

City of Knoxville  
City Council Meeting  
Monday, January 16, 2017 at 6:15 p.m.  
Municipal Building Council Chambers

1. Call To Order

**MEMBERS PRESENT:**

Mayor Brian Hatch \_\_\_\_, Council Member Dawn Allspach-Kline \_\_\_\_, Council Member Rick Kingery \_\_\_\_, Council Member James Lane \_\_\_\_, Council Member Cal Stephens \_\_\_\_, Council Member Craig Kelley \_\_\_\_

2. Citizen/Public Comments  
Discussion

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3. Consent Agenda

3.I. Approve City Council Minutes Of January 3, 2017

Documents:

[COUNCIL MINUTES 010317.PDF](#)

3.II. Accept Parks And Recreation Commission Minutes Of September 2016

Documents:

[SEPTEMBER 2016 MINUTES FOR COUNCIL .PDF](#)

3.III. Accept Tourism Commission Minutes Of January 3, 2017

Documents:

[TOURISM MINUTES 010317.PDF](#)

3.IV. Accept Water Board Minutes Of January 11, 2017

Documents:

[WATER BOARD MINUTES 011117.PDF](#)

3.V. Approve Special Class C Liquor License For Deng's Garden

3.VI. Approve Class C Liquor License For Pine Knolls Country Club

3.VII. Approve Class C Liquor License For Red Rock Grill And Still

3.VIII. Approve Class C Beer Permit For Hy-Vee Inc.

3.IX. Approve November 2016 Financials

Documents:

[NOVEMBER FINANCIALS.PDF](#)

3.X. Approve December 2016 Financials

Documents:

[DECEMBER FINANCIALS.PDF](#)

3.XI. Accept December CSO Report

Documents:

[CSO DECEMBER 2016 MEMO.PDF](#)

3.XII. Accept CSO End Of Year Report  
Chart of activity for Community Service Officers.

Documents:

[CSO YEARLY STATS.PDF](#)

3.XIII. KPD 2016 End Of Year Report

Documents:

[2016 EOY MEMO.PDF](#)  
[2007-2016 YEARLY COMPARISONS.PDF](#)

4. Item Agenda

4.I. Set A Public Hearing For March 6, 2017 At 6:15 P.m. To Approve Plans, Specifications,  
Form Of Contract And Estimate Of Costs For The Montgomery Street Sewer  
Replacement Project

4.II. Approve Tourism Advisory Commission Grant Request

Documents:

[RED ROCK LAKE ASSOCIATION GRANT.PDF](#)

4.III. Discussion/Possible Action To Approve Funds Requested By Knoxville Chamber Of  
Commerce

Documents:

[CHAMBER EST TOURISM FUNDS FOR 2017.PDF](#)

4.IV. Recommended Balanced Budget Presentation

4.V. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote \_\_\_\_\_ Time \_\_\_\_\_

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Heather Ussery, City Clerk

# COUNCIL MINUTES

## January 3, 2017

The City Council of the City of Knoxville, Iowa convened in regular session Tuesday, January 3, 2017 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: James Lane, Dawn Allspach-Kline and Rick Kingery. Staffs present were City Manager Aaron Adams, City Clerk Heather Ussery, Police Chief Dan Losada and Fire Chief Jim Mitchell.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Lane; seconded by Allspach-Kline to approve the consent agenda as follows, ayes: Allspach-Kline, Lane, nays: Kingery.

1. Approve City Council Minutes of December 19, 2016
2. Accept Library Board of Trustees Minutes of December 21, 2016
3. Designate Official Legal Newspaper for the City of Knoxville- Knoxville Journal Express
4. Mayoral Appointment of Mayor Pro Tem Dawn Allspach-Kline
5. Affirmation of City Attorney Bob Stuyvesant
6. Schedule 2017 City Council Meetings

Motion by Lane; seconded by Allspach-Kline to approve resolution authorizing City Manager and City Clerk to execute proxy for agreement regarding the revised Iowa Risk Management Agreement with Iowa Community Assurance Pool, all ayes.

Motion by Lane; seconded by Allspach-Kline to approve payment of claims; all ayes.

83229	ABC PEST CONTROL	MONTHLY PEST CONTROL	39.85
83230	ALIBRIS	SIRENS & SEA MONSTERS	91.58
83231	AMPERAGE CREATIVE SOURCES	20 MOVIES	200.13
83232	BAKER & TAYLOR	38 BOOKS #2032455308	2,854.48
83233	CENTER POINT LARGE PRINT	4 LP STANDING ORDER	125.82
83234	DELL MARKETING LP	3 COMPUTERS	2,197.38
83235	DEMCO INC	OFFICE SUPPLIES	1,023.07
83236	HY-VEE INC	OPERATING SUPPLIES	50.69
83237	ICE CUBE PRESS	10 COPIES FRACTURE	166.66
83238	KNOXVILLE WATER WORKS	217S 2ND ST-GEBHARDT HOUSE	36.77
83239	MEDIACOM	MONTHLY INTERNET	75.90
83240	MICROMARKETING LLC	5 BOOKS	69.97
83241	OTTUMWA COURIER	AD FOR PART TIME ASSISTANT	62.53
83242	MIKE PRESTBY	FROSTY'S WINTERTIME MAGIC	225.00
83243	QUALITY SCENT	BATHROOM DEODORIZER	24.00
83244	QUILL CORPORATION	PAPER	83.41
83245	MIKE SCHNEIDER	JUNE 28, 2017 PROGRAM DEPOSIT	65.00
83246	HOLLY SHELFORD	PROGRAM SUPPLIES	290.59
83247	SPORT VIDEO	2 DVD'S "PREPARED TO SURVIVE"	51.00
83248	SPORTSMAN'S CONNECTION	IA FISHING MAP GUIDE	22.45
83249	XEROX CORPORATION	COPIER LEASE	211.23
83250	AFLAC	AFLAC-ACC/PRE	258.77
83251	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,363.26
83252	ICMA RETIREMENT TRUST	ICMA	1,903.68
83253	MUNICIPAL FIRE & POLICE	MFPRSI	32,424.19

