	33,000	0						33,000	33,000	26,557
42	Planning & Zoning	153,622	13,540						167,162	89,341	80,753
43	Other Com & Econ Development								0	0	0
44											
45	TOTAL (lines 39 - 44)	240,882	29,540	0			0		270,422	347,601	349,534
<b>GENERAL GOVERNMENT</b>											
46	Mayor, Council, & City Manager	186,503	36,591						223,094	192,163	206,891
47	Clerk, Treasurer, & Finance Adm.	79,610	17,986						97,596	91,140	88,853
48	Elections								0	0	0
49	Legal Services & City Attorney	12,000							12,000	12,000	12,507
50	City Hall & General Buildings	133,960	28,757						162,717	151,716	143,191
51	Tort Liability	34,000							34,000	34,000	32,542
52	Other General Government	0							0	0	0
53	TOTAL (lines 46 - 52)	446,073	83,334	0			0		529,407	481,019	483,984
<b>DEBT SERVICE</b>											
54	Gov Capital Projects			444,887	1,069,941				1,514,828	1,554,426	1,558,644
55	TIF Capital Projects		130,000			2,883,807			3,013,807	4,436,334	1,629,019
56									0	0	0
57	TOTAL CAPITAL PROJECTS	0	130,000	0		2,883,807	0		3,013,807	4,436,334	1,629,019
<b>TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)</b>											
58		3,457,429	1,692,313	444,887	1,069,941	2,883,807	0		9,548,377	10,759,398	7,770,204
<b>BUSINESS TYPE ACTIVITIES</b>											
<b>Proprietary: Enterprise &amp; Budgeted ISF</b>											
59	Water Utility								0		0
60	Sewer Utility								1,877,287	1,790,393	3,879,337
61	Electric Utility								0	0	0
62	Gas Utility								0	0	0
63	Airport								347,715	358,176	529,295
64	Landfill/Garbage								0	0	0
65	Transit								0	0	0
66	Cable TV, Internet & Telephone								0	0	0
67	Housing Authority								0	0	0
68	Storm Water Utility								0	0	0
69	Other Business Type (city hosp., ISF, parking, etc.)								0	0	0
70	Enterprise DEBT SERVICE								140,000	160,000	189,191
71	Enterprise CAPITAL PROJECTS								445,445	165,995	1,788,359
72	Enterprise TIF CAPITAL PROJECTS								0	0	0
73	TOTAL Business Type Expenditures (lines 59 - 73)								2,810,447	2,474,564	6,386,182
<b>TOTAL ALL EXPENDITURES (lines 58+74)</b>											
74	Regular Transfers Out	3,457,429	1,692,313	444,887	1,069,941	2,883,807	0		12,358,824	13,233,962	14,156,386
75	Internal TIF Loan / Repayment	74,000	802,544	0	0	0			1,650,666	1,785,223	1,711,555
76	Transfers Out								0	0	23,000
77	Total ALL Transfers Out	74,000	802,544	0	0	0	0		1,650,666	1,785,223	1,734,555
<b>Total Expenditures &amp; Fund Transfers Out (lines 74-78)</b>											
78		3,531,429	2,494,857	444,887	1,069,941	2,883,807	0	3,584,569	14,009,490	15,019,185	15,890,941
<b>Ending Fund Balance June 30</b>											
79		1,309,422	1,765,979	76,296	275,835	2,325,840	272,933	1,292,828	7,319,133	6,876,079	6,768,653

\* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used. SEE INSTRUCTIONS FOR USE.

The last two columns will fill in once the Re-Est forms are completed

**REVENUES DETAIL**  
Fiscal Year Ending **2017**

**Fiscal Years**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	REVENUES	SPECIAL	SERVICE	PROJECTS	(H)	(I)	2017	2016	2015
			(D)	REVENUES	(F)	(G)	(H)	(I)	(J)	(K)	(L)
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>											
1 Taxes Levied on Property	1	1,621,323	863,252		755,856	0			3,240,431	3,165,288	2,982,543
2 Less: Uncollected Property Taxes - Levy Year	2					0			0	0	0
3 Net Current Property Taxes (line 1 minus line 2)	3	1,621,323	863,252		755,856	0			3,240,431	3,165,288	2,982,543
4 Delinquent Property Taxes	4					0			0	0	0
5 TIF Revenues	5			444,887					444,887	500,000	531,120
6 Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	37,890	19,816		16,329	0			74,035	73,434	68,582
Utility franchise tax (Iowa Code Chapter 364.2)	7	620,000							620,000	620,000	604,848
Panmutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10	7,000	2,850		3,000				12,850	11,850	14,469
Hotel/Motel Taxes	11	90,000							90,000	90,000	84,953
Other Local Option Taxes	12		830,000						830,000	803,598	852,184
Subtotal - Other City Taxes (lines 6 thru 12)	13	754,890	852,666		19,329	0			1,626,885	1,598,882	1,625,036
14 Licenses & Permits	14	30,400							30,400	39,600	84,821
15 Use of Money & Property	15	36,220	150	300	0	450	125	98,000	135,245	139,290	128,408
Intergovernmental:											
Federal Grants & Reimbursements	16	30,000	0					198,000	228,000	248,861	204,023
Road Use Taxes	17		900,000						900,000	725,000	760,424
Other State Grants & Reimbursements	18	69,860	26,365	0	22,990	0		0	119,215	150,373	96,160
Local Grants & Reimbursements	19	83,800							83,800	79,500	73,115
Subtotal - Intergovernmental (lines 16 thru 19)	20	183,660	926,365	0	22,990	0		198,000	1,331,015	1,203,734	1,133,722
Charges for Fees & Service:											
Water Utility	21								0	0	0
Sewer Utility	22							2,209,808	2,209,808	2,209,808	2,143,391
Electric Utility	23							0	0	0	0
Gas Utility	24							0	0	0	0
Parking	25							0	0	0	0
Airport	26							0	0	0	0
Landfill/Garbage	27							0	0	0	0
Hospital	28							0	0	0	0
Transit	29							0	0	0	0
Cable TV, Internet & Telephone	30							0	0	0	0
Housing Authority	31							0	0	0	0
Storm Water Utility	32							0	0	0	0
Other Fees & Charges for Service	33	823,557	0		0	0	0	2,209,808	823,557	790,786	769,594
Subtotal - Charges for Service (lines 21 thru 33)	34	823,557	0		0	0	0	2,209,808	3,033,365	3,000,594	2,912,985
35 Special Assessments	35	7,000							7,000	9,500	7,497
36 Miscellaneous	36	101,980	19,500			13,000	4,800	166,100	305,360	184,500	1,721,095
Other Financing Sources:											
Regular Operating Transfers In	37	35,000	0		407,365	441,803		766,498	1,650,666	1,785,223	1,711,555
Internal TIF Loan Transfers In	38		0	0	0	0		0	0	0	23,000
Subtotal ALL Operating Transfers In	39	35,000	0	0	407,365	441,803	0	766,498	1,650,666	1,785,223	1,734,555
Proceeds of Debt (Excluding TIF Internal Borrowing)	40	0	0	0	0	2,647,270	0	0	2,647,270	3,500,000	32,200
Proceeds of Capital Asset Sales	41	0	0	0	407,365	3,089,073	0	766,498	4,297,936	5,285,223	1,766,755
Subtotal-Other Financing Sources (lines 38 thru 40)	42	35,000	0	0	407,365	3,089,073	0	766,498	4,297,936	5,285,223	1,766,755
<b>Total Revenues except for beginning fund balance</b>											
(lines 3, 4, 5, 13, 14, 15, 20, 34, 35, 36, & 41)	43	3,594,030	2,661,933	445,187	1,205,540	3,102,523	4,925	3,438,406	14,452,544	15,126,611	12,893,982
Beginning Fund Balance July 1	44	1,246,821	1,598,903	75,986	140,236	2,107,124	268,008	1,438,991	6,876,079	6,768,653	9,765,612
<b>TOTAL REVENUES &amp; BEGIN BALANCE</b> (lines 42+43)	45	4,840,851	4,260,836	521,183	1,345,776	5,209,647	272,933	4,877,397	21,328,623	21,895,264	22,659,594

