

City of Knoxville
City Council Meeting
Monday, August 15, 2016 at 6:15 p.m.
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Dawn Allspach-Kline ____, Council Member Rick Kingery ____, Council Member James Lane ____, Council Member Cal Stephens ____, Council Member Craig Kelley ____

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Minutes Of July 18, 2016

Documents:

[COUNCIL MINUTES 071816.PDF](#)

3.II. Approve City Council Minutes Of August 1, 2016

Documents:

[COUNCIL MINUTES 080116.PDF](#)

3.III. Approve Special City Council Meeting Minutes Of August 2, 2016

Documents:

[SPECIAL COUNCIL MINUTES 080216.PDF](#)

3.IV. Accept Library Board Of Trustees Minutes Of July 20, 2016

Documents:

[LIBRARY MINUTES 072016.PDF](#)

3.V. Accept Tourism Commission Minutes Of August 2, 2016

Documents:

[TOURISM MINUTES 80216.PDF](#)

3.VI. Accept Water Board Minutes Of August 9, 2016

Documents:

[WATER BOARD MINUTES 080916.PDF](#)

3.VII. Accept July CSO Report

Documents:

[CSO JULY 2016 MEMO.PDF](#)

4. Item Agenda

4.I. Approve Special Event Application For Knoxville Dragons Car Club Inc

Documents:

[DRAGGINS CLUB.PDF](#)

4.II. Discussion Concerning Economic Development Assistance

4.III. Discussion/Possible Action To Approve Funds Requested By Tourism Commission

Documents:

[TOURISM REQUEST.DOCX](#)

4.IV. Approve Special Event Application For HCI Hospice Care Services

Documents:

[HCI.PDF](#)

4.V. Public Hearing- Closing A Portion Of An Alley Located Within The Corporate Limits

- A. Open Hearing
- B. Filing of Affidavit of Publications- 08/05/2016
- C. Written Comments or Objections
- D. Oral Comments or Objections
- E. Close Hearing

4.V.i. Approve First Consideration, Possible Waive Second And Third Consideration And Adopt An Ordinance Closing A Portion Of An Alley Located Within The Corporate Limits Of The City Of Knoxville, Iowa

Documents:

[ORD 1606 ALLEY.PDF](#)

4.VI. Accept Acknowledgement/Settlement Agreement For 2nd Violation Between Knoxville 66 And City Of Knoxville

Documents:

[KNOXVILLE 66 AGREEMENT CHECK.PDF](#)
[KNOXVILLE 66 ORDER.PDF](#)

4.VII. Accept Acknowledgement/Settlement Agreement For 2nd Violation Between Casey's General Store #1610 And City Of Knoxville

Documents:

[CASEYS AGREEMENT CHECK.PDF](#)
[CASEYS ORDER.PDF](#)

4.VIII. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion _____ Second _____
Vote _____ Time _____

Heather Ussery, City Clerk

COUNCIL MINUTES

July 18, 2016

The City Council of the City of Knoxville, Iowa convened in regular session Monday, July 18, 2016 at 6:15 p.m. in the City Hall Council Chambers. Mayor Pro-Tem Dawn Allspach-Kline presided and the following Council Members were present: Rick Kingery, James Lane, Cal Stephens and Craig Kelley. Staffs present were City Manager Aaron Adams, Deputy City Clerk Jodi Bellon, Police Chief Dan Losada, Zoning Administrator Bill Mettee Wastewater Superintendent Pat Murphy, Street Shop Supervisor Dennis Webb, Recreation Director Brandon Nemmers and City Attorney Bob Stuyvesant.

Mayor Pro-Tem Allspach-Kline asked for Citizen/Public Comments regarding items not on the agenda. Brian Stickle, 402 W Washington St, asked for the council to grant a variance to the code requiring him to hook up his sprinkler system to his building at 101 S Third St. City Manager Adams and City Attorney Stuyvesant advised Brian that council could not address him under public comments and also that this would be a requirement from our fire chief and building inspector, not a council decision. Ruth Smith from Lamoni in Decatur County introduced herself. She is running for Iowa Senate.

Motion by Kingery; seconded by Stephens to approve the consent agenda as follows, all ayes.

1. Approve City Council minutes of July 5, 2016
2. Accept Airport Commission Minutes of June 11, 2016
3. Approve Special Council Meeting Minutes of July 7, 2016
4. Accept Tourism Commission Minutes of July 12, 2016
5. Accept Water Board Minutes of July 12, 2016
6. Approve Class C Liquor License For A&P Pub
7. Accept Resignation of Ron Huelse From The Parks And Recreation Board
8. Accept June CSO Report
9. Accept Police Department End Of Year Financial Report
10. Recreation Center Fiscal Year 2015-16 Report
11. Approve June Financials

Mayor Pro-Tem Allspach-Kline read the Water and Wastewater Workers of Iowa Proclamation.

Motion by Stephens; seconded by Kelley to accept Nathan Winters as a reserve police officer; all ayes.

Motion by Lane; seconded by Kingery to approve requests from the Tourism Committee as read; Stephens, Allspach-Kline, Kingery, Lane; ayes. Kelley, abstain.

Motion by Lane; seconded by Stephens to approve second consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa 2009 by adding a new chapter establishing a stormwater utility; all ayes.

Motion by Lane; seconded by Kingery to approve payment of claims; all ayes.

82197	ABS SANITATION	GARBAGE SERVICE-AIRPORT	48.00
82198	ALLIANT ENERGY	1545 HWY 14	19.83
82199	COAST TO COAST STORE	SUPPLIES FOR AIRPORT TERMINAL	103.44
82200	KEUNING PLUMBING & HEATING	REPAIR A/C UNIT IN MERCY ONE	186.83
		OIL CHANGE & HEADLAMP	
82201	RACEWAY TIRE & EXHAUST	REPLACE	64.70
82202	AFLAC	AFLAC-ACC/PRE	291.89
82203	I.U.P.A.T. DC81	UNION DUES	692.94

82204	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,606.02
82205	ICMA RETIREMENT TRUST	ICMA	1,923.56
82206	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	65.28
82207	COLONIAL LIFE	COLONIAL LIFE	22.85
82208	AARON ADAMS	MILEAGE REIMB-IMMI	510.40
		MONTHLY POOL AND SPA	
		TESTING	67.50
82209	AGSOURCE		
82210	ASSOCIATED COMPUTER SYSTEMS	PEACE OF MIND-JULY 2016	1,805.00
82211	KEEPITSAFE, INC.-LIVEVAULT	LIVEVAULT 90 DAY RETENTION	300.00
82212	BARCO MUNICIPAL PRODUCTS INC	4 SIGNS S ATTICA/E ROBINSON	558.06
82213	BASSETT EXCAVATING, INC	ABANDONED SEWER COLLAPSE	925.00
82214	BOUND TREE MEDICAL LLC	LARYNGOSCOPE	9.09
82215	CANON FINANCIAL SERVICES INC.	COPIER CONTRACT	85.74
	CARPENTER UNIFORM &		
82216	PROMOTIONS	BODY ARMOR	807.95
82217	CENTRAL IOWA DISTRIBUTING INC	2 CASES PAPER TOWELS	424.10
		ASSORTED SCREWS AND	
		WASHERS	38.56
82218	CENTRAL IOWA FASTENERS	MEMBERSHIP DUES	150.00
82219	CENTRAL IOWA TOURISM REGION	RANDY PUYEAR PREMIUM	143.83
82220	CITY OF KNOXVILLE	TRAFFIC PAINT	40.44
82221	COAST TO COAST STORE	PIYO DVD'S	20.62
82222	OLIVIA CRAWFORD	10 PROPERTIES MOWED	782.00
82223	CREATIVE LANDSCAPING	(9) 5 GAL WHITE TRAFFIC PAINT	788.85
82224	DIAMOND VOGEL PAINTS	MILEAGE REIMBURSEMENT	69.60
82225	LAUREN DIETZ	WORK ON CITY HALL	
		CONNECTION	1,125.45
82226	ELECTRONIC ENGINEERING	JULY 2016 INSURANCE	303.25
82227	RANDY EMAL	RANDY PUYEAR PREMIUMS	348.15
82228	EMPLOYEE BENEFIT SYSTEMS	CHECKS RECEIVED	4,799.98
82229	EMS BILLING SERVICES	CHILLER NOT RUNNING	2,819.50
82230	EXCEL MECHANICAL CO INC	KELLER-SRO CONFERENCE	225.00
82231	FOX VALLEY TECHNICAL COLLEGE	UNIFORM PANTS-DERBY	60.94
82232	GALLS INC	REFUND SHELTERHOUSE RENTAL	25.00
82233	KERI GARRISON	CONCRETE FOR INTAKE WORK	673.13
82234	IDEAL READY MIX CO	SUPPORT CONTRACT	3,195.00
82235	INTECH		
	IOWA CITY-COUNTY MANAGEMENT		
82236	AS	IaCMA ANNUAL DUES	150.00
			15,000.0
82237	IOWA ECONOMIC DEVELOPMENT	117 S FIRST ACTIVITY #601	0
		MONTHLY INTERNET	
82238	IOWA RADIO PLUS	ADVERTISING	90.88
82239	WINDSTREAM	ALARM LINE	74.95
82240	KEYSTONE LABORATORIES INC	TESTING	1,441.50
82241	JOEL KIMPSTON-BURKGREN	BOOT REIMBURSEMENT	173.96
82242	KNIA KRLS INC	MONTHLY RADIO ADVERTISING	1,016.95
		MONTHLY CONTRACTUAL	
		SERVICES	3,467.91
82243	KNOXVILLE AVIATION	PUMP & FUEL TANK	41.88
82245	KNOXVILLE FARM & HOME INC	PUMP & FUEL TANK	1,132.10
82246	KNOXVILLE FARM & HOME INC	2 SQUEEGEES	107.95
82247	LOGAN CONTRACTORS SUPPLY INC	"WHAT'S HAPPENING IN	250.00
82247	MAIN STREET MARKET		

