

City of Knoxville
City Council Meeting
Monday, March 7, 2016 at 6:15 p.m.
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Dawn Allspach-Kline ____, Council Member Rick Kingery ____, Council Member James Lane ____, Council Member Cal Stephens ____, Council Member Craig Kelley ____

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Minutes Of February 15, 2016

Documents: [COUNCIL MINUTES 021516.PDF](#)

3.II. Accept Recreation Commission Minutes For January 2016

Documents: [JANUARY MINUTES 2016 FOR COUNCIL.PDF](#)

3.III. Accept Airport Commission Minutes Of January 9, 2016

Documents: [AIRPORT MINUTES 010916.PDF](#)

3.IV. Accept Library Board Of Trustees Minutes Of February 17, 2016

Documents: [LIBRARY MINUTES 021716.PDF](#)

3.V. Approve Class C Liquor License For Marion County Fair Association

3.VI. Approve Class C Beer Permit For Kline's Oil Co., Inc.

3.VII. Accept February CSO Report

Documents: [CSO FEBRUARY 2016 MEMO.PDF](#)

3.VIII. Approve January 2016 Financials

Documents: [JANUARY FINANCIALS.PDF](#)

3.IX. Set Date For Beggars Night To Monday, October 31, 2016

4. Item Agenda

4.I. Reading Of March For Meals Proclamation

Documents: [MARCH FOR MEALS.PDF](#)

4.II. Public Hearing- 2016 Street Improvements Project

- A. Open Hearing
- B. Filing of Affidavit of Publications- 02/19/16
- C. Written Comments or Objections
- D. Oral Comments or Objections
- E. Close Hearing

4.II.i. Approve Resolution Approving Contract, Bonds And Certificate Of Insurance For The 2016 Street Improvements Project

Documents: [BID LETTING EVALUTATION.PDF](#), [RES 031316 APPROVE PAVING CONTRACT.PDF](#)

4.III. Approve Change Order #1 For The 2016 Street Improvements Project

Documents: [CHANGE ORDER 1 FOR ADDITIONAL SERVICES.PDF](#)

4.IV. Discussion/Possible Action Regarding Dog Park

Documents: [DOG PARK.PDF](#)

4.V. Discussion/Possible Action Regarding Request For Advertising With KNIA/KRLS

Documents: [KNIA.PDF](#)

4.VI. Discussion/Possible Action Regarding Request From IMPACT Community Action Partnership

Documents: [IMPACT.PDF](#)

4.VII. Approve Proposal For Auditing Services

Documents: [AUDIT PROPOSAL.PDF](#)

4.VIII. Approve Resolution Proposing Disposal Of An Interest In Real Property (South First Street)

Documents: [RES 031216 SOUTH FIRST STREET.PDF](#)

4.IX. Set A Public Hearing For March 21, 2016 At 6:15 P.m. To Discuss Proposed Closing Of A Portion Of Attica Street

Documents: [NOTICE.PDF](#)

4.X. Approve Resolution Approving Farm Lease Between The City Of Knoxville And Cory Moore

4.XI. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion _____ Second _____

Vote _____ Time _____

Heather Ussery, City Clerk

COUNCIL MINUTES

February 15, 2016

The City Council of the City of Knoxville, Iowa convened in regular session Monday, February 15, 2016 at 5:30 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dawn Allspach-Kline, Rick Kingery, James Lane and Cal Stephens. Staffs present were Interim City Manager Aaron Adams, City Clerk Heather Ussery, Management Intern Lauren Dietz, Police Chief Dan Losada, Fire Chief Jim Mitchell and Water Reclamation Supervisor Pat Murphy.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Allspach-Kline; seconded by Lane to approve the consent agenda as follows, all ayes.

1. Approve City Council Work Session Minutes of January 26, 2016
2. Approve City Council Minutes of February 1, 2016
3. Approve City Council Work Session Minutes of February 3, 2016
4. Approve City Council Special Meeting Minutes of February 8, 2016
5. Accept Water Board Minutes of February 8, 2016
6. Approve Resolution Adopting 2016-17 Budget for the Knoxville Water Works
7. Approve Class C Beer Permit for Hy-Vee, Inc.
8. Accept January CSO Report
9. Accept Brooks Garden 2015 Financial Update

Motion by Allspach-Kline; seconded by Lane to approve appointment of Craig Kelley to Knoxville City Council, all ayes.

Mayor Hatch administered the oath of office to Council Member Craig Kelley.

Mayor Hatch announced now is the time and place for a public hearing. Filing of affidavits was 2/05/16. Under written comments there were none. Under oral comments there were none. Motion by Lane; seconded by Stephens to close the hearing, all ayes. Motion by Lane; seconded by Stephens to approve resolution authorizing and combining loan agreements, approving the future issuance of general obligation corporate purpose and refunding bonds and providing for the levy of taxes to pay the same; all ayes.

Mayor Hatch announced now is the time and place for a public hearing for the proposed 2016-17 budget for the City of Knoxville. Filing of affidavits was 2/05/16. Under written comments there were none. Under oral comments there were none. Motion by Allspach-Kline; seconded by Stephens to close the hearing, all ayes. Motion by Lane; seconded by Kelley to approve resolution adopting 2016-17 budget for the City of Knoxville; all ayes.

A discussion was held regarding a dog park. Dick Reed was present to update the new council members on the request.

A discussion was held regarding the June Jamboree. Dick Reed requested that the remaining funds raised through the event be donated to the miracle playground fundraising efforts.

A discussion was held with Knoxville Chamber regarding SSMID funding. Chamber representative Annie Leonard addressed Council requesting that the City renew SSMID. Business owners of the SSMID district including: Larry Formanek, Kathy Caviness and Sheryl Chambers were present and commented on how well the program has worked for their businesses.

Motion by Stephens; seconded by Lane to approve request for IT consulting in an amount not to exceed \$2,500; all ayes.

Motion by Lane; seconded by Stephens to accept Senior Board minutes of January 12, 2016; ayes: Kelley, Stephens, Lane, abstained: Allspach-Kline, Kingery.

Motion by Lane; seconded by Stephens to accept Senior Board financials of January 2016; ayes: Stephens, Lane, Kelley, abstained: Allspach-Kline, Kingery.

Motion by Allspach-Kline; seconded by Stephens to set a public hearing for March 7, 2016 at 6:15 p.m. to award a contract for the 2016 Street Improvements Project, all ayes.

Motion by Stephens; seconded by Lane to approve appointment of representatives to Central Iowa Regional Transportation Planning Alliance, all ayes.

Motion by Lane; seconded by Stephens to approve resolution accepting work and approving final cost for the CBD Street Improvements Phase 2 Project, all ayes.

Motion by Kelley; seconded by Lane to approve resolution accepting work and approving final cost for the Wastewater Collection System Rehabilitation Project Phase 1, all ayes.

Motion by Allspach-Kline; seconded by Stephens to approve payment of claims, all ayes.

81225	ABS SANITATION	MONTHLY GARBAGE SERVICE	96.00
81226	ARTHUR J GALLAGHER & CO	AIRPORT LIABILITY INSURANCE	2,818.00
81227	COAST TO COAST STORE	PINE SOL,TOILET CLEANER,SOAP	61.96
81228	KNOXVILLE AVIATION	SHIPPING ON METERS	68.42
81229	MC CLURE ENGINEERING CO	T HANGER WEST TAXILANE CONST	1,165.00
81230	MIDAMERICAN ENERGY COMPANY	1545 HIGHWAY 14-AIRPORT	98.92
81231	SOUTH CENTRAL COOP	FERTALIZER FOR ICE MELT	117.50
81232	TK CONCRETE INC	TAXILANE WEST RECONSTRUCTION	5,032.45
81233	AFLAC	AFLAC-DIS/POST	196.79
81234	I.U.P.A.T. DC81	UNION DUES	726.73
81235	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,606.02
81236	ICMA RETIREMENT TRUST	ICMA	1,165.00
81237	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	65.28
81238	COLONIAL LIFE	COLONIAL LIFE	22.85
81239	AMERICAN TEST CENTER INC	6 GROUND LADDER TEST & INSPEC	290.00
81240	ASSOCIATED COMPUTER SYSTEMS	MONTHLY PEACE OF MIND	2,800.00
81241	VANWALL EQUIPMENT	Z997R REAR DISCHARGE MOWER	9,999.99
81242	BOB'S CUSTOM TROPHIES	4 RECOGNITION TROPHIES	260.00
		STREET SHOP MONTHLY GARBAGE	
81243	BROWN'S SANITATION	SV	716.00
81244	CANON FINANCIAL SERVICES INC.	COPIER CONTRACT	535.59
81245	CENTRAL IOWA DISTRIBUTING INC	4 CASES DISINFECTING WIPES	980.10
81246	CENTRAL IOWA FASTENERS	NUTS, BOLTS, WASHERS	114.19
81247	CIRTPA	TRAFFIC COUNTER LICENSES	106.70
		5 MOBILE AND 6 PORTABLE	
81248	CITY OF ANKENY	RADIOS	500.00
81249	CITY OF KNOXVILLE	3 MO SELF FUND INS FEE	2,752.33
81250	COAST TO COAST STORE	TOILET PAPER	9.48
81251	COBBLESTONE HOTEL & SUITES	2 HOTEL ROOMS FOR EVALUATORS	183.68
81252	DEJONG DOOR SERVICE INC	REPLACE SPRINGS	259.75
81253	EYE HEALTH SOLUTIONS INC	HOLLINGSHEAD SAFETY GLASSES	380.00
81254	AARON FULLER	LODGING-IOWA CITY	123.20
81255	GALLS INC	REAR BUMPER STRIP	57.79
81256	GRIMES ASPHALT & PAVING CORP	2.88 TON COLD PATCH	420.48