**ADOPTED BUDGET SUMMARY  
YEAR ENDED JUNE 30, 2017**

**Fiscal Years**

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL REVENUES	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET 2017	RE-ESTIMATED 2016	ACTUAL 2015
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	1,621,323	863,252		755,856	0			3,240,431	3,165,288	2,982,543
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	1,621,323	863,252		755,856	0			3,240,431	3,165,288	2,982,543
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			444,887					444,887	500,000	531,120
Other City Taxes	6	754,890	852,666		19,329	0			1,626,885	1,598,882	1,625,036
Licenses & Permits	7	30,400	0						30,400	39,600	84,821
Use of Money and Property	8	36,220	150	300	0	450	125	98,000	135,245	139,290	128,408
Intergovernmental	9	183,660	926,365	0	22,990	0		198,000	1,331,015	1,203,734	1,133,722
Charges for Fees & Service	10	823,557	0		0	0		2,209,908	3,033,365	3,000,594	2,912,965
Special Assessments	11	7,000	0		0	0		0	7,000	9,500	7,497
Miscellaneous	12	101,980	19,500		0	13,000	4,800	166,100	305,380	184,500	1,721,095
Sub-Total Revenues	13	3,559,030	2,661,933	445,187	798,175	13,450	4,925	2,671,908	10,154,608	9,841,388	11,127,227
<b>Other Financing Sources:</b>											
Total Transfers In	14	35,000	0	0	407,365	441,803	0	766,498	1,650,666	1,785,223	1,734,555
Proceeds of Debt	15	0	0	0	0	2,647,270	0	0	2,647,270	3,500,000	32,200
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	0	0
Total Revenues and Other Sources	17	3,594,030	2,661,933	445,187	1,205,540	3,102,523	4,925	3,438,406	14,452,544	15,126,611	12,893,982
<b>Expenditures &amp; Other Financing Uses</b>											
Public Safety	18	1,738,243	466,879	0	0		0	0	2,205,122	2,062,038	2,020,081
Public Works	19	44,448	781,698	0	0		0	0	826,146	741,545	659,495
Health and Social Services	20	0	0	0	0		0	0	0	0	0
Culture and Recreation	21	987,783	200,862	0	0		0	0	1,188,645	1,136,435	1,069,447
Community and Economic Development	22	240,882	29,540	0	0		0	0	270,422	347,601	349,534
General Government	23	446,073	83,334	0	1,069,941		0	0	529,407	481,019	483,984
Debt Service	24	0	0	444,887	0		0	0	1,514,828	1,554,426	1,558,644
Capital Projects	25	0	130,000	0	0	2,883,807	0	0	3,013,807	4,436,334	1,629,019
Total Government Activities Expenditures	26	3,457,429	1,692,313	444,887	1,069,941	2,883,807	0	0	9,548,377	10,759,398	7,770,204
Business Type Proprietary, Enterprise & ISF	27							2,810,447	2,810,447	2,474,564	6,386,182
Total Gov & Bus Type Expenditures	28	3,457,429	1,692,313	444,887	1,069,941	2,883,807	0	2,810,447	12,358,824	13,233,962	14,156,386
Total Transfers Out	29	74,000	802,544	0	0	0	0	774,122	1,650,666	1,785,223	1,734,555
Total ALL Expenditures/Fund Transfers Out	30	3,531,429	2,494,857	444,887	1,069,941	2,883,807	0	3,584,569	14,009,490	15,019,185	15,890,941
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31	62,601	167,076	300	135,599	218,716	4,925	-146,163	443,054	107,426	-2,996,959
Beginning Fund Balance July 1	33	1,246,821	1,598,903	75,996	140,236	2,107,124	268,008	1,438,991	6,876,079	6,768,653	9,765,612
Ending Fund Balance June 30	34	1,309,422	1,765,979	76,296	275,835	2,325,840	272,933	1,292,828	7,319,133	6,876,079	6,768,653

LONG TERM DEBT SCHEDULE  
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Fiscal Year  
2017

City Name: Knoxville

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
Project Name	Amount of Issue	Type of Debt Obligation	Date Certified to County Auditor	Debt Resolution Number	Principal Due FY 2017	Interest Due FY 2017	Bond Reg./Paying Agent Fees Due FY 2017	Total Obligation Due FY 2017	Funds OTHER THAN Current Year Debt Service Taxes	Amount Paid Current Year Debt Service Levy
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)
(1)		NO SELECTION						0		0
(2)	2008 Sewer Revenue	NON - GO	12/08		215,000	198,398	500	413,898	413,898	0
(3)	2010 Sewer Revenue Refunding Note	NON - GO	03/10		270,000	8,100	500	278,600	278,600	0
(4)	2010C General Corporate Purpose & Refunding Bond	GO	09/10		230,000	38,615	500	269,115		269,115
(5)	2010D General Obligation Storm Sewer Improvements	GO	11/10		70,000	14,446	500	84,946		84,946
(6)	2012A General Obligation Bond	GO	05/12		175,000	10,910	500	186,410		186,410
(7)	2013A General Obligation Corporate Purpose Bond	GO	06/13		330,000	30,415	500	360,915	360,915	0
(8)	2010A SRF Loan	NON - GO	09/13		25,000	64,500	5,375	94,875	94,875	0
(9)	2015A SRF Loan	NON - GO	02/15		210,000	65,570		275,570	275,570	0
(10)	2016A General Obligation Corporate Purpose & Refunding	GO			220,000	57,664	500	278,164	46,450	231,714
(11)		NO SELECTION						0		0
(12)		NO SELECTION						0		0
(13)		NO SELECTION						0		0
(14)		NO SELECTION						0		0
(15)		NO SELECTION						0		0
(16)		NO SELECTION						0		0
(17)		NO SELECTION						0		0
(18)		NO SELECTION						0		0
(19)		NO SELECTION						0		0
(20)		NO SELECTION						0		0
(21)		NO SELECTION						0		0
(22)		NO SELECTION						0		0
(23)		NO SELECTION						0		0
(24)		NO SELECTION						0		0
(25)		NO SELECTION						0		0
(26)		NO SELECTION						0		0
(27)		NO SELECTION						0		0
(28)		NO SELECTION						0		0
(29)		NO SELECTION						0		0
(30)		NO SELECTION						0		0
<b>TOTALS</b>					1,745,000	488,618	8,875	2,242,493	1,470,308	772,185





