

City of Knoxville
City Council Meeting
Monday, November 21, 2016 at 6:15 p.m.
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Dawn Allspach-Kline ____, Council Member Rick Kingery ____, Council Member James Lane ____, Council Member Cal Stephens ____, Council Member Craig Kelley ____

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Minutes Of November 7, 2016

Documents:

[COUNCIL MINUTES 110716.PDF](#)

3.II. Accept Airport Commission Minutes Of October 15, 2016

Documents:

[AIRPORT MINUTES 101516.PDF](#)

3.III. Accept Water Board Minutes Of November 8, 2016

Documents:

[WATER BOARD MINUTES 110816.PDF](#)

3.IV. Accept Library Board Of Trustees Minutes Of November 16, 2016

Documents:

[LIBRARY MINUTES 111616.PDF](#)

3.V. Accept Cody Nichol As Police Reserve

Documents:

[COUNCIL LETTER RESERVE OFFICER NICHOL 2016.PDF](#)

3.VI. Approve October 2016 Financials

Documents:

[OCTOBER FINANCIALS.PDF](#)

4. Item Agenda

- 4.I. Approve Resolution Approving Plat Of Survey
- 4.II. Approve Resolution Approving Plat Of Survey
- 4.III. Set A Public Hearing For December 5, 2016 At 6:15 P.m. To Approve First Consideration Of An Ordinance Amending The Code Of Ordinances For The City Of Knoxville, Iowa, 2009
- 4.IV. Approve Payment Of Claims
- 5. Reports
 - A. Mayor's Report
 - B. City Manager's Report
- 6. Adjourn To Closed Session According To Section 21.5 (C) (Potential Litigation) Of The Iowa Code
 - 6.I. Closed Session
- 7. Reconvene In Open Session And Council Action As Needed
- 8. Adjourn
 - Motion _____ Second _____
 - Vote _____ Time _____

Heather Ussery, City Clerk

COUNCIL MINUTES

November 7, 2016

The City Council of the City of Knoxville, Iowa convened in regular session Monday, November 7, 2016 at 6:15 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dawn Allspach-Kline, Rick Kingery, James Lane, Cal Stephens and Craig Kelley. Staffs present were City Manager Aaron Adams, City Clerk Heather Ussery, City Attorney Bob Stuyvesant, Deputy City Clerk Jodi Bellon, Police Chief Dan Losada and Fire Chief Jim Mitchell.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Lane; seconded by Allspach-Kline to approve the consent agenda as follows, all ayes.

1. Approve City Council Minutes of October 21, 2016
2. Accept Housing Board Minutes of July 18, 2016
3. Accept Housing Board Minutes of August 15, 2016
4. Accept Airport Commission Minutes of September 17, 2016
5. Accept Library Board of Trustees Minutes of October 19, 2016
6. Approve Class C Liquor License for Turn 1 Tavern
7. Approve Class E Liquor License for Hy-Vee Wine and Spirits
8. Approve Class B Beer Permit for Pizza Hut
9. Accept Barry VanHaaften as Police Reserve
10. Approve 2016 Urban Renewal Area Report for Submittal to the State of Iowa
11. Accept October CSO Report

Mayor Hatch announced now is the time and place for a public hearing directing the sale of an interest in real property. Filing of affidavits was 10/28/16. Under written comments there were none. Under oral comments there were none. Motion by Allspach-Kline; seconded by Stephens to close the hearing, all ayes.

Motion by Stephens; seconded by Lane to approve resolution directing the sale of an interest in real property following the public hearing, all ayes.

Mayor Hatch announced now is the time and place for a public hearing directing the sale of an interest in real property. Filing of affidavits was 10/28/16. Under written comments there were none. Under oral comments there were none. Motion by Lane; seconded by Allspach-Kline to close the hearing, all ayes.

Motion by Stephens; seconded by Allspach-Kline to approve resolution directing the sale of an interest in real property following the public hearing, all ayes.