83254	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	26.88
83255	COLONIAL LIFE	COLONIAL LIFE	22.85
83256	ALLIANT ENERGY	1301 E PLEASANT ST-WWTP	5,320.64
83258	ARROWHEAD SCIENTIFIC, INC	SPECIMEN COLLECTION KIT	79.43
83259	AUDITOR OF STATE	AUDIT SERVICES FY2016	21,625.00
83260	BROWN'S SANITATION	303 S ROCHE-DEBRIS REMOVAL	340.00
83261	CINTAS	RESTOCK FIRST AID KIT	40.33
83262	CUSHMAN EXCAVATION	SUMP LINE CONNECTION	400.00
83263	DANNCO INC	GYM CURTAIN	2,975.00
83264	ELECTRICAL ENGINEERING &	ELECTRICAL STRIPPERS	22.56
83265	EMSLRC	4 CPR CARDS	32.00
83266	HACH COMPANY	2 SULFURIC ACID SOLUTION	54.29
83267	IA COMMUNITIES ASSURANCE POOL	KUIPER CLAIM	6,000.00
83268	IOWA ASSOC BUILDING OFFICIALS	2015 IEBC OVERVIEW	190.00
83269	IOWA POLICE CHIEFS ASSOCIATION	2017 MEMBERSHIP FEES-LOSADA	75.00
83270	JETCO, INC	COMPRESSOR FAILING TO RUN	426.00
83271	KADETH, INC	IT SUPPORT-OCTOBER	6,242.50
83272	KEYOUTDOOR ADVERTISING	TOURISM SIGN	300.00
83273	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	4,166.67
83274	LISCO	FIBER SERVICES	468.43
83275	MARION COUNTY AUTO BODY	RIGHT MIRROR REPLACED GLASS	212.80
83276	MARION COUNTY HUMANE SOCIETY	22 ANIMALS	1,710.25
83278	MASTERCARD	PRINTER TONER	3,284.21
83279	MIDAMERICAN ENERGY COMPANY	1703 E PLEASANT ST-WWTP	9,123.98
83280	MIDWEST OFFICE TECHNOLOGY INC	MONTHLY COPIER MAINTENANCE	328.11
83281	MODERN MARKETING	500 ICE SCRAPERS	569.48
83282	MOTOR INN OF KNOXVILLE	REPAIR TAHOE LIFT GATE	1,251.17
83283	OTTUMWA COURIER	COUNCIL MINUTES 11/07	318.66
83284	PLUMB TECH MECHANICAL INC.	NEW TUBE IN BOILER	911.53
83285	PRAXAIR DISTRIBUTION INC	OXYGEN	136.48
		INVESTIGATIVE STATEMENT	
83286	PRECISION INTELLIGENCE CONSULT	ANALYS	199.00
83287	PURCHASE POWER	METER POSTAGE	3,671.00
83288	QUILL CORPORATION	POST CARDS	69.44
83289	RACEWAY TIRE & EXHAUST	TIRE REPAIR-2016 IMPALA	15.89
83290	SOUTH CENTRAL COOP	FILL 2 PROPANE TANKS	157.25
83291	SOUTHEASTERN EMERGENCY EQUIP	2 VACUUM SPLINT	193.54
83292	SPAHN & ROSE LUMBER	NEW DOOR FOR BATHROOM	634.93
83293	STUYVESANT & BENTON	MONTHLY RETAINER	2,000.00
83294	US CELLULAR	CELL PHONES	51.77
83295	WEX BANK	FUEL-POLICE	5,395.72
13168609	MASSMUTUAL	HARTFORD	62.36
13168610	IA PUBLIC EMPLOYEES RETIREMENT	IPERS - REGULAR	28,533.99
13168611	TREASURER STATE OF IOWA	STATE TAX	12,660.00
13168612	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	21,826.87
13168613	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	718.25
13168614	TOTAL ADMINISTRATIVE SERVICES	ADMIN FEES 1/1/17-3/31/17	622.94

<u>FUND NAME</u>	<u>TOTAL</u>
GENERAL	147,632.04
ROAD USE TAX	13,412.37
POLICE DEPARTMENT TRUST	569.48
LIBRARY GIFT & MEMORIAL	225.00
CAPITOL PROJECT - LIBRARY	236.90
SEWER UTILITY	23,402.99
AIRPORT UTILITY	1,282.89
SELF FUND HEALTH INS	622.94

Under Mayor's Report; Mayor Hatch thanked Council and staff for another great year of working together.

Under City Manager's Report, City Manager Adams stated the next council meeting on January 16<sup>th</sup> will be the presentation of the staff proposed budget.

Motion by Lane; seconded by Allspach-Kline to adjourn at 6:21pm, all ayes.

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Brian Hatch, Mayor

ATTEST:

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Heather Ussery, City Clerk

Knoxville Parks and Recreation Commission  
Agenda January 9, 2017 5:30 PM  
Meeting at the Recreation Center

1. Roll Call

\_\_\_\_\_ Jyl DeJong \_\_\_\_\_ Mollie Keitges  
\_\_\_\_\_ Aaron Fuller \_\_\_\_\_ Scott Pitt \_\_\_\_\_ Julie Konrad  
\_\_\_\_\_ Brandon Nemmers \_\_\_\_\_ Angie Jones \_\_\_\_\_ Olivia Crawford  
\_\_\_\_\_ Dennis Webb

2. Minutes of September 12, 2016 Meeting

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

3. Reports

4. Adjournment

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

## Knoxville Recreation Center Commission

Minutes for September 12, 2016 at 5:30 p.m.

**Members present:** DeJong, Fuller, Pitt, Konrad, and Nemmers

**Minutes for August 8, 2016:** The minutes were reviewed. A motion was made by Pitt to approve, DeJong seconded the motion and it was passed unanimously.

### **Agenda / Reports:**

Brandon went through his monthly report. Notable items are:

- New signage for the Pool area
- Football and soccer are off to a good start
- Gym floor and racquetball court floors have been refinished
- Program guide is printed and out

Brandon then went through Olivia's report. Notable items are:

- Lifeguard recertification class will be held in October
- Swim Team preparation is underway
- We will be hosting four swim meets

Brandon then went through Angie's report. Notable items are:

- New instructors are doing great
- Color Me Fit Challenge is off and running

Respectfully submitted,

Brandon Nemmers



## *January 2017 Recreation Commission Meeting Monthly Report*

### **Director:**

Kindergarten/first grade basketball has started on Tuesday evenings at West Elementary. We have twenty-seven participants this year.

Power Volleyball on Wednesday nights for high school and up is off to a great start. We are averaging fourteen participants per night.

We will be hosting a swim meet on January 7 as well as February 4 and February 18.

Birthday party and facility rentals continue to be popular. We are having a couple of birthday parties here each weekend.

Budget meetings continue, at this point I have had to make a couple of minor cuts. I will know more in the next couple of months.

Membership numbers continue to climb and we have reached an all-time high on annual passes! The facility and classes have been busy!

### **Aquatics Supervisor:**

#### **Swim Team:**

The swim team has been going strong over the last month. We have several kids who have already qualified for State and Regional events. The State meet is in Grinnell on March 11<sup>th</sup> and Regionals are at the University of MN on March 25<sup>th</sup> & 26<sup>th</sup>. We will host 2 more swim meets here at the Rec Center this season on January 17<sup>th</sup> and February 4<sup>th</sup>.

#### **Programs:**

The adult swim team program continues to be a work in progress. We are hoping to kick this program off in March of 2017. I continue to give private swimming lessons, personal training sessions, and teach land and water fitness classes during the week.

### **Wellness Supervisor:**

January has begun! Class numbers are driving up and up and up and we are excited! We added a 10am beginning/senior fit class on Tuesdays and it has been received well so far (first class had 5 members and the others are already excited about it). We are running our Fit it In challenge again. It begins Saturday January 7<sup>th</sup> and we have 4 signed up and I am anticipating 3-4 more signing up the day of. I am also looking to host some Zumba and possibly other beach body format events for instructor certifications again in 2017. As our class numbers continue to increase, so should our instructor knowledge.

We are taking more requests for personal training every week as well and all my trainers have clients. I will continue to work with them as well on furthering their knowledge and experience.

As we move into the new year we are looking at different challenges to keep the members engaged in their own personal fitness.

# MEMBERSHIP DEMOGRAPHICS

## Active Memberships


Code	Description	Memberships (Res/NonRes)	Members (Res/NonRes)
ADCP	Adult Couple	36 (36/0)	72 (72/0)
ADLT	Adult Membership	191 (191/0)	191 (191/0)
CHLD	Child Membership	13 (13/0)	13 (13/0)
FAM3	Family Membership - 3	48 (48/0)	144 (144/0)
FAM4	Family Membership - 4	39 (39/0)	156 (156/0)
FAM5	Family Membership - 5+	34 (34/0)	216 (216/0)
HS	High School Membership	9 (9/0)	9 (9/0)
P/CH	Parent/Child Membership	25 (25/0)	50 (50/0)
SEN	Senior Citizen (60+)	136 (136/0)	136 (136/0)
SNCP	Senior Citizen Couple	43 (43/0)	85 (85/0)
SRSP	Senior Couple Split	7 (7/0)	14 (14/0)

	Total	Resident	Non Resident
<b>Annual Memberships</b>	<b>431</b>	<b>431</b>	<b>0</b>
<b>Semi-Annual Memberships</b>	<b>36</b>	<b>36</b>	<b>0</b>
<b>Quarterly Memberships</b>	<b>62</b>	<b>62</b>	<b>0</b>
<b>Monthly Memberships</b>	<b>52</b>	<b>52</b>	<b>0</b>
<b>Daily Use Pass Memberships</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Memberships</b>	<b>581</b>	<b>581</b>	<b>0</b>
<b>Total Members</b>	<b>1086</b>	<b>1086</b>	<b>0</b>