**Knoxville Chamber of Commerce**  
**TRANSACTION DETAIL BY ACCOUNT**  
 January 1, 2015 - January 1, 2016

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>10200 Regular Checking-Iowa State Sav</b>							
12/18/2015	Check	1050	Chamber of Commerce Knoxville	Reimburse Chamber for payments originally from Chamber account	10400 SSMID Checking	2,450.50	2,450.50
<b>Total for 10200 Regular Checking-Iowa State Sav</b>						<b>\$2,450.50</b>	
<b>10400 SSMID Checking</b>							
01/08/2015	Payment	078600	City of Knoxville - SSMID	December SSMID Check	11000 Accounts Receivable	1,557.59	1,557.59
01/28/2015	Bill Payment (Check)	1046	Carolyn Formanek		20000 Accounts Payable	-2,371.06	-813.47
02/09/2015	Deposit		City of Knoxville - SSMID		20400 SSMID-offset account	293.12	-520.35
05/05/2015	Payment		copies		11000 Accounts Receivable	1.00	-519.35
05/22/2015	Payment	079433	City of Knoxville - SSMID		11000 Accounts Receivable	5,729.12	5,209.77
05/22/2015	Payment		Knoxville Farmers' Market		11000 Accounts Receivable	5.60	5,215.37
05/26/2015	Payment	1050	Melvin J Dutkiewicz		11000 Accounts Receivable	65.00	5,280.37
06/23/2015	Check	1047	Hunt & Associates	SSMID Grant for Awning, Windows, and Door	20400 SSMID-offset account	-4,339.50	940.87
07/28/2015	Payment	080018	City of Knoxville - SSMID		11000 Accounts Receivable	288.62	1,229.49
12/11/2015	Check	7086	Dylan Morse	Voided - Amount approved by the SSMID Committee for reimbursement of Theater sign.	10400 SSMID Checking	0.00	1,229.49
12/11/2015	Check	7086	Dylan Morse	SSMID - The Grand Theater	10400 SSMID Checking	0.00	1,229.49
12/14/2015	Check	1048	Dylan Morse	The Grand Theater	10400 SSMID Checking	8,350.00	9,579.49
12/14/2015	Check	1048	Dylan Morse	SSMID Reimbursement for improvements made at The Grand Theater.	10400 SSMID Checking	-8,350.00	1,229.49
12/18/2015	Check	1049	Janice Norris	Approved by SSMID Committee for reimbursement of receipts of work completed.	20400 SSMID-offset account	-1,735.41	-505.92
12/18/2015	Check	1050	Chamber of Commerce Knoxville	Reimbursement of two checks issued originally from the Knoxville Chamber account instead of the SSMID account. Checks were issued	10200 Regular Checking-Iowa State Sav	-2,450.50	-2,956.42

## Report: Transaction Detail by Account

Date	Type	Account	Description	Amount	Balance
12/18/2015	Payment	080874	City of Knoxville - SSMID	11000	4,740.68
12/21/2015	Payment		Roberts & Associates LLC	11000	4,790.68
12/24/2015	Check	1051	Rick Von Donsler	20400	-5,209.32
<b>Total for 10400 SSMID Checking</b>					<b>\$ -5,209.32</b>
<b>11000 Accounts Receivable</b>					
01/08/2015	Payment	078600	City of Knoxville - SSMID	10400	-1,557.59
05/05/2015	Payment		copies	10400	-1,558.59
05/22/2015	Payment	079433	City of Knoxville - SSMID	10400	-7,287.71
05/22/2015	Payment		Knoxville Farmers' Market	10400	-7,293.31
05/26/2015	Payment	1050	Melvin J Dutkiewicz	10400	-7,358.31
07/28/2015	Payment	080018	City of Knoxville - SSMID	10400	-7,646.93
12/18/2015	Payment	080874	City of Knoxville - SSMID	10400	-15,344.03
12/21/2015	Payment		Roberts & Associates LLC	10400	-15,394.03
<b>Total for 11000 Accounts Receivable</b>					<b>\$ -15,394.03</b>
<b>20000 Accounts Payable</b>					
01/28/2015	Bill Payment (Check)	1046	Carolyn Formanek	10400	-2,371.06
<b>Total for 20000 Accounts Payable</b>					<b>\$ -2,371.06</b>
<b>20400 SSMID-offset account</b>					
02/09/2015	Deposit		City of Knoxville - SSMID	10400	293.12
06/23/2015	Check	1047	Hunt & Associates	10400	-4,046.38
12/18/2015	Check	1049	Janice Norris	10400	-5,781.79
12/24/2015	Check	1051	Rick Von Donsler	10400	-15,781.79
<b>Total for 20400 SSMID-offset account</b>					<b>\$ -15,781.79</b>

Friday, Jan 08, 2016 03:35:12 PM PST GMT-6 - Accrual Basis

**Knoxville Chamber of Commerce**  
**TRANSACTION DETAIL BY ACCOUNT**  
 January 1, 2014 - January 1, 2015

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>10400 SSMID Checking</b>							
01/07/2014	Check	1034	Sundance Realty, Inc	Windows	20000 Accounts Payable	-3,685.50	-3,685.50
01/07/2014	Check	1035	Tim Wahl	Windows at KNX Fitness	20000 Accounts Payable	-7,256.00	-10,941.50
01/07/2014	Deposit	DEP	City of Knoxville	Deposit	41600 SSMID	158.57	-10,782.93
02/06/2014	Deposit	DEP	City of Knoxville	Deposit	41600 SSMID	267.55	-10,515.38
04/10/2014	Deposit	DEP	City of Knoxville	Deposit	41600 SSMID	381.51	-10,133.87
04/23/2014	Deposit		City of Knoxville		41600 SSMID	5,040.16	-5,093.71
07/23/2014	Deposit		City of Knoxville		41600 SSMID	1,305.01	-3,788.70
07/24/2014	Check	1036	Knoxville Dental Center, P.C.		20400 SSMID-offset account	-694.00	-4,482.70
09/23/2014	Check	1037	City of Knoxville		20000 Accounts Payable	-1,250.00	-5,732.70
09/23/2014	Deposit		City of Knoxville		41600 SSMID	481.95	-5,250.75
09/30/2014	Check	1039	Kline's Quick Time		20400 SSMID-offset account	-531.50	-5,782.25
09/30/2014	Check	1040	Max L. Kane Buildings		20000 Accounts Payable	-2,975.00	-8,757.25
10/23/2014	Deposit		City of Knoxville		41600 SSMID	5,568.05	-3,189.20
11/10/2014	Check	1042	Salon 114		20000 Accounts Payable	-1,250.00	-4,439.20
12/08/2014	Deposit		City of Knoxville		41600 SSMID	781.43	-3,657.77
12/22/2014	Bill Payment (Check)	1043	RSC Properties		20000 Accounts Payable	-885.00	-4,542.77
12/22/2014	Bill Payment (Check)	1044	Carolyn Formanek	Voided	20000 Accounts Payable	0.00	-4,542.77
12/31/2014	Bill Payment (Check)	1045	Carolyn Formanek		20000 Accounts Payable	-12,765.00	-17,307.77
<b>Total for 10400 SSMID Checking</b>						<b>\$ -17,307.77</b>	
<b>20000 Accounts Payable</b>							
01/07/2014	Check	1034	Sundance Realty, Inc	Windows	10400 SSMID Checking	-3,685.50	-3,685.50
01/07/2014	Check	1035	Tim Wahl	Windows at KNX Fitness	10400 SSMID Checking	-7,256.00	-10,941.50
09/23/2014	Check	1037	City of Knoxville	Planters for the downtown square	10400 SSMID	-1,250.00	-12,191.50