		CBD STREETSCAPE	
81257	HAWKEYE PAVING CORP	IMPROVEMENTS	121,330.23
81258	SCOTT HEMBROOK	REFUND 6 MONTH PASS	99.00
	IOWA CITY-COUNTY MANAGEMENT		
81259	AS	IaCMA MEMBERSHIP-USSERY	300.00
81260	IOWA DEPT OF PUBLIC SAFETY	LINE CHARGE JAN-MAR	1,380.00
81261	IOWA DIVISION OF LABOR SERVICE	CITY HALL BOILER INSPECTIONS	200.00
81262	IOWA RADIO PLUS	MONTHLY INTERNET ADVERTISING	183.52
81263	WINDSTREAM	ALARM LINE	52.04
81264	BETTY JERKINS	RESCUE OVERPAYMENTS	1,444.69
		WORK ON MAIN SCADA	
81265	JETCO, INC	COMPUTER	354.60
81266	KARL CHEVROLET	INSTALL EQUIPMENT-2016 IMPALA	3,303.75
81267	KELTEK INCORPORATED	INTERIOR LIGHTBULB FOR A938	31.92
81268	KEYSTONE LABORATORIES INC	MONTHLY TESTING	1,187.90
81269	KNIA KRLS INC	MONTHLY RADIO ADVERTISING	1,017.65
		FEBRUARY CONTRACTUAL	
81270	KNOXVILLE AVIATION	SERVICES	3,467.91
81271	KNOXVILLE FARM & HOME INC	(5) 2 1/2 GAL 30W OIL	304.99
		ELEVATOR MAINTENANCE 2/1-	
81272	KONE INC	4/30	175.05
81273	MARION COUNTY HUMANE SOCIETY	MONTHLY SERVICE CHARGE	1,160.25
81274	MARION COUNTY RECORDER	CEMETERY DEED-SEVIER	7.00
81275	MENARDS	MATERIAL FOR COUNCIL TABLE	662.46
81276	MIDAMERICAN ENERGY COMPANY	301 W RENO ST ST DEPT	516.19
81277	JIM MITCHELL	5 MEALS FOR EVALUATORS	36.33
81278	CROSSROADS 5/92 NAPA	BATTERY-PW TRUCK	224.37
81279	NEUMANN MONSON ARCHITECTS	FEASIBILITY STUDY	2,600.00
81280	O'REILLY AUTOMOTIVE INC	DEF	83.03
81281	OSKALOOSA HERALD INC	POLICE OFFICER AD	300.00
81282	PEAK SOFTWARE SYSTEMS INC	LAMINATING POUCHES	125.00
81283	PRAXAIR DISTRIBUTION INC	OXYGEN	136.13
81284	RACEWAY TIRE & EXHAUST	OIL SENDING UNIT-2013 TAHOE	341.61
81285	RAMAEKER SCREEN PRINTING	(5)BLACK TSHIRTS/2 SWEATSHIRTS	94.00
81286	SANDRY FIRE SUPPLY	2 SCBA SPECTACLE KIT FOR MASK	336.00
81287	SHELL	USED TIRE A937	51.67
81288	SOUTHEASTERN EMERGENCY EQUIP	MEDICAL SUPPLIES	329.98
81289	TRUE VALUE HARDWARE INC.	WALL THERMOSTAT	86.43
81290	UNITY POINT HEALTH	PRE-EMPLOYMENT VERROS	367.00
81291	UNITYPOINT CLINIC-	DATA MEMBERSHIP DUES	50.00
81292	US CELLULAR	CELL PHONES FOR A937 & A938	553.28
81293	US POSTMASTER	2 ROLLS OF STAMPS	98.00
81294	VANCO SERVICES LLC	PROGRAM FEE	6.95
81295	VEENSTRA & KIMM INC	CBD IMPROVEMENTS PHASE 2	898.00
81296	WALMART COMMUNITY	5 MOVIES	326.12
13168466	MASSMUTUAL	HARTFORD	61.63
13168467	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	19,702.10
13168468	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	717.27
13168469	TREASURER-STATE OF IOWA	SEWER SALES TAX	4,585.00

<u>FUND NAME</u>	<u>TOTAL</u>
GENERAL	37,571.82
ROAD USE TAX	5,180.14
EMPLOYEE BENEFITS	2,474.83
GO BOND PROJECTS	122,228.23
EQUIPMENT REPLACEMENT	13,303.74
SEWER UTILITY	9,334.33
AIRPORT IMPROVEMENTS	6,197.45
AIRPORT UTILITY	6,728.71

Under Mayor's Report, none.

Under City Manager's Report, Interim Manager Adams announced the 2016 spring clean up would be June 6-11th.

Motion by Stephens; seconded by Lane to adjourn to closed session according to section 21.5 J of the Iowa code, all ayes.

Motion by Stephens; seconded by Lane to reconvene in open session and council action as needed.

No action was taken.

Motion by Stephens; seconded by Kelley to adjourn to closed session according to section 21.5 I of the Iowa code, all ayes.

Motion by Stephens; seconded by Allspach-Kline to reconvene in open session and council action as needed.

Motion by Kelley; seconded by Lane to approve city manager contract between the City of Knoxville and Aaron Adams, ayes: Stephens, Lane, Allspach-Kline, Kelley, nays: Kingery.

Motion by Stephens; seconded by Lane to adjourn at 7:42 pm, all ayes.

Brian Hatch, Mayor

ATTEST:

Heather Ussery, City Clerk

Knoxville Recreation Commission
Agenda February 8, 2016 5:30 PM
Meeting at the Recreation Center

1. Roll Call

_____ Ron Huelse _____ Jyl DeJong _____ Mollie Keitges
_____ Aaron Fuller _____ Scott Pitt _____ Julie Konrad
_____ Brandon Nemmers _____ Angie Jones

2. Minutes of January 11, 2016 Meeting

Motion _____ Second _____ Vote _____

3. Reports

4. Adjournment

Motion _____ Second _____ Vote _____

Knoxville Recreation Center Commission

Minutes for January 11, 2016 at 5:30 p.m.

Members present: Pitt, DeJong, Fuller, Konrad, Jones and Nemmers

Minutes for Deceber 14, 2015: The minutes were reviewed. A motion was made by Pitt to approve, Fuller seconded the motion and it was passed unanimously.

Agenda / Reports:

Brandon went through his monthly report. Notable items are:

- We will host a swim meet on Jan. 23. This is a good opportunity to raise money from concessions.
- Open swim was offered during the day over holiday break. We had 74 swimmers during this three day period.
- Memberships are on the rise (1053 as of Jan. 7). This is expected to decline when Spring arrives and grow again in the summer months.
- The current budget plan calls for \$9000.00 less this year.
- Feb. may be the first combined Parks and Recreation Center meeting.

Angie then went through her report. Notable items are:

- Numbers are up for group fitness classes as well a personal training.
- Early morning class time has been changed from 5:10am to 5:30am. This is a trial month for this time. Some members would like the time changed back. The intent was to build morning numbers. Evaluation of this will be made at the end of the month.
- 10am and 5:30pm classes are very full.
- The new FIT IT IN Program has done very well. The hope was for 15 participants, however we ended up with 32.
- An indoor tri is in the works.

Brandon went through the Active Membership numbers (994).

A motion to adjourn was made by Fuller and was seconded by Pitt and all were in favor.

Respectfully submitted,

Aaron Fuller

February 2016 Recreation Commission Meeting Monthly Report

Director:

I still have not gotten confirmation that the lone remaining park board member will be joining us. I would anticipate moving forward we will have Dennis from the Streets (who is in charge of the parks) joining us at our meetings with Park related items.

The public hearing is set for the budget for 2016-2017. All of the large budgeted items that I included (trash cans, computer, rooftop unit, gym curtain, interior doors, and new entry way doors) stayed in the budget! Our fiscal year will begin July 1, 2016.

Power volleyball on Wednesday nights will come to end at the end of February. Spring season mixed volleyball league deadline is March 6 with games beginning Thursday, March 17.

Swim lessons are in full swing for the month of February with 22 of 24 spots full. We will have another group session of swim lessons beginning in March for Preschool, Aquatots, Level 1 and Level 2.

Youth indoor soccer is right around the corner. This program will begin in March on Tuesdays and Saturdays. We have a time slot for kindergarten/first grade, second/third grade, and fourth through sixth grade. This is a great program to brush up on your soccer skills before spring.

Spring soccer registrations are starting to roll in. We will have spring soccer for 3 years old through 5 years old and kindergarten/first graders. This program will begin in April with weather permitting.

Swim team will conclude at the end of March for those that have qualified for the state meet and then the regional meet. We hosted a swim meet a couple weeks ago which is a great opportunity for our youth swimmers to swim at home in front of friends and family.

Membership numbers as of February 5 are 1,073. This is down a little bit from last year. Financially we are about even with revenue at this point last year and expenses are down by about \$10,000. Revenue and expenses is something that I continuously monitor.

The facility has been busy like usual for this time of year!

Wellness Supervisor:

January was a very successful month for Fitness. Our class numbers have been strong and consistent.

The early morning class times are remaining for February at the 5:30am and were only met with 1 real complaint. We ultimately decided that time change was for the better for several reasons; the facility opens at 5 so this gives the instructor time to arrive and be ready to teach. If there are any weather issues, or instructor issues, it gives the front desk adequate time to notify or get a replacement for the class. We understand that change is hard and are keeping an open mind about the time and will watch class numbers.

The noon classes are very successful. We constantly have a variety of people attending the classes throughout the week. The class numbers are maintaining around an average of 7-8. This is more than double the numbers that the 8-9am classes held for the past 2+ years.

Evening classes always flourish this time of year and we have not seen a drop in numbers at all. We have established class times that seem to suit the majority of our members and will continue with the 2 time slots of 530-615pm and 620-7 pm.

Saturday classes are holding well. We also have 2 time slots, a 715am cycle class that is always full and a fitness class that varies from 815-9am. We are however for the month of February going to put a class called Cize on for the last 3 Saturdays and already are getting excitement generated from it. If it is attended well I will try and find a regular slot in the week for it.

I rolled out a new program for January called Fit It In. It is an accountability program to get people back on track and into fitness. The program was simple to design and understand and was met with great success. We had 32 participants who lost a total of 90+ pounds just through exercise and light dieting tweaks that Candace helped with. I have continued the program in February as we had 13 people ask for it to continue on. It is \$25 a person and cost us around \$100 in salary costs to run it.

I am beginning to work with Kevin Jones, one of my cycling instructors to try and put a spring program on the schedule for an indoor TRI. We are looking to make it both a month long event and end of month contest. This is just another way to showcase our new bikes and try to entice the non-fitness class athlete. I am also starting to think ahead to a class on the schedule for Ragbrai training the month before the event.

All in all, January began very successful and I anticipate it to continue throughout the year.

