

City of Knoxville
Regular City Council Meeting
Tuesday, February 6, 2018 at 6:15 PM
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Megan Suhr ____, Council Member Cal Stephens ____, Council Member James Lane ____, Council Member Rick Kingery ____, Council Member Dylan Morse ____.

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Minutes Of January 15, 2018

Documents:

[COUNCIL MINUTES 011518.PDF](#)

3.II. Accept Water Board Minutes Of January 9, 2018

Documents:

[WATER DEPT JANUARY 2018 MINUTES.PDF](#)

3.III. Accept Library Board Minutes Of January 17, 2018

Documents:

[LIBRARY BOARD MINUTES 11718.PDF](#)

3.IV. Approve Cigarette Permit Effective January 15, 2018 For The Sweet Leaf

3.V. Approve Class C Beer Permit For Dollar General Store #3540

3.VI. Approve Class C Liquor License For Pine Knolls Country Club

3.VII. Approve Taxi Cab License For Darrel Stanton Effective 2/7/18

3.VIII. Accept Brooks Garden 2017 Financial Update

Documents:

[BROOKS GARDEN FINANCIALS.PDF](#)

3.IX. Approve December 2017 Financials

Documents:

[DECEMBER 2017 FINANCIALS.PDF](#)

4. Item Agenda

- 4.I. Set A Public Hearing For February 19, 2018 At 6:15 PM To Approve FY 2018-19 Budget
- 4.II. Set A Public Hearing For February 19, 2018 At 6:15 PM To Approve Plans, Specifications, Form Of Contract And Estimate Of Cost For The Knoxville Public Library Expansion Project
- 4.III. Set A Public Hearing For February 19, 2018 At 6:15 PM To Approve A Commercial Development Site Plan At 861 W Bell Ave
- 4.IV. Approve Plans For 2018 Sidewalk Rehab Project

Documents:

[2018 SIDEWALK CONTRACT.PDF](#)

- 4.V. Approve Resolution In Support Of The 3M Co Tape Manufacturing Division Plant Expansion

Documents:

[RES 020418 3M.PDF](#)

- 4.VI. Approve Second Consideration Of An Ordinance Amending The Code Of Ordinances Of The City Of Knoxville, Iowa By Amending Provisions Pertaining To Golf Cart And Off-Road Vehicle Operations In The City

Documents:

[ORDINANCE 1802 GOLF CARTS.PDF](#)

- 4.VII. Approve Second Consideration Of An Ordinance Amending The Code Of Ordinances Of The City Of Knoxville, Iowa By Adding A New Chapter Regarding The Use Of Golf Carts And Utility Trail Vehicles On City Streets

Documents:

[ORDINANCE 1803 GOLF CARTS UTV.PDF](#)

- 4.VIII. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion _____ Second _____
Vote _____ Time _____

Jodi Bellon, City Clerk

COUNCIL MINUTES

January 15, 2018

The City Council of the City of Knoxville, Iowa convened in regular session Monday, January 15, 2018 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, Cal Stephens, Dylan Morse, Rick Kingery and James Lane. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery and all city department supervisors.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Kingery; second by Stephens to approve the consent agenda as follows, all ayes.

1. Approve City Council Minutes of January 2, 2018
2. Accept Parks and Recreation Commission Minutes of December 2017
3. Accept CSO End of Year Comparison
4. Accept December CSO Report
5. Accept KPD 2017 End of Year Report
6. Approve Class C Beer Permit for Kline's Quick Time
7. Approve Class C Liquor License for Red Rock Grill and Still
8. Approve Special Class C Liquor License for Deng's Garden

City Manager Aaron Adams gave city council the fiscal year 2018-19 recommended budget presentation. Adams stated that Megan McKay and Lucas Young were present from the Chamber and Bob Wims and Stu Job were present to represent Knoxville Economic Development Commission. Council discussed the presentation and stated the department budgets looked good. Council discussed the contribution to the Chamber for a director. Council agreed to change the contribution from the presented \$20,000 to \$10,000 and the Nationals parking revenue entirely to the Chamber. The remaining \$10,000 saved from Hotel/Motel will remain a balance for possible future event support.

Motion by Suhr; seconded by Lane to approve change of meeting date from February 5th to February 6, 2018, all ayes.

Motion by Kingery; seconded by Morse to approve use of Hotel/Motel funds to upgrade the current city website, all ayes.