## Report: Transaction Detail by Account

Date	Type	Account	Name	Description	Account	Debit	Credit
09/30/2014	Check	1040	Max L. Kane Buildings	Improvements to the front of the Village Cleaners building	10400 SSMID Checking	-2,975.00	-15,166.50
11/10/2014	Check	1042	Salon 114	Completion of SSMID tuck pointing project	10400 SSMID Checking	-1,250.00	-16,416.50
12/22/2014	Bill Payment (Check)	1044	Carolyn Formanek		10400 SSMID Checking	0.00	-16,416.50
12/22/2014	Bill Payment (Check)	1043	RSC Properties		10400 SSMID Checking	-885.00	-17,301.50
12/31/2014	Bill Payment (Check)	1045	Carolyn Formanek		10400 SSMID Checking	-12,765.00	-30,066.50
<b>Total for 20000 Accounts Payable</b>						<b>\$ -30,066.50</b>	
<b>20400 SSMID-offset account</b>							
07/24/2014	Check	1036	Knoxville Dental Center, P.C.	Knoxville Dental Center, P.C. signs	10400 SSMID Checking	-694.00	-694.00
09/30/2014	Check	1039	Kline's Quick Time	Paint Roof Awning	10400 SSMID Checking	-531.50	-1,225.50
<b>Total for 20400 SSMID-offset account</b>						<b>\$ -1,225.50</b>	
<b>41600 SSMID</b>							
01/07/2014	Deposit	DEP	City of Knoxville		10400 SSMID Checking	158.57	158.57
02/06/2014	Deposit	DEP	City of Knoxville		10400 SSMID Checking	267.55	426.12
04/10/2014	Deposit	DEP	City of Knoxville	SSMID	10400 SSMID Checking	381.51	807.63
04/23/2014	Deposit		City of Knoxville	SSMID Deposit	10400 SSMID Checking	5,040.16	5,847.79
07/23/2014	Deposit		City of Knoxville	April, May, June SSMID	10400 SSMID Checking	1,305.01	7,152.80
09/23/2014	Deposit		City of Knoxville	August SSMID	10400 SSMID Checking	481.95	7,634.75
10/23/2014	Deposit		City of Knoxville	October SSMID	10400 SSMID Checking	5,568.05	13,202.80
12/08/2014	Deposit		City of Knoxville	November SSMID	10400 SSMID Checking	781.43	13,984.23
<b>Total for 41600 SSMID</b>						<b>\$13,984.23</b>	

Friday, Jan 08, 2016 03:38:45 PM PST GMT-6 - Accrual Basis

**RESOLUTION NO. 02-08-16**

**RESOLUTION NAMING DEPOSITORIES FOR CITY FUNDS**

RESOLVED, that Heather Ussery, City Clerk, utilize the services of Iowa State Savings Bank, Great Southern Bank, Wells Fargo-Knoxville, all of Knoxville, Iowa, and Iowa Public Agency Investment Trust of Des Moines, Iowa (“Depositories”) for the deposit of public funds belonging to the City of Knoxville, Marion County, Iowa, or coming into its possession, pursuant to a Custodial Agreement. The maximum amount that may be thus deposited in any one depository without further approval of this Council is \$9,000,000.

RESOLVED, that Heather Ussery, City Clerk is hereby authorized and directed to execute the necessary agreements and other documents and correspondence regarding any accounts of the City of Knoxville at Depositories.

NAME	OFFICE	TERM EXPIRES
Brian Hatch	Mayor	January 1, 2018
Dawn Allspach-Kline	Mayor, Pro-Tem	January 1, 2018
Aaron Adams	Interim City Manager	N/A
Heather Ussery	City Clerk	N/A

RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Notices and any documents or instruments supplemental or incidental thereto.

RESOLVED, that the City Clerk forward a certified copy of this resolution to the Depositories, and any other parties which may request it for purpose of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above, and that the City Clerk further certify to Depositories or other parties from time to time the signatures of any successors in office of any of the present incumbents.

PASSED AND RESOLVED this 20<sup>th</sup> day of February 2016.

---

Brian J. Hatch, Mayor

ATTEST:

---

Aaron Adams, Interim City Manager

---

Dawn Allspach-Kline, Mayor Pro-Tem

---

Heather Ussery, City Clerk

**COUNCIL LETTER  
CITY OF KNOXVILLE  
February 15, 2016**

**AGENDA ITEM:** Resolution naming depositories for City funds.

**BACKGROUND:** Iowa Code requires the City to approve a resolution naming the depositories for public funds. This resolution names Iowa State Savings Bank, Great Southern Bank, Wells Fargo-Knoxville, and Iowa Public Agency Investment Trust as the City's depositories. The maximum amount that may be deposited in any of these depositories without further approval of the City Council is \$9,000,000.

**SUPPORTING DOCUMENTS:**

1. Resolution

Knoxville Senior Center  
308 E. Montgomery St.  
Knoxville, Iowa 50138  
Phone: 641-842-6070  
Fax: 641-828-2173

Meeting minutes 1/12/2016 (Board Approved)

Member's present-Roy Richardson-Board Chair, Ray Bertrand-Vice Chair, Rick Kingery Treasurer, Eneatha Rankin, Gerald Kephart, Joan Hall, & Dawn Allspach-Kline.

Board Chair Roy Richardson called the meeting to order.

Treasurer Rick Kingery reviewed treasurer's report for December 2015 Joan motioned to accept the report Eneatha seconded the motion. Motion passed unanimously.

The board discussed the request from Coaches vs. Cancer funds request. Item died for lack of motion.

Annual appreciate dinner will be January 21<sup>st</sup> or 28<sup>th</sup> at the Fox.

Maxine Pritchard submitted her letter of resignation. Joan motioned to accept the resignation and Ray Bertrand seconded the motion. Motion passed.

The Board discussed the number of members and that the board needs to consist of 7 active members. One seat is available. It is difficult to fill it right now. This is due to the dynamics of City Councilman Rick Kingery and City Councilwoman Dawn Allspach-Kline being on the Knoxville Senior Board of Directors also. When the time is appropriate Rick requested the board advertise the open position to the public. Ray made a motion to keep officers the same and postpone filling the secretary's seat. Joan seconded the motion and the motion passed.

Dawn was asked to follow up with the insurance company to make sure they understand that participants are senior citizens, and that this would not change the premiums.