Motion by Allspach-Kline; seconded by Lane to approve special event application for Knoxville Chamber of Commerce Living Windows and Lighted Parade, all ayes.

Motion by Allspach-Kline; seconded by Stephens to approve grant request submitted to Tourism Advisory Commission, all ayes.

Motion by Lane; seconded by Stephens to approve police lieutenant position, all ayes. Police Chief Losada advised Council this change would have a budget impact of approximately \$3,000 and would begin on January 1st.

Motion by Allspach-Kline; seconded by Lane to approve purchase of four fire cameras from fire department memorial fund in the amount of \$744, all ayes.

Motion by Allspach-Kline; seconded by Lane to accept handout into record, all ayes.

Fire Chief Mitchell gave a presentation to Council on the fire department's growing call volumes as well as wage comparisons of full time staff. Chief Mitchell requested part time positions be combined into two full time positions and to increase current full time wages. This change would be budget neutral.

Motion by Lane; seconded by Kelley to approve two new full time fire department positions as well as wage increases to current full time fire department employees, all ayes.

Motion by Allspach-Kline; seconded by Stephens to approve resolution to transfer, all ayes.

Motion by Lane; seconded by Stephens to approve resolution regarding credit card authorization and credit limit, all ayes.

Motion by Lane; seconded by Allspach-Kline to approve resolution approving 2016 TIF certification, all ayes.

Motion by Lane; seconded by Stephens to approve payment of claims; all ayes.

82851	AFLAC	AFLAC-ACC/PRE	258.77
82852	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,363.26
82853	ICMA RETIREMENT TRUST	ICMA	1,953.39
82854	MUNICIPAL FIRE & POLICE	MFPRSI	20,412.59
82855	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	61.44
82856	CITY OF KNOXVILLE	SLF FND BEN-S	12,225.28
82857	DELTA DENTAL OF IOWA	DELTA DENTAL	528.50
82858	COLONIAL LIFE	COLONIAL LIFE	22.85
82859	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	636.19
82860	EMPLOYEE BENEFIT SYSTEMS	PRE-TX FAM HLTH	22,958.86
82861	ABC PEST CONTROL	MONTHLY PEST CONTROL	39.85
82862	ALIBRIS	5 AUDIOBOOKS	112.65
82863	AMPERAGE CREATIVE SOURCES	CAMPAIGN VIDEO	321.56
82864	ARSL	2016 ARSL ANNUAL CONF	303.85
82865	BAKER & TAYLOR	43 BOOKS	1,808.00
82866	CENTER POINT LARGE PRINT	4 STANDING ORDER LB	125.82
82867	DEMCO INC	OFFICE SUPPLIES	881.80
82868	O.J. FARGO	3 BOOKS-IOWA HISTORY	16.00
82869	FORBES OFFICE SOLUTIONS	CALENDAR	17.69
82870	FUNNY TIMES SUBSCRIPTIONS	1 YEAR SUBSCRIPTION	26.00
82871	ICE CUBE PRESS	3 BOOKS IOWA AUTHORS	30.17
82872	JOURNAL EXPRESS	1 YR SUBSCRIPTION	32.00
82873	KNOXVILLE WATER WORKS	217 S 2ND ST-GEBHARDT HOUSE	39.98
82874	LIBRARY IDEAS LLC	FREGAL MUSIC SUBSCRIPTION	2,785.00
82875	MEDIACOM	MONTHLY INTERNET	75.90
82876	OVER DRIVE, INC	8 E BOOKS	251.74
82877	QUALITY SCENT	MONTHLY DEODORIZER	24.00
82878	QUILL CORPORATION	PAPER,CLEANER,MISC SUPPLIES	121.90
82879	ROURKE PUBLISHING LLC	5 NON FICTION CHILDREN'S BOOK	108.75
82880	SENTIMENTAL PRODUCTIONS	4 VIDEOS TRIVIA TIMELINE	128.00
82881	STACI STANTON	MILEAGE AND MEAL	59.77
82882	ROSLIN THOMPSON	REIMBURSEMENT	41.04
82883	US POSTMASTER	MILEAGE REIMB-JOHNSTON	96.00
82884	WESTON WOODS STUDIOS INC	2 BOOKS STAMPS	82.64
82885	XEROX CORPORATION	3 AUDIOBOOKS	164.08
82886	ABS SANITATION	COPIER LEASE	48.00
82887	ALLIANT ENERGY	MONTHLY GARBAGE SERVICE	17.43
82888	CARPET SERVICES	1545 HWY 14-AIRPORT	120.00
82889	DISH NETWORK	CLEAN TERMINAL CARPET	118.89
82890	KNOXVILLE AVIATION	DISH SERVICE	74.34
82891	MIDAMERICAN ENERGY COMPANY	FUEL FOR LAWNMOWERS	57.30
82892	MIDWEST ALARM SERVICES	1545 HWY 14-AIRPORT	275.00
82893	HY-VEE INC	FIRE ALARM SYSTEM INSPECTION	53.55
82894	WINDSTREAM	REFRESHMENTS FOR PROGRAM	1,567.48
82896	MASTERCARD	PHONE BASE/FAX	5,647.96
82897	BILL METTEE	FELLOWES SHREDDER	317.36
82898	WEX BANK	2 NIGHT HOTEL-APA CONF	6,360.76
		MONTHLY FUEL	