**CITY OF KNOXVILLE**  
**TOURISM ADVISORY COMMISSION MEETING MINUTES**  
**1/3/2017**

**Tourism Advisory Commission established by the City Council of the City of Knoxville, Iowa Code Ordinance NO. 15-08**

Commission Members Date	1/3/17	2/7/17	3/7/17	4/4/17	5/2/17	6/16/17	7/4/17
Bob Baker, Race Track Representative	P						
Bob Colbert, City Representative	E						
Jake Hughes, Chamber Representative	P						
Sharry Johnson, City Representative	P						
Elsie Kemp, City Representative	E						
Larry Kline, City Representative	P						
James Lane City Council Representative	A						
Marion County Representative member not yet established							
Visitors							

<b>Call to Order</b>	Larry Kline Called the meeting to order 5:15 PM						Closed
<b>Review Monthly Minutes</b>	Minutes from October approved, motion by Larry 2nd by Bob Baker						Closed
<b>Agenda Grant Other Grant Request</b>	Grant request from Marion County Conservation and Red rock Lake Association See Grant Request			 Spring Awakening Grant Request.docx			Ongoing
<b>Bob Baker</b>	The Bill Board on Highway 5 has been changed, Charge for new wrap was \$249.00			Mr. Bake says that he believes that the billboard company will start keeping billings current.			Closed
<b>Sharry Johnson</b>	A discussion was held in regards to having the campground flyers again this year.			Everyone felt they were beneficial in bring these individuals into the communities for activities. I will be in touch with Jill to see if we can continue this coordination with Pella.			Ongoing/continuous
<b>Open Discussion</b>	A discussion was held on limiting Grant proposals to 15 min. as our meetings are schedule to be only 60 minutes.			Everyone was in agreement.			Ongoing /continuous

<b>Adjourn</b>	Motion to Adjourn made by Bob Baker, 2nd Jake Hughes		
<b>Adjourned</b>	Meeting was adjourned 6:20		
<b>Next Meeting</b>	February 7, 2017		

Minutes Recorded by Sharry Johnson, 1/10/2017

Regular Meeting  
Knoxville Water Works  
Board of Trustees  
January 11, 2017

The Board of Trustees of the Knoxville Water Works met in regular session at 1:00 p.m. on January 11, 2017 at the Water Works office. The meeting was called to order by Chairman Merle Vickroy, with Trustees Dwight Sommar and Kathy Caviness present.

Trustee Sommar motioned and Vickroy seconded to approve the agenda as presented.

Roll Call- AYES: Vickroy, Sommar, Caviness                      NAYS: None

Todd Peniston representing Veenstra & Kimm, Inc. presented to the Board an update on the roofing project for the water treatment plant planned for this summer.

A motion was made by Sommar and seconded by Caviness to approve the Consent Agenda items as follows:

1. Approval of the minutes of the December 13, 2016 regular Board Meeting.
2. Approval of the audited claims.
3. Approval of the financial reports for December.

Summary of receipts for December-

Operating Funds = \$	129,523.71
Trust Funds	= <u>          900.00</u>
	130,423.71

Summary of disbursements for December-

Operating Funds = \$	187,619.55
Trust Funds	= <u>          975.00</u>
	188,594.55

Roll Call- AYES: Vickroy, Sommar, Caviness                      NAYS: None

Review and discussion was held on an engineering proposal with Veenstra & Kimm, Inc. for a water line replacement on 132<sup>nd</sup> St. Trustee Sommar

motioned to approve the proposal. Trustee Caviness seconded.

Roll Call- AYES: Vickroy, Sommar, Caviness                      NAYS: None

The General Manager reported to the Board on operational and personnel issues.

Trustee Caviness made a motion to adjourn the meeting. Trustee Sommar seconded.

Roll Call- AYES: Vickroy, Sommar, Caviness                      NAYS: None

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Merle Vickroy  
Chairman

Attest:

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Brian W. Bailey  
Secretary and General Manager

**City of Knoxville**  
**Bank Reconciliation-November 2016**

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$6,730,072.44		\$6,730,072.44
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		42,296.32	\$42,296.32
Debt Service/Capital Projects	53755000369		514,449.85	\$514,449.85
Sewer Utilities	53755000377		738,057.73	\$738,057.73
Equipment Replacement	53755000385		211,064.58	\$211,064.58
Police Retirement	53755000393		65,791.93	\$65,791.93
Police Dept Trust	53755000407		12,557.31	\$12,557.31
Library Gift & Memorial	53755000415		6,859.47	\$6,859.47
Rescue & Fire Donation	53755000423		8,932.54	\$8,932.54
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		78,690.32	\$78,690.32
Perpetual Care	6990785435		99,695.83	\$99,695.83
<u>IPAIT</u>	11460 11461		1,159,708.98	\$1,159,708.98
<u>MM Total</u>			1,778,395.88	
Calculated balance		6,730,072.44	2,938,104.86	9,668,177.30
	Less O/S checks	71,508.40		71,508.40
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		6,658,859.04	2,938,104.86	9,596,963.90
Book Balance				9,597,681.17
Difference				717.27

\*TASC flex plan payment, cleared 12/01/2016

Approved By: \_\_\_\_\_



**BUDGET REPORT**  
**CALENDAR 11/2016, FISCAL 5/2017**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	1,407,400.00	107,829.48	612,150.02	43.50
	FIRE TOTAL	146,258.00	7,540.47	42,658.13	29.17
	RESCUE TOTAL	631,364.00	41,096.94	224,808.68	35.61
	ANIMAL CONTROL TOTAL	20,100.00	2,620.50	7,651.25	38.07
	<b>PUBLIC SAFETY TOTAL</b>	<b>2,205,122.00</b>	<b>159,087.39</b>	<b>887,268.08</b>	<b>40.24</b>
	ROADS, BRIDGES, SIDEWALK	714,915.00	53,877.39	346,340.56	48.44
	STREET LIGHTING TOTAL	38,428.00	5,576.74	17,156.26	44.65
	TRAFFIC CONTROL & SAFETY	42,700.00	1,373.29	10,683.08	25.02
	PUBLIC WORKS - GENERAL T	.00	.00	1,670.62	.00
	PUBLIC WORKS-RUT TOTAL	30,103.00	1,721.33	13,978.25	46.43
	<b>PUBLIC WORKS TOTAL</b>	<b>826,146.00</b>	<b>62,548.75</b>	<b>389,828.77</b>	<b>47.19</b>
	LIBRARY TOTAL	356,619.00	25,996.63	136,860.19	38.38
	PARKS TOTAL	84,943.00	3,225.26	31,324.86	36.88
	RECREATION TOTAL	473,419.00	35,035.29	196,737.73	41.56
	POOL TOTAL	60,531.00	1,675.84	11,648.26	19.24
	CEMETERY TOTAL	213,133.00	13,664.63	85,669.38	40.20
	<b>CULTURE &amp; RECREATION TOT</b>	<b>1,188,645.00</b>	<b>79,597.65</b>	<b>462,240.42</b>	<b>38.89</b>
	ECONOMIC DEVELOPMENT TOT	70,260.00	11,099.40	27,829.31	39.61
	HOUSING & URBAN RENEWAL	33,000.00	12.00	15,138.00	45.87
	PLANNING & ZONING TOTAL	167,162.00	9,985.43	49,478.27	29.60
	<b>COMMUNITY &amp; ECONOMIC DEV</b>	<b>270,422.00</b>	<b>21,096.83</b>	<b>92,445.58</b>	<b>34.19</b>
	MAYOR/COUNCIL/CITY MGR T	223,094.00	6,272.61	42,867.04	19.21
	CLERK/TREASURER/ADM TOTA	97,596.00	7,381.99	32,073.13	32.86
	LEGAL SERVICES/ATTORNEY	12,000.00	1,196.72	5,196.72	43.31
	CITY HALL/GENERAL BLDGS	162,717.00	12,709.05	70,536.74	43.35
	TORT LIABILITY TOTAL	34,000.00	.00	.00	.00
	OTHER GENERAL GOVERNMENT	.00	.00	100.00	.00
	<b>GENERAL GOVERNMENT TOTAL</b>	<b>529,407.00</b>	<b>27,560.37</b>	<b>150,773.63</b>	<b>28.48</b>
	DEBT SERVICE TOTAL	444,887.00	236,123.09	236,123.09	53.07
	2007A GO REF TOTAL	169,055.00	.00	.00	.00
	2010 C GO BOND TOTAL	269,115.00	.00	.00	.00
	2010 D GO BOND TOTAL	84,446.00	7,223.00	7,223.00	8.55
	2012A GO BOND TOTAL	186,410.00	.00	.00	.00
	2013 A GO BOND TOTAL	360,915.00	.00	.00	.00
	2016A GO REFUNDING BOND	.00	.00	41,460.34	.00