There was a motion made by Joan and seconded by Eneatha to purchase a battery for the piece of exercise equipment donated by the Knoxville Recreation Center. Motion passed unanimously.

Motion made by Gerald to purchase a Cricut for the activity program. Joan seconded the motion. Motion passed.

A review of the first draft cash control policy was reviewed. Adjustments are needed and will be made and second draft will be presented at the February meeting.

A discussion about selecting a firm to move the board forward with the business plan.

Rick will begin gathering information on a suitable firm.

A committee will be formed to seek out a site for the potential new building. The committee will be Rick, Roy, Dawn, and an individual from our community. Ray will contact Don Long and Rick will contact Jake. In two weeks or within two weeks (1/26/16) we will regroup to discuss the communications with the two gentlemen.

Gerald made a motion to adjourn the meeting and Joan seconded it.

**KNOXVILLE SENIOR CENTER  
GENERAL JOURNAL**

**PERIOD ENDING                      January 31, 2016**

Date	Description	Debit	Credit
1/6/16	Marion County		556.74
	Rental Bousquet		30.00
	Rental Bousquet		50.00
	Rental Mattox		80.00
	Rental Beal		50.00
	Rental Beal		30.00
	Iowa State Savings Bank	796.74	
1/21/16	Rental Brandt		80.00
	Morning Kiwanis		125.00
	Iowa State Savings Bank	205.00	
Totals		\$1,001.74	\$1,001.74

**KNOXVILLE SENIOR CENTER  
CASH DISBURSEMENTS**

**PERIOD ENDING                      January 31, 2016**

Date	Payee	Detail	Check #	Net Amount
1/4/16	Windstream	phone	AUT	\$ 47.59
1/7/16	City of Knoxville	rent	1008	\$ 352.92
1/20/16	Knoxville Water	Water	AUT	\$ 145.09
1/21/16	VOID	VOID	1009	\$ -
1/21/16	Edward Jones Inv.	Investment	1010	\$ 50,405.55
January	TOTAL			\$ 50,903.56



KNOXVILLE SENIOR CENTER  
BALANCE SHEET

PERIOD ENDING January 31, 2016

ASSETS

CURRENT ASSETS

Iowa State Bank-checking	5,614.60	
Iowa State Bank-savings	27,860.19	
Activity Fund	4,558.33	
CD Iowa State Bank (10/16)	47,579.06	
CD Iowa State Bank (5/16)	15,099.00	
CD Iowa State Bank (7/16)	15,099.00	
Edward Jones (9/18)	25,221.13	
Edward Jones (1/21)	25,187.05	
Total Current Assets		\$ 166,218.36

FIXED ASSETS

Furniture & Fixtures	21062.57	
Total Fixed Assets		\$ 21,062.57

TOTAL ASSETS \$ 187,280.93

LIABILITIES

Total Liabilities	0	
		\$ -

CAPITAL

Retained Capital	187280.93	
Year To Date Gain	\$ -	
Total Capital		\$ 187,280.93

TOTAL LIABILITES & CAPITAL \$ 187,280.93

**Knoxville Senior Center**  
**2016 Activity Fund**

Date	Payee	Detail	Debit	Credit	Balance
1/6/16	Deposit	membership		\$ 264.77	\$ 4,232.74
1/29/16	Deposit	membership		\$ 325.59	\$ 4,558.33
2/3/16	Knoxville Senior Center	Cricut printer #	\$ 246.00		\$ 4,312.33

Central Iowa Regional Transportation Planning Alliance (CIRTPA)  
Transportation Policy Committee (TPC)  
2016 Representative Information

**TPC – Primary**

Name: Aaron Adams

Title: Interim City Manager

Jurisdiction/Agency: City of Knoxville

Address: 305 S. Third  
(Please specify Street, Boulevard, Place, and or Avenue)

City, State, Zip (9 digits, if available): Knoxville, IA 50138

Work (641) 828-0550 Home (\_\_\_\_) \_\_\_\_\_

Fax (641) 828-0511 Cell (\_\_\_\_) \_\_\_\_\_

E-Mail AssistantCityManager@knoxvilleia.gov

**Return by December 31, 2015 to:**

Tracey Deckard, Office Manager  
CIRTPA  
420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: (515) 334-0075  
FAX: (515) 334-0098  
[Tdeckard@dmampo.org](mailto:Tdeckard@dmampo.org)

Central Iowa Regional Transportation Planning Alliance (CIRTPA)  
Transportation Technical Committee (TTC)  
2016 Representative Information

~~TPC - Alternate~~  
IITC - Primary

Name: Aaron Adams

Title: Interim City Manager

Jurisdiction/Agency: City of Knoxville

Address: 305 S. Third St.  
(Please specify Street, Boulevard, Place, and or Avenue)

City, State, Zip (9 digits, if available): Knoxville, IA 50138

Work (641) 828-0550 Home ( ) \_\_\_\_\_

Fax (641) 828-0511 Cell ( ) \_\_\_\_\_

E-Mail assistantcitymanager@knoxvilleia.gov

**Return by December 31, 2015 to:**

Tracey Deckard, Office Manager  
CIRTPA  
420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: (515) 334-0075  
FAX: (515) 334-0098  
[Tdeckard@dmampo.org](mailto:Tdeckard@dmampo.org)

**Central Iowa Regional Transportation Planning Alliance (CIRTPA)  
Transportation Technical Committee (TTC)  
2016 Representative Information**

**TPC – Alternate**

Name: Dennis Webb

Title: Streets Supervisor

Jurisdiction/Agency: City of Knoxville

Address: 305 S. Third  
(Please specify Street, Boulevard, Place, and or Avenue)

City, State, Zip (9 digits, if available): Knoxville, IA 50138

Work (641) 828-0553 Home ( ) \_\_\_\_\_

Fax (41) 828-0511 Cell ( ) \_\_\_\_\_

E-Mail dwebb@knoxvilleia.gov

**Return by December 31, 2015 to:**

Tracey Deckard, Office Manager  
CIRTPA  
420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: (515) 334-0075  
FAX: (515) 334-0098  
[Tdeckard@dmampo.org](mailto:Tdeckard@dmampo.org)

Central Iowa Regional Transportation Planning Alliance (CIRTPA)  
Transportation Technical Committee (TTC)  
2016 Representative Information

TTC – Alternate

Name: Dennis Webb

Title: Streets Supervisor

Jurisdiction/Agency: City of Knoxville

Address: 305 S. Third  
(Please specify Street, Boulevard, Place, and or Avenue)

City, State, Zip (9 digits, if available): Knoxville, IA 50138

Work (641) 828-0553 Home ( ) \_\_\_\_\_

Fax (641) 828-0511 Cell ( ) \_\_\_\_\_

E-Mail dwebb@knoxvilleia.gov

**Return by December 31, 2015 to:**

Tracey Deckard, Office Manager  
CIRTPA  
420 Watson Powell Jr. Parkway, Suite 200  
Des Moines, Iowa 50309  
Phone: (515) 334-0075  
FAX: (515) 334-0098  
[Tdeckard@dmampo.org](mailto:Tdeckard@dmampo.org)

**RESOLUTION NO. 02-11-16**

**RESOLUTION ACCEPTING WORK AND APPROVING  
FINAL COST FOR THE CBD STREET IMPROVEMENTS-PHASE 2 PROJECT**

WHEREAS, as a final step in a capital improvement project, the City Council is required to pass a Resolution accepting the completed work; and,

WHEREAS, this project included replacement of deteriorating underground infrastructure, municipal streets and sidewalks in downtown district; and,

WHEREAS, the work was reviewed by the City Staff and meets the requirements of the plans and specifications for the project; and

WHEREAS, the City Council and Staff have determined that the capital improvements project known as the “CBD Street Improvements- Phase 2 Project” is ready to be accepted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa that the capital improvements project known as the “CBD Street Improvements Phase 2 Project” is hereby accepted by the City of Knoxville, Iowa in the amount of \$3,337,650.37.