82899	AFLAC	AFLAC-ACC/PRE	258.77
82900	I.U.P.A.T. DC81	UNION DUES	794.26
82901	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,326.26
82902	ICMA RETIREMENT TRUST	ICMA	1,973.27
82903	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	61.44
82904	COLONIAL LIFE	COLONIAL LIFE	22.85
82905	ACCO UNLIMITED CORPORATION	DPD POWDER	320.40
82906	AGSOURCE	MONTHLY POOL AND SPA TESTING	67.50
82907	AHLERS AND COONEY PC	SEMINAR-BELLON	100.00
82908	ALLIANT ENERGY	1301 E PLEASANT ST-WWTP	667.91
82909	ARROW INTERNATIONAL, INC	EZ IO DRILL	295.00
82910	ATOMIC TERMITE & PEST CONTROL	PEST CONTROL	120.00
82911	KEEPITSAFE, INC.-LIVEVAULT	LIVEVAULT 90 DAY RETENTION	127.86
82912	BARCO MUNICIPAL PRODUCTS INC	(6) SPEED LIMIT 25 MPH SIGNS	277.91
82913	VANWALL EQUIPMENT	OIL & FILTERS FOR MOWERS	159.88
		RESCUE OVERPAYMENT-	
82914	BLUE CROSS BLUE SHIELD IA	A.PRICHARD	313.31
82915	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	546.44
82916	BROWN'S SANITATION	WWTP-12 YD ROLL OFF	929.28
82917	BRUENING ROCK PRODUCTS INC	ROCK FOR ALLEYS	720.40
82918	CANON FINANCIAL SERVICES INC.	COPIER CONTRACT	449.85
82919	CAPITAL CITY	FILTERS FOR TOOL CAT	87.97
82920	CENTRAL IOWA DISTRIBUTING INC	1 CASE HANG TITE	49.00
82921	CL CARROLL CO INC	NEW BASES FOR PUMPS	5,230.00
82922	COAST TO COAST STORE	PAPER CLIPS	1.99
82923	CREATIVE LANDSCAPING	SEED SOUTH END OF THIRD ST	200.00
82924	CUSHMAN EXCAVATION	WASHINGTON ST SEWER REPAIR	76,681.00
82925	DATA TECHNOLOGIES INC	FORM 5206E	179.95
	DEPT OF COMMUNITY AND		
82926	REGIONAL	P&Z WORKSHOP	750.00
82927	COREY DERBY	MEAL REIMBURSEMENTS	83.47
82928	DORSEY & WHITNEY LLP	2016 URBAN REVITALIZATION AMEN	3,701.00
82929	KYLE EASTWOOD	MEAL REIMBURSEMENTS	13.13
		REFURBISH GENERATOR @CITY	
82930	ELECTRICAL ENGINEERING &	HALL	2,025.25
82931	EMS BILLING SERVICES	EFT'S	3,689.33
82932	EMSLRC	5 CPR CARDS	40.00
82933	EXCEL MECHANICAL CO INC	LOCKER ROOM ROOF TOP UNIT	340.00
82934	FIRE SERVICE TRAINING BUREAU	FIRE CHIEF'S CONFERENCE REG	20.00
82935	GOPHER SPORT	GOPHER IGNITION PRO INTERVAL	443.37
82936	GRAINGER PARTS	OIL DRUM CONTAINMENT PALLET	422.40
82937	GRITTERS ELECTRIC INC	RUN NEW WIRES FOR MAU 2	817.25
82938	HAWKEYE TRUCK EQUIPMENT	BOX LINER	1,250.00
82939	ERIC HOW	BOOT REIMBURSEMENT	170.00
82940	IOWA DEPT OF HUMAN SERVICES	RESCUE OVERPAYMENT-N.WALKER	192.29
	IOWA LAW ENFORCEMENT		
82941	ACADEMY	ILEA TRAINING-CUPPLES	6,240.00
82942	IOWA MUNICIPALITIES WORKERS'	2015-16 AUDIT PREMIUM ADJUST	13,509.00
82943	IOWA RADIO PLUS	MONTHLY INTERNET ADVERTISING	94.85
82944	RYAN JACOBSON	HANGAR RENT REFUND	540.00
82945	JEO CONSULTING GROUP, INC	COMPREHENSIVE PLAN	3,321.25
82946	JOHNSTONE SUPPLY	CONDENSATE PUMP	38.24
82947	KEYOUTDOOR ADVERTISING	TOURISIM BILLBOARD	1,500.00
82948	KEYSTONE LABORATORIES INC	MONTHLY TESTING	1,501.50