**BUDGET REPORT**  
**CALENDAR 11/2016, FISCAL 5/2017**

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	DEBT SERVICE TOTAL	1,514,828.00	243,346.09	284,806.43	18.80
	POLICE TOTAL	41,000.00	.00	.00	.00
	RESCUE TOTAL	120,000.00	.00	99,499.10	82.92
	ROADS, BRIDGES, SIDEWALK	146,370.00	1,250.00	138,372.00	94.54
	LIBRARY TOTAL	36,200.00	12,294.00	28,963.65	80.01
	PARKS TOTAL	12,000.00	.00	.00	.00
	RECREATION TOTAL	24,000.00	.00	28,939.00	120.58
	CEMETERY TOTAL	36,000.00	.00	4,813.73	13.37
	COMMUNITY BEAUTIFICATION	3,600.00	.00	.00	.00
	PLANNING & ZONING TOTAL	22,000.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS	2,100.00	16,265.86	18,979.86	903.80
	CAPITAL PROJECTS TOTAL	2,440,537.00	.00	850,978.29	34.87
	LOCAL OPTION TAX TOTAL	130,000.00	1,130.00	135,893.38	104.53
	<b>CAPITAL PROJECTS TOTAL</b>	<b>3,013,807.00</b>	<b>30,939.86</b>	<b>1,306,439.01</b>	<b>43.35</b>
	SEWER BONDS TOTAL	445,445.00	.00	.00	.00
	SEWER/SEWAGE DISPOSAL TO	1,517,541.00	54,939.13	312,694.75	20.61
	PUBLIC WORKS - SEWER TOT	49,746.00	3,286.79	16,572.16	33.31
	SEWER PLANT REPLACEMENT	130,000.00	6,565.00	42,348.00	32.58
	I & I IMPROVEMENTS TOTAL	180,000.00	89,504.69	103,175.18	57.32
	AIRPORT TOTAL	347,715.00	58,415.24	107,907.94	31.03
	INTERNAL SERVICE TOTAL	140,000.00	595.00	35,088.81	25.06
	<b>ENTERPRISE FUNDS TOTAL</b>	<b>2,810,447.00</b>	<b>213,305.85</b>	<b>617,786.84</b>	<b>21.98</b>
	TRANSFERS TOTAL	1,650,666.00	1,241,931.12	1,590,983.22	96.38
	<b>TRANSFER OUT TOTAL</b>	<b>1,650,666.00</b>	<b>1,241,931.12</b>	<b>1,590,983.22</b>	<b>96.38</b>
	<b>TOTAL EXPENSES</b>	<b>14,009,490.00</b>	<b>2,079,413.91</b>	<b>5,782,571.98</b>	<b>41.28</b>

**TREASURER'S REPORT**  
**CALENDAR 11/2016, FISCAL 5/2017**

FUND	LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE
001 GENERAL	1,690,629.67	149,358.46	231,334.09	.00	1,608,654.04
005 URBAN DEVELOPMENT	57,659.11	.00	12.00	.00	57,647.11
100 INVALID ACCOUNT BREAK	.00	.00	.00	.00	.00
110 ROAD USE TAX	460,923.12	82,476.44	45,702.54	.00	497,697.02
111 I-JOBS	3,090.93	.00	.00	.00	3,090.93
112 EMPLOYEE BENEFITS	200,492.81	39,509.78	57,039.20	.00	182,963.39
117 MFPRSI	378,826.42	4,470.30	39,247.66	.00	344,049.06
119 EMERGENCY	776.19	.00	.00	.00	776.19
121 LOCAL OPTION SALES TAX	676,883.82	121,100.30	1,130.00	.00	796,854.12
125 FIVE STAR TIF	176,573.85	19.62	42,443.50	.00	134,149.97
127 WESTRIDGE TIF	30,966.02	4.53	.00	.00	30,970.55
128 WALMART TIF	.00	.00	.00	.00	.00
129 PARK LANE TIF	165,380.87	111.23	165,492.10	.00	.00
130 COBBLESTONE TIF	28,187.49	.00	28,187.49	.00	.00
145 URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146 REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162 S.S.M.I.D.	.00	.00	.00	.00	.00
167 POLICE DEPARTMENT TRUST	14,271.16	29.42	9.94	.00	14,290.64
168 FIRE/RESCUE DONATIONS	14,717.53	.00	744.00	.00	13,973.53
169 LIBRARY GIFT & MEMORIAL	14,455.15	25.00	74.56	.00	14,405.59
170 RECREATION DONATIONS	4,832.74	.00	.00	.00	4,832.74
171 AULD PARK PLAYGROUND TRST	34,200.62	3.23	.00	.00	34,203.85
172 PARKS	.00	.00	.00	.00	.00
173 K-9 UNIT PROGRAM	8,044.69-	.00	.00	.00	8,044.69-
200 DEBT SERVICE	12,139.54	476,253.47	7,223.00	.00	481,170.01
302 CEMETERY ROADS	54,180.15	27.06	.00	.00	54,207.21
304 BIKE TRAIL PROJECT	210,257.04	702,000.00	.00	.00	912,257.04
305 SIDEWALKS AND ALLEYS	.00	.00	.00	.00	.00
306 GO BOND PROJECTS	1,331,013.53	.00	1,160,000.00	.00	171,013.53
307 ENTRANCE SIGNS	3,664.57	.54	.00	.00	3,665.11
313 2007 CDBG HOUSING REHAB	10,245.05-	.00	.00	.00	10,245.05-
314 2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315 CAPITOL PROJECT - LIBRARY	119,880.89	1,300.00	12,294.00	.00	108,886.89
316 CAPITAL PROJECTS-REC	7,000.00	.00	.00	.00	7,000.00
398 EQUIPMENT REPLACEMENT	927,228.94	.00	17,515.86	.00	909,713.08
399 BUILDING REPLACEMENT	62,533.96	1.15	.00	.00	62,535.11
500 PERPETUAL CARE	270,825.12	201.39	.00	.00	271,026.51
501 LIBRARY-REAVER TRUST	500.00	.00	.00	.00	500.00
610 SEWER UTILITY	1,892,304.46	198,252.34	211,953.73	.00	1,878,603.07
611 SEWER REVENUE SINKING	298,627.74	57,658.12	.00	.00	356,285.86
615 SEWER REVENUE BOND RSRV	808,960.00	.00	.00	.00	808,960.00
640 AIRPORT IMPROVEMENTS	239,990.23-	.00	52,149.45	.00	292,139.68-
660 AIRPORT UTILITY	187,768.16-	18,560.00	6,265.79	.00	175,473.95-
740 STORM WATER	.00	10,164.42	.00	.00	10,164.42
820 SELF FUND HEALTH INS	154,089.61	16,271.85	595.00	.00	169,766.46
821 SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00
Report Total	9,799,296.43	1,877,798.65	2,079,413.91	.00	9,597,681.17