MEMBERSHIP DEMOGRAPHICS

Active Memberships

Code	Description	Memberships (Res/NonRes)	Members (Res/NonRes)
ADCP	Adult Couple	33 (33/0)	66 (66/0)
ADLT	Adult Membership	212 (212/0)	212 (212/0)
CHLD	Child Membership	12 (12/0)	12 (12/0)
FAM3	Family Membership - 3	42 (42/0)	127 (127/0)
FAM4	Family Membership - 4	46 (46/0)	185 (185/0)
FAM5	Family Membership - 5+	40 (40/0)	256 (256/0)
HS	High School Membership	9 (9/0)	9 (9/0)
P/CH	Parent/Child Membership	26 (26/0)	52 (52/0)
SEN	Senior Citizen (60+)	92 (92/0)	92 (92/0)
SNCP	Senior Citizen Couple	31 (31/0)	62 (62/0)
SRSP	Senior Couple Split	4 (4/0)	8 (8/0)

	Total	Resident	Non Resident
Annual Memberships	361	361	0
Semi-Annual Memberships	39	39	0
Quarterly Memberships	83	83	0
Monthly Memberships	64	64	0
Daily Use Pass Memberships	0	0	0
Total Memberships	547	547	0
Total Members	1081	1081	0

KNOXVILLE AIRPORT COMMISSION MEETING – January 9, 2016

The Knoxville Airport Commission met in regular session on January 9, 2016 at 7 a.m. with Airport Commission Chairman, Wayne Westberg presiding. Members present were Larry Smith, Ella Crawford, Loren Steenhoek, Dixie Brown and Airport Manager Dan Van Donselaar.

Wayne Westberg moved and Loren Steenhoek seconded a motion to waive reading and approval of the minutes of the previous meeting. Motion carried.

Hangar Currency: The following are behind in their rent: Martin – 4 months; Holt – 3 months and FTAC. Larry Smith moved and Dixie Brown seconded a motion to approve this report. Motion carried.

Airport Project List: Discussion only.

Update on Taxiway A and Apron Reconstruction Project and Update on West Taxi Lane Reconstruction Project: Airport Manager, Dan Van Donselaar, explained the concrete core test failure and that he is waiting for the FAA to make an official decision on next step. No action taken.

Other New Business: Airport Winter Party February 20, 2016, 6-8 p.m.

Claims: Ella Crawford moved and Loren Steenhoek moved to approve the claims. Motion carried.

Airport Manager Report and Safety Check List: South Taxi way lights are still inoperable and no work can be done on them until spring. Everything else is in working order.

Ella Crawford moved and Wayne Westberg seconded a motion to adjourn at 7:28 a.m. Motion carried.

Wayne Westberg, Airport Commission Chairman

ATTEST:

Janet Westberg, Secretary

**Board of Trustees Meeting
February 17, 2016**

The Knoxville Public Library Board of Trustees met at the library at 8:00 AM Wednesday, Feb. 17, 2016. Members present were Harv Sprafka, Jean McKay, Dave Garcia, Mary Lane, Bob Leonard, Pat Wilson, and Scott Ziller.

The meeting was called to order by Dave Garcia. Pat Wilson moved, Mary Lane seconded to approve the minutes of the January 20, 2016 meeting as mailed. Motion passed unanimously.

Roslin read the financial report from the Community Foundation of Greater Des Moines. The Knoxville Public Library Endowment stands at \$53,075.51 as of December 31, 2015. She also mentioned the ILA weekly newsletter that was emailed to the board yesterday.

Roslin gave the monthly report for January. Total circulation was 4,939 items. Computer usage for the month was 729 with 583 recorded uses of wireless. The Early Literacy AWE station had 44 uses. The meeting room was used 24 times, with a total attendance of 218. There were a total number of 4,047 visits to the library in January, with an average of 135 visits each day. The next few months will be busy with activities, especially with National Library Week and Money Smart Week in April, as well as the Summer Reading Program events. The city council approved the budget for FY2017. Marion County Librarians made a budget request for the year to the Board of Supervisors. Lights in the library have all been changed to LED lights. Mary Lane made the motion to close the library at 1:00 p.m. on Holy Saturday and close on Easter Sunday. Motion passed.

Under Media Strategy Plan, all events shall be planned and publicized in a timely manner. Dave Garcia wants to see Freegal and Bridges, along with the subscribed databases promoted more. The library will work with the school system to promote events. Right now, we send notices home for Chess Club and the Summer Reading Program.

Jean McKay moved, Pat Wilson seconded that the financial report for January be approved. Motion was unanimous. Scott Ziller moved, Mary Lane seconded the city trust report for January be accepted. Motion was unanimous. Jean McKay moved, Pat Wilson seconded the approval for payment of bills for February. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Roslin reported that the Feasibility Study Committee had contacted most names on the list and her task is to schedule interviews. So far, 29 appointments have been confirmed. Interviews will be conducted next week and early March. Surveys have been mailed to the FSC members, as well as Library Board members.

Pat Wilson moved, seconded by Mary Lane to change the language in the by-laws to say "Officers may succeed themselves in office, at the discretion of the Board." Motion passed.

For Iowa Flag Day, the library will have two programs by Dan Kaercher on the "Hidden Treasures of Iowa" and "Awesome Amazing Iowa for Kids."

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, March 16, 2016 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary

Memo

To: City Council
From: Chief Dan Losada
Date: March 7, 2016
Re: February CSO Report

In February 2016 the Community Service Officer, Arlene Worrall spent 78 hours on Code Enforcement issues and 62 hours on Police Department Records. Mike Miller CSO II, worked 60 hours on Code Enforcement issues. Together the CSOs worked on the following issues.

Accumulation of Refuse		1
Dangerous Building (unsafe stairs)	1	(Ongoing)
Debris Storage	7	
Junk Vehicle	3	
Mandatory Garbage	13	
Parking in Yard	2	
Refuse	3	
Residing in Camper	1	
Snow on Sidewalks		22
Sump Pump Issues		1
Properties Inspected	37	
Citations Issued	0	
Court Dates	0	
Parking Citations	38	
Property Owners /Residents Contacted	26	

Work Hired Out

2 (for snow removal for code enforcement)

1 (for clean-up of debris)

City of Knoxville
Bank Reconciliation-January 2016

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$4,274,076.83		\$4,274,076.83
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		42,296.32	\$42,296.32
Debt Service/Capital Projects	53755000369		514,449.85	\$514,449.85
Sewer Utilities	53755000377		738,057.73	\$738,057.73
Equipment Replacement	53755000385		211,064.58	\$211,064.58
Police Retirement	53755000393		65,791.93	\$65,791.93
Police Dept Trust	53755000407		12,557.31	\$12,557.31
Library Gift & Memorial	53755000415		6,859.47	\$6,859.47
Rescue & Fire Donation	53755000423		8,932.54	\$8,932.54
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		78,592.06	\$78,592.06
Perpetual Care	6990785435		99,571.36	\$99,571.36
<u>IPAIT</u>	11460 11461		1,159,220.27	\$1,159,220.27
<u>MM Total</u>			1,778,173.15	
Calculated balance		4,274,076.83	2,937,393.42	7,211,470.25
	Less O/S checks	91,206.27		91,206.27
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		4,183,165.56	2,937,393.42	7,120,558.98
Book Balance				7,120,558.98
Difference				0.00

Approved By:



CITY OF KNOXVILLE
 BALANCE SHEET
 CALENDAR 1/2016, FISCAL 7/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING - GENERAL	56,321.33-	791,187.38
001-000-1111	CHECKING - POLICE	.00	.00
001-000-1112	CHECKING - FIRE	.00	.00
001-000-1113	CHECKING - RESCUE	.00	.00
001-000-1114	CHECKING - LIBRARY	.00	.00
001-000-1115	CHECKING - REC	.00	.00
001-000-1116	CHECKING - PARKS	.00	.00
001-000-1117	CHECKING - CEMETERY	.00	.00
001-000-1118	CHECKING - P & Z	.00	.00
001-000-1119	CHECKING - MAYOR/COUNCIL	.00	.00
001-000-1125	CHECKING - CITY MANAGER	.00	.00
001-000-1126	CHECKING - CITY HALL	.00	.00
005-000-1110	CHECKING - URBAN DEVELOPMENT	16.14-	57,559.69
110-000-1110	CHECKING - ROAD USE TAX	20,561.88-	409,864.04
111-000-1110	CHECKING - I-JOBS	.00	3,090.93
112-000-1110	CHECKING - BENEFITS	28,697.24-	57,492.47
117-000-1110	CHECKING - POLICE RETIREMENT	7,604.60-	241,128.85
119-000-1110	CHECKING - EMERGENCY FUND	.00	776.19
121-000-1110	CHECKING - LOCAL OPTION SALES	71,777.23	1,144,453.54
125-000-1110	CHECKING - FIVE STAR TIF	1,141.44	75,710.07
127-000-1110	CHECKING - WESTRIDGE TIF	5.65	30,917.62
128-000-1110	CHECKING - WALMART TIF	.00	.00
129-000-1110	CHECKING - PARK LANE TIF	1,550.47	4,212.58
130-000-1110	CHECKING - COBBLESTONE TIF	1,132.55	1,132.55
145-000-1110	CHECKING - URBAN RENEWAL	.00	3,906.28
146-000-1110	CHECKING - REVOLVING LOAN	.00	115,744.88
162-000-1110	CHECKING - SELF SUPPORTING MUN	2,450.57	2,578.77
167-000-1110	CHECKING - POLICE DEPT. TRUST	29.42	1,564.47-
168-000-1110	CHECKING - FIRE/RESCUE DONATE	615.00	624.07-
169-000-1110	CHECKING - LIBRARY GIFT & MEM	333.77-	9,671.91
170-000-1110	CHECKING - RECREATION TRAIL	.00	4,832.74
171-000-1110	CHECKING - AULD PARK PLYG TRST	.00	8,021.11
172-000-1110	CHECKING - PARKS	.00	.00
173-000-1110	CHECKING - K-9 UNIT PROGRAM	.00	8,044.69-
200-000-1110	CHECKING - DEBT SERVICE	21,365.03	444,583.66
302-000-1110	CHECKING - CEMETERY ROADS	.00	52,757.84
304-000-1110	CHECKING - BIKE TRAIL PROJECT	.00	217,651.26
305-000-1110	CHECKING - CAP. PROJ. STREETS	.00	35.72-
306-000-1110	CHECKING - GO BOND PROJECTS	324.00-	330,577.78
307-000-1110	CHECKING - ENTRANCE SIGNS	.67	3,658.84
313-000-1110	CHECKING - 2007 CDBG HOUSING R	.00	10,245.05-
314-000-1110	CHECKING - 2009 CDBG NSP PROG.	.00	19,620.35
315-000-1110	CHECKING	3,348.70	108,219.89
316-000-1110	CHECKING	.00	7,000.00
398-000-1110	CHECKING - EQUIP REPLACEMENT	78,270.00-	661,346.46
399-000-1110	CHECKING - BLDG REPLACEMENT	.00	55,948.79
500-000-1110	CHECKING - PERPETUAL CARE	.00	182,216.66
501-000-1110	CHECKING - LIBRARY - REAVER	.00	500.00
610-000-1110	CHECKING - SEWER	27,563.78-	975,397.74-
611-000-1110	CHECKING - SEWER REV. SINKING	63,928.23	403,675.51
615-000-1110	CHECKING - SEWER REV. BOND RSV	.00	808,960.00