82949	KNIA KRLS INC	MONTHLY RADIO ADVERTISING	1,039.85
82950	KNOXVILLE HOSPITAL & CLINICS	MEDICATIONS	72.50
82951	KNOXVILLE FARM & HOME INC	POLE CHAIN SAW	1,505.23
82952	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	4,845.30
82953	MARION COUNTY RECORDER	AFFIDAVIT-MCKAY INSURANCE	19.00
82955	MIDAMERICAN ENERGY COMPANY MIDWEST OFFICE TECHNOLOGY	0 STREET LIGHTING 56%	15,019.99
82956	INC	COPIER MAINTENANCE CONTRACT	320.72
82957	MOTOR INN OF KNOXVILLE	DTF TRUCK-REPLACE PLUGS & COIL	750.36
82958	CROSSROADS 5/92 NAPA	OIL AND FILTER	30.71
82959	NATIONAL PAPER & SAN SUPPLY	2 CASES PAPER TOWELS	357.36
82960	GRACE NEER	REFUND TAE KWON DO	27.00
82961	NEUMANN MONSON ARCHITECTS	FEASIBILITY STUDY	1,300.00
82962	NORRIS ASPHALT PAVING INC	2.18 TON COLD PATCH	316.10
82963	OFFICE DEPOT	COPY PAPER	140.07
82964	PEAK SOFTWARE SYSTEMS INC	1,000 LAMINATING POUCHES	125.00
82965	PELLA COMMUNITY AMBULANCE	42 IV ADMINISTRATION SETS	84.00
82966	PRAXAIR DISTRIBUTION INC	OXYGEN	152.80
82967	PROVANTAGE LLC	NETWORK STORAGE SYSTEM	4,646.86
82968	QUILL CORPORATION	OKI DATA PRINTER	349.99
82969	RACEWAY TIRE & EXHAUST	4 TIRES-2015 TAHOE	1,023.44
82970	RAMAEKER SCREEN PRINTING	2ND & 3RD GRADE BBALL SHIRTS	262.00
82971	SHELL	6 TIRES #936	1,473.64
82972	CHARLES SHELTON	RESCUE OVERPAYMENT	42.82
82973	SNYDER & ASSOCIATES INC SOUTHEASTERN EMERGENCY	2016 STREET IMPROVEMENTS #14	4,595.00
82974	EQUIP	MEDICAL SUPPLIES	862.00
82975	SPAHN & ROSE LUMBER	SAWS ALL BLADES	19.27
82976	STATE OF IOWA-ELEVATOR SAFETY	ELEVATOR INSPECTION	175.00
82977	STUYVESANT & BENTON	MONTHLY RETAINER FEE	2,196.72
82978	MARK SWANSON	BOOT REIMBURSEMENT	133.42
82979	TEMPLE DISPLAY LTD	15 WIDE ANGLE MINI LED LIGHTS	277.66
82980	ROSLIN THOMPSON	CAB FARE-FARGO, ND	57.10
82981	US CELLULAR	CELL PHONES #937 & #938	604.74
82982	USA BLUEBOOK	12 CANS LOCATE PAINT	45.95
82983	UTILITY EQUIPMENT CO	GREEN MARKING PAINT	129.60
82984	VALLEY ENVIRONMENTAL SERVICE	OIL FILTER RECYCLE DRUM PICKUP	30.00
82985	DENNIS WEBB	BOOT REIMBURSEMENT	85.00
13168583	MASSMUTUAL IA PUBLIC EMPLOYEES	HARTFORD	62.36
13168584	RETIREMENT	IPERS - REGULAR	18,786.26
13168585	TREASURER STATE OF IOWA	STATE TAXES	8,086.00
13168586	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	21,074.70
13168587	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	717.27
13168588	MASSMUTUAL	HARTFORD	63.98
13168589	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	21,189.02
13168590	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	717.27