**Friends of the Library  
Bank Reconciliation**

FRIENDS OF THE LIBRARY			
BANK RECONCILIATION			
Month <u>November</u>		Year <u>2016</u>	
<b>CHECKING</b>	Account # <u>83006119</u>		
<b>Beginning Balance:</b>			<u>2520.78</u>
	<b>Add: Deposits</b>		<u>60.00</u>
	<b>Less: Checks Written</b>		<u>73.25</u>
<b>Ending Balance</b>			<u>2507.53</u>
<b>SAVINGS</b>	Account # <u>3623048588</u>		
<b>Beginning Balance:</b>			<u>3045.06</u>
	<b>Add: Deposits</b>		
	<b>Interest</b>		<u>.08</u>
	<b>Less: Withdrawals</b>		
<b>Ending Balance</b>			<u>3045.14</u>
Prepared by: <u>Cheyl Hull, Treasurer</u>			

**City of Knoxville  
Bank Reconciliation-December 2016**

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$6,584,115.59		\$6,584,115.59
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		42,296.32	\$42,296.32
Debt Service/Capital Projects	53755000369		514,449.85	\$514,449.85
Sewer Utilities	53755000377		738,057.73	\$738,057.73
Equipment Replacement	53755000385		211,064.58	\$211,064.58
Police Retirement	53755000393		65,791.93	\$65,791.93
Police Dept Trust	53755000407		12,557.31	\$12,557.31
Library Gift & Memorial	53755000415		6,859.47	\$6,859.47
Rescue & Fire Donation	53755000423		8,932.54	\$8,932.54
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		78,700.35	\$78,700.35
Perpetual Care	6990785435		99,708.53	\$99,708.53
<u>IPAIT</u>	11460 11461		1,159,811.39	\$1,159,811.39
<u>MM Total</u>			1,778,418.61	
Calculated balance		6,584,115.59	2,938,230.00	9,522,345.59
	Less O/S checks	84,115.72		84,115.72
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		6,500,294.87	2,938,230.00	9,438,524.87
Book Balance				9,438,524.87
Difference				0.00

Approved By: 

**TREASURER'S REPORT**  
**CALENDAR 12/2016, FISCAL 6/2017**

FUND	LAST MONTH			CHANGE IN LIAB	ENDING BALANCE	
	ENDING BAL	REVENUES	EXPENSES			
001	GENERAL	1,608,654.04	211,952.35	334,445.06	.00	1,486,161.33
005	URBAN DEVELOPMENT	57,647.11	600.00	.00	.00	58,247.11
100	INVALID ACCOUNT BREAK	.00	.00	.00	.00	.00
110	ROAD USE TAX	497,697.02	67,620.98	82,431.80	.00	482,886.19
111	I-JOBS	3,090.93	.00	.00	.00	3,090.93
112	EMPLOYEE BENEFITS	182,963.39	37,672.34	56,028.82	.00	164,606.92
117	MFPSI	344,049.06	11,052.62	23,794.86	.00	331,306.82
119	EMERGENCY	776.19	.00	.00	.00	776.19
121	LOCAL OPTION SALES TAX	796,854.12	73,669.80	.00	.00	870,523.92
125	FIVE STAR TIF	134,149.97	1,561.74	.00	.00	135,711.71
127	WESTRIDGE TIF	30,970.55	4.81	.00	.00	30,975.36
128	WALMART TIF	.00	.00	.00	.00	.00
129	PARK LANE TIF	.00	2,751.37	.00	.00	2,751.37
130	COBBLESTONE TIF	.00	1,547.40	.00	.00	1,547.40
145	URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146	REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162	S.S.M.I.D.	.00	.00	.00	.00	.00
167	POLICE DEPARTMENT TRUST	14,290.64	44.13	.00	.00	14,334.77
168	FIRE/RESCUE DONATIONS	13,973.53	30.00	.00	.00	14,003.53
169	LIBRARY GIFT & MEMORIAL	14,405.59	.00	225.00	.00	14,180.59
170	RECREATION DONATIONS	4,832.74	.00	.00	.00	4,832.74
171	AULD PARK PLAYGROUND TRST	34,203.85	3.34	.00	.00	34,207.19
172	PARKS	.00	.00	.00	.00	.00
173	K-9 UNIT PROGRAM	8,044.69	.00	.00	.00	8,044.69
200	DEBT SERVICE	481,170.01	40,772.48	68,120.00	.00	453,822.49
302	CEMETERY ROADS	54,207.21	.06	.00	.00	54,207.27
304	BIKE TRAIL PROJECT	912,257.04	91,000.00	.00	.00	1,003,257.04
305	SIDEWALKS AND ALLEYS	.00	.00	.00	.00	.00
306	GO BOND PROJECTS	171,013.53	.00	163,655.97	.00	7,357.56
307	ENTRANCE SIGNS	3,665.11	.57	.00	.00	3,665.68
313	2007 CDBG HOUSING REHAB	10,245.05	.00	.00	.00	10,245.05
314	2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315	CAPITOL PROJECT - LIBRARY	108,886.89	16,118.28	236.90	.00	124,768.27
316	CAPITAL PROJECTS-REC	7,000.00	.00	.00	.00	7,000.00
398	EQUIPMENT REPLACEMENT	909,713.08	.00	25,722.45	.00	883,990.63
399	BUILDING REPLACEMENT	62,535.11	1.19	.00	.00	62,536.30
500	PERPETUAL CARE	271,026.51	10.74	.00	.00	271,037.25
501	LIBRARY-REAVER TRUST	500.00	.00	.00	.00	500.00
610	SEWER UTILITY	1,878,603.07	200,195.09	205,476.09	.00	1,873,322.07
611	SEWER REVENUE SINKING	356,285.86	57,658.12	37,335.00	.00	376,608.98
615	SEWER REVENUE BOND RSRV	808,960.00	.00	.00	.00	808,960.00
640	AIRPORT IMPROVEMENTS	292,139.68	.00	.00	.00	292,139.68
660	AIRPORT UTILITY	175,473.95	4,270.00	7,444.01	.00	178,647.96
740	STORM WATER	10,164.42	23,647.27	.00	.00	33,811.69
820	SELF FUND HEALTH INS	169,766.46	15,908.36	12,333.38	.00	173,341.44
821	SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00
Report Total		9,597,681.17	858,093.04	1,017,249.34	.00	9,438,524.87