CITY OF KNOXVILLE
 BALANCE SHEET
 CALENDAR 1/2016, FISCAL 7/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
640-000-1110	CHECKING - AIRPORT IMPROVEMENT	14,909.75-	982,860.78-
660-000-1110	CHECKING - AIRPORT	24,832.33-	208,113.51-
820-000-1110	CHECKING - SELF FUND INSURANCE	11,598.28	110,757.95
821-000-1110	CHECKING - SELF INS PROPRETY	.00	.00
	CHECKING TOTAL	80,491.58-	4,182,870.56
001-000-1120	PETTY CASH	.00	170.00
	PETTY CASH TOTAL	.00	170.00
001-000-1121	CASH REGISTER CHANGE	.00	125.00
	CASH REGISTER CHANGE TOTAL	.00	125.00
001-000-1150	IPAIT GENERAL	.00	14.02
200-000-1150	IPAIT DEBT SERVICE	.00	133.35
302-000-1150	IPAIT CEMETERY ROADS	.01	639.04
305-000-1150	IPAIT SIDEWALKS AND ALLEYS	.00	35.72
398-000-1150	IPAIT EQUIPMENT REPLACEMENT	.00	28.34
610-000-1150	IPAIT SEWER UTILITY	10.02	1,158,369.80
615-000-1160	MONEY MARKET SWR REV BOND RSRV	.00	.00
	IPAIT TOTAL	10.03	1,159,220.27
001-000-1160	MONEY MARKET GENERAL	.02	2,864.53
112-000-1160	MONEY MARKET EMPLOYEE BENEFITS	.00	37,969.35
117-000-1160	MONEY MARKET POLICE RETIREMENT	.00	67,436.30
119-000-1160	MONEY MARKET EMERGENCY	.00	.00
127-000-1160	MONEY MARKET WESTRIDGE TIF	.00	.00
145-000-1160	MONEY MARKET URBAN RENEWAL	.00	.00
167-000-1160	MONEY MARKET POLICE DEPT TRUST	.00	12,557.31
168-000-1160	MONEY MARKET FIRE/RESCUE DONAT	.00	8,932.54
169-000-1160	MONEY MARKET LIB GIFT MEMORIAL	.00	6,859.47
171-000-1160	MONEY MARKET	3.33	26,150.02
200-000-1160	MONEY MARKET DEBT SERVICE	.00	.00
302-000-1160	MONEY MARKET CEMETERY ROADS	.00	.00
304-000-1160	MONEY MARKET BIKE TRAIL PROJ	.00	.00
305-000-1160	MONEY MARKET SIDEWALK & ALLEY	.00	.00
398-000-1160	MONEY MARKET EQUIP REPLACEMENT	.00	211,064.58
399-000-1160	MONEY MARKET BLDG REPLACEMENT	1.19	9,288.71
500-000-1160	MONEY MARKET PERPETUAL CARE	10.72	84,207.97
610-000-1160	MONEY MARKET SEWER UTILITY	7.43	1,310,798.74
611-000-1160	MONEY MARKET SEWER REV SINKING	.00	43.63
640-000-1160	MONEY MARKET AIRPORT IMPROVE	.00	.00
	MONEY MARKET TOTAL	22.69	1,778,173.15

CITY OF KNOXVILLE
 BALANCE SHEET
 CALENDAR 1/2016, FISCAL 7/2016

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1161	CD'S GENERAL	.00	.00
110-000-1161	CD'S ROAD USE TAX	.00	.00
112-000-1161	CD'S EMPLOYEE BENEFITS	.00	.00
119-000-1161	CD'S EMERGENCY	.00	.00
146-000-1161	CD'S REVOLVING LOAN	.00	.00
168-000-1161	CD'S FIRE/RESCUE DONATIONS	.00	.00
171-000-1161	CD'S AULD PARK PLYGD TRUST	.00	.00
304-000-1161	CD'S BIKE TRAIL PROJECT	.00	.00
398-000-1161	CD-9178 EQUIPMENT REPLACEMENT	.00	.00
500-000-1161	CD-9176 PERPETUAL CARE	.00	.00
500-000-1162	CD-89627 PERPETUAL CARE	.00	.00
610-000-1161	CD'S SEWER UTILITY	.00	.00
	CD'S TOTAL	.00	.00
	TOTAL CASH	80,458.86-	7,120,558.98

CALENDAR 1/2016, FISCAL 7/2016

FUND	LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE
001 GENERAL	850,682.24	244,931.05	301,252.36	.00	794,360.93
005 URBAN DEVELOPMENT	57,575.83	.00	16.14	.00	57,559.69
110 ROAD USE TAX	430,425.92	66,342.58	86,904.45	.00	409,864.04
111 I-JOBS	3,090.93	.00	.00	.00	3,090.93
112 EMPLOYEE BENEFITS	124,159.06	20,959.39	49,656.64	.00	95,461.82
117 MFPRSI	316,169.75	7,902.34	15,506.94	.00	308,565.15
119 EMERGENCY	776.19	.00	.00	.00	776.19
121 LOCAL OPTION SALES TAX	1,072,676.31	71,777.23	.00	.00	1,144,453.54
125 FIVE STAR TIF	74,568.63	1,141.44	.00	.00	75,710.07
126 HIGHWAY 14 SOUTH TIF	.00	.00	.00	.00	.00
127 WESTRIDGE TIF	30,911.97	5.65	.00	.00	30,917.62
128 WALMART TIF	.00	.00	.00	.00	.00
129 PARK LANE TIF	2,662.11	1,550.47	.00	.00	4,212.58
130 COBBLESTONE TIF	.00	1,132.55	.00	.00	1,132.55
145 URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146 REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162 S.S.M.I.D.	128.20	2,450.57	.00	.00	2,578.77
167 POLICE DEPARTMENT TRUST	10,963.42	29.42	.00	.00	10,992.84
168 FIRE/RESCUE DONATIONS	7,693.47	615.00	.00	.00	8,308.47
169 LIBRARY GIFT & MEMORIAL	16,865.15	18.00	351.77	.00	16,531.38
170 RECREATION DONATIONS	4,832.74	.00	.00	.00	4,832.74
171 AULD PARK PLAYGROUND TRST	34,167.80	3.33	.00	.00	34,171.13
172 PARKS	.00	.00	.00	.00	.00
173 K-9 UNIT PROGRAM	8,044.69-	.00	.00	.00	8,044.69-
200 DEBT SERVICE	423,351.98	21,365.03	.00	.00	444,717.01
301 2003 CDBG HOUSING REHAB	.00	.00	.00	.00	.00
302 CEMETERY ROADS	53,396.87	.01	.00	.00	53,396.88
303 CDBG CHILD CARE PROJECT	.00	.00	.00	.00	.00
304 BIKE TRAIL PROJECT	217,651.26	.00	.00	.00	217,651.26
305 SIDEWALKS AND ALLEYS	.00	.00	.00	.00	.00
306 GO BOND PROJECTS	330,901.78	.00	324.00	.00	330,577.78
307 ENTRANCE SIGNS	3,658.17	.67	.00	.00	3,658.84
308 CAPITAL PROJECTS - 8	.00	.00	.00	.00	.00
309 CAPITAL PROJECT SEWER-9	.00	.00	.00	.00	.00
310 CAPITAL PROJECT SEWER 10	.00	.00	.00	.00	.00
312 CAPITAL PROJECT SEWER-12	.00	.00	.00	.00	.00
313 2007 CDBG HOUSING REHAB	10,245.05-	.00	.00	.00	10,245.05-
314 2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315 CAPITOL PROJECT - LIBRARY	104,871.19	3,387.50	38.80	.00	108,219.89
316 CAPITAL PROJECTS-REC	7,000.00	.00	.00	.00	7,000.00
398 EQUIPMENT REPLACEMENT	950,709.38	.00	78,270.00	.00	872,439.38
399 BUILDING REPLACEMENT	65,236.31	1.19	.00	.00	65,237.50
500 PERPETUAL CARE	266,413.91	10.72	.00	.00	266,424.63
501 LIBRARY-REAVER TRUST	500.00	.00	.00	.00	500.00
610 SEWER UTILITY	1,521,317.13	144,185.27	171,731.60	.00	1,493,770.80
611 SEWER REVENUE SINKING	339,790.91	63,928.23	.00	.00	403,719.14
612 SEWER PLANT REPLACEMENT	.00	.00	.00	.00	.00
615 SEWER REVENUE BOND RSRV	808,960.00	.00	.00	.00	808,960.00
616 SEWER RENTAL DEPOSITS	.00	.00	.00	.00	.00
618 2002 SEWER BOND	.00	.00	.00	.00	.00
619 2003 SEWER BOND	.00	.00	.00	.00	.00
621 2005 GO BOND (SRF)	.00	.00	.00	.00	.00
640 AIRPORT IMPROVEMENTS	967,951.03-	.00	14,909.75	.00	982,860.78-

CITY OF KNOXVILLE
TREASURER'S REPORT
CALENDAR 1/2016, FISCAL 7/2016

FUND	LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE
650 I/I LOAN	.00	.00	.00	.00	.00
651 I&I IMPROVEMENT FUND	.00	.00	.00	.00	.00
652 SEWER CLEANING FUND	.00	.00	.00	.00	.00
653 CAPITAL IMPROVEMENTS	.00	.00	.00	.00	.00
654 SEWER BOND FUND	.00	.00	.00	.00	.00
658 INVALID ACCOUNT BREAK	.00	.00	.00	.00	.00
660 AIRPORT UTILITY	183,281.18-	4,519.00	29,351.33	.00	208,113.51-
820 SELF FUND HEALTH INS	99,159.67	11,598.28	.00	.00	110,757.95
821 SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00
Report Total	7,201,017.84	667,854.92	748,313.78	.00	7,120,558.98