<u>FUND NAME</u>	<u>TOTAL</u>
GENERAL	163,392.97
URBAN DEVELOPMENT	12.00
ROAD USE TAX	31,423.14
EMPLOYEE BENEFITS	11,918.44
LOCAL OPTION SALES TAX	1,130.00

LIBRARY GIFT & MEMORIAL	90.75
CAPITOL PROJECT - LIBRARY	361.54
EQUIPMENT REPLACEMENT	5,896.86
SEWER UTILITY	113,049.64
AIRPORT UTILITY	2,012.94

Under Mayor’s Report; Mayor Hatch thanked the Optimist Club, Iowa State Savings Bank, as well as staff for the successful Treats in Trunks event.

Under City Manager’s Report, Adams thanked staff for Treats in Trunks event as well. Adams announced the city received their first bike trail donation from PLP in the amount of \$2,000. Police Chief Losada thanked the community for their support of their department in the most recent events. Fire Chief Mitchell also thanked the community for their support and thanked city council for their support in their department.

Motion by Lane; seconded by Stephens to adjourn at 7:34pm, all ayes.

Brian Hatch, Mayor

ATTEST:

Heather Ussery, City Clerk

KNOXVILLE AIRPORT COMMISSION – October 15, 2016

The Knoxville Airport Commission met in regular session on October 15, 2016, 7 a.m., with Airport Commission Chairman, Wayne Westberg presiding. Members present were Dixie Brown, Ella Crawford, Larry Smith, Loren Steenhoek and Airport Manager, Dan Van Donselaar.

Wayne Westberg moved and Dixie Brown seconded a motion to waive reading and approval of the September 17 minutes. Motion carried.

Hangar Currency: The following are behind in their rent: Logan – 2 months; Ross – 1 month; Martin – 4 months; FTAC several years. Loren Steenhoek moved and Dixie Brown seconded a motion to approve this report. Motion carried.