**BALANCE SHEET**  
**CALENDAR 12/2016, FISCAL 6/2017**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CHECKING - GENERAL	122,492.73-	1,482,987.49
001-000-1111	CHECKING - POLICE	.00	.00
001-000-1112	CHECKING - FIRE	.00	.00
001-000-1113	CHECKING - RESCUE	.00	.00
001-000-1114	CHECKING - LIBRARY	.00	.00
001-000-1115	CHECKING - REC	.00	.00
001-000-1116	CHECKING - PARKS	.00	.00
001-000-1117	CHECKING - CEMETERY	.00	.00
001-000-1118	CHECKING - P & Z	.00	.00
001-000-1119	CHECKING - MAYOR/COUNCIL	.00	.00
001-000-1125	CHECKING - CITY MANAGER	.00	.00
001-000-1126	CHECKING - CITY HALL	.00	.00
005-000-1110	CHECKING - URBAN DEVELOPMENT	600.00	58,247.11
110-000-1110	CHECKING - ROAD USE TAX	14,810.83-	482,886.19
111-000-1110	CHECKING - I-JOBS	.00	3,090.93
112-000-1110	CHECKING - BENEFITS	18,356.47-	126,637.57
117-000-1110	CHECKING - POLICE RETIREMENT	12,742.24-	263,870.52
119-000-1110	CHECKING - EMERGENCY FUND	.00	776.19
121-000-1110	CHECKING - LOCAL OPTION SALES	73,669.80	870,523.92
125-000-1110	CHECKING - FIVE STAR TIF	1,561.74	135,711.71
127-000-1110	CHECKING - WESTRIDGE TIF	4.81	30,975.36
128-000-1110	CHECKING - WALMART TIF	.00	.00
129-000-1110	CHECKING - PARK LANE TIF	2,751.37	2,751.37
130-000-1110	CHECKING - COBBLESTONE TIF	1,547.40	1,547.40
145-000-1110	CHECKING - URBAN RENEWAL	.00	3,906.28
146-000-1110	CHECKING - REVOLVING LOAN	.00	115,744.88
162-000-1110	CHECKING - SELF SUPPORTING MUN	.00	.00
167-000-1110	CHECKING - POLICE DEPT. TRUST	44.13	1,777.46
168-000-1110	CHECKING - FIRE/RESCUE DONATE	30.00	5,070.99
169-000-1110	CHECKING - LIBRARY GIFT & MEM	225.00-	7,321.12
170-000-1110	CHECKING - RECREATION TRAIL	.00	4,832.74
171-000-1110	CHECKING - AULD PARK PLYG TRST	.00	8,021.11
172-000-1110	CHECKING - PARKS	.00	.00
173-000-1110	CHECKING - K-9 UNIT PROGRAM	.00	8,044.69-
200-000-1110	CHECKING - DEBT SERVICE	27,347.54-	453,689.08
302-000-1110	CHECKING - CEMETERY ROADS	.00	53,567.84
304-000-1110	CHECKING - BIKE TRAIL PROJECT	91,000.00	1,003,257.04
305-000-1110	CHECKING - CAP. PROJ. STREETS	.00	35.72-
306-000-1110	CHECKING - GO BOND PROJECTS	163,655.97-	7,357.56
307-000-1110	CHECKING - ENTRANCE SIGNS	.57	3,665.68
313-000-1110	CHECKING - 2007 CDBG HOUSING R	.00	10,245.05-
314-000-1110	CHECKING - 2009 CDBG NSP PROG.	.00	19,620.35
315-000-1110	CHECKING	15,881.38	124,768.27
316-000-1110	CHECKING	.00	7,000.00
398-000-1110	CHECKING - EQUIP REPLACEMENT	25,722.45-	672,897.71
399-000-1110	CHECKING - BLDG REPLACEMENT	.00	53,234.79
500-000-1110	CHECKING - PERPETUAL CARE	.00	186,713.31
501-000-1110	CHECKING - LIBRARY - REAVER	.00	500.00
610-000-1110	CHECKING - SEWER	5,390.77-	596,517.48-
611-000-1110	CHECKING - SEWER REV. SINKING	20,323.12	376,565.35
615-000-1110	CHECKING - SEWER REV. BOND RSV	.00	808,960.00

**BALANCE SHEET**  
**CALENDAR 12/2016, FISCAL 6/2017**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
640-000-1110	CHECKING - AIRPORT IMPROVEMENT	.00	292,139.68-
660-000-1110	CHECKING - AIRPORT	3,174.01-	178,647.96-
740-000-1110	CHECKING - STORM WATER	23,647.27	33,811.69
820-000-1110	CHECKING - SELF FUND INSURANCE	3,574.98	173,341.44
821-000-1110	CHECKING - SELF INS PROPRETY	.00	.00
	CHECKING TOTAL	159,281.44-	6,499,999.87
001-000-1120	PETTY CASH	.00	170.00
	PETTY CASH TOTAL	.00	170.00
001-000-1121	CASH REGISTER CHANGE	.00	125.00
	CASH REGISTER CHANGE TOTAL	.00	125.00
001-000-1150	IPAIT GENERAL	.00	14.02
200-000-1150	IPAIT DEBT SERVICE	.02	133.41
302-000-1150	IPAIT CEMETERY ROADS	.06	639.43
305-000-1150	IPAIT SIDEWALKS AND ALLEYS	.00	35.72
398-000-1150	IPAIT EQUIPMENT REPLACEMENT	.00	28.34
610-000-1150	IPAIT SEWER UTILITY	102.33	1,158,960.47
615-000-1160	MONEY MARKET SWR REV BOND RSRV	.00	.00
	IPAIT TOTAL	102.41	1,159,811.39
001-000-1160	MONEY MARKET GENERAL	.02	2,864.82
112-000-1160	MONEY MARKET EMPLOYEE BENEFITS	.00	37,969.35
117-000-1160	MONEY MARKET POLICE RETIREMENT	.00	67,436.30
119-000-1160	MONEY MARKET EMERGENCY	.00	.00
127-000-1160	MONEY MARKET WESTRIDGE TIF	.00	.00
145-000-1160	MONEY MARKET URBAN RENEWAL	.00	.00
167-000-1160	MONEY MARKET POLICE DEPT TRUST	.00	12,557.31
168-000-1160	MONEY MARKET FIRE/RESCUE DONAT	.00	8,932.54
169-000-1160	MONEY MARKET LIB GIFT MEMORIAL	.00	6,859.47
171-000-1160	MONEY MARKET	3.34	26,186.08
200-000-1160	MONEY MARKET DEBT SERVICE	.00	.00
302-000-1160	MONEY MARKET CEMETERY ROADS	.00	.00
304-000-1160	MONEY MARKET BIKE TRAIL PROJ	.00	.00
305-000-1160	MONEY MARKET SIDEWALK & ALLEY	.00	.00
398-000-1160	MONEY MARKET EQUIP REPLACEMENT	.00	211,064.58
399-000-1160	MONEY MARKET BLDG REPLACEMENT	1.19	9,301.51
500-000-1160	MONEY MARKET PERPETUAL CARE	10.74	84,323.94
610-000-1160	MONEY MARKET SEWER UTILITY	7.44	1,310,879.08
611-000-1160	MONEY MARKET SEWER REV SINKING	.00	43.63
640-000-1160	MONEY MARKET AIRPORT IMPROVE	.00	.00

**BALANCE SHEET**  
**CALENDAR 12/2016, FISCAL 6/2017**

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
	MONEY MARKET TOTAL	22.73	1,778,418.61
001-000-1161	CD'S GENERAL	.00	.00
110-000-1161	CD'S ROAD USE TAX	.00	.00
112-000-1161	CD'S EMPLOYEE BENEFITS	.00	.00
119-000-1161	CD'S EMERGENCY	.00	.00
146-000-1161	CD'S REVOLVING LOAN	.00	.00
168-000-1161	CD'S FIRE/RESCUE DONATIONS	.00	.00
171-000-1161	CD'S AULD PARK PLYGD TRUST	.00	.00
304-000-1161	CD'S BIKE TRAIL PROJECT	.00	.00
398-000-1161	CD-9178 EQUIPMENT REPLACEMENT	.00	.00
500-000-1161	CD-9176 PERPETUAL CARE	.00	.00
500-000-1162	CD-89627 PERPETUAL CARE	.00	.00
610-000-1161	CD'S SEWER UTILITY	.00	.00
	CD'S TOTAL	.00	.00
	TOTAL CASH	159,156.30-	9,438,524.87



**Friends of the Library  
Bank Reconciliation**

<b>FRIENDS OF THE LIBRARY</b>				
<b>BANK RECONCILIATION</b>				
	Month	<u>December</u>	Year	<u>2016</u>
<b>CHECKING</b>	Account #	<u>83006119</u>		
<b>Beginning Balance:</b>				<u>2507.53</u>
	<b>Add: Deposits</b>			<u>5238.28</u>
	<b>Less: Checks Written</b>			<u>5156.64</u>
<b>Ending Balance</b>				<u>2589.17</u>
<b>SAVINGS</b>	Account #	<u>3623048588</u>		
<b>Beginning Balance:</b>				<u>3045.14</u>
	<b>Add: Deposits</b>			
	<b>Interest</b>			<u>.07</u>
	<b>Less: Withdrawals</b>			
<b>Ending Balance</b>				<u>3045.21</u>
<b>Prepared by:</b>		<u>Cheryl Hull, treasurer</u>		



# Memo

**To:** City Council  
**From:** Chief Dan Losada  
**Date:** January 16, 2017  
**Re:** December CSO Report

In December 2016 the Community Service Officer, Arlene Worrall spent 80 hours on Code Enforcement issues and 96 hours in the Police Department Records. CSO II, Randy Emal worked 79 hours this month. Together the CSOs worked on the following issues