Motion by Morse; seconded by Lane to approve resolution authorizing city manager and city clerk to execute proxy for agreement regarding the revised Iowa Risk Management Agreement with Iowa Community Assurance Pool; all ayes.

Motion by Suhr; seconded by Lane to approve first consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa by amending provisions pertaining to alarms, all ayes. Police Chief Losada discussed the reason for the amendment is due to the fact that the police department no longer monitors the alarms that are being charged a fee. It is now done through third party vendors.

Motion by Lane; seconded by Stephens to approve first consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa by amending provisions pertaining to golf carts and off road vehicle operations in the city, all ayes. Police Chief Losada discussed the changes referenced in the ordinance include changing the age to operate a golf cart from sixteen to 18, and would require an inspection and a \$25 annual fee. This is the same process that is used currently for utility vehicles. Losada stated that there will be a learning curve and the first year will be utilized to educate golf cart owners of the ordinance changes.

Motion by Lane; seconded by Stephens to approve first consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa by adding a new chapter regarding the use of golf carts and utility trail vehicles on city streets, all ayes. Police Chief Losada stated this ordinance is in accordance with the previous ordinance.

Motion by Suhr; seconded by Kingery to approve purchase agreement between the City of Knoxville and Knoxville Community School District, all ayes. City Manager Adams stated East Elementary will temporarily be used to house the public library during their renovations and the future use for the building is currently being reviewed by architects.

Motion by Lane; seconded by Kingery to approve lease agreement between the City of Knoxville and Knoxville Community School District, all ayes.

Motion by Kingery; seconded by Lane to approve 28E agreement between the City of Knoxville, Iowa and Knoxville Community School District, all ayes. City Manager Adams stated the agreement is in regards to the new tennis courts and requires the city to maintain the grounds. Council Member Suhr wanted to clarify the language that states the city and the school will meet annual to review the conditions of the courts and the school will have final say in what needs to be repaired at that time. Council stated they were aware of the language and were okay leaving it as long as it meant repairs to existing items.

Motion by Lane; second by Kingery to approve payment of claims; all ayes.

85469	AFLAC	AFLAC-DIS/POST	310.13
85470	I.U.P.A.T. DC81	UNION DUES	851.48
85471	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,363.26
85472	ICMA RETIREMENT TRUST	ICMA	1,050.27
85473	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	76.80
85474	COLONIAL LIFE	COLONIAL LIFE	22.85
85475	AARON ADAMS	HDMI SPLITTER	19.99
85476	AHLERS AND COONEY PC	UNION NEGOTIATIONS	1,532.66
85477	ATOMIC TERMITE & PEST CONTROL	MONTHLY PEST CONTROL	29.96
85478	KEEPITSAFE, INC.-LIVEVAULT	90 DAY	166.82
85479	BARCO MUNICIPAL PRODUCTS INC	EMERGENCY SNOW ROUTE SIGN	458.52
85480	JANET BEHRENS	3 MONTH - MUTUAL OF OMAHA	240.10
85481	BOUND TREE MEDICAL LLC	AED BATTERY - CITY HALL	513.49
85482	BROWN'S SANITATION	12 YD ROLL OFF	986.24
85483	CANON FINANCIAL SERVICES INC.	COPIER LEASE	535.59
85484	CAPITAL CITY EQUIPMENT CO	48' PALLET FORKS	857.00
85485	CENTRAL IOWA FASTENERS	MISC HARDWARE	82.31
85486	CITY OF KNOXVILLE	RANDY PUYEAR PREMIUMS	143.83
85487	CONTINENTAL RESEARCH CORP	DRAIN SHARK	225.00
85488	DENNISON RACING TEE'S	EMBROIDERY FOR COATS	240.00
85489	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	7,950.55
85490	FINISH LINE LAUNDRY LLC	MONTHLY MAT SERVICE	140.00
		MEMBERSHIP RENEWAL - A.	
85491	IACP - MEMBERSHIP	FULLER	150.00
			124,739.6
85492	IA COMMUNITIES ASSURANCE POOL	INSURANCE RENEWAL	7
85493	IDEAL READY MIX CO	C-4 W/CLASS 3 STONE	235.63
		MONTHLY INTERNET	
85494	IOWA RADIO PLUS	ADVERTISING	94.85
85495	WINDSTREAM		1,579.00
85496	JOHN E REID & ASSOCIATES	E. HOW TRAINING	530.00