Airport Project List: Discussion only.

Update on Taxiway A and Apron Reconstruction Project and Update on West Taxi Lane Reconstruction Project: Airport Manager, Dan Van Donselaar, reported grading and seeding have been redone. Work on runway lighting still needs to be done.

Claims: Wayne Westberg moved and Larry Smith seconded a motion to approve the claims. Motion carried.

Airport Manager Report and Safety Checklist: Everything is in working order and preparations are being made for winter. Ella Crawford moved and Loren Steenhoek seconded a motion to approve this list. Motion carried.

Wayne Westberg moved and Larry Smith seconded a motion to adjourn at 7:28 a.m. Motion carried.

Wayne Westberg, Airport Commission Chairman\

ATTEST:

Janet Westberg, Secretary

Regular Meeting
Knoxville Water Works
Board of Trustees
November 8, 2016

The Board of Trustees of the Knoxville Water Works met in regular session at 5:30 p.m. on October 11, 2016 at the Water Works office. The meeting was called to order by Acting Chairman Dwight Sommar, with Trustee Kathy Caviness present. Absent was Trustee Merle Vickroy.

Trustee Caviness motioned and Sommar seconded to approve the agenda as presented.

Roll Call- AYES: Sommar, Caviness NAYS: None ABSENT: Vickroy

A motion was made by Caviness and seconded by Sommar to approve the Consent Agenda items as follows:

1. Approval of the minutes of the October 11, 2016 regular Board Meeting.
2. Approval of the audited claims.
3. Approval of the financial reports for October.

Summary of receipts for October-

Operating Funds = \$	154,393.39
Trust Funds	= <u>1,900.00</u>
	156,293.39

Summary of disbursements for October-

Operating Funds = \$	136,204.46
Trust Funds	= <u>1,760.00</u>
	137,964.46

Roll Call- AYES: Sommar, Caviness NAYS: None ABSENT: Vickroy

Review and discussion was held on the final FY2015-2016 Audit report. Trustee Sommar motioned and Caviness seconded to approve the final FY2015-2016 Audit.

Roll Call- AYES: Sommar, Caviness NAYS: None ABSENT: Vickroy

The General Manager reported to the Board on operational and personnel issues.

Trustee Caviness made a motion to adjourn the meeting. Trustee Sommar seconded.

Roll Call- AYES: Sommar, Caviness NAYS: None ABSENT: Vickroy

Dwight Sommar
Acting Chairman

Attest:

Brian W. Bailey
Secretary and General Manager

**Library Board of Trustees Meeting
November 16, 2016**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, November 16, 2016 at 8:00 a.m. Members present were Harv Sprafka, Jean McKay, Mary Lane, Pat Wilson, and Bob Leonard. Dave Garcia and Scott Ziller arrived at 8:10.

The meeting was called to order by Pat Wilson. Mary Lane moved, Harv Sprafka seconded to approve the minutes of the October 19, 2016 meeting as mailed. Motion passed unanimously.

Under Correspondence, a statement from the Community Foundation of Greater Des Moines reported that the Knoxville Library endowment fund stood at \$52,842.18 as of September 30, 2016.

Roslin gave the librarian's report for October 2016. Total circulation was 3,588 printed materials, 1,508 non-print materials. Electronic materials (Bridges and Freegal) numbered 638 items. Computer usage was 763 with 1,123 recorded use of wireless (average of 36 each day). The Early Literacy AWE stations had 112 uses. The meeting room was used 37 times with a total attendance of 775. There were 5,007 visits with an average of 165 people each day.

It has been an active month at the Knoxville Public Library. There were 7 story time sessions, 4 Headstart visits, a busy Halloween craft day with 34 children, 2 adult programs with good attendance and positive feedback, 19 uses from outside groups, and a crowded "Treats in Trunks" event that the library participated in. The library will also be a part of Living Windows Nov. 17. Roslin has reached out to homeschooling families and the schools to do digital learning about the library resources. Feedback was very positive on surveys Roslin handed out. Amnesty Week will run from Nov. 13 to 19 where people can pay off fines with donated canned goods, to be given to Helping Hands.