		KNOXVILLE	
82248	MAINSTAY SYSTEMS INC	IOWA SYSTEM MAINTENANCE	177.00
82249	MARION COUNTY HUMANE SOCIETY	21 ANIMALS	1,660.25
82250	MIDAMERICAN ENERGY COMPANY	301 W RENO ST ST DEPT	405.32
82251	MIDWEST RADAR & EQUIPMENT	RADAR CERTIFICATIONS	320.00
82252	MINUTEMAN INC.	1,000 WINDOW ENVELOPES	105.45
82253	MOTOR INN OF KNOXVILLE	ROTORS & BRAKES-2015 TAHOE	631.77
82254	CROSSROADS 5/92 NAPA	LED BRAKE LIGHT LAMP	97.65
82255	NORRIS ASPHALT PAVING INC	COLD PATCH	414.70
82256	O'REILLY AUTOMOTIVE INC	SPARK PLUGS	271.62
82257	ODYSSEY SPAS	SPA PUMP	700.00
82258	OFFICE DEPOT	CD STORAGE	359.66
82259	OSKALOOSA HERALD INC	COUNCIL MINUTES 6/6	154.05
82260	PITNEY BOWES	POSTAGE METER RENTAL	225.00
82261	RACEWAY TIRE & EXHAUST	MOWER TIRE REPAIR	10.00
82262	SECRETARY OF STATE	NOTORAY RENEWAL-USSERY	30.00
82263	SHELL	TUNE UP ON PARKS PICK UP	215.92
82264	SOUTH CENTRAL IOWA	FLOWER CLEAN UP	12.21
			94,931.3
82265	TK CONCRETE INC	PAY EST #3-2016 SIDEWALK PRJT	8
82266	ROGER TODD	I&I REIMBURSEMENT	26.75
82267	TONY'S AUTO PARTS	TIPS FOR WELDER	7.25
82268	TRUE VALUE HARDWARE INC.	1 CASE TOILET BOWL CLEANER	454.92
82269	US CELLULAR	PD CELL PHONES	352.71
		17 CANS INVERTED MARKING	
82270	USA BLUEBOOK	PAINT	79.73
82271	UTILITY EQUIPMENT CO	50 FT 12" TRUSS PIPE	717.74
82272	VANCO SERVICES LLC	PROGRAM FEE	5.45
82273	VERIZON	HOT SPOT	160.08
82274	WALMART COMMUNITY	FRAMES	27.12
82275	WOLIN ELECTRIC LLC	OVERPYMT FOR ELECT PERMIT	878.00
1316854	2	TREASURER-STATE OF IOWA	SEWER SALES TAX
			5,871.00
1316854	3	KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES
			282.36
1316854	4	MASSMUTUAL	HARTFORD
			66.26
1316854	5	IRS WITHHOLDING PAYMENTS	FED/FICA TAX
			23,089.2
1316854	6	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL
			717.27

<u>FUND NAME</u>	<u>TOTAL</u>
GENERAL	47,538.78
URBAN DEVELOPMENT	15,000.00
ROAD USE TAX	7,817.28
EMPLOYEE BENEFITS	795.23
LOCAL OPTION SALES TAX	95,288.38
SEWER UTILITY	12,198.24
AIRPORT UTILITY	3,895.49

Under City Manager's Report, City Manager Adams introduced the new Planning & Zoning Administrator Bill Mettee. He also advised Council of the special meeting August 2, 2016 for comp plan presentations.

Police Chief Dan Losada advised every one of the extreme heat coming up.

Wastewater Superintendent Pat Murphy stated that sewer repair on Washington St would next week.

Street Shop Supervisor, Dennis Webb stated that the street department was busy with crack sealing and street painting around town.

Council Member Stephens announced that Saturday Habitat for Humanity was revealing their fiftieth house in twenty years. It's quite an accomplishment and we are thankful for all that they have done.

Motion by Kelley; seconded by Lane to adjourn at 6:38 pm, all ayes.

Dawn Allspach-Kline, Mayor Pro-Tem

ATTEST:

Jodi Bellon, Deputy City Clerk

COUNCIL MINUTES

August 1, 2016

The City Council of the City of Knoxville, Iowa convened in regular session Monday, August 1, 2016 at 6:15 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dawn Allspach-Kline, Rick Kingery, James Lane, Cal Stephens and Craig Kelley. Staffs present were City Manager Aaron Adams, Deputy City Clerk Jodi Bellon, Police Chief Dan Losada and Fire Chief Jim Mitchell.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Lane; seconded by Stephens to approve the consent agenda as follows, all ayes.

1. Approve Cigarette Permit Effective August 1, 2016 for The Sweet Leaf
2. Approve Class E Liquor License for Fareway Store, Inc.
3. Approve Class C Liquor License for Mi Casa Grande

Mayor Hatch swore in Zachary Cupples as the new police officer.

Ernie Smith gave an update on the fundraising for Kiwanis Miracle Playground and asked council for a donation of at least half of the remaining \$45,000 to meet their goal. Council will discuss at the next council meeting.

A discussion was had by council regarding options of helping new business owners with some sort of grant or loan. Brian Stickle explained to council that they need \$12,000 to finish connecting their water line/sprinkler system and asked for city funds to help them. April Verwers mentioned that the previous City Manager had wanted to do this for downtown businesses but then left before starting the process. Dylan Morse also spoke about how doing a grant or loan would be a great option for new business owners. Council will have further discussion at the August 15th meeting regarding economic development assistance. Motion by Allspach-Kline; seconded by Kingery to give \$6,000 to Brian Stickle and Candi Stevens for the connection of their water line at 101 S Third St; Lane, Stephens, Kelley-no, Allspach-Kline and Kingery-aye.

Motion by Lane; seconded by Stephens to approve street closure request for August 19, 2016 for the Iowa State Savings Bank customer and community appreciation picnic; all ayes.

Motion by Lane; seconded by Kingery to approve for the collection of donations at July 4th fireworks event and provide for sharing of revenue with Knoxville High School groups as appropriate; all ayes.

Motion by Lane; seconded by Kelley to set a public hearing for August 15, 2015 at 6:15 pm for vacation of an alley located adjacent to 518 E Madison; all ayes.

Motion by Kelley; seconded by Lane to approve third consideration and adopt an ordinance amending the code of ordinances of the City of Knoxville, Iowa 2009 by adding a new chapter establishing a stormwater utility.; all ayes.

Motion by Kelley; Seconded by Allspach-Kline to approve payment of claims; Kelley, Allspach-Kline, Lane, Stephens-ayes; Kingery-nay.

ABC PEST CONTROL	MONTHLY PEST CONTROL	39.85
	ALA MEMBERSHIP DUES-	
AMERICAN LIBRARY ASSOCIATION	THOMPSON	152.00
AMPERAGE CREATIVE SOURCES	CONSULTING FEE-2ND INSTALL	8,196.54
BAKER & TAYLOR	30 BOOKS INV#2032098037	2,429.91
CENTER POINT LARGE PRINT	4 LP INV#1385360	125.82
DEMCO INC	MARKER BOARD	268.54