Debris Storage	11	
Junk Vehicle	1	
Mandatory Garbage Collection		2
Parking in Yard	4	
Roll Off Dumpster - No Permit		1
Snow on Sidewalk Warnings	62	
Trash / Refuse	1	
Unsafe Structure	1	
Properties Inspected	82	
Citations Issued	0	
Court Dates	1	
Parking Citations	59	
Property Owners /Residents Contacted	89	
Work Hired Out		1 property was cleared of ice



CSO Yearly Activity Comparison

	2016	2015	2014	2013	2012
Abandoned/Dangerous Building	6	3	2	4	6
Brush Pile	10	7	1	0	0
Camper parked in City Right of Way	0	0	1	1	0
Chicken Permit	2	10	3	2	0
Debris Storage	79	94	100	53	30
Dead Tree	0	0	1	0	0
Dogs/Cats (number above legal limit)	0	1	3	1	1
Dog Waste on the property of others	0	0	2	0	0
Exterior Wall Surface	0	5	5	3	0
Gravel Driveway	4	1	1	0	1
Grass Clippings in the street	0	5	7	0	0
Junked Vehicles	35	41	22	32	20
Holes in Roof	0	0	0	3	0
Mandatory Garbage	37	56	36	42	33
Mowing/Weeds	263	323	164	78	79
Noxious Smell	0	0	0	1	0
Outdoor Storage of Occupational Material	0	0	2	1	0
Parking in Yard	21	47	66	22	43
Refuse	29	50	34	39	31
Right of Way View Obstructed	0	1	3	4	1
Satellite Dish Antenna	0	0	19	0	0
Signs in Right of Way	17	1	4	2	2
Setback Requirement	0	1	1	0	0
Snow on Sidewalk	92	43	120	37	16
Swimming Pool	0	0	2	0	0
Tree Branch on Roof	0	1	0	1	0
Other	54	40	0	5	34
<b>Total</b>	<b>649</b>	<b>730</b>	<b>599</b>	<b>331</b>	<b>297</b>
Parking Tickets Issued	533	456	613	302	4
Properties inspected	582	631	586	not tracked	
Contact with Properties owners/residents	576	609	377	313	281
Municipal Citations Issued	13	13	9	8	not tracked
Court Appearances	0	0*	12	7	not tracked
Worked Hired Out or done by city crew	64	102	211	34	not tracked

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# Memo

**To:** City Council  
**From:** Chief Dan Losada  
**Date:** January 16, 2017  
**Re:** End-of-Year Information

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Attached please find the 10-year comparison statistics for the Knoxville Police Department. The numbers are based on the calendar, not budget year. Below are some of the highlights.

Calls for police service increased by 11% from last year to 7422, 13% above average. The number of reports written increased by 28 to 1066, 4% over the 10-year average of 1019. Officers made a total of 433 arrests, 126 more than last year and a 10-year high. 188 of those arrests were for warrants, 90% over the 10-year average.

The crime that resulted in the greatest percentage increase in arrests was forgery. Prior to 2016, KPD averaged 6 arrests per year. This number increased by almost 700% to 39 arrests. This was the direct result of single persons being charged with multiple counts

204 accidents were reported, 1% below average. The number of persons injured was 26 persons with one fatality. This is double last year's number but right at the average.

Drunken driving arrests were 44, 19 more than last year about the average of 42. Officers arrested 43 people for public intoxication and 31 people for disorderly conduct/disturbing the peace, both increases from last year. There were 178 drug related arrests in 2016 including 23 for possessing prescription medications without a prescription, the latter more than doubling last year's number.

According to Juvenile Court Services, a total of 98 juvenile referrals were made by KPD, 44% of all Marion County referrals. The number of referrals was 45 more than last year, an 85% increase. One reason for the increase was the sexting case KPD investigated last year. Over 30 juveniles were involved in that case. The most common reasons for a juvenile referral were sexual exploitation of a minor (sexting case) and disorderly conduct. Six of the referrals were for felonies. Fifteen of the referrals were alcohol or drug related.

The total number of traffic stops made in 2016 rose 33% to 3592, about 27% over the 10-year average of 2822. 1216 Traffic citations were written, 9% over last year and 13% over the 10-year average. Citations were issued in about 34% of all traffic stops made, down 7% from last year. Speeding and no or improper registration continue to be the most common citations. No insurance citations rose by 48 to 163 just above the average of 107.

1143 parking tickets were written in 2015, a 13% increase.

Only two officers reported being assaulted last year down from six. A more alarming number is the 35 people arrested for interference with official acts. This is a 75% increase from the past year and a 10-year high. This is the charge most commonly filed when a person resists arrest.

Forty-five officers filed "Use of Force" reports in 28 incidents. This is the same number of reports but in 3 fewer incidents. Tasers were displayed four times requiring use just once. Firearms were displayed by 14 officers but never used. Six suspects and one officer reported being injured during these incidents.

Overall these numbers show the increased demands being put on officers. Officers are doing more work than ever. The City needs to monitor these numbers to insure that the public is receiving the quality of services they expect from KPD. Right now KPD has been able to handle the increased demand by streamlining how we do business. KPD will continue to do this but, if the trend continues, an additional officer may be needed in a few years.

# Knoxville Police Department

## 2007 - 2016 Yearly Comparison Stats

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Average
<b>Towed Vehicles</b>	50	45	59	77	73	94	92	100	86	125	80
<b>ACCIDENTS</b>											
Over \$1000/\$1500	127	102	120	94	72	93	86	84	67	67	91
Under \$1000/\$1500	79	74	67	83	68	59	92	53	67	82	72
Reported - No Report Made	12	24	21	17	15	12	0	10	16	6	13
Hit and Run	25	17	10	7	14	18	22	19	19	23	17
Pedestrian/Bicyclist Injured	10	3	3	2	0	0	4	1	0	2	3
Persons Killed	0	2	0	1	0	0	1	0	1	1	1
<b>Total Accidents</b>	253	222	221	204	169	182	205	235	177	204	207
<b>Total Persons Injured</b>	48	30	25	24	20	24	21	20	13	26	25
<b>ALARMS (10-90'S)</b>	160	143	125	186	156	103	104	129	128	155	139
<b>ANIMAL COMPLAINTS</b>											
People Bitten	13	10	9	12	13	19	22	18	11	19	15
Dog Complaints/Reports	509	527	482	415	461	508	459	397	365	386	451
Dog/Cat Letters	58	48	36	43	45	32	27	17	12	10	33
Other Complaints	154	178	165	175	159	201	153	171	173	169	170
Charges Filed/Animals	4	27	49	61	41	58	68	56	82	43	49
Animals Taken to Shelter	N/A	N/A	174	176	154	202	179	149	201	178	177
<b>ARRESTS</b>											
Assaults	48	89	65	43	57	51	26	24	22	28	45
Assaults on Officers	6	12	4	7	2	5	2	4	6	2	5
Arson/Reckless Use of Fire	1	1	0	3	3	0	2	2	1	1	1
Child Endangerment/Abuse/Neglect	8	7	4	3	5	4	15	8	3	8	7
Controlled Substance	14	20	24	35	24	18	35	23	53	64	31
Criminal Trespass	8	7	23	15	16	6	10	12	19	34	15
Disorderly Conduct/Disturbing the Peace	39	16	45	44	21	24	21	25	20	31	29
Domestic Abuse	26	40	41	24	29	49	35	26	40	33	34
Drug Paraphernalia	14	19	15	29	23	28	47	53	57	81	37
Drug Tax Stamp Violation	0	11	0	4	5	0	10	14	3	1	5
False Information to Officer	2	2	1	4	3	2	4	4	4	7	3
Forgery	6	4	2	5	1	9	6	2	16	39	9
Fraud	5	3	2	0	3	0	21	5	4	7	5
Harassment	22	35	8	5	6	15	28	34	14	7	17
Identity Theft	3	4	0	0	1	0	0	0	0	4	1