85497	KNIA KRLS INC	MONTHLY RADIO ADVERTISING	957.60
85498	KNOXVILLE HOSPITAL & CLINICS	MEDICATIONS	651.89
85499	KNOXVILLE AVIATION	MONTHLY CONTRACTUAL SERVICES	3,467.91
85500	KNOXVILLE FARM & HOME INC	TONGUE & GROOVE PLIERS	182.74
85501	LAMPERT YARDS, INC	BAY #1 OVERHEAD DOOR	96.30
85502	SANDRA LEWIS	RESCUE OVERPAYMENT - REFUND	518.00
85503	LISCO	INTERNET	1,980.57
85504	MAINSTAY SYSTEMS INC	IA SYSTEM PC MAINTENANCE	
	MARION CO ENVIRONMENTAL	2018	177.00
85505	HEALTH	POOL INSPECTION	441.00
85506	MEDALIST MFG INC.	WELD STARTING BLOCK	30.00
85507	MENARDS	72' TOOL CHEST	704.00
85508	MIDAMERICAN ENERGY COMPANY	301 W RENO ST	495.50
85509	MIDWEST OFFICE TECHNOLOGY INC	MONTHLY COPIER MAINTENANCE	348.96
85510	MINUTEMAN INC.	BUSINESS CARDS - D. MORSE	73.86
85511	MOTOR INN OF KNOXVILLE	2016 IMPALA HEADLAMP REPAIR	267.48
85512	MPH INDUSTRIES INC	RADAR ANTENNA	362.95
85513	CROSSROADS 5/92 NAPA	5 QT OIL	24.41
85514	O'REILLY AUTOMOTIVE INC	FUEL ADDITIVE	32.97
85515	OFFICE DEPOT	KEY CABINET	146.45
85516	OMNISITE	ANNUAL MONITORING	552.00
85517	OTTUMWA COURIER	ORDINANCE 17-08	464.01
85518	PETTY CASH POLICE DEPT	HAND HELD CAR WASH	5.00
85519	PHYSIO CONTROL	ANNUAL SERVICE AGREEMENT	2,010.37
85520	PRAXAIR DISTRIBUTION INC	OXYGEN	605.14
85521	PURCHASE POWER	POSTAGE	30.99
85522	RACEWAY TIRE & EXHAUST	A937 FRONT WHEEL ALIGNMENT	361.14
85523	K & L THOMPSON, LLC	REPLACE STARTER A938	525.20
85524	SHOTZ LLC	LIQUOR LICENSE REFUND	308.75
85525	SOUTHEASTERN EMERGENCY EQUIP	MEDIC BAG	1,605.58
85526	SPAHN & ROSE LUMBER	CONSTRUCTION ADHESIVE	1.79
85527	TRUE VALUE HARDWARE INC.	VALVE	41.74
85528	US CELLULAR	CELLPHONES	1,113.95
85529	VERIZON	HOT SPOT	160.04
85531	VISA	HP NOTEBOOK - A. WILLETS	4,951.07
85532	WALMART COMMUNITY	SD CARDS	384.02
1316880			
3	MASSMUTUAL	HARTFORD	65.49
1316880			
4	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	24,219.83
1316880			
5	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	1,136.12
1316880			
6	TOTAL ADMINISTRATIVE SERVICES	WATER DEPT TASC	146.14
1316880			
7	KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	228.81

Under Mayors report, Mayor Hatch thanked all of staff for their work on the budget preparation. Hatch invited everyone to the 2018 Coaches vs. Cancer event on Saturday, January 20th.

Under City Managers report, City Manager Aaron Adams announced the grant the city received from Pella Rolescreen Foundation in the amount of \$50,000 for trail improvements.

Motion by Lane; seconded by Stephens to adjourn to closed session according to section 21.5 (C) of the Iowa Code, all ayes.

Motion by Kingery; seconded by Morse to reconvene in open session and council action as needed, all ayes.

Motion by Morse; seconded by Kingery to approve settlement with Reilly Construction in the amount of \$8,539.30, all ayes.

Motion by Kingery; second by Lane to adjourn at 8:03 pm; all ayes.