CITY OF KNOXVILLE
REVENUE REPORT
CALENDAR 1/2016, FISCAL 7/2016
BUDGET

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-110-4140	ALARM AGENCY PERMIT	.00	.00	.00	.00	.00
001-110-4141	ALARM USER PERMIT	1,000.00	.00	770.00	77.00	230.00
001-110-4400	FEDERAL GRANTS	20,000.00	.00	.00	.00	20,000.00
001-110-4442	STATE POLICE GRANTS	4,000.00	.00	5,329.67	133.24	1,329.67-
001-110-4471	POLICE SERVICE-SCHOOL CONTR	15,000.00	.00	10,688.02	71.25	4,311.98
001-110-4472	POLICE SERVICE - CO CONTRIB	40,000.00	.00	26,860.30	67.15	13,139.70
001-110-4501	POLICE SERVICES	4,000.00	506.00	3,818.00	95.45	182.00
001-110-4710	REIMBURSEMENTS POLICE	.00	98.50	164.82	.00	164.82-
001-110-4770	COURT FINES	40,000.00	3,061.53	27,316.45	68.29	12,683.55
001-110-4771	TOBACCO/ALCOHOL CIVIL PENALT	.00	.00	.00	.00	.00
001-110-4775	PARKING VIOLATION FEES	10,000.00	820.00	6,440.00	64.40	3,560.00
001-150-4400	FEDERAL GRANTS	.00	.00	.00	.00	.00
001-150-4440	STATE GRANTS	.00	.00	.00	.00	.00
001-150-4450	IA DEPT OF NATURAL RESOURCES	.00	.00	.00	.00	.00
001-150-4501	FIRE SERVICES	.00	.00	60.00	.00	60.00-
001-150-4510	HAZMAT CHARGES	.00	.00	.00	.00	.00
001-150-4700	PUBLIC SOURCES	.00	.00	865.00	.00	865.00-
001-150-4705	PRIVATE SOURCES	.00	.00	550.24	.00	550.24-
001-150-4710	REIMBURSEMENTS FIRE	.00	20.43	3,409.86	.00	3,409.86-
001-160-4502	RESCUE SERVICES	455,000.00	29,837.18	321,258.76	70.61	133,741.24
001-160-4710	REIMBURSEMENTS AMBULANCE	.00	.00	523.71	.00	523.71-
001-210-4503	STREET SERVICES	5,000.00	.00	3,035.30	60.71	1,964.70
001-210-4610	PAVING ASSESSMENTS	.00	.00	.00	.00	.00
001-240-4316	RENT-PARKING STALLS	.00	.00	.00	.00	.00
001-410-4029	AID TO PUBLIC LIBRARY	50,898.00	1,641.84	28,079.72	55.17	22,818.28
001-410-4314	RENT-LIBRARY ROOM	25.00	.00	.00	.00	25.00
001-410-4441	STATE LIBRARY GRANTS	6,500.00	.00	5,450.72	83.86	1,049.28
001-410-4470	LIBRARY SERVICE-CO CONTRIB	24,500.00	.00	8,478.92	34.61	16,021.08
001-410-4705	DONATIONS - LIBRARY	1,500.00	.00	369.33	24.62	1,130.67
001-410-4710	REIMBURSEMENTS LIBRARY	3,500.00	.00	.00	.00	3,500.00
001-410-4761	SALE OF MAPS & COPIES	3,800.00	198.90	2,619.00	68.92	1,181.00
001-410-4770	COURT FINES	100.00	65.51	247.27	247.27	147.27-
001-410-4776	LIBRARY FINES	8,500.00	234.45	3,350.06	39.41	5,149.94
001-430-4315	RENT-PARK SHELTERHOUSE	2,000.00	155.00	1,125.00	56.25	875.00
001-430-4440	REAP GRANTS	.00	.00	.00	.00	.00
001-430-4705	PRIVATE SOURCES	3,000.00	.00	.00	.00	3,000.00
001-430-4710	REIMBURSEMENTS PARKS	.00	.00	.00	.00	.00
001-440-4185	BICYCLE LICENSE	.00	.00	.00	.00	.00
001-440-4312	RENT-RECREATION (NON-TAX)	3,000.00	193.50	925.50	30.85	2,074.50
001-440-4313	RENT-REC EQUIP (NON-TAXABLE)	150.00	5.00	7.50	5.00	142.50
001-440-4506	REC SERVICES (TAXABLE)	224,800.00	18,365.83	111,242.60	49.49	113,557.40
001-440-4507	REC SERVICES (NON-TAX)	32,650.00	2,201.38	16,880.19	51.70	15,769.81
001-440-4509	CASH VARIANCE	100.00	.00	.00	.00	100.00
001-440-4555	SALES TAX	15,736.00	1,274.43	7,715.06	49.03	8,020.94
001-440-4705	PRIVATE SOURCES	2,500.00	.00	2,500.00	100.00	.00
001-440-4710	REIMBURSEMENTS RECREATION	.00	.00	510.64	.00	510.64-
001-440-4750	MERCHANDISE SALES	1,000.00	112.00	548.75	54.88	451.25
001-440-4755	RECREATION CONCESSIONS	1,400.00	111.92	256.69	18.34	1,143.31
001-450-4505	CEMETERY SERVICES	45,000.00	7,364.00	23,740.00	52.76	21,260.00
001-450-4705	PRIVATE SOURCES	.00	.00	.00	.00	.00
001-450-4710	REIMBURSEMENTS CEMETERY	700.00	.00	.00	.00	700.00

CITY OF KNOXVILLE
REVENUE REPORT
CALENDAR 1/2016, FISCAL 7/2016
BUDGET

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-450-4740	SALE OF CEMETERY LOTS	10,000.00	100.00	6,749.66	67.50	3,250.34
001-520-4085	HOTEL/MOTEL TAX	90,000.00	.00	55,409.41	61.57	34,590.59
001-520-4460	STATE CEBA GRANTS	.00	.00	.00	.00	.00
001-520-4705	PRIVATE SOURCES	10,000.00	100.00	5,309.82	53.10	4,690.18
001-520-4710	REIMBURSEMENTS ECON DEVELOPMNT	3,000.00	.00	46,443.09	548.10	43,443.09
001-530-4705	PRIVATE SOURCES	.00	.00	.00	.00	.00
001-540-4122	BUILDING PERMITS	20,000.00	.00	2,123.00	10.62	17,877.00
001-540-4124	ELECTRICAL PERMITS	7,000.00	217.00	6,988.84	99.84	11.16
001-540-4130	PLUMBING PERMITS	2,500.00	332.00	1,580.50	63.22	919.50
001-540-4131	SIDEWALK PERMITS	100.00	.00	120.00	120.00	20.00
001-540-4132	DRIVEWAY PERMITS	500.00	.00	390.00	78.00	110.00
001-540-4134	STREET EXCAVATION PERMITS	500.00	.00	100.00	20.00	400.00
001-540-4137	DEMOLITION PERMITS	300.00	50.00	200.00	66.67	100.00
001-540-4138	SIGN PERMITS	500.00	60.00	540.00	108.00	40.00
001-540-4139	FENCE PERMITS	500.00	30.00	420.00	84.00	80.00
001-540-4140	ALARM AGENCY PERMIT	.00	.00	.00	.00	.00
001-540-4142	TREE PERMITS	.00	.00	.00	.00	.00
001-540-4508	ZONING SERVICES	8,500.00	50.00	1,390.00	16.35	7,110.00
001-540-4605	NUISANCE ASSESSMENTS	2,000.00	73.00	1,348.92	67.45	651.08
001-540-4710	REIMBURSEMENTS PLANNING & ZONE	.00	.00	.00	.00	.00
001-540-4761	SALE OF MAPS & COPIES	.00	.00	.00	.00	.00
001-540-4765	FINES	.00	.00	.00	.00	.00
001-699-4705	DONATIONS - MAYORS YOUTH CO	.00	.00	.00	.00	.00
001-910-4830	TRANSFERS IN - GENERAL	35,000.00	.00	.00	.00	35,000.00
001-950-4000	PROPERTY TAXES-CURRENT	1,490,439.00	49,055.23	819,439.03	54.98	670,999.97
001-950-4001	PROPERTY TAXES-PRIOR YEARS	.00	.00	.00	.00	.00
001-950-4003	AG LAND TAXES	1,141.00	9.90	716.94	62.83	424.06
001-950-4013	LIAB/PROP INSURANCE	45,000.00	1,466.62	25,924.80	57.61	19,075.20
001-950-4060	UTILITY REPLACEMENT TAX	36,487.00	.00	18,610.76	51.01	17,876.24
001-950-4065	UTILITY FRANCHISE TAX	620,000.00	124,478.67	428,623.33	69.13	191,376.67
001-950-4080	MOBILE HOME TAXES	6,000.00	200.09	4,340.22	72.34	1,659.78
001-950-4105	CIGARETTE PERMITS	1,200.00	.00	75.00	6.25	1,125.00
001-950-4112	ELECTRICIANS LICENSE	.00	.00	.00	.00	.00
001-950-4116	PLUMBERS LICENSE	.00	.00	.00	.00	.00
001-950-4117	GARBAGE HAULER LICENSE	1,000.00	.00	.00	.00	1,000.00
001-950-4119	WASTE HAULER LICENSE	600.00	.00	200.00	33.33	400.00
001-950-4170	PEDDLERS & SOLICITORS	3,500.00	.00	3,045.00	87.00	455.00
001-950-4171	TAXICAB LICENSE	.00	.00	.00	.00	.00
001-950-4172	AUCTIONEERS LICENSE	.00	.00	.00	.00	.00
001-950-4190	MISC LICENSES & PEMITS	400.00	.00	.00	.00	400.00
001-950-4300	INTEREST GENERAL	2,000.00	143.35	1,010.26	50.51	989.74
001-950-4310	RENT/LEASE PAYMENT	19,800.00	1,650.00	11,550.00	58.33	8,250.00
001-950-4311	RENT-CITY HALL FACILITIES	10,000.00	602.92	5,310.32	53.10	4,689.68
001-950-4433	STATE LIQUOR LICENSE/BEER	12,000.00	.00	6,061.57	50.51	5,938.43
001-950-4464	COMM/IND PROP TAX REPLACEMENT	62,951.00	.00	29,507.70	46.87	33,443.30
001-950-4600	SPECIAL ASSESSMENTS	7,500.00	.00	3,029.00	40.39	4,471.00
001-950-4705	PRIVATE SOURCES	100.00	44.87	44.87	44.87	55.13
001-950-4710	REIMBURSEMENTS GENERAL	6,000.00	.00	3,264.78	54.41	2,735.22
001-950-4735	SALES/FUEL TAX REFUNDS	.00	.00	.00	.00	.00
001-950-4745	SALE OF SALVAGE	2,000.00	.00	41.81	2.09	1,958.19
001-950-4794	AUDIT ADJUSTMENTS	.00	.00	.00	.00	.00