PASSED AND APPROVED by the Council this 15<sup>th</sup> day of February, 2016.

\_\_\_\_\_  
Brian Hatch, Mayor

ATTEST:

\_\_\_\_\_  
Heather Ussery, City Clerk

**CONSTRUCTION PROGRESS PAYMENT**

Project Description CBD Street Improvements- Phase 2  
Knoxville, Iowa  
 Contract Date 15-Jul-13

PN:

Contractor: Hawkeye Paving Corporation  
Tony Perkins  
 Address: 802 42nd Street  
 City, St., Zip: Bettendorf, Iowa 52722  
 Phone: 563-355-6834  
 Fax: 563-359-6266

Owner: City of Knoxville  
Attn: Harold Stewart  
 Address: 305 S. Third Street  
 City, St., Zip: Knoxville, IA 50138-2287  
 Phone: (641) 828-0550  
 Fax: (641) 828-0511

Estimate #	<input type="checkbox"/> 14	FOR PERIOD: FROM: <u>8/1/15</u> TO: <u>8/29/15</u>	Owner PN
	<input checked="" type="checkbox"/> Partial Payment		Federal PN
	<input type="checkbox"/> Final Payment		State PN

Base Contract Price \$3,087,346.00

Materials on Hand \$ -

Change #	

Construction Completed \$ 3,337,650.37

Total Earned \$3,337,650.37

Less Retainage \$166,882.52

Less Previous Payment \$3,049,437.62

Total Contract \$3,087,346.00

Amount Due This Est \$121,330.23

Requested by: *TP*  
Tony Perkins  
 Title: Vice President  
 Date: 2-11-16

Approved by: *AA*  
Aaron Adams  
 Title: Interim City Manager  
 Date: 2/12/16

Recommended by: *GR*  
Greg Roth  
 Title: Engineer- Veenstra & Kimm  
 Date: 2/10/16  
 City of Knoxville  
 305 S. Third Street, Knoxville, IA 50138

Attested by: *RB*  
RICHARD BRUBSE  
 Title: ENGINEERING TECHNICIAN  
 Date: 2/12/16

**CBD Street Improvements- Phase 2**  
Knoxville, Iowa

Pay Estimate No.: 14  
 Payable to: Hawkeye Paving Corp  
 Date: September 25, 2015  
 Week Ending: August 29, 2015

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Pay Estimate	To Date Quantity	To Date Amount
1	Traffic Control	LS	1.00	70,000.00	70,000.00	-	1.00	70,000.00
2	Materials/Compaction Testing	LS	1.00	12,000.00	12,000.00	-	1.00	12,000.00
3	Wall, CMU Block	LS	1.00	10,000.00	10,000.00	-	1.00	10,000.00
4	Painted Pavement Markings, Waterborne	STA	83.50	80.00	6,680.00	-	74.12	5,929.60
5	Painted Pavement Symbols, Waterborne	EA	25.00	200.00	5,000.00	-	32.00	6,400.00
6	Construction Staking	LS	1.00	31,260.00	31,260.00	0.10	1.00	31,260.00
7	Mobilization	LS	1.00	410,000.00	410,000.00	-	1.00	410,000.00
8	Cleaning	LS	1.00	5,000.00	5,000.00	-	1.00	5,000.00
9	Excavation, Class 10	CY	3,190.00	9.00	28,710.00	4.00	3,190.00	28,710.00
10	Subgrade Treatment	SY	11,850.00	10.00	118,500.00	-	-	-
11	Removal of Structures/Traffic Signals	LS	1.00	10,000.00	10,000.00	-	1.00	10,000.00
12	Removal of Existing Pavement	SY	12,180.00	5.00	60,900.00	-	13,032.70	65,163.50
13	Removal of Transitional Pavement	SY	1,350.00	4.00	5,400.00	-	499.10	1,996.40
14	Removal of Existing Sanitary Sewer	LF	1,900.00	12.00	22,800.00	-	1,571.50	18,858.00
15	Removal of Existing Storm Sewer	LF	660.00	10.00	6,600.00	-	1,194.00	11,940.00
16	Removal of Sidewalk and Drives	SY	3,190.00	6.00	19,140.00	332.92	3,190.00	19,140.00
17	Removal of Transitional Sidewalk	SY	500.00	5.00	2,500.00	-	106.60	533.00
18	Removal of Intake	EA	14.00	600.00	8,400.00	-	17.00	10,200.00
19	Removal of Manhole	EA	6.00	700.00	4,200.00	-	8.00	5,600.00
20	Removal of Fire Hydrant	EA	3.00	800.00	2,400.00	-	3.00	2,400.00
21	Modified Subbase	SY	15,850.00	10.00	158,500.00	2,442.32	31,700.00	317,000.00
22	Corecut Excavation	CY	200.00	12.00	2,400.00	140.00	140.00	1,680.00
23	Stabilization Material	CY	200.00	45.00	9,000.00	-	-	-
24	Storm Sewer, 15" RCP	LF	1,220.00	37.00	45,140.00	-	1,292.70	47,829.90