# Knoxville Police Department

## 2007 - 2016 Yearly Comparison Stats

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Average
Indecent Contact W/ a Child	0	0	1	1	0	0	0	1	0	0	0
Indecent Exposure	1	0	0	0	1	0	0	0	0	0	0
Interference W/ Official Acts	17	24	26	14	18	14	27	20	20	35	22
Kidnapping	0	0	1	0	1	0	0	0	1	1	0
Murder	0	0	0	0	0	0	0	0	0	0	0
Attempted Murder	0	0	0	0	1	0	0	0	0	0	0
Possession of Prescription Drugs	5	4	5	5	3	7	21	37	9	23	12
Possession of Tobacco	35	19	23	17	28	21	24	18	24	16	23
Public Intoxication	72	79	107	93	75	81	56	71	34	43	71
Robbery	1	0	0	0	2	1	0	0	1	0	1
Sexual Abuse	4	1	4	6	3	2	4	6	3	4	4
Sexual Assault	2	4	1	0	0	0	1	0	0	1	1
Telephone Harassment	13	0	0	0	1	0	0	0	0	0	1
Violation of Non Contact Order	25	10	18	7	13	19	41	30	23	20	21
Warrants	105	97	82	81	95	76	65	98	102	188	99
<b>TOTAL ARRESTS</b>	<b>315</b>	<b>340</b>	<b>359</b>	<b>358</b>	<b>336</b>	<b>328</b>	<b>297</b>	<b>354</b>	<b>307</b>	<b>433</b>	<b>343</b>
<b>INDIVIDUALS CHARGED</b>	<b>111</b>	<b>122</b>	<b>133</b>	<b>139</b>	<b>140</b>	<b>154</b>	<b>163</b>	<b>132</b>	<b>125</b>	<b>117</b>	<b>134</b>
<b>CASES (TOTAL)</b>	<b>1025</b>	<b>1029</b>	<b>989</b>	<b>1021</b>	<b>995</b>	<b>1025</b>	<b>976</b>	<b>1023</b>	<b>1038</b>	<b>1066</b>	<b>1019</b>
<b>ASSISTS</b>											
Motorist Assists	170	252	196	227	188	163	152	166	170	161	185
Other Assists	256	332	356	210	221	227	217	168	144	157	229
Welfare Checks	135	137	169	110	125	115	139	128	146	152	136
<b>BIKE CALLS/REPORTS</b>	<b>121</b>	<b>80</b>	<b>64</b>	<b>59</b>	<b>51</b>	<b>65</b>	<b>51</b>	<b>57</b>	<b>91</b>	<b>89</b>	<b>73</b>
<b>BURGLARIES</b>	<b>33</b>	<b>55</b>	<b>38</b>	<b>39</b>	<b>29</b>	<b>64</b>	<b>90</b>	<b>49</b>	<b>58</b>	<b>52</b>	<b>51</b>
Attempted Burglaries	4	1	3	2	5	3	7	9	4	5	4
Burglary of Motor Vehicle	29	25	14	58	68	24	11	28	10	10	28
<b>CALLS</b>											
Reports/Complaints/Inquiries	7274	6690	6114	6670	6106	6530	5918	6263	6712	7422	6570
<b>CRIMINAL MISCHIEF</b>	<b>129</b>	<b>106</b>	<b>96</b>	<b>115</b>	<b>105</b>	<b>86</b>	<b>72</b>	<b>53</b>	<b>64</b>	<b>64</b>	<b>89</b>
<b>DRIVING VIOLATIONS</b>											
No DL	79	83	77	84	75	61	52	92	63	71	74
DWS/Revoked/Barred	94	60	48	53	50	87	57	66	61	92	67
Eluding	1	2	2	1	4	0	0	1	4	2	2
No Proof of Insurance	107	101	83	92	112	145	65	165	115	163	115

# Knoxville Police Department

## 2007 - 2016 Yearly Comparison Stats

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Average
OWI	17	43	52	61	52	63	29	37	25	44	42
Reckless/Careless Driving	14	8	5	5	6	3	9	15	6	4	8
Registration Violations	168	148	151	148	178	154	196	211	153	244	175
Seatbelt Violations	250	121	86	115	69	63	49	97	125	91	107
Speed	709	442	331	213	421	317	238	292	412	379	375
Stop Sign Violation	63	39	64	46	83	71	55	54	90	63	63
Other Violations	125	95	67	58	81	106	70	106	91	107	91
<b>TOTAL CITATIONS</b>	1610	1099	913	815	1078	1007	791	1099	1120	1216	1075
<b>TOTAL WARNINGS</b>	611	496	1206	1364	935	738	487	1294	663	907	870
<b>TRAFFIC STOPS</b>	3246	2896	2445	2421	2562	2685	2015	3656	2704	3592	2822
<b>FIRES</b>	53	46	39	49	41	49	50	85	82	61	56
<b>FUNERAL ESCORTS</b>	68	84	80	64	67	76	87	77	74	53	73
<b>IDENTS (New)</b>	155	164	183	174	184	171	152	195	148	202	173
<b>JUVENILES - Charged</b>	114	102	116	90	109	57	64	24	43	35	75
<b>JUVENILES - Missing</b>	18	26	13	14	9	5	5	12	12	13	13
<b>LIQUOR LAW VIOLATIONS</b>											
Making alcohol available to minors	3	4	6	3	5	3	4	0	1	1	3
Open Container	23	10	13	13	10	9	2	2	6	8	10
Possession under age	17	43	17	39	32	13	3	5	16	4	19
Zero Tolerance	7	0	2	0	0	1	0	0	1	0	1
<b>LOTS CLEARED (Requests)</b>	42	43	47	27	1	1	0	1	0	1	16
<b>MISSING PERSONS</b>	1	0	2	1	2	1	0	3	5	3	2
<b>OPEN DOORS (Found)</b>	29	55	60	64	45	48	46	48	45	46	49
<b>TOTAL PARKING TICKETS</b>	719	797	497	674	487	647	831	1198	1009	1143	800
<b>REQUESTS FOR EXTRA PATROL</b>	142	130	128	123	119	114	85	60	85	70	106
<b>STOLEN VEHICLES</b>	11	18	9	7	2	11	10	4	7	3	8
<b>STOLEN VEHICLES LOCATED</b>	9	14	8	8	2	10	12	6	8	3	8
<b>THEFTS</b>	171	119	124	123	120	142	173	208	233	204	162



1/5/2017

Request to; Knoxville City Council

The Marion County Conservation and Red Rock Lake Association in collaboration are putting on an education program "Spring Awakening.

This Program will be held at the Knoxville Performing Arts Center, March 18th 2017 from 9am-4pm. This program is free to the public and people from all over Iowa will be invited to this event. Invitations will be sent out to all school districts. Multimedia advertisement will be done in papers/flyers and FaceBook.

The purpose of this program is educated individuals to how important our wildlife diversity/satiability is to our clean water. There will be guest speakers, specialists in the different areas of wildlife. There will be a children's wildlife photo contest. Live birds (caged).

Marion County holds the most public land in the state of Iowa. This is the first of this type of program for them but they would like to make this a yearly event.

The request for \$900.00 is to pay for the rental of the Performing Arts Center. It would be beneficial to our city and our school to have this program held in Knoxville.

The Tourism Commission felt that this would be beneficial to fund and is asking for final approval from the City Council.

Knoxville Tourism Commission

Sharry Johnson

Postage and Printing Expenses	\$300.00
Nationals Parade Costs	\$284.00
Shuttle Rental and Insurance	\$4,127.00
Tractor Rental (for Shuttles)	\$3,000.00
Living Windows & Holiday Shop Local Ads	\$2,778.00
<u>Nationals Media and Volunteer Ad Plans</u>	<u>\$4,000.00</u>
<b>Est. Chamber Total Estimated Tourism Request for '17</b>	<b>\$14,489.00</b>