THE DES MOINES REGISTER	1 YEAR SUBSCRIPTION	448.04
DINO O'DELL	1 BOOK & 2 CDS	35.00
HY-VEE INC	SNACKS FOR SRP	15.06
ISU TREASURER'S OFFICE	INSECT ZOO JUNE 8, 2016	379.81
KNOXVILLE WATER WORKS	217 S SECOND-GEBHARDT HOUSE	36.77
MEDIACOM	MONTHLY INTERNET	75.90
NATIONAL PAPER & SAN SUPPLY	PAPER TOWELS AND SOAP	158.49
OSKALOOSA HERALD INC	SUMMER READING AD	71.55
PELLA CHRONICLE	24 MONTH SUBSCRIPTION	64.00
QUALITY SCENT	2 RESTROOM DEODORIZING	48.00
QUILL CORPORATION	BINDER,EASEL,PAPER	192.96
THE LIBRARY STORE, INC	16 CD ALBUMS	192.88
XEROX CORPORATION	COPIER LEASE	170.49
MASTERCARD	ICMA DUES-ADAMS	3,413.02
AFLAC	AFLAC-ACC/PRE	291.89
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,606.02
ICMA RETIREMENT TRUST	ICMA	1,903.68
MUNICIPAL FIRE & POLICE	MFPRSI	19,573.13
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	69.12
CITY OF KNOXVILLE	SLF FND BEN-F	11,865.72
DELTA DENTAL OF IOWA	DELTA DENTAL	572.07
COLONIAL LIFE	COLONIAL LIFE	22.85
PLIC-SBD GRAND ISLAND	LIFE INSURANCE	576.86
EMPLOYEE BENEFIT SYSTEMS	HEALTH SGL BEN	22,453.14
BARCO MUNICIPAL PRODUCTS INC	4 STOP HERE SIGNS	187.28
VANWALL EQUIPMENT	CHUTE FOR Z TURN MOWER	129.90
BASSETT EXCAVATING, INC	REPLACE SEWER MAIN-S 3RD ST	2,770.00
JODI BELLON	MILEAGE REIMB-JOHNSTON	54.00
BILL'S SERVICE AND REPAIR	REPAIRS TO 2008 FORD	759.85
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	1,477.26
BSN SPORTS	FIELD PAINT	187.19
CAPITAL CITY EQUIPMENT CO	ALTERNATOR BELT	18.85
CENTRAL IOWA DISTRIBUTING INC	FLOOR SCRUBBER	2,770.60
CHAMNESS TECHNOLOGY, INC	SLUDGE LAND APPLICATION	15,422.00
COAST TO COAST SOLUTIONS	PLASTIC KIDS FIRE HELMETS	252.46
COAST TO COAST STORE	ITEMS FOR STREET SHOP	33.45
COMMERCIAL ROOF COATINGS	ROOF COATING ON OAB ROOF	7,870.00
DEJONG DOOR SERVICE INC	REPAIRS TO WASH BAY DOOR	232.00
DIAMOND VOGEL PAINTS	(5) 5 GAL WHITE TRAFFIC PAINT	438.25
LAUREN DIETZ	ACS MEETING	62.64
ELECTRONIC ENGINEERING	INSTALL RADIO IN NEW A937	697.92
ILLINOIS FIRE STORE	BUNKER GEAR REPAIR	485.60
IOWA FLUID POWER	(2) 3 WAY VALVE FOR LAGOON	208.82
WINDSTREAM	PHONE BASE/FAX	1,300.40
JOEL KIMPSTON-BURKGREN	BOOT REIMBURSEMENT	15.00
KNOXVILLE HOSPITAL & CLINICS	JUNE MEDS	82.60
KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	4,752.44
MARION COUNTY RECORDER	QUIT CLAIM DEED-INS	
MID-IOWA SOLID WASTE	PROPERTIES	72.00
EQUIPMENT	6 GUTTER BROOMS	683.10

MIDAMERICAN ENERGY COMPANY	1703 E PLEASANT ST TRT PLT	20,378.87
MIDWEST OFFICE TECHNOLOGY INC	COPIER MAINTENANCE CONTRACT	323.72
MOTOR INN OF KNOXVILLE	2016 CHEVY K2500	27,279.00
NATIONAL PAPER & SAN SUPPLY	ENMOTION PAPER TOWELS	197.34
PELLA COMMUNITY AMBULANCE	EMT COURSE FEES	200.00
PRAXAIR DISTRIBUTION INC	OXYGEN	523.45
RAMAEKER SCREEN PRINTING	VINYL DECALS FOR REC CENTER	214.50
SNYDER & ASSOCIATES INC	2016 ST IMPROVEMENT #11	5,181.84
SOUTHEASTERN EMERGENCY EQUIP	MEDICAL SUPPLIES	1,343.62
SPAHN & ROSE LUMBER	PLEXIGLASS	402.00
STATE FARM HEALTH	LOLA FRUEH OVERPAYMENT	178.91
STUDIO 92 PHOTOGRAPHY LLC	METTEE HEADSHOT	55.00
STUYVESANT & BENTON	MONTHLY RETAINER	2,000.00
US CELLULAR	937 & 938 CELL PHONES	286.63
HEATHER USSERY	MILEAGE IPERS TRAINING- USSERY	39.96
VOSS SIGNS LLC	NO PARKING SIGNS	170.00
MASSMUTUAL	HARTFORD	62.36
IA PUBLIC EMPLOYEES RETIREMENT	IPERS - REGULAR	18,956.18
TREASURER STATE OF IOWA	STATE TAX	8,070.00
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	21,908.74
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	717.27

<u>FUND NAME</u>	<u>TOTAL</u>
GENERAL	113,057.33
URBAN DEVELOPMENT	44.00
ROAD USE TAX	24,480.38
CAPITOL PROJECT - LIBRARY	8,233.31
EQUIPMENT REPLACEMENT	27,279.00
SEWER UTILITY	50,745.29
AIRPORT UTILITY	1,062.80

Under Mayors report, Mayor Hatch thanked the street department for watering the flowers on the square and that they look very nice; also thanked Jerry Ayers for doing the blue lines on the planters at City Hall for support for police officers.

Under City Manager report, City Manager Adams reminded council of the special meeting tomorrow night at 6:15 pm with the Planning & Zoning Commission.

Chief Losada reminded everyone that Nationals time is here and for everyone to be safe.

Chief Mitchell also reminded everyone to be safe during Nationals.

Motion by Stephens seconded by Lane to adjourn at 7:43 pm, all ayes.

Brian Hatch, Mayor

ATTEST:

Jodi Bellon, Deputy City Clerk

COUNCIL MINUTES

August 2, 2016

The City Council of the City of Knoxville, Iowa convened in special session Tuesday, August 2, 2016 at 6:15 pm. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dawn Allspach-Kline, James Lane, Craig Kelley, Rick Kingery and Cal Stephens. Staffs present were City Manager Aaron Adams, Deputy City Clerk Jodi Bellon, Interim Planning & Zoning Administrator Lauren Dietz and Planning & Zoning Administrator Bill Mettee. Planning & Zoning Commission members present were Gary Anderson, Kerry Garcia, Dennis Johnson, Kirsten Myers and Lucas Young.

Presentations regarding city comprehensive plan and strategic plan update were given by:

- Olsson Associates – Avery Ottmans and David Knopick
- Confluence – Christopher Shires and Shannon Gapp
- JEO – Jeff Ray, Justin Vogel and Clint Sloss
- Snyder & Associates – Mindy Moore, Andy Burke and Kathleen Conner

Motion by Kingery; seconded by Lane to approve JEO the contract to update the city comprehensive plan and strategic plan.

Motion by Stephens; seconded by Allpach-Kline to adjourn at 8:29 p.m., all ayes.

ATTEST:

Brian Hatch, Mayor

Jodi Bellon, Deputy City Clerk

**Library Board of Trustees Meeting
July 20, 2016**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, July 20, 2016. Members present were Dave Garcia, Jean McKay, Harv Sprafka, Mary Lane, and Bob Leonard. Pat Wilson and Scott Ziller were absent.

The meeting was called to order by Dave Garcia. Mary Lane moved, Harv Sprafka seconded to approve the minutes of the June 15, 2016 meeting as mailed. Motion passed unanimously. There was no correspondence.

Roslin gave the librarian's report for June 2016. Total circulation was 6,577 printed materials, 1,899 non-print materials, high because of the SRP. Electronic materials (Bridges and Freegal) numbered 547 items. Computer usage was 1,562 with 601 recorded use of wireless. The Early Literacy AWE stations had 199 uses. The meeting room was used 33 times with a total attendance of 808. Summer programs kept the staff busy. There were 6,339 visits with an average of 254 people each day.

Roslin will submit the annual report to the board, council, and State Library at the next meeting. Today is Outdoor Day to celebrate the end of this year's SRP. Due to the excessive heat warning, the activities will be shortened from 1 to 2:15 p.m. Plans are underway for the car show and book sale during the Nationals. Roslin will be interviewing for new part-time help. The library will be a site for the Summer Feed next week.

Under Media Strategy Plan, Roslin has arranged for ads in the Exchange, Journal-Express, Reminder, and on-line for the second annual Shine & Show" with McKenna Haase's special guest appearance. This will be funded with a \$1,000 grant from the Tourism Board.

Harv Sprafka moved, Jean McKay seconded that the financial report for June be approved. Motion was unanimous. Mary Lane moved, Harv Sprafka seconded the city trust report for June be accepted. Motion was unanimous. Harv Sprafka moved, Jean McKay seconded the approval for payment of bills for July. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, Roslin gave an update on the capital campaign. The Steering committee and Prospect Evaluation committee are forming. Harv Sprafka and Pennie Sommar are co-chairs. Susan Prather will join Don & Margaret Long as honorary co-chairs.

The gift acceptance policy was tabled to the next meeting.