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Pay Estimate	To Date Quantity	To Date Amount
25	Storm Sewer, 18" RCP	LF	210.00	41.00	8,610.00	-	211.00	8,651.00
26	Storm Sewer, 24" RCP	LF	263.00	52.00	13,676.00	-	260.00	13,520.00
27	Storm Sewer, 27" RCP	LF	75.00	67.00	5,025.00	-	80.00	5,360.00
28	Storm Sewer 30" RCP	LF	150.00	71.00	10,650.00	-	134.00	9,514.00
29	Storm Service, 6" Dia.	EA	8.00	1,000.00	8,000.00	-	8.00	8,000.00
30	Storm Service, 8" Dia.	EA	6.00	1,300.00	7,800.00	-	-	-
31	Subdrain, 6"	LF	1,705.00	13.00	22,165.00	-	2,010.50	26,136.50
32	Subdrain, 8"	LF	1,370.00	16.00	21,920.00	-	1,823.50	29,176.00
33	Subdrain Clean Out	EA	7.00	1,300.00	9,100.00	-	34.00	44,200.00
34	Sanitary Sewer, 8" pvc	LF	700.00	78.00	54,600.00	-	750.00	58,500.00
35	Sanitary Sewer, 10" pvc	LF	1,080.00	82.00	88,560.00	-	651.00	53,382.00
36	Sanitary Sewer, 12" pvc	LF	430.00	85.00	36,550.00	-	435.50	37,017.50
37	Relocate Sanitary Sewer Service	EA	12.00	2,400.00	28,800.00	-	7.00	16,800.00
38	Replace Sanitary Sewer Service	EA	42.00	2,400.00	100,800.00	-	41.00	98,400.00
39	Sanitary Sewer Service Clean Out	EA	10.00	1,700.00	17,000.00	-	46.00	78,200.00
40	Sanitary Sewer Plug	EA	2.00	700.00	1,400.00	-	3.00	2,100.00
41	Video Inspection of Sanitary	LF	1,787.00	5.00	8,935.00	-	2,008.90	10,044.50
42	Connection to Existing	EA	11.00	1,400.00	15,400.00	-	7.00	9,800.00
43	Storm Service, Vertical	EA	2.00	900.00	1,800.00	-	1.00	900.00
44	Fire Hydrant	EA	3.00	5,200.00	15,600.00	-	4.00	20,800.00
45	Water Main, 10" pvc	LF	765.00	39.00	29,835.00	-	932.50	36,367.50
46	Water Main, 8" pvc	LF	335.00	34.00	11,390.00	-	324.00	11,016.00
47	Water Main, 6" pvc	LF	75.00	28.00	2,100.00	-	106.00	2,968.00
48	Water Valve, 10"	EA	7.00	2,400.00	16,800.00	-	12.00	28,800.00
49	Water Valve, 8"	EA	2.00	1,700.00	3,400.00	-	3.00	5,100.00
50	Water Valve, 6"	EA	1.00	1,300.00	1,300.00	-	1.00	1,300.00
51	Tee, 10" x 10" x 10"	EA	2.00	1,200.00	2,400.00	-	1.00	1,200.00
52	Tee, 10" x 10" x 8"	EA	1.00	900.00	900.00	-	1.00	900.00
53	Tee, 10" x 10" x 6"	EA	1.00	1,200.00	1,200.00	-	1.00	1,200.00
54	Reducer, 10" x 8"	EA	1.00	600.00	600.00	-	3.00	1,800.00
55	Reducer, 6" x 4"	EA	1.00	500.00	500.00	-	1.00	500.00
56	22-1/2 degree Bend, 10"	EA	2.00	700.00	1,400.00	-	-	-

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Pay Estimate	To Date Quantity	To Date Amount
57	45 degree Bend, 10"	EA	6.00	700.00	4,200.00	-	2.00	1,400.00
58	90 degree Bend, 4"	EA	1.00	500.00	500.00	-	2.00	1,000.00
59	Tapping Sleeve, 10" x 10"	EA	1.00	2,800.00	2,800.00	-	-	-
60	Tapping Sleeve, 10" x 8"	EA	2.00	2,300.00	4,600.00	-	-	-
61	Cap Water Service Line	EA	1.00	500.00	500.00	-	6.00	3,000.00
62	Connection to Existing Water Service	EA	6.00	1,000.00	6,000.00	-	10.00	10,000.00
63	Relocate Water Service	EA	8.00	2,400.00	19,200.00	-	2.00	4,800.00
64	Replace Water Service	EA	45.00	1,400.00	63,000.00	-	40.00	56,000.00
65	SW-501 Intake	EA	22.00	3,100.00	68,200.00	-	22.00	68,200.00
66	SW-502 Intake	EA	2.00	3,100.00	6,200.00	-	2.00	6,200.00
67	SW- 401 Manhole	EA	5.00	3,200.00	16,000.00	-	10.00	32,000.00
68	SW-301 Sanitary Manhole	EA	5.00	6,300.00	31,500.00	-	6.00	37,800.00
69	PCC Pavement, 8"	SY	4,300.00	40.00	172,000.00	-	6,317.30	252,692.00
70	PCC Pavement, 8" Crosswalk Base	SY	488.00	72.00	35,136.00	-	515.40	37,108.80
71	PCC Pavement, 7" Parking	SY	5,640.00	36.00	203,040.00	-	4,601.60	165,657.60
72	Driveway, 7" PCC	SY	80.00	47.00	3,760.00	-	76.80	3,609.60
73	Sidewalk, 6" PCC (Bump Out)	SY	870.00	53.00	46,110.00	-	1,001.20	53,063.60
74	Sidewalk, 5" PCC	SY	3,575.00	37.00	132,275.00	-	3,157.39	116,823.43
75	Sidewalk, 5" PCC, Colored PCC DARK	SY	119.00	67.00	7,973.00	-	112.20	7,517.40
76	Truncated Domes	SF	328.00	27.00	8,856.00	-	320.00	8,640.00
77	Paver, Type 1	SF	2,300.00	9.50	21,850.00	-	2,552.81	24,251.70
78	Paver, Type 2	SF	7,900.00	6.50	51,350.00	-	6,067.45	39,438.43
79	Paver, Type 3	SF	20.00	21.00	420.00	-	20.90	438.90
80	Joint and Sand Setting Bed	SF	12,920.00	1.00	12,920.00	-	11,626.18	11,626.18
81	Transitional Pavement, 8" PCC	SY	1,350.00	45.00	60,750.00	163.40	1,350.00	60,750.00
82	Transitional Sidewalk, 5" PCC	SY	500.00	41.00	20,500.00	152.20	500.00	20,500.00
83	Paver, Type 2A	SF	2,720.00	9.00	24,480.00	24.42	3,009.42	27,084.78
84	Sodding	SQ	105.00	64.00	6,720.00	-	35.03	2,241.92
85	Erosion Cntrl, Stormwr Pollution Prevent. Plan	LS	1.00	5,600.00	5,600.00	0.10	1.00	5,600.00
86	Limestone Accent Stones	EA	16.00	110.00	1,760.00	-	20.00	2,200.00
87	Electrical Panel Modifications	LS	1.00	2,800.00	2,800.00	-	1.00	2,800.00
88	Street Lights, Poles and Fixtures-1 Headed	EA	16.00	8,100.00	129,600.00	-	16.00	129,600.00