Under Media Strategy Plan, Roslin gave a rundown of the calendar for the rest of November and anticipated events in December. The Middle School band will be at the library on Dec. 21 for holiday music. The usual news channels will be utilized to promote events.

Harv Sprafka moved, Jean McKay seconded that the financial report for October be approved. Motion was unanimous. Pat Wilson moved, Scott Ziller seconded the city trust report for October be accepted. Motion was unanimous. Harv Sprafka moved, Scott Ziller seconded the approval for payment of bills for November. Motion passed unanimously, and a copy is attached to the minutes.

Under Old Business, Harv Sprafka reported on the Capital Campaign. A Steering Committee has been formed and Amperage has conducted training sessions for volunteers. The board approved the Gift Acceptance policy that defined gifts and bequests given to the library, as stated in the Code of Iowa 392.5 and the City of Knoxville code 2-3-4 (Ord. 1-20-1975).

Scott Ziller gave an update on the Gebhardt house. Bob Leonard recommended that the board include a maintenance plan for the house in the next strategic plan cycle.

There being no further business, the meeting was adjourned. The next regular meeting will be held Wednesday, December 21, 2016 at 8:00 AM at the Knoxville Public Library.

Roslin Thompson, secretary

COUNCIL LETTER
City of Knoxville
November 21, 2016

Agenda Item: Accept Cody Nichol as a reserve police officer.

Background: Cody Nichol applied to and was accepted by the Knoxville Police Department Reserves. Mr. Nichol is a 2014 graduate of Chariton High School and currently an equipment operator at 3M.

Policy Question: Should the City Council accept Cody Nichol as a Reserve Police Officer.

Budget Impact: negligible

Recommendation: The Police Chief recommends Cody Nichol be accepted as a Reserve Police Officer.

Supporting Document: none

City of Knoxville
Bank Reconciliation-October 2016

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$6,901,158.95		\$6,901,158.95
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		42,296.32	\$42,296.32
Debt Service/Capital Projects	53755000369		514,449.85	\$514,449.85
Sewer Utilities	53755000377		738,057.73	\$738,057.73
Equipment Replacement	53755000385		211,064.58	\$211,064.58
Police Retirement	53755000393		65,791.93	\$65,791.93
Police Dept Trust	53755000407		12,557.31	\$12,557.31
Library Gift & Memorial	53755000415		6,859.47	\$6,859.47
Rescue & Fire Donation	53755000423		8,932.54	\$8,932.54
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		78,680.62	\$78,680.62
Perpetual Care	6990785435		99,683.54	\$99,683.54
<u>IPAIT</u>	11460 11461		1,159,607.01	\$1,159,607.01
<u>MM Total</u>			1,778,373.89	
Calculated balance		6,901,158.95	2,937,980.90	9,839,139.85
	Less O/S checks	40,138.42		40,138.42
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		6,861,315.53	2,937,980.90	9,799,296.43
Book Balance				9,799,296.43
Difference				0.00

Approved By: _____



**Friends of the Library
Bank Reconciliation**

FRIENDS OF THE LIBRARY			
BANK RECONCILIATION			
Month	<u>October</u>	Year	<u>2016</u>
CHECKING	Account #	<u>83006119</u>	
Beginning Balance:			<u>1859.57</u>
	Add: Deposits		<u>722.21</u>
	Less: Checks Written		<u>61.00</u>
Ending Balance			<u>2520.78</u>
SAVINGS	Account #	<u>31623048588</u>	<u>3044.98</u>
Beginning Balance:			<u>1</u>
	Add: Deposits		
	Interest		<u>.08</u>
	Less: Withdrawals		<u>2</u>
Ending Balance			<u>3045.06</u>
Prepared by: <u>Cheryl Hull, treasurer</u>			