Under New Business, the Board and senior staff will assess the building plans on August 24 at 8:00 a.m. before meeting with the architect in September.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, August 17, 2016 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary

CITY OF KNOXVILLE
TOURISM ADVISORY COMMISSION MEETING MINUTES
8/2/2016

Tourism Advisory Commission established by the City Council of the City of Knoxville, Iowa Code Ordinance NO. 15-08

Commission Members Date	7/12/16	8/2/16	9/6/16	10/4/16	11/1/16	12/6/16	1/3/16
Bob Baker, Race Track Representative	E	P					
Bob Colbert, City Representative	P	P					
Jake Hughes, Chamber Representative	P	P					
Sharry Johnson, City Representative	P	P					
Elsie Kemp, City Representative	P	P					
Larry Kline, City Representative	P	P					
James Lane City Council Representative	P	E					
Marion County Representative member not yet established							
Visitors							

Call to Order	Larry Kline Called the meeting to order 5:15 PM		Closed
Review Monthly Minutes	Minutes from June approved, motion by Larry, 2nd by Elsie		
Agenda Grant Other Grant Request	Bike Night/ Representative Randy Naaktgeboren		Closed
Grant Request	Bike Night Committee presented a request for 1,200 to pay for Live Music to play at the last Bike Night of the Season 9/2016. Bike Night representatives said this will be the last time the event will be organized by the current team and are looking for individuals to take this event over. The Chamber has been approached by current managers.	Grant Request  Bike Night .jpg.jpg	Ongoing
Elsie Kemp	The Knoxville Chamber flyers have been mailed to 14 Welcome Centers in Iowa. Total cost of mailings has not been received to date.	Great Job! This effort is very much appreciated.	Ongoing
Elsie Kemp	Elsie Reports that the City Council approve the payment of \$150.00 to Travel Iowa, Draggin Car		Closed

	Clubs was approved for \$1,300 dollars, and Postage for Chamber flyers was also approved.		
Sharry Johnson	It was agreed that setting up our budget spread sheet as a running calculation of current funds was more appropriate than trying to itemize funds into set categories (grants, memberships etc.)		Ongoing
Review Grant Requested	There was some concern in regards to providing more money to Bike Night because we have submitted so many request to the City Council mostly funding Motor Cycle, Car events. See below;	This Committee agreed to submit the requested funds above for Bike Night For final approval to the City Council.	Ongoing
Open Discussion	Bob Baker brought up the subject as to trying to fund a couple of larger events, (Music Shows/Well followed Performers) The goal being to try and bring larger Tourism crowds to Knoxville. All were in agreement.	The Tourism Commission is still interested in assisting smaller events but the goal will be to fund a couple of large events.	Ongoing
Adjourn	Motion to Adjourn made by Bob Colbert and 2nd by Elsie Kemp		
Adjourned	Meeting was adjourned 6:30		
Next Meeting	September 6, 2016		

Minutes Recorded by Sharry Johnson, 8/7/2016

Regular Meeting
Knoxville Water Works
Board of Trustees
August 9, 2016

The Board of Trustees of the Knoxville Water Works met in regular session at 5:30 p.m. on August 9, 2016 at the Water Works office. The meeting was called to order by Chairman Merle Vickroy, with Trustee Dwight Sommar present. Absent was Trustee Kathy Caviness.

Trustee Sommar motioned and Vickroy seconded to approve the agenda as presented.

Roll Call- AYES: Vickroy, Sommar NAYS: None ABSENT:
Caviness

A motion was made by Sommar and seconded by Vickroy to approve the Consent Agenda items as follows:

1. Approval of the minutes of the July 12, 2016 regular Board Meeting.
2. Approval of the audited claims.
3. Approval of the financial reports for July.

Summary of receipts for July-

Operating Funds = \$	155,287.23
Trust Funds =	<u>1,350.00</u>
	156,637.23

Summary of disbursements for July-

Operating Funds = \$	113,144.47
Trust Funds =	<u>1,350.00</u>
	114,494.47

Roll Call- AYES: Vickroy, Sommar NAYS: None ABSENT:
Caviness

The General Manager reported to the Board on operational and personnel issues.

Trustee Sommar made a motion to adjourn the meeting. Trustee Vickroy

seconded.

Roll Call- AYES: Vickroy, Sommar NAYS: None ABSENT:
Caviness

Merle Vickroy
Chairman

Attest:

Brian W. Bailey
Secretary and General Manager

Memo

To: City Council
From: Chief Dan Losada
Date: August 15, 2016
Re: July 2016 CSO Report

In July 2016 the Community Service Officer, Arlene Worrall spent 50 hours on Code Enforcement issues and 54 hours on Police Department Records and was on vacation for 8 days in July. Mike Miller CSO II worked 52 hours on Code Enforcement issues and also was on vacation for a week. Together the CSOs worked on the following

Abandoned Property		1 705 South 7 th Street
Debris Storage		5
Illegal Burn	2	
Junk Vehicle	2	
Mowing (Vegetation Height Violation)	55	
Obstruction of Stop Sign (tree)	1	
Parking in Yard		1
Prohibited Discharge of Water	3	
Properties Inspected		70
Citations Issued		2 Illegal Burns
Court Dates	0	
Parking Citations	18	
Property Owners /Residents Contacted		68
Work Hired Out		6 properties mowed

SPECIAL EVENT PERMIT APPLICATION FORM

1. SPONSOR Knoxville Dragging Car Club Inc
ADDRESS P.O. Box 32 PHONE 641-891-8700

2. EVENT TYPE:

- Parade Festival Assembly Street Closure Block Party
 Rally Marches Walks Fund Raisers
 City Property Rental Other Car Show

3. EVENT CONTACT PERSON(S) Craig Kelley PHONE 641-891-8700
ADDRESS 1908 W. Jackson E-MAIL ckelley@sdnetel.com.net

4. ON-SITE CONTACT PERSON(S) Craig Kelley PHONE 641-891-8700

LOCATION DURING EVENT Courthouse

5. EVENT LOCATION Knoxville Square

6. PARKING AND TRAFFIC PLAN _____

STREET CLOSURE YES NO LOCATION(S): Note on attached site plan.

7. EVENT DATE Sept 10th EVENT START TIME 8:00 am EVENT END TIME 4:00 pm

8. SET UP TIME 8:00 am TAKE DOWN TIME 3:30 pm

9. RAIN DATE/TIME none

10. SIZE OF EVENT (estimated number of people on-site at one time)

- | | | |
|---|--|--|
| <input type="checkbox"/> 1 - 25 | <input type="checkbox"/> 701 - 900 | <input type="checkbox"/> 5,001 - 7,000 |
| <input type="checkbox"/> 26 - 100 | <input type="checkbox"/> 901 - 1,000 | <input type="checkbox"/> 7,001 - 9,000 |
| <input type="checkbox"/> 101 - 200 | <input type="checkbox"/> 1,001 - 1,500 | <input type="checkbox"/> 9,001 - 10,000 |
| <input type="checkbox"/> 201 - 300 | <input type="checkbox"/> 1,501 - 1,700 | <input type="checkbox"/> 10,001 - 15,000 |
| <input checked="" type="checkbox"/> 300 - 500 | <input type="checkbox"/> 1,701 - 2,000 | <input type="checkbox"/> 15,001 - 20,000 |
| <input type="checkbox"/> 500 - 700 | <input type="checkbox"/> 2,001 - 5,000 | <input type="checkbox"/> over 20,000 |

11. PORTABLE TOILETS: NUMBER OF TOILETS BEING PROVIDED none

LOCATION(S) OF TOILETS Courthouse

12. TYPES OF ACTIVITIES/VENUES Car Show

12a. NON-FOOD VENDORS, CONCESSIONAIRES, RIDES (name, address, phone for each)

None

12b. FOOD VENDORS (name, address, phone for each)

12c. TENTS

pop ups

13. UTILITIES TO BE USED (LIST EQUIPMENT TYPES)

Combo PA system

13a. ELECTRICAL SOURCE

Grid

13b. WATER SOURCE

none

14. ALCOHOLIC BEVERAGES SERVED? LICENSE CLASS

none

ALCOHOLIC BEVERAGE LICENSE OBTAINED?

YES

NO

15. SECURITY

club members, Huxville PD

HAVE THE POLICE BEEN CONTACTED ABOUT CROWD OR TRAFFIC CONTROL?

none needed

YES

NO

16. SOURCE OF GARBAGE/RUBBISH REMOVAL SERVICE:

Brown's

17. SITE PLAN ATTACHED.

YES NO

18. INDEMNITY AGREEMENT SIGNED AND ATTACHED.

YES NO

19. INSURANCE CERTIFICATE ATTACHED.

YES NO

20. DAMAGE DEPOSIT INCLUDED (AMOUNT \$ _____)

YES NO

21. PERMIT FEE INCLUDED AMOUNT \$100.00
If no, proof of non-profit status must included.

YES NO

I have read this Special Event Agreement and Permit Application packet and have accurately and truthfully completed the Application. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in the packet.

Cy'D Kelly

Signature

8-5-16

Date

INDEMNITY AGREEMENT

In consideration for the granting of permission by the City of Knoxville, Iowa to the undersigned for the use of the following described property:

For the following purpose only:

On the following date(s):

The undersigned agrees to defend, indemnify and hold harmless the City of Knoxville, its agents, officers and employees, from and against any and all claims for injury or damages to persons or property arising out of or caused by the use of such property.

The undersigned further agrees upon receipt of notice from the City of Knoxville to defend at its own expense the City of Knoxville, its agents, officers and employees from any action or proceeding against the City of Knoxville, its agents, officers or employees arising out of or caused by the use of such property. The undersigned agrees that a judgment obtained in any such action or proceeding shall be conclusive in any action by the City, its agents, officers or employees against the undersigned, when so notified as to the undersigned's cause of the injury or damage, as to the liability of the City, its agents, officers and employees to the plaintiff in the first named action, and as to the amount of the damage or injury. The City of Knoxville, its agents, officers and employees may maintain an action against the undersigned to recover the amount of the judgment together with all the expenses incurred by the City, its agents, officers and employees in the action.