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Pay Estimate	To Date Quantity	To Date Amount
89	Street Lights, Poles and Fixtures-2 Headed	EA	14.00	10,500.00	147,000.00	-	14.00	147,000.00
90	Electrical System	LS	1.00	125,000.00	125,000.00	-	1.00	125,000.00
91	Convert Existing Light Fixture to LED	EA	10.00	1,050.00	10,500.00	-	10.00	10,500.00
92	Vaults	EA	9.00	3,500.00	31,500.00	-	11.00	38,500.00
EXTRA	Duel Pipe Service	EA	-	2,000.00	-	-	4.00	8,000.00
EXTRA	Capping of Services	EA	-	1,500.00	-	-	2.00	3,000.00
EXTRA	City of Knoxville- Water Co.	LS	-	(6,576.78)	-	-	1.00	(6,576.78)
EXTRA	2" Asphalt Overlay	SY	-	31.50	-	-	549.59	17,312.09
	Stored Materials- Van Maanen Electric	LS	-	262,560.00	-	-	-	-
	Stored Materials- Hardscape Solutions	LS	-	5,836.68	-	-	-	-
EXTRA	Core Drill Holes	EA	-	200.00	-	-	21.00	4,200.00
EXTRA	Removal of Sidewalk/ Drives - Court House	SY	-	6.00	-	-	78.50	471.00
EXTRA	PCC Pavement. 7" Parking- Court House	SY	-	36.00	-	-	78.50	2,826.00
EXTRA	EWO #1	LS	-	1,960.93	-	1.00	1.00	1,960.93
EXTRA	EWO #2	LS	-	2,330.49	-	1.00	1.00	2,330.49
EXTRA	EWO #3	LS	-	2,050.05	-	1.00	1.00	2,050.05
EXTRA	EWO #4	LS	-	2,124.98	-	1.00	1.00	2,124.98
EXTRA	EWO #5	LS	-	2,872.02	-	1.00	1.00	2,872.02
EXTRA	EWO #6	LS	-	3,170.60	-	1.00	1.00	3,170.60
EXTRA	EWO #7	LS	-	4,677.25	-	1.00	1.00	4,677.25
EXTRA	EWO #8	LS	-	3,602.45	-	1.00	1.00	3,602.45
EXTRA	EWO #9	LS	-	3,930.27	-	1.00	1.00	3,930.27
EXTRA	EWO #10	LS	-	2,104.88	-	1.00	1.00	2,104.88
EXTRA	EWO #12	LS	-	1,641.92	-	1.00	1.00	1,641.92
EXTRA	EWO #13	LS	-	4,551.98	-	1.00	1.00	4,551.98
EXTRA	EWO #14	LS	-	5,033.27	-	1.00	1.00	5,033.27
EXTRA	EWO #16	LS	-	9,618.80	-	1.00	1.00	9,618.80
EXTRA	EWO #17	LS	-	2,751.25	-	1.00	1.00	2,751.25
EXTRA	EWO #18	LS	-	3,628.42	-	1.00	1.00	3,628.42
EXTRA	EWO #19	LS	-	6,987.93	-	1.00	1.00	6,987.93
EXTRA	EWO #20	LS	-	2,736.65	-	1.00	1.00	2,736.65

Item No.	Item Description	Units	Contract Quantity	Unit Price	Contract Amount	Quantity This Pay Estimate	To Date Quantity	To Date Amount
EXTRA	EWO #21	LS	-	4,470.85	-	1.00	1.00	4,470.85
EXTRA	EWO #22	LS	-	903.61	-	1.00	1.00	903.61
EXTRA	EWO #23	LS	-	1,553.73	-	1.00	1.00	1,553.73
EXTRA	Temporary Rock Access to Courthouse	TONS	-	20.00	-	120.50	120.50	2,410.00
EXTRA	Subgrade Preparation, 6"	SY	-	2.00	-	15,850.00	15,850.00	31,700.00
EXTRA	Cylinder Breaks- Unnecessary Used Maturity Curve	LS	-	4,568.00	-	1.00	1.00	4,568.00
EXTRA	Paint Parking Area- Cold Temperatures	LS	-	1,200.00	-	1.00	1.00	1,200.00
EXTRA	Iowa State Bank- Brick Repair	LS	-	(1,500.00)	-	1.00	1.00	(1,500.00)
EXTRA	Service Repair- Motel	LS	-	(29,000.00)	-	1.00	1.00	(29,000.00)
<b>Total</b>					<b>3,087,348.00</b>			<b>3,337,850.37</b>

Retainage \_\_\_\_\_ 5% \_\_\_\_\_ \$ 166,882.52

Total Value of Completed Work Less Retainage \$ 3,170,767.85

Previous Payments \$ 3,049,437.62

Current Payment Due \$ 121,330.23

Pay Estimate #1	\$ 172,725.96
Pay Estimate #2	\$ 453,919.33
Pay Estimate #3	\$ 257,076.04
Pay Estimate #4	\$ 398,130.35
Pay Estimate #5	\$ 331,930.42
Pay Estimate #6	\$ 253,307.52
Pay Estimate #7	\$ 257,050.26
Pay Estimate #8	\$ 134,375.31
Pay Estimate #9	\$ 129,807.58
Pay Estimate #10	\$ 210,846.80
Pay Estimate #11	\$ 309,710.45
Pay Estimate #12	\$ 50,077.51
Pay Estimate #13	\$ 90,480.09
	\$ 3,049,437.62

**RESOLUTION NO. 02-10-16**

**RESOLUTION ACCEPTING WORK AND APPROVING  
FINAL COST FOR THE WASTEWATER COLLECTION SYSTEM  
REHABILITATION PROJECT PHASE 1**

WHEREAS, as a final step in a capital improvement project, the City Council is required to pass a Resolution accepting the completed work; and,

WHEREAS, this project included evaluation for structural issues and infiltration within sanitary sewer mains located within Areas 3 and 4 around the City; and,

WHEREAS, the work was reviewed by the City Staff and meets the requirements of the plans and specifications for the project; and

WHEREAS, the City Council and Staff have determined that the capital improvements project known as the “Wastewater Collection System Rehabilitation Project Phase 1” is ready to be accepted.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa that the capital improvements project known as the “Wastewater Collection System Rehabilitation Project Phase 1” is hereby accepted by the City of Knoxville, Iowa in the amount of \$3,175,973.56.

PASSED AND APPROVED by the Council this 15<sup>th</sup> day of February, 2016.

---

Brian Hatch, Mayor

ATTEST:

---

Heather Ussery, City Clerk

## CERTIFICATE OF COMPLETION

WASTEWATER COLLECTION SYSTEM REHABILITATION – PHASE 1  
KNOXVILLE, IOWA  
January 28, 2016

We hereby certify that we have made an on-site review of the construction of the Wastewater Collection System Rehabilitation – Phase 1 project as performed by Visu-Sewer, Inc.

As Engineers for the project, it is our opinion that the work performed is in substantial accordance with the plans and specifications and that the final amount of the Contract is Three Million, One Hundred Seventy-Five Thousand, Nine Hundred Seventy-Three and 56/100 Dollars (\$3,175,973.56).

Reviewed By:	<b>VEENSTRA &amp; KIMM, INC.</b>
Signature	
Name	Jordan Kappos
Title	Project Engineer
Date	1/28/2016

Accepted:	<b>CITY OF KNOXVILLE, IOWA</b>
Signature	
Name	Brian Hatch
Title	Mayor
Date	

**WRITTEN NOTICE  
OF  
WORKS IN OPERATION**

This is to provide written notification of the date that the referenced project, funded with State Revolving Fund loan assistance, was placed in useful operation or was capable of being placed in useful operation:

**SRF Loan Number:** CS1920702 01

**Loan Recipient:** City of Knoxville

**Project Descriptions:** The sanitary sewer mains located within Areas 3 and 4 have been inspected via closed circuit televising within the last several years. The mains will be evaluated for structural issues and infiltration. Mains with structural deficiencies or infiltration will be open cut as needed, and cured-in-place pipe will be utilized to reduce the infiltration.

**Reference DNR Permit #:** 2014-0397S and all associated addendums, supplements, amendments and change orders.

**Date of Initiation of Operation:** 10/9/2015

**Signed:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_