CITY OF KNOXVILLE
REVENUE REPORT
CALENDAR 1/2016, FISCAL 7/2016
BUDGET

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT RECVD	UNCOLLECTED
001-950-4800	SALE OF REAL PROPERTY	.00	.00	.00	.00	.00
	DIFFERENCE	3,543,877.00	244,931.05	2,115,045.71	59.68	1,428,831.29
	PROOF	3,543,877.00	244,931.05	2,115,045.71	59.68	1,428,831.29

Friends of the Library
Bank Reconciliation

FRIENDS OF THE LIBRARY			
BANK RECONCILIATION			
	Month <u>January</u>	Year <u>2014</u>	
CHECKING	Account # <u>83006119</u>		
Beginning Balance:			<u>3181.45</u>
	Add: Deposits		<u> </u>
	Less: Checks Written		<u> </u>
Ending Balance			<u>3181.45</u>
SAVINGS	Account # <u>3623048588</u>		
Beginning Balance:			<u>3044.30</u>
	Add: Deposits		<u> </u>
	Interest		<u>.08</u>
	Less: Withdrawals		<u> </u>
Ending Balance			<u>3044.38</u>
	Prepared by: <u>Cheryl Hull, treasurer</u>		



PROCLAMATION

A PROCLAMATION PROCLAIMING MARCH 2016 AS MARCH FOR MEALS MONTH

WHEREAS, on March 22, 1972, President Richard Nixon signed into law a measure that amended the Older Americans Act of 1965 and established a national nutrition program for seniors 60 years and older; and

WHEREAS, Meals on Wheels America established the March for Meals campaign in March 2002 to recognize the historic month, the importance of the Older Americans Act Nutrition Programs, both congregate and home-delivered, and raise awareness about the escalating problem of senior hunger in America; and

WHEREAS, the 2016 observance of March for Meals provides an opportunity to support Meals on Wheels programs that deliver vital and critical services by donating, volunteering and raising awareness about senior hunger and isolation; and

WHEREAS, Meals on Wheels programs – both congregate and home-delivered, in Knoxville Iowa have served our community admirably for 40 years and

WHEREAS, volunteers for the Meals on Wheels program in Knoxville and Marion County are the backbone of the program and they not only deliver nutritious meals to seniors and individuals with disabilities who are at significant risk of hunger and isolation, but also caring concern and attention to their welfare; and

WHEREAS, Meals on Wheels programs in Knoxville provide nutritious meals to seniors throughout the town of Knoxville & Marion County that help them maintain their health and independence, thereby preventing unnecessary falls, hospitalizations and/or premature institutionalization; and

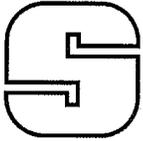
WHEREAS, Meals on Wheels programs in Knoxville & Marion County provide a powerful socialization opportunity for millions of seniors to help combat loneliness and isolation; and

WHEREAS, the Meals on Wheels program in Knoxville deserves recognition for the contributions it has made and will continue to make to Knoxville & Marion County.

NOW, THEREFORE, I Brian Hatch, as Mayor of Knoxville Iowa do hereby proclaim March 2016 as March for Meals Month and urge every citizen to take this month to honor our Meals on Wheels programs, the seniors they serve and the volunteers who care for them. Our recognition of, and involvement in, the national 2016 March for Meals can enrich our entire community and help combat senior hunger and isolation in America.

Dated this [numerical day] day of March, 2016.

Title _____



March 1, 2016

Honorable Mayor and Council
City of Knoxville
305 South Third Street
Knoxville, IA 50138

RE: 2016 STREET IMPROVEMENTS
BID LETTING EVALUATION AND RECOMMENDATION

Dear Honorable Mayor and Council:

On Tuesday, March 1, 2016 the City received one (1) bid for the above noted project. The bidder was Hawkeye Paving Corporation based in Bettendorf, Iowa with a bid of \$1,664,572.95. The Engineers Opinion of Probable Construction Costs was \$1,667,770. The bid was approximately 0.2% under the Engineers Opinion of Probable Construction Costs. We are disappointed in only receiving one bidder on this project although this bid was very near our estimate. We have evaluated the submitted bid and verified the accuracy of their bid unit prices, price extensions, and total bid amount.

The City has the choice to either concur with and accept the bid or reject the bid and re-let the project at a later date. As with any project, re-bidding carries risks of a higher bid depending on current bidding environment or economic conditions. We anticipate a continuing increase in construction activity in the foreseeable future which may not improve the bidding environment.

Snyder & Associates, Inc. recommends that the City award the 2016 Street Improvements project to Hawkeye Paving Corporation in the amount of:

**One Million Six Hundred Sixty Four Thousand Five Hundred
Seventy-Two Dollars and Ninety-Five Cents (\$1,664,572.95)**

If you have any questions relating to the award of this project, please don't hesitate to contact me at 515-964-2020.

Sincerely,

SNYDER & ASSOCIATES, INC.

Andy G. Burke, P.E.
Project Manager

CC: Aaron Adams – City of Knoxville

RESOLUTION NO. 03-13-16

RESOLUTION APPROVING CONTRACT, BONDS AND CERTIFICATE OF INSURANCE FOR THE 2016 STREET IMPROVEMENTS PROJECT

WHEREAS, the City Council of the City of Knoxville, Iowa previously approved the 2016 Street Improvements Project in the City of Knoxville, Iowa; and

WHEREAS, staff has received one (1) bid for the 2016 Street Improvements Project from Hawkeye Paving Corp. in the amount of \$1,664,572.95, and;

WHEREAS, the City Staff recommends that the City Council authorize the Mayor and City Clerk to approve the contract and the certificate of insurance.

NOW, THEREFORE, Be It Resolved by the City Council of the City of Knoxville, Iowa that the bid from Hawkeye Paving Corp. in the amount of \$1,664,572.95 for the 2016 Street Improvements Project is hereby approved as is the bonds and certificate of insurance.

Passed and approved this 7th day of March 2016.

Brian Hatch, Mayor

Attest:

Heather Ussery, City Clerk

CHANGE ORDER #1 FOR ADDITIONAL SERVICES

TO: Snyder & Associates, Inc.
2727 SW Snyder Blvd.
Ankeny, Iowa 50023

This is authorization for Snyder & Associates, Inc. to proceed with the following described additional services.

Client: City of Knoxville, Iowa
Project Name: 2016 Street Improvements
S&A Project Number: 115.0718.01
Change Order Date: February 16, 2016
DESCRIPTION OF ADDITIONAL SERVICES
<p>Change Order #1 is for additional services in relation to Work Order #18 dated 08/03/2015 and signed by City of Knoxville on 08/07/2015.</p> <p>In general Change Order #1 includes the following tasks:</p> <ol style="list-style-type: none">1. Additional services required to separate out the project into two bid packages, one for a local letting in March of 2016 and one for an Iowa DOT letting in November/December 2016.2. Construction services for the local letting project being constructed in 2016.3. Perform architectural history study as identified by Iowa DOT Office of Location and Environment. Work performed by Subconsultant, Wapsi Valley Archaeology. <p>Refer to Attachment "A" for detailed scope of additional services.</p> <p>Refer to Section V of the Attachment "A" for compensation for these additional services.</p>

The undersigned, on behalf of the Client, understands and agrees that the services described in this Change Order are additional service, scope of which is not contained within the original scope of services defined in the original agreement. The Additional Services in this Change Order are subject to the general conditions contained in the Original Document.

Client Authorized Signature

Date

S&A Authorized Signature

Date

**CHANGE ORDER #1 FOR ADDITIONAL SERVICES
ATTACHMENT "A"**

I. NAME OF PROFESSIONAL SERVICE

In general, the scope of additional services includes additional effort required to separate the original project into two bid packages (one being a local letting and one being an Iowa DOT letting), construction services for the first bid package including the local letting to be construction in 2016, and performing an architectural history study as identified by the Iowa DOT Office of Location and Environment.

II. SCOPE OF SERVICES

A. PREPARATION OF ADDITIONAL BID LETTING DOCUMENTATION

1. ENGINEER shall provide overall project management and control of the design contract for project personnel, subconsultant scheduling and coordination, planning, and adjustments.
2. ENGINEER shall perform the work involved with separating the previous single bid letting package into two separate bid packages. Work involved includes plan sheet revisions, title sheet revisions, bid items revisions, bid item quantities, revisions to tabulations, revisions to cost estimate, preparation of additional submittals, assistance during an additional bid letting period, and general coordination and administration.
3. ENGINEER shall perform the work needed to accommodate a December 2016 bid letting date through the Iowa DOT.
4. ENGINEER shall prepare and submit a permit application for all necessary permits for the PROJECT including Iowa DOT Perform Work Within State Highway ROW (if required) and NPDES Permit. The CITY shall pay all required permit fees.

B. CONSTRUCTION SERVICES FOR LOCAL LETTING PROJECT (2016)

1. Site Visits
 - a. ENGINEER shall visit the construction site at intervals appropriate to the stage of construction to observe the progress and quality of the work and determine if the results of the construction work substantially conform to the contract documents.
 - b. It is estimated that the ENGINEER will visit the site a total of three (3) times to observe the progress of work.
 - c. The ENGINEER shall coordinate and obtain approval from the CITY prior to visiting the site.
 - d. Said site visits are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the ENGINEER to become generally familiar with the Work in progress and to determine, in general, if the work substantially conforms to the contract documents.
2. Design Interpretation
 - a. ENGINEER shall answer design interpretation questions from the City, Contractor, or review agencies.
 - b. It is estimated that two (2) hours of design consultation are required per week for a total of 20 weeks.
3. Construction Review
 - a. ENGINEER shall participate in the final inspection and assist the CITY in preparing a punch list of items to be completed by the Contractor.
 - b. On the basis of such inspection, ENGINEER shall determine if the project is substantially complete according to the contract documents and shall make a recommendation to the CITY on final payment and acceptance of the project.
 - c. It is estimated that one (1) site visit is required with punchlist preparation and follow coordination.

C. ARCHITECTURAL HISTORY STUDY

1. This scope of work will be performed by a Subconsultant, Wapsi Valley Archaeology based in Anamosa, Iowa. Refer to Attachment "B" for the proposal letter from Wapsi Valley Archaeology for this work.