Brian Hatch, Mayor

ATTEST:

Heather Ussery, Assistant City Manager

Rescheduled Regular Meeting
Knoxville Water Works
Board of Trustees
January 9, 201

The Board of Trustees of the Knoxville Water Works met in a regular session at 5:30 p.m. on January 9, 2018 at the Water Works office. The meeting was called to order by Chairman Merle Vickroy, with Trustees Dwight Sommar and Kathy Caviness present.

Trustee Sommar motioned and Caviness seconded to approve the agenda as presented.

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

A motion was made by Sommar and seconded by Caviness to approve the Consent Agenda items as follows:

1. Approval of the minutes of the December 12, 2017 regular Board Meeting.
2. Approval of the audited claims.
3. Approval of the financial reports for December.

Summary of receipts for December-

Operating Funds = \$	141,336.03
Trust Funds =	<u>1,450.00</u>
	142,786.03

Summary of disbursements for December-

Operating Funds = \$	108,970.32
Trust Funds =	<u>1,555.00</u>
	110,525.32

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

Change Order #1 for the 132nd Pl. Water Main Project was reviewed and discussed. Trustee Caviness motioned to approve Change Order #1 for the 132nd Pl. Water Main Project. Trustee Sommar seconded the motion.

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

Pay Estimate #4 for the 132nd Pl. Water Main Project was reviewed and discussed. Trustee Caviness motioned to approve Pay Estimate #4 for the 132nd Pl. Water Main Project. Trustee Sommar seconded the motion.

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

Trustee Sommar motioned to approve the purchase of 240 residential water meters. Trustee Caviness seconded.

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

The General Manager reported to the Board on operational and personnel issues.

Trustee Sommar made a motion to adjourn the meeting. Trustee Caviness seconded.

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

Merle Vickroy
Chairman

Attest:

Brian W. Bailey
Secretary and General Manager

**Library Board of Trustees Meeting
January 17, 2018**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, January 17, 2018 at 8:00 a.m. Members present were Jean McKay, Harv Sprafka, Pat Wilson, and Bob Leonard. Dave Garcia, Mary Lane, and Scott Ziller were absent. Assistant Director, Staci Stanton, was also present.

The meeting was called to order by Pat Wilson. Jean McKay moved, Harv Sprafka seconded to approve the minutes of the December 20, 2017 meeting as mailed. Motion passed unanimously. Harv Sprafka moved, seconded by Bob Leonard to approve the minutes of the work session dated January 9, 2018 as mailed. Motion passed.

Under Correspondence, Roslin read a letter from KRCO asking for a donation towards its Auction on February 24. Roslin said that in the past, the library has donated several books that have been brought by the patrons and were duplicates. The library could do so again towards a local cause.

She also read a letter from Pat Finan, the editor of the Knoxville Journal-Express stating that he was not informed of a photo opportunity regarding the ISSB donation and would appreciate being invited. Roslin said she will be sure to be fair to all media outlets regarding news and press releases.

Roslin gave the librarian's report for December 2017. Total circulation was 2,682 printed materials, 1,137 non-print materials, while electronic downloads (Bridges and Freegal) numbered 680 items. Computer usage was 641. Recorded use of wireless was 720 (average of 25 each day). The meeting room usage and outreach service was 52 times with a total attendance of 430. Total number of visits for December was 3,828.

Roslin reported on various activities at the library: Chess club will resume in January and several new programs are being planned for the spring. Planning is underway for the big move to East Elementary in March. The Innovative Libraries Online Conference (ILOC) is tomorrow and free from the State Library of Iowa. Roslin will be one of three panelists talking about "Putting Advocacy into Action." She will start working with the Chamber on Iowa Flag Day. The Father-Daughter dance is on Feb. 3 at Celebrate Church. Library staff is partnering with the schools for students to be involved in the capital campaign so they have ownership of the library and know that it belongs to them.

Under Media Strategy Plan, Roslin will ensure that the public knows about the library move to a temporary location and that the library will be closed for two weeks March 4 through 18.

Harv Sprafka moved, Jean McKay seconded that the financial report for December be approved. Motion was unanimous. Jean McKay moved, Harv Sprafka seconded the city trust report for December be accepted. Motion was unanimous. Harv Sprafka moved, Bob Leonard seconded the approval for payment of bills for January. Motion passed unanimously, and a copy is attached to the minutes.