I HAVE READ THIS INDEMNITY AGREEMENT, I UNDERSTAND THE EFFECT OF THIS INDEMNITY AGREEMENT, I AM AUTHORIZED TO SIGN THIS INDEMNITY AGREEMENT, AND I AM SIGNING THIS INDEMNITY AGREEMENT VOLUNTARILY.

Dated this 12 day of July, 2014.

Organization: Knoxville Progressors Club

By: Chris Kelly

Title: member

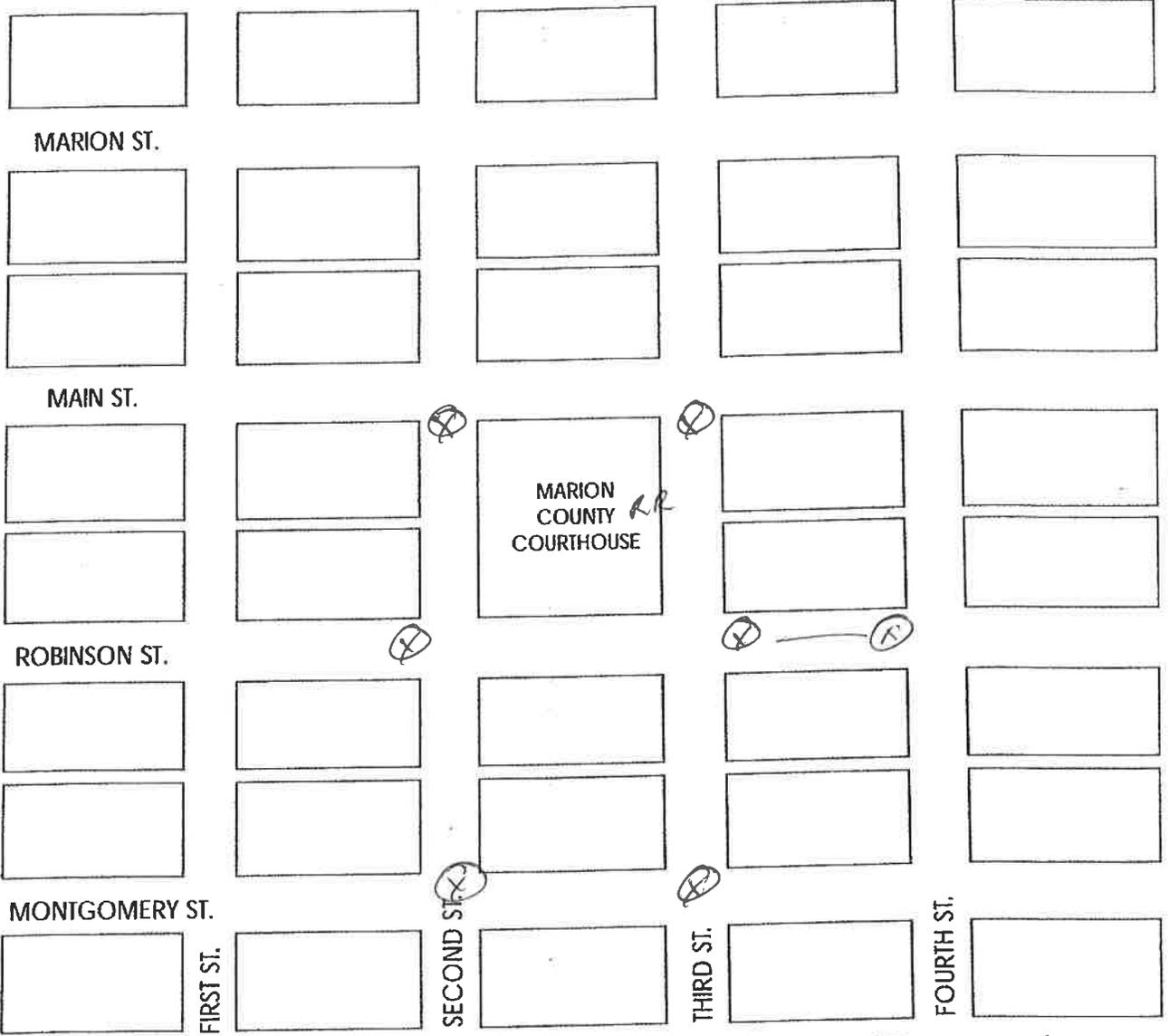
SITE PLAN

Attach site plan here.

Highlight areas of street closures, right-of-way closures and sidewalk closures being used for the event.
Show all locations of signs relating to event.

*if parking isn't needed we will remove the
barriers.*

CITY OF KNOXVILLE
Downtown Street Map



 barricades

 overflow parking



West Bend Mutual Insurance Company
1900 S. 18th Ave. | West Bend, WI 53095

Endorsement

Commercial General Liability Classification Schedule

Customer Number: 0111056131
Policy Number: 2099308 02

Policy Period: 06/05/2016 to 06/05/2017
at 12:01 AM Standard Time at Your Mailing Address Shown Below

Named Insured and Address:
Knoxville Draggins Car Club
713 E Cronkhite St
Knoxville, IA 50138-1914

Agency Name and Address: 14620
TULIP CITY AGENCY LTD
700 WASHINGTON ST PO BOX 125
PELLA, IA 50219-0215
641-628-1270

Commercial General Liability Classifications

Loc	Class Code	Description	Exposure	Premium Basis	Rate	Premium	Coverage
1	70033	SPECIAL EVENTS- GROUP I-DAILY ATTENDANCE: 0-500	1	Days	286.796 Included	\$287 Included	Prem/Ops Prod/Co
1	41670	Clubs - civic, service or social - no buildings or premises owned or leased except for office purposes - Not-For-Profit only	45	Members	1.467 Included	\$66 Included	Prem/Ops Prod/Co

BUSINESS NOTIFICATION LIST

***Note: Your signature on this list is for the sole purpose of businesses being affected by special events being notified of the event. It is not intended to indicate whether you are for or against the event. If you have comments and/or arguments concerning the event, they must be put in writing and delivered to the Zoning Administrator's Office at City Hall as soon as possible to be considered prior to the special event application being approved.**

Business Name And Signature	Address	Telephone #
Optimal / Sue Vaiderosen	204 E Robinson	
Myers / Keynighy	202 E Robinson	(641) 205-8889
Sandals / Sundbak	208 E. Robinson	
Treasured Portraits Red Rock Grill & Still	Joselyn Kay 208 S. Second 124 S. 2nd	828 6342
Onyxville Dental Center	211 S. 2nd	828-7717
Zuehl / BUFFE	114 2nd	641-842-3138
Landra O. Bernard	102 S 2nd	641-828-7500
Carla J. Myers	T, T & O N 3rd	641-842-4200
New Leaf E. Cigs	107 S Third	641-204-8057
Gibson Jewelry	119 S. Third st	641-842-2253
Myers Inc Agency	121 S. Third St	842-5939
Mari SKM	123 S Third	828-7720
West Beaver	911 Third	842-9914
QCM Amanda C. [Signature]	125 S. 3rd St	828-7800
ISB Deb Leppert	222 E Robinson	828-8200
[Signature]	210 E Robinson	641-891-2469
Cheryl D. Gavey	Grand Theater 212 E Robinson St.	641-842-5415

Knoxville Tourism Commission

August 7, 2016

Requesting the following to be placed on the next City Council meeting.

The Knoxville Tourism Commission would like to place the request for funds to be awarded to Bike Night, held September 2, 2016. The Funds requested in the amount of \$1,200 will be used to fund live music at the September event. Please see Grant Request attached/ refer to August 2, 2016 Tourism Minutes.

Thank You
Sharry Johnson
Tourism Commission Secretary

revise 8/12/16

SPECIAL EVENT PERMIT APPLICATION FORM

PW

1. SPONSOR Hei Hospice Care Services

ADDRESS 213 E. Main Suite 103 PHONE 319-217-1259
Robin Pfalzgraf,

2. EVENT TYPE:

- Parade
- Festival
- Assembly
- Street Closure
- Block Party
- Rally
- Marches
- Walks
- Fund Raisers
- City Property Rental
- Other Event Chair

Development

3. EVENT CONTACT PERSON(S) Park Woodle PHONE 641.891.2335

ADDRESS PO Box 368 Knoxville E-MAIL Park@trusthomecheck.com

4. ON-SITE CONTACT PERSON(S) Park PHONE 641.891.2335

LOCATION DURING EVENT T. Mott School of Dance @ S. Second St and

5. EVENT LOCATION Treasured Portraits. 2nd closed N of alley

6. PARKING AND TRAFFIC PLAN Use Square parking

STREET CLOSURE YES NO LOCATION(S): Note on attached site plan.