III. RESPONSIBILITY OF THE CITY

At its own expense, the CITY shall have the following responsibilities regarding the execution of the Contract by the ENGINEER.

- A. **PROMPT RESPONSE**
To prevent an unreasonable delay in the ENGINEER'S work, the CITY will examine all reports, drawings, specifications, and other documents and will provide authorizations in writing to the ENGINEER to proceed with work within a reasonable time period.
- B. **CONSTRUCTION OBSERVATION**
The ENGINEER understands that the CITY will provide full time construction observation for the Project. This includes, but not limited to, daily observation of the work, preparation of diary and logs of Contractor activities, coordination of material acceptance testing and monitoring, and traffic control review. The CITY will request guidance from the ENGINEER as needed during construction. Additional construction observation requested by the CITY will be charged at an hourly rate according to the fee schedule within the original agreement.
- C. **CONSTRUCTION ADMINISTRATION**
The ENGINEER understands that the CITY will provide construction administration for the project. This includes, but not limited to, submittal reviews (shop drawings), pay applications, change orders (if required), and project close out. The CITY will request guidance from the ENGINEER as needed during construction. Additional construction administration requested by the CITY will be charged at an hourly rate according to the fee schedule within the original agreement.

IV. WORK SCHEDULE

The ENGINEER understands the proposed schedule for the Iowa DOT bid letting project is as follows assuming the Notice to Proceed is approved by the CITY on the dated noted:

CITY sends Notice to Proceed to ENGINEER	March 2016
Begin historical survey	April 2016
Submit historical study report	May 2016
Check Plan submittal to CITY	July 8, 2016
Check Plan submittal to Iowa DOT	August 30, 2016
Final Plans/PDC submittal to Iowa DOT	September 20, 2016
Bid Letting (through Iowa DOT)	December 20, 2016
Construction	April – November 2017

V. COMPENSATION AND TERMS OF PAYMENT

The CITY shall reimburse the ENGINEER in accordance with the terms and conditions of this Agreement.

A. **ADDITIONAL SERVICES**

The ENGINEER with Subconsultant will perform additional services as noted in Section II, A. and C. as outlined above on a lump sum basis and additional services as noted in Section II, B. as outlined above on an hourly basis with estimated maximum.

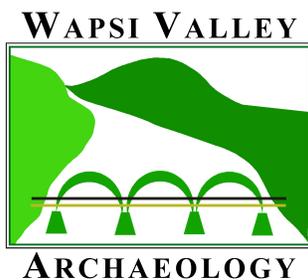
Fees for these outlined in Section II, A. and B. are based on hourly rates in accordance with the standard fee schedule posted in the Original Work Order #18. Fees for services outlined in Section II, C. will be performed by a Subconsultant and will be passed through on a lump sum basis. The maximum fee for these additional services shall not exceed the estimated fees without written approval of the CITY. The following is a breakdown of the fee amounts for the PROJECT.

Task	Description	Fee
7	Preparation of Additional Bid Letting Documentation (LUMP SUM)	\$ 3,000.00
8	Construction Services (HOURLY WITH ESTIMATED MAXIMUM)	\$ 8,100.00
	Direct Expenses (Mileage and Printing)	\$ 500.00
	SubConsultant - Architectural Study (Pass through) (LUMP SUM)	\$ 3,744.00
	Total Estimated Maximum for Change Order #1	\$ 15,344.00
	Original Work Order #18 Estimated Maximum	\$ 156,850.00
	Revised Total Estimated Maximum	\$ 172,194.00

VI. **METHOD OF PAYMENT**

The ENGINEER shall submit invoices for professional services to the CITY on a thirty (30) day basis under separate cover and shall be paid by the CITY within fourteen (14) days after approval by the City Council. The CITY shall pay the ENGINEER a percentage of the total fee for each phase or a cost not to exceed the amount shown. Invoices shall include sufficient documentation to explain the charges.

ATTACHMENT "B"



WAPSI VALLEY ARCHAEOLOGY, INC.
126 East Main Street
P.O. Box 244
Anamosa, IA 52205
Telephone (319) 462-4760
Fax (319) 462-3954
E-mail address: ngfinn@wapsivalleyarch.com

February 3, 2016

Jeff Walters
Snyder & Associates, Inc.
2727 SW Snyder Blvd.
Ankeny, IA 50023

Dear Jeff,

Thank you for the opportunity to submit a proposal for an architectural history study for the Knoxville (PCC Pavement/Grade and Replace/HMA Overlay) Project Plans, Marion County, Iowa. This investigation will involve a reconnaissance-level architectural history survey of the area along West Robinson Street between Park Lane Drive and Kent Street, and along East Robinson Street between South Attica Road and East Main Street, as well as properties located at the intersection of South Fremont Street and West Main Street. Wapsi Valley Archaeology, Inc. can complete this survey for a not-to-exceed price of \$3,743.23.

We can complete the study and submit the final report within two weeks of fieldwork completion.

The City of Knoxville, with the assistance of Snyder & Associates, Inc., plans to complete road improvements along West Robinson Street between Park Lane Drive and Kent Street, and along East Robinson Street between South Attica Road and East Main Street, as well as properties located at the intersection of South Fremont Street and West Main Street. Due to federal involvement through Surface Transportation Program funds, and the presence of properties nominated to or eligible for the National Register of Historic Places, this project must fulfill requirements of Section 106 of the National Historic Preservation Act. As a result, the City requires completion of a reconnaissance-level architectural history survey of the streets where properties previously found eligible are located prior to commencement of construction. The purpose of this study is to

Cultural Resource Services

Archaeology • Architectural History • Evaluation • Data Recovery • Historic Documentation & Research

determine whether (1) properties previously surveyed and found eligible for the National Register are still extant and (2) if any additional potentially significant properties are present that could be impacted by project vibration (within 100 ft.).

The objectives of this investigation are to complete a reconnaissance-level architectural history survey in the vicinity of the proposed project area to determine whether any extant architectural properties may suggest architectural or historical significance, and are appropriate for further study and may be affected by project vibrations. As part of this process, possibly significant structures within the project area will be documented.

The focus of this historical study is an area on both sides of West Robinson Street between Park Lane Drive and Kent Street, and along East Robinson Street between South Attica Road and East Main Street, as well as the properties located at the intersection of South Fremont Street and West Main Street. The study area is located in Section 12 of Township 75N, Range 20W in Knoxville, Marion County, Iowa. The project area spans approximately 10 city blocks, and will include properties within 100 ft. of the roadway on either side of the street.

Wapsi Valley Archaeology, Inc. will complete the reconnaissance-level investigation for this project. The survey will involve field examination and documentation of properties that may be architecturally or historically significant along the project area.

Findings will be submitted in report format including sections for Introduction and Project Area, Methodology, Findings, Selected Sources, a table documenting properties that may suggest architectural or historical significance, photos of properties that may suggest architectural or historical significance along with brief property descriptions, and area and project area maps. Four copies and a PDF file of the report will be submitted to Snyder & Associates, Inc. at the completion of this project (please let us know if you need more copies).

Our quote includes all costs for the field investigation, background research, state site file research, and report preparation for the project.

Wapsi Valley Archaeology, Inc. is a full service cultural resources consulting firm that offers both historical and archaeological services. We currently have two Secretary of the Interior-qualified professional Historians/Architectural Historians on staff. We have completed numerous similar architectural history surveys across Iowa, many directly for the Iowa DOT.

If you need any additional information or have questions, please call or email.
Again, thank you very much for your consideration. We look forward to working
with you on this project.

Best regards,

A handwritten signature in black ink, appearing to read "Nurit G. Finn". The signature is fluid and cursive, with a prominent horizontal stroke at the end.

Nurit G. Finn
President, WAPSI VALLEY ARCHAEOLOGY, INC.

Dog Park Rules:

Remove dogs at the first sign of aggression.

If your dog defecates you must pick up the stool in a waste bag and dispose of in one of the garbage cans provided.

No food (except training treats) is allowed inside the park area.

Dogs must be (6) months of age or older.

Children must be (6) years of age or older and should be under close supervision of an adult at all times.

Watch and supervise your dog at all times. Interrupt play or separate from other dogs, if necessary.

Dogs must be vaccinated against Rabies, Distemper, Parvo, and Kennel Cough with-in the calendar year of registration.

Female dogs in heat are prohibited.

The owner must present proof of current vaccinations at time of yearly registration.

The owner needs to have the dog park registration tag or permit available while at the park for review. Failure to show proof of registration will result in a fine.

Permits/Registration can be obtained at the Knoxville City Hall, where vaccination records will be verified, a wavier of responsibility will be signed, Dog-Park Etiquette information will be reviewed and signed by owner. A fee of _____ will be collected as a yearly fee for unlimited use of the dog park within the calendar year.

The hours of operation will be from dawn to dusk.

People and their dogs enter at their own risk.

The City of Knoxville is not responsible for actions of people or pets.

If there is a problem or conflict at the Dog Park that needs to be addressed, call the following people, starting at the first name listed.

No sledding, skate boarding, rollerblading, bicycling, or snow boarding allowed in the park.

Please leash your dog first before leaving the park.

Misuse or abuse of park rules may result in loss of Park privileges.

Dog Park Committee Board Members:

Dick Reed, Parks Commission (641)891-4407

Frank Mathias, Jr. (515)419-5174

Eileen Mathias (515)344-9815

Duane Weilnau ,Lions Club (641)891-4509

Linda Shinn (641)842-5733 or (641)891-6065

Tim & Betsy Gotta (641)891-3993 or (641)780-4983

Donna Flattery, CVT & CPDT (641)891-5851

Craig A. Burk, DVM, advisory (641)842-3316 Knoxville Veterinary Clinic



What Makes a Good Dog Park

A dog park can be a wonderful place for dogs to socialize. However, **some** dog parks are better than others, and some dogs do better at dog parks than other dogs. To help you assess your local dog park, the Association of Pet Dog Trainers provides this information to help you decide if a particular dog park is the best option for your dog. Below are attributes which can make a dog park a good place to bring your dog or a place that has the potential for problems. Very few dog parks are perfect so consider your dog's temperament along with the features of the dog park and make an informed decision about whether or not your dog will have an enjoyable time at the park! **For more information on dog parks and other dog issues, check out the APDT web site at www.apdt.com.**



ALL DECENT DOG PARKS SHOULD HAVE THESE FEATURES

Materials for cleaning up after dogs (bags and garbage cans) — The ability to clean up after our dogs is essential for basic good health for both dogs and humans. Many canine diseases are spread through feces, and feces attract insects which can spread disease to humans. Cleaning up after your dog — particularly in urban areas — is a demonstration of good citizenship we should all practice.