7. EVENT DATE Sunday Sept 18 EVENT START TIME 4:30 P EVENT END TIME 6:30 P

8. SET UP TIME 2:30 P TAKE DOWN TIME 7 pm

9. RAIN DATE/TIME N/A

10. SIZE OF EVENT (estimated number of people on-site at one time)

- | | | |
|---|--|--|
| <input type="checkbox"/> 1 - 25 | <input type="checkbox"/> 701 - 900 | <input type="checkbox"/> 5,001 - 7,000 |
| <input type="checkbox"/> 26 - 100 | <input type="checkbox"/> 901 - 1,000 | <input type="checkbox"/> 7,001 - 9,000 |
| <input checked="" type="checkbox"/> 101 - 200 | <input type="checkbox"/> 1,001 - 1,500 | <input type="checkbox"/> 9,001 - 10,000 |
| <input type="checkbox"/> 201 - 300 | <input type="checkbox"/> 1,501 - 1,700 | <input type="checkbox"/> 10,001 - 15,000 |
| <input type="checkbox"/> 300 - 500 | <input type="checkbox"/> 1,701 - 2,000 | <input type="checkbox"/> 15,001 - 20,000 |
| <input type="checkbox"/> 500 - 700 | <input type="checkbox"/> 2,001 - 5,000 | <input type="checkbox"/> over 20,000 |

11. PORTABLE TOILETS: NUMBER OF TOILETS BEING PROVIDED 0

LOCATION(S) OF TOILETS 2 @ Mott 2 @ T. Portraits

12. TYPES OF ACTIVITIES/VENUES Social, Fundraising, live music by Trish Wornell & Heidi Feldman, et. all Auction

12a. NON-FOOD VENDORS, CONCESSIONAIRES, RIDES (name, address, phone for each)

N/A

12b. FOOD VENDORS (name, address, phone for each)

- ① The Grille & Still - alcohol license & food *
S. Second & E. Robinson 641.828.6342 (w)
Amanda Peterson 515.491.3393 (e)

- ② HCI volunteers supplied

12c. TENTS & Chairs & Tables

- ① Brad Croseff ① 891.0621

- ② Pella Rental 641.628.2848

13. UTILITIES TO BE USED (LIST EQUIPMENT TYPES) elec. - light pole
if available

13a. ELECTRICAL SOURCE T. Mott & T. Portraits

13b. WATER SOURCE T. Mott

14. ALCOHOLIC BEVERAGES SERVED? LICENSE CLASS *

ALCOHOLIC BEVERAGE LICENSE OBTAINED? YES NO

15. SECURITY as needed. Wrist bands for all attendees,
workers, volunteers supplied

HAVE THE POLICE BEEN CONTACTED ABOUT CROWD OR TRAFFIC CONTROL?

YES NO

will be

16. SOURCE OF GARBAGE/RUBBISH REMOVAL SERVICE:

ABS

17. SITE PLAN ATTACHED.

YES NO

18. INDEMNITY AGREEMENT SIGNED AND ATTACHED.

YES NO

19. INSURANCE CERTIFICATE ATTACHED.

YES NO

20. DAMAGE DEPOSIT INCLUDED (AMOUNT \$ Park woodle 100) YES NO

21. PERMIT FEE INCLUDED AMOUNT \$100.00 YES NO
If no, proof of non-profit status must included.

? HCI check

I have read this Special Event Agreement and Permit Application packet and have accurately and truthfully completed the Application. I agree that I will obtain any other permits necessary and will follow the guidelines and requirements set forth in the packet.

Park Woodle HCI Bucket Bash 8/12/2016
Signature Event Chair Date

INDEMNITY AGREEMENT

In consideration for the granting of permission by the County of Marion, Iowa to the undersigned for the use of the following described property:

For the following purpose only: HCI CARE SERVICES FUNDRAISING EVENT & BUCKET AUCTION

On the following date(s): 9/18/16

The undersigned agrees to defend, indemnify and hold harmless the County of Marion, its agents, officers and employees, from and against any and all claims for injury or damages to persons or property arising out of or caused by the use of such property.

The undersigned further agrees upon receipt of notice from the County of Marion to defend at its own expense the County of Marion, its agents, officers and employees from any action or proceeding against the County of Marion, its agents, officers or employees arising out of or caused by the use of such property. The undersigned agrees that a judgment obtained in any such action or proceeding shall be conclusive in any action by the County, its agents, officers or employees against the undersigned, when so notified as to the undersigned's cause of the injury or damage, as to the liability of the County, its agents, officers and employees to the plaintiff in the first named action, and as to the amount of the damage or injury. The County of Marion, its agents, officers and employees may maintain an action against the undersigned to recover the amount of the judgment together with all the expenses incurred by the County, its agents, officers and employees in the action.

I HAVE READ THIS INDEMNITY AGREEMENT, I UNDERSTAND THE EFFECT OF THIS INDEMNITY AGREEMENT, I AM AUTHORIZED TO SIGN THIS INDEMNITY AGREEMENT, AND I AM SIGNING THIS INDEMNITY AGREEMENT VOLUNTARILY.

Dated this 7 day of July, 2016.

Organization: HCI CARE SERVICES

By: Kelly Green

Title: (FC)

SITE PLAN

Attach site plan here.

Bucket Bash

① All food & beverage inside
Tresa Mott School of Dance.

② Tents, tables, chairs partially
inside & flowing outside
into S. Second St. *

③ Entertainment (music) &
comments will be outside.

* Site Plan is to close S. Second
from Alley north up to & not
include intersection of
E. Robinson

Goal = 100-150 guests.
wrist bands issued.

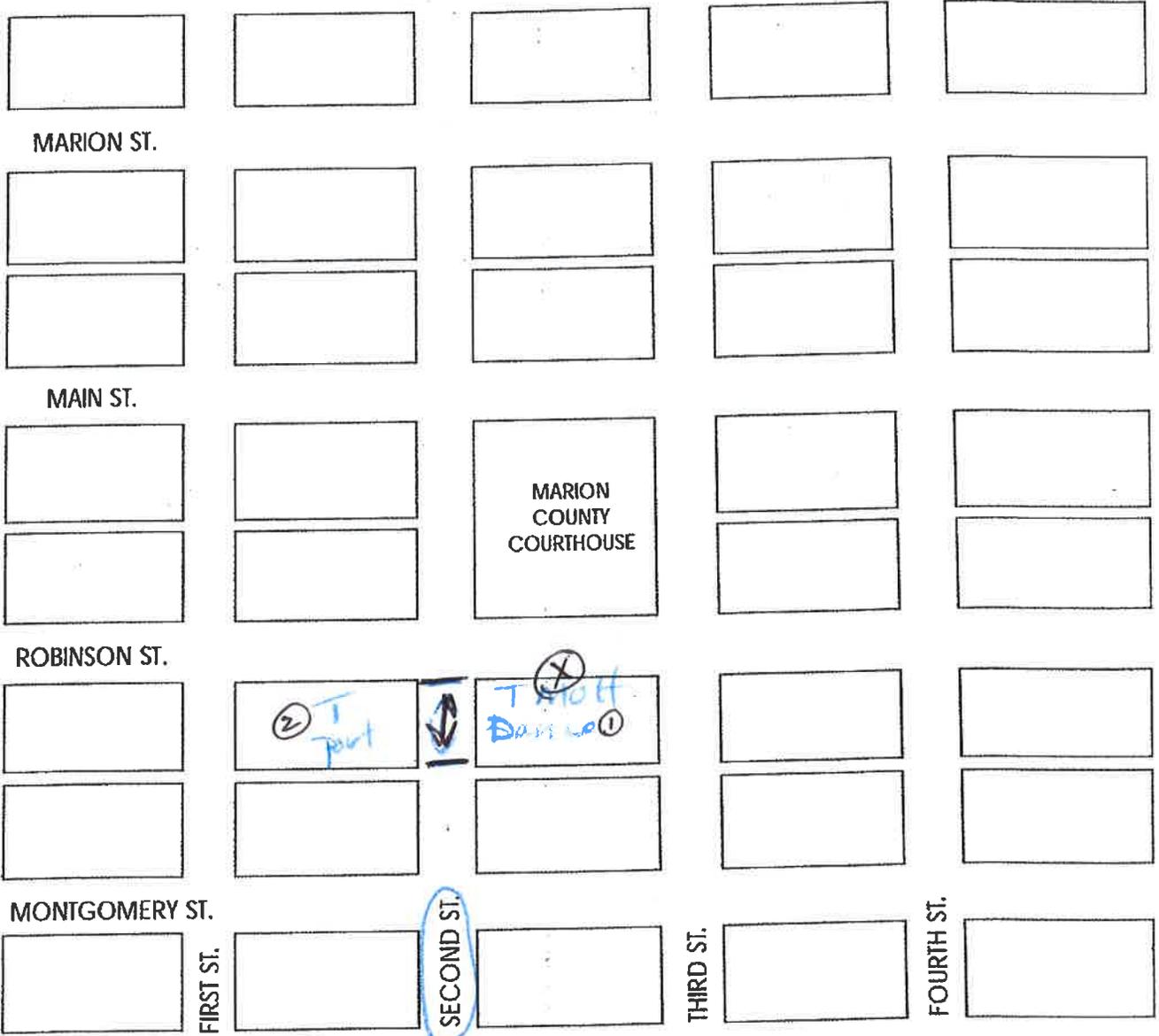
Both invited guests &
public are in this total.