Drinking Water and shade — Dogs can't cool themselves as efficiently as humans and therefore must have access to drinking water and shade. Dogs play very strenuously in dog parks and water is an absolute necessity — if there is no water available, it is very possible that dogs may suffer from heatstroke, which can be fatal.



Additionally, there should be shady areas where dogs can lay down, cool themselves, and rest before continuing their strenuous play.



Enough space to avoid crowding — If dogs become too crowded, it is much easier for a "bully" or a pack of dogs to corner and harass another dog. Fights tend to break out more often under crowded conditions.

A GOOD PARK WILL HAVE ALL THE ABOVE ITEMS AS WELL AS SOME OR ALL OF THESE ITEMS

Separate entrance and exit gates if fenced — Separate entrance and exit gates allow dogs to come and go without meeting each other in a cramped area. Dog fights often break out when one or more dogs feel threatened yet have no way to remove themselves from the threat. Additionally, when two people attempt to get their dogs in and out of the gate, they are not focused on the dogs running loose in the dog park, and there is the potential for a dog to escape.

Entrances and exits with a two-gate system so dogs can't escape from the park accidentally — Parks with a two-gate system avoid the possibility of dogs escaping from the park, increasing the safety of all the dogs.



Natural visual barriers within the park (hills, trees, etc.) — Not only do natural visual barriers create a more enjoyable environment for both dogs and humans, but they also offer dogs a way to avoid problems. If a dog feels he is being targeted by a bully or pack, he can remove himself to a location where the bullying dog(s) cannot see him and they will quickly forget about him and move on to other activities.



**THESE ITEMS ARE BELOW STANDARD
ACCEPTANCE LEVELS**

Dog(s) bullying another dog — Although this will happen occasionally, if it happens often in a particular park, it is an indication that aggressive and/or fearful behaviors are more likely to develop in some dogs because of exposure to the dog park. Dogs will gang up and bully another dog; or, individual dogs will bully a dog that they perceive to be weaker or more submissive. In a good dog park, the owners are on the lookout for this type of behavior and will not allow it to continue. By stopping the behavior, they are teaching the bullies how to behave appropriately in a social situation.



Dogs forming loose packs

If dogs begin forming loose packs and no one breaks them up, there is potential for serious behavior problems. These dogs will gang up on weaker dogs and may even physically attack them. If, on a regular basis, the dogs (particularly if they are always the same dogs) continue to pack together, this is a park to be avoided unless the problem can be effectively addressed.



For more information on dog parks and other dog issues, check out the APDT web site at www.apdt.com!

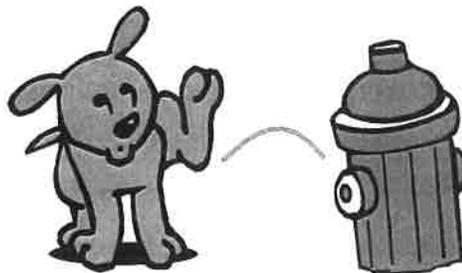
**REALLY EXCEPTIONAL PARKS HAVE ALL
OF THE "DECENT," MOST OF THE "GOOD,"
AND SOME OF THE EXCEPTIONAL ITEMS.**

No 90° angles in the fence — Fences which have 90° angles allow dogs to corner other dogs and bully or attack them. Fencing without a 90° angle makes it easier for a dog to escape.

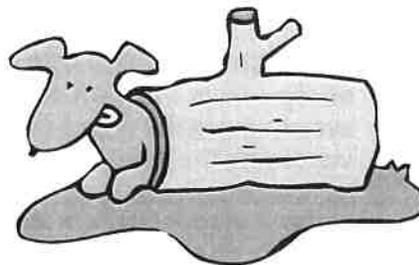
Several entrance and exit gates if park is fenced — If there is only one entrance and exit gate, or one entrance and one exit gate, the dogs in the park quickly learn where newcomers will enter. They then congregate at the entrance which can result in fights or dogs escaping from the park. If there are several ways for dogs to come in and out, they will not target a particular gate.

Special enclosed areas for smaller dogs; e.g., under 20 lbs. — It can be very dangerous to take a small dog to a park frequented by

large dogs. The large dogs may not mean to hurt the smaller dogs, but they can play too rough, or they may see the small dog as a prey animal and pick it up and shake it, which can be fatal. Exceptional dog parks have an enclosed area specifically for small dogs. This keeps them safe, yet still allows them to socialize which is especially important for smaller dogs.



Fun stuff (agility equipment, etc.) — A park that provides equipment for dogs to practice their natural skills is an exceptional park. Having some basic agility equipment – although the park should not have equipment that might pose a safety problem if the owner and dog have not been trained – is a fun way for dogs and owners to interact together. It also shows that the park is aware of what dogs and owners enjoy and seeks to enhance their experience.



“COACHES CORNER” SPRING 2016

Hi, this is Jarrod Lee with KNIA/KRLS Radio. I needed to let you know about something special coming up. With the high school basketball season winding down, our spring sports teams are ready to get going! We still have a *few* availabilities in our “Coaches Corner” program on Saturday mornings! I’m emailing you today to invite your business to be a sponsor for only \$69.51 per month in March, April, and May.

The “Coaches Corner” airs from ten to noon every Saturday morning, as we give a complete recap of all of the weeks high school sports action by talking with the coaches from our seven area teams. What’s especially enticing about the spring is that we have four different sports - track, golf, tennis, and soccer! This means more athletes participating and more parents and fans listening with a direct connection to the teams. You’ll receive *at least* x1 - :30 second inside the program to promote your business and it will be right next to one of the school’s coaches interviews of your choice! As an added bonus, you’ll also receive multiple name mentions during the week as we are promoting the show.

Once again...total involvement is only \$69.61 per month in March, April, and May to be a part of the “Coaches Corner” every Saturday morning. Please reach out to me if we can count you in to support your local high schools for spring sports coverage!

Thank you,
Jarrod Lee
Advertising and Marketing Specialist
KNIA/KRLS Radio
www.kniakrls.com

Cell: 641-629-1736
Office: 641-842-3161
Fax: 641-842-5606



RECEIVED
JAN 25 2016
CITY CLERK'S OFFICE

City of Knoxville
305 S. Third St.
Knoxville, IA. 50138

Dear Mayor Brian Hatch,

IMPACT Community Action Partnership (formerly Red Rock Area Community Action Program) is seeking your financial support for this fiscal year. IMPACT is a local organization that has been serving Marion County low-income residents since 1964. Though the name has changed from Red Rock Area Community Action Programs through the merger with local sister agency Des Moines Community Action Agency, we still provide the same excellent programs that help provide much needed basic services for our community.

The coming year will continue to be problematic for our low-income households. Families in Knoxville struggle to cope with the rising cost of food, utilities, and housing. This problem is only compounded with increasing medical, transportation, and child care costs. Over 472 households in Knoxville receive services from us – which are households that fall below the 150% Poverty Guideline. To meet those requirements, a family of 4 earned less than \$36,375 – or more drastically, a family of 1 earned less than \$17,655. Over 90% of the families we served have a job or receive a fixed income through Social Security, etc. However, this limited income was just simply not enough to make ends meet due to numerous situational and circumstantial barriers.

IMPACT helps relieve the financial burden of many basic needs. We offer programs that help families facing disconnection of utilities, emergency food shortages, and personal hygiene items. This past year, we also had funds to help with rent, transportation, and heating/cooling emergencies. This assistance helps create stronger families, which means a stronger community for all of us.

We are requesting a total of \$10,420.00, to help us continue these vital programs. This request is based on \$10 per person served in Knoxville for the past fiscal year. As a community-based program, we need your support.

Thank you again for your consideration of our request for support of IMPACT programs and services to the residents of Knoxville to meet their most basic needs.

Sincerely,

Nancy Hulgan
County Coordinator
nhulgan@impactcap.org

Council Letter
City of Knoxville
March 7, 2016

Agenda Item: Consider recommendation regarding proposal for auditing services for FY 2016.

Background: The City of Knoxville requested bids for auditing services for the fiscal year 2016 with a possible 4 year extension subject to satisfaction. Staff requested proposals from 10 firms and received the following bids:

<u>Firm</u>	<u>Total</u>
Auditor of State	\$21,000
Martens & Company, LLP	\$22,000

Policy Question: Should the City Council authorize Auditor of State to perform auditing services for the City of Knoxville FY 2016?

Budget Impact: The estimated cost for this service would be \$21,000.

Recommendations: Staff recommends the approval of auditing services to Auditor of State for FY 2016.

Supporting Documents: None.

RESOLUTION NO. 03-12-16

RESOLUTION PROPOSING THE DISPOSAL OF AN INTEREST IN REAL PROPERTY

BE IT RESOLVED by the Council of the City of Knoxville, Iowa:

The Council of the City of Knoxville, Iowa, hereby proposes disposal of interest in real property by sale which is described as follows:

The North ½ of Lots 2 and 3 in Block 5, Original Town Plat to the City of Knoxville, Marion County, Iowa

Locally known as: South First Street, Knoxville, Iowa 50138

for the sum of fifteen thousand dollars (\$15,00.00) and other good and valuable consideration. A public hearing will be held on the 21st day of March 2016 at 6:15 o'clock p.m. at the Council Chambers at City Hall of Knoxville, Iowa, at which time the Council will hear objections to the sale from any interested part. The clerk is directed to publish notice of the hearing in conformance with State Law.

Brian J. Hatch, MAYOR

ATTEST:

Heather Ussery, CITY CLERK

NOTICE

TO THE CITIZENS OF KNOXVILLE, MARION COUNTY, IOWA:

Notice is hereby given that on the 21st day of March 2016, at 6:15 o'clock p.m., a public hearing will be held before the City Council of Knoxville, Iowa, in the Council Chambers of City Hall of Knoxville, Iowa, with reference to the proposed closing of a portion of Attica Street hereinafter described as follows:

That portion of Attica Road lying fifty (50) feet on either side of the Attica Road Public Crossing DOT No. 063213J, Knoxville, Marion County, Iowa is hereby declared vacated.

You are notified that with reference to the foregoing street, that Knoxville City Council on Motion of one of its members, has proposed that the above described street be closed.

This Notice is given in accordance with requirements of 364.7 and 362.3 of the 2015 Code of Iowa and amendments thereto.

Interested parties should appear to be heard relative to the foregoing provisions.

Brian J. Hatch, MAYOR

ATTEST:

Heather Ussery, CITY CLERK