→ Park Wood

Sunday Sept. 18 2016

CITY OF KNOXVILLE
Downtown Street Map

Bucket Bash



- ① (891.2085) Tresa Matt School of Dance - 202 E. Robinson - 4-31 -
- 6-30 ② (828.8120) Treasured Portraits - 208 S. 2nd

7pm possible movie The Bucket List @ Grand Theatre
212 E. Robinson 842.5415



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/02/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

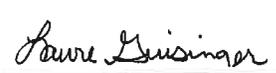
PRODUCER Holmes Murphy & Assoc - WDM PO Box 9207 Des Moines, IA 50306-9207	1-800-247-7756	CONTACT NAME: PHONE (A/C No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE		NAIC #
INSURED HCI VNS Care Services 2910 Westown Parkway, Suite 200 West Des Moines, IA 50266	INSURER A: Philadelphia Indemnity Insurance Co.		
	INSURER B: Accident Fund National Insurance Co.		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 47524221 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			PHPK1435717	01/01/16	01/01/17	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			PHPK1435717	01/01/16	01/01/17	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			PHUB525662	01/01/16	01/01/17	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	1800005452	01/01/16	01/01/17	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Property			PHPK1435717 Special Cause of Loss/RC	01/01/16	01/01/17	Blanket Building 13,892,000 Blkt Bus Pers Prop 4,109,500 Deductible 10,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Marion County is named as an Additional Insured with respect to the General Liability when required by written contract. 30 Days Notice of Cancellation with respect to the General Liability.

CERTIFICATE HOLDER Marion County 213 E Main Street Knoxville, IA 50138 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Coverage Part, Paragraph 3.a. is deleted in its entirety and replaced by the following:

- a. Coverage under this provision is afforded until the end of the policy period.
2. Each of the following is also an insured:
- a. **Medical Directors and Administrators** Your medical directors and administrators, but only while acting within the scope of and during the course of their duties as such. Such duties do not include the furnishing or failure to furnish professional services of any physician or psychiatrist in the treatment of a patient.
 - b. **Managers and Supervisors** Your managers and supervisors are also insureds, but only with respect to their duties as your managers and supervisors. Managers and supervisors who are your employeesare also insureds for bodily injuryto a co-employeewhile in the course of his or her employment by you or performing duties related to the conduct of your business.

This provision does not change Item 2.a.(1)(a) as it applies to managers of a limited liability company.

- c. **Broadened Named Insured** Any organization and subsidiary thereof which you control and actively manage on the effective date of this Coverage Part. However, coverage does not apply to any organization or subsidiary not named in the Declarations as Named Insured, if they are also insured under another similar policy, but for its termination or the exhaustion of its limits of insurance.
- d. **Funding Source** Any person or organization with respect to their liability arising out of:
 - (1) Their financial control of you; or
 - (2) Premises they own, maintain or control while you lease or occupy these premises.

This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.

- e. **Home Care Providers** At the first Named Insured's option, any person or organization under your direct supervision and control while providing for you private home respite or foster home care for the developmentally disabled.
- f. **Managers, Landlords, or Lessors of Premises** Any person or organization with respect to their liability arising out of the ownership, maintenance or use of that part of the premises leased or rented to you subject to the following additional exclusions:

This insurance does not apply to:

- (1) Any occurrencewhich takes place after you cease to be a tenant in that premises; or
 - (2) Structural alterations, new construction or demolition operations performed by or on behalf of that person or organization.
- g. **Lessor of Leased Equipment** **Automatic Status When Required in Lease Agreement With You** Any person or organization from whom you lease equipment when you and such person or organization have agreed in writing in a contract or agreement that such person or organization is to be added as an additional insured on your policy. Such person or

organization is an insured only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person or organization.

A person's or organization's status as an additional insured under this endorsement ends when their contract or agreement with you for such leased equipment ends.

With respect to the insurance afforded to these additional insureds, this insurance does not apply to any "occurrence" which takes place after the equipment lease expires.

h. Grantors of Permits "Any state or political subdivision granting you a permit in connection with your premises subject to the following additional provision:

(1) This insurance applies only with respect to the following hazards for which the state or political subdivision has issued a permit in connection with the premises you own, rent or control and to which this insurance applies:

- (a) The existence, maintenance, repair, construction, erection, or removal of advertising signs, awnings, canopies, cellar entrances, coal holes, driveways, manholes, marquees, hoist away openings, sidewalk vaults, street banners or decorations and similar exposures;
- (b) The construction, erection, or removal of elevators; or
- (c) The ownership, maintenance, or use of any elevators covered by this insurance.

i. Vendors "Only with respect to "bodily injury" or "property damage" arising out of "your products" which are distributed or sold in the regular course of the vendor's business, subject to the following additional exclusions:

(1) The insurance afforded the vendor does not apply to:

- (a) "Bodily injury" or "property damage" for which the vendor is obligated to pay damages by reason of the assumption of liability in a contract or agreement. This exclusion does not apply to liability for damages that the vendor would have in the absence of the contract or agreement;
- (b) Any express warranty unauthorized by you;
- (c) Any physical or chemical change in the product made intentionally by the vendor;
- (d) Repackaging, except when unpacked solely for the purpose of inspection, demonstration, testing, or the substitution of parts under instructions from the manufacturer, and then repackaged in the original container;
- (e) Any failure to make such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products;
- (f) Demonstration, installation, servicing or repair operations, except such operations performed at the vendor's premises in connection with the sale of the product;

6D

- (g) Products which, after distribution or sale by you, have been labeled or relabeled or used as a container, part or ingredient of any other thing or substance by or for the vendor; or
- (h) "Bodily injury" or "property damage" arising out of the sole negligence of the vendor for its own acts or omissions or those of its employees or anyone else acting on its behalf. However, this exclusion does not apply to:
 - (i) The exceptions contained in Sub-paragraphs (d) or (f); or
 - (ii) Such inspections, adjustments, tests or servicing as the vendor has agreed to make or normally undertakes to make in the usual course of business, in connection with the distribution or sale of the products.
- (2) This insurance does not apply to any insured person or organization, from whom you have acquired such products, or any ingredient, part or container, entering into, accompanying or containing.
- j. **Franchisor** Any person or organization with respect to their liability as the grantor of a franchise to you.
- k. **As Required by Contract** Any person or organization where required by a written contract executed prior to the occurrence of a loss. Such person or organization is an additional insured for "bodily injury," "property damage" or "personal and advertising injury" but only for liability arising out of the negligence of the named insured. The limits of insurance applicable to these additional insureds are the lesser of the policy limits or those limits specified in a contract or agreement. These limits are included within and not in addition to the limits of insurance shown in the Declarations
- i. **Owners, Lessees or Contractors** Any person or organization, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by:
 - (1) Your acts or omissions; or
 - (2) The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured when required by a contract.

With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

- (a) All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
- (b) That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

m. State or Political Subdivisions Any state or political subdivision as required, subject to the following provisions:

- (1) This insurance applies only with respect to operations performed by you or on your behalf for which the state or political subdivision has issued a permit, and is required by contract.
- (2) This insurance does not apply to:
 - (a) "Bodily injury," "property damage" or "personal and advertising injury" arising out of operations performed for the state or municipality; or
 - (b) "Bodily injury" or "property damage" included within the "products-completed operations hazard."

M. Duties in the Event of Occurrence, Claim or Suit

SECTION IV **COMMERCIAL GENERAL LIABILITY CONDITIONS, Paragraph 2.** is amended as follows:

a. is amended to include:

This condition applies only when the occurrenceor offense is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership; or
- (3) An executive officer or insurance manager, if you are a corporation.

b. is amended to include:

This condition will not be considered breached unless the breach occurs after such claim or suit is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership; or
- (3) An executive officer or insurance manager, if you are a corporation.

N. Unintentional Failure To Disclose Hazards

SECTION IV **COMMERCIAL GENERAL LIABILITY CONDITIONS, 6. Representations** is amended to include the following:

It is agreed that, based on our reliance on your representations as to existing hazards, if you should unintentionally fail to disclose all such hazards prior to the beginning of the policy period of this Coverage Part, we shall not deny coverage under this Coverage Part because of such failure.

O. Transfer of Rights of Recovery Against Others To Us

SECTION IV **COMMERCIAL GENERAL LIABILITY CONDITIONS, 8. Transfer of Rights of**

BUSINESS NOTIFICATION LIST

*Note: Your signature on this list is for the sole purpose of businesses being affected by special events being notified of the event. It is not intended to indicate whether you are for or against the event. If you have comments and/or arguments concerning the event, they must be put in writing and delivered to the Zoning Administrator's Office at City Hall as soon as possible to be considered prior to the special event application being approved.

Business Name
And Signature

Address

Telephone #

① Iveswood Portraits

828,8126

* Sandles

* Nearwood Winery

② Fine Theatre

* Dr. Secory

* Optimeca

* These businesses will have no effect
ofrom Event July, 9/18.
Entry & Exit = NOT issue

① & ② on part of Event

69093

ICI CARE SERVICES / VISITING NURSE SERVICES OF IOWA

To: Marion County Auditor

8/4/2016

INVOICE NUMBER	DATE	DESCRIPTION	AMOUNT	DISCOUNT	NET AMOUNT
CR080216	8/2/2016	Knoxville Bucket Bash	\$100.00	\$0.00	\$100.00
		Totals:	\$100.00	\$0.00	\$100.00



ICI CARE SERVICES
VISITING NURSE SERVICES OF IOWA
 2910 WESTOWN PARKWAY, SUITE 200
 WEST DES MOINES, IA 50266-1332

BANKERS TRUST
 33-64/730

69093

CHECK DATE: 8/4/2016
 CHECK NO.: 69093
 CHECK AMOUNT: \$** 100.00

PAY **One hundred and 00/100 Dollars**

TO THE ORDER OF
~~Marion County Auditor~~
 214 E Main Street
 Knoxville, IA 50138

city of Knoxville
(pw)

Kelly Dennis
 AUTHORIZED SIGNATURE

⑈069093⑈ ⑆073000642⑆ 07 787 9⑈

\$100 damage deposit
✓ 10775 by Park Woodle 8/8/2016

Details on Back
 Security Features Included



Join us
SEPTEMBER 18, 2016
4:30 - 6:30 p.m.

Tresa Mott's School of Dance
202 E. Robinson Street | Knoxville, IA 50138
Located on the square in Knoxville

Ticket Price:
\$25 now through September 12
\$35 after September 12
Tickets may be purchased at the door

For tickets, Call (XXX) XXX-XXXX

For more information, contact
Robin Pfalzgraf at (319) 217-1759 or
rpfalzgraf@hcifoundation.org

Casual Attire

Have you ever thought about your **BUCKET LIST?** Our patients have!

Spend a fun evening with friends, food, live music and great live and silent auction items — all for a great cause!

All proceeds go toward the HCI Hospice Care Services Quality of Life Program. With your help, we'll be able to make special memories for patients and their families as they fulfill experiences from their "bucket lists."

While bidding, we invite you to enjoy hors d'oeuvres, dessert and our signature "Bucketini." Beer, wine and soft drinks will be available.



This year's premier auction item is a trip for four to Las Vegas, which includes air fare, hotel accommodations, golf, spa services and show tickets!

Courtesy of Weiler, KNIA/KRLS and Iowa State Savings Bank.

A benefit for the patients of

 **HCI**
hospice
Care Services

ORDINANCE NO. 16-06

ORDINANCE CLOSING A PORTION OF AN ALLEY LOCATED WITHIN THE
CORPORATE LIMITS OF THE CITY OF KNOXVILLE, IOWA

BE IT ENACTED by the City Council of the City of Knoxville, Iowa:

SECTION 1. Purpose. The purpose of this Ordinance is to vacate a portion of the described alley and thereby relieve the City of Knoxville, Iowa, of the responsibility for its maintenance and supervision.

SECTION 2. Facts Found. The Council of the City of Knoxville, Iowa hereby makes the following findings:

1. A portion of the described alley is not needed for the use of the public, and, therefore, its maintenance at public expense is no longer justified.

2. The partial vacation will not deny owners of property abutting on the alley reasonable access to their property.

3. Council considered the partial vacating, notice was published in a paper of general circulation in the City of Knoxville and posted at the Knoxville City Hall no more than twenty (20) days nor less than four (4) days prior to the date set for the hearing.

SECTION 3. Partial Vacation:

A 16 foot wide alley running east and west and lying south of and adjacent to lots 10, 11, 12, 13, 14 and 15 in Ramsay's Addition to the City of Knoxville, Marion County, Iowa, is hereby declared partially vacated.

SECTION 4. Repealer. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. Conveyance. After the partial vacating of said alley, conveyance shall be by Quit Claim Deed reserving easements for the benefit of the City of Knoxville, Iowa, for the maintenance and repair of utilities which may be lying within the above described partial vacated alley all within the City of Knoxville, Iowa.

SECTION 6. Severability Clause. If any section, provisions or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 7. When Effective. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

Passed and approved this ____ day of _____, 2016.

Brian J. Hatch, MAYOR

ATTEST:

Heather Ussery, CITY CLERK

BEFORE THE KNOXVILLE CITY COUNCIL

IN RE:

CSOI Corp.
dba Knoxville 66
License No. 1516-07
306 W. Pleasant
Knoxville, IA 50138

ACKNOWLEDGEMENT/SETTLEMENT
AGREEMENT
2nd VIOLATION

1. The undersigned hereby knowingly and voluntarily acknowledges the following:
 - a. Retailer and Permit Holder have received the Complaint in the above case.
 - b. The facts and allegations contained in the Complaint, attached hereto and incorporated herein by reference, are true and correct.
 - c. Permit Holder has the right to a hearing and voluntarily waives same and submits to the statutory penalties prescribed by Iowa law.
 - d. Dustin Gritters, an employee of Knoxville 66, sold tobacco to a minor on May 12, 2016, in violation of Iowa Code section 453A.2.
 - e. The violation noted in paragraph "d" herein, will count as an official second violation of Iowa Code section 453A.2 pursuant to Iowa Code section 453A.22.
2. To settle the above-referenced Complaint **(check one)**: enclosed with this Acknowledgment/Settlement Agreement is a check in the amount of \$1500.00 made payable to City of Knoxville: or acknowledgment of a thirty day suspension beginning on the date that will be specified in the official order received from the City of Knoxville.
3. Permit Holder acknowledges that in order to conclude this matter the Mayor must approve this settlement agreement.

Date: 7-11-16

CSOI CORP
Permit Holder see

Christine Adams
Printed name of signator

NOTE: This must be signed by an individual cigarette permittee, or in the case of another business entity, by the individual(s) who has (have) authority to bind the entity. If you decide to sign and date this Acknowledgment/Settlement Agreement and waive your appearance at a hearing, this document, properly signed and dated as well as a check in the amount \$1500.00 made payable to City of Knoxville or acknowledgment of a thirty day permit suspension **should be returned to: Robert L. Stuyvesant, PO Box 517, Carlisle, Iowa 50047**

CSOI CORP.

18462

REFERENCE NO.	DESCRIPTION	INVOICE DATE	INVOICE AMOUNT	DISCOUNT TAKEN	AMOUNT PAID
	TOBACCO VIOLATION 5/12/16				1,500.00
CHECK DATE	CHECK NO.	PAYEE		DISCOUNTS TAKEN	CHECK AMOUNT
7/11/16	18462	CITY OF KNOXVILLE			\$1,500.00

18462

CSOI CORP.
 (515) 961-6470
 101 SOUTH JEFFERSON
 INDIANOLA, IA 50125



18462
 CHECK NO.

Jul 11, 2016
 DATE

*****\$1,500.00
 AMOUNT

Memo:

One Thousand Five Hundred and 00/100 Dollars

PAY
 TO THE
 ORDER
 OF:

CITY OF KNOXVILLE

TAX ID# 421454421

AUTHORIZED SIGNATURE

Security features. Details on back.

⑈018462⑈ ⑆073902096⑆ 010 544 9⑈

BEFORE THE KNOXVILLE CITY COUNCIL

IN RE: :
: :
CSOI Corp. :
dba Knoxville 66 : **ORDER ACCEPTING**
License No. 1516-07 : **ACKNOWLEDGEMENT/SETTLEMENT**
306 W. Pleasant : **AGREEMENT – 2nd VIOLATION**
Knoxville, IA 50138 :
:

On this ____ day of August, 2016, the Knoxville City Council has before it the attached Acknowledgment/Settlement Agreement signed by the above-captioned permit holder.

The City of Knoxville FINDS that the permit holder acknowledged in the Agreement that a second violation of Iowa Code section 453A.2 occurred within a two year time period, the most recent of which occurred on May 12, 2016 and that the mandatory sanction for this second violation is a \$1500.00 civil penalty or a thirty (30) day suspension of the cigarette permit. The permit holder has chosen the civil penalty and has submitted a check in the amount of \$1500.00 with the Agreement.

IT IS THEREFORE ORDERED that the Acknowledgment /Settlement Agreement be approved. This sanction is consistent with Iowa Code section 453A.22(2)(b) for a second violation of Iowa Code section 453A.2(1).

Mayor, City of Knoxville

VDR 200110 CK NO 2795331

Memo	Invoice Date	Invoice Number	Amount	Discount	Net Amount
1610	07/12/16	CK REQ	1,500.00	.00	1,500.00
			1,500.00	.00	1,500.00

Detach Before Depositing

WARNING: ORIGINAL DOCUMENT IS PRINTED IN BLUE INK.

Date
07/14/16



CASEY'S GENERAL STORES
P.O. BOX 3001
ANKENY, IOWA 50021-8045



36-1901
1012

Check No.
2795331

Amount
\$1,500.00

PAY *****ONE THOUSAND FIVE HUNDRED DOLLARS & NO CENTS

TO THE ORDER OF
CITY OF KNOXVILLE
%CITY ATTORNEY
PO BOX 517
CARLISLE IA 50047

WARNING: ORIGINAL DOCUMENT HAS AN ARTIFICIAL WATERMARK ON REVERSE SIDE.

⑈ 2795331 ⑈ ⑆ 101219017 ⑆ ⑈ 5008001294 ⑈

BEFORE THE KNOXVILLE CITY COUNCIL

IN RE: :
: :
Casey's General Store #1610 :
License No. 1516-02 : **ORDER ACCEPTING**
203 S. Lincoln : **ACKNOWLEDGEMENT/SETTLEMENT**
Knoxville, IA 50138 : **AGREEMENT – 2nd VIOLATION**
: :
:

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Mayor, City of Knoxville