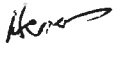
Under Unfinished Business, Harv gave an update on the capital campaign. He has been in contact with some local banks about giving towards the campaign. He reported that the matching challenge has exceeded the \$25,000 mark and the donor has been contacted.

Under New Business, the board set a date for a special meeting on February 14 at 8:00 a.m. to discuss and possible approval of the bid documents.

There being no other business, the meeting was adjourned. The next regular meeting will be held on February 21, 2018 at 8:00 A.M. at the meeting room.


Roslin Thompson, secretary

MEMORADUM

Date: February 5, 2018
To: Mayor, City Council, City Manager, Assistant City Manager, City Clerk,
and Parks and Recreation Director
From: Harvey E. Sprafka 
Subject: 2017 Brooks Garden Financials and Plans for 2018

This is my annual report (calendar year 2017) for Brooks Garden, as well as some of my plans for 2018 at the pocket park.

At the beginning of the planting season, last May, the Brooks Garden account had a balance of \$567.80.

The following is a list of donors last year and expenditures in 2017:

Knoxville Federated Garden Club	\$100.00
Eta Lambda Sorority	100.00
Three anonymous donors	150.00
Nancy Mecham Memorial	1,070.00
Total	\$1,420.00

Expenditures

Flowers	\$311.00
LED lighting at the park	36.75
Total	\$347.98

As you can see, we enjoy tremendous financial support from Knoxville service clubs and citizens, which has been the case since the park was created in 2010. As a result, at the end of 2017 the account had a balance of \$1,072.02.

I am currently making plans and selecting flower types and designs for the park's three flowerbeds. And in a few weeks I'll be doing some selective pruning on the trees

and shrubs at the park as well as cleaning up refuse that has blown into the park during the winter months.

Other plans for Brooks Garden in 2018 include the repair of a large block container near the park's alley that was damaged by an unknown motor vehicle. Additionally, I would like to have a "little library" built and erected on the south side of the park in the east side border. I'll approach the city at a later date for your approval. Also, because of the growth of the eight trees in Brooks Garden, I'll be ordering more LED Christmas lights.

I want to recognize and thank personnel from the Knoxville Public Works Department who have been very helpful. They've taken over the mowing at the park and hauled away the bags of refuse and bagged cuttings that I had collected.

As I mentioned earlier, the Knoxville community has been very generous with their financial support and I expect 2018 will be no different. In January, I received a \$100 donation by the Knoxville Federated Garden Club and two memorial donations totaling \$45.00. So as of this date, the current Brooks Garden account balance is \$1,117.02. I'm confident we'll receive some additional donations this winter and spring.

City of Knoxville
Bank Reconciliation-December 2017

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$7,443,456.94		\$7,443,456.94
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		43,080.76	\$43,080.76
Debt Service/Capital Projects	53755000369		523,990.91	\$523,990.91
Sewer Utilities	53755000377		751,745.85	\$751,745.85
Equipment Replacement	53755000385		214,979.01	\$214,979.01
Police Retirement	53755000393		67,012.11	\$67,012.11
Police Dept Trust	53755000407		12,790.20	\$12,790.20
Library Gift & Memorial	53755000415		6,986.68	\$6,986.68
Rescue & Fire Donation	53755000423		9,098.08	\$9,098.08
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		78,818.49	\$78,818.49
Perpetual Care	6990785435		99,858.21	\$99,858.21
<u>IPAIT</u>	11460 11461		1,166,028.09	\$1,166,028.09
<u>MM Total</u>			1,808,360.30	
Calculated balance		7,443,456.94	2,974,388.39	10,417,845.33
	Less O/S checks	91,275.84		91,275.84
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		7,352,476.10	2,974,388.39	10,326,864.49
Book Balance				10,326,864.49
Difference				0.00

Approved By:



TREASURER'S REPORT
CALENDAR 12/2017, FISCAL 6/2018

FUND	LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE	
001	GENERAL	1,701,782.75	220,496.35	293,291.73	.00	1,628,987.37
005	URBAN DEVELOPMENT	45,193.75	.00	27.00	.00	45,166.75
100	INVALID ACCOUNT BREAK	.00	.00	.00	.00	.00
110	ROAD USE TAX	308,329.92	268,768.93	218,112.03	.00	358,986.82
111	I-JOBS	3,090.93	.00	.00	.00	3,090.93
112	EMPLOYEE BENEFITS	220,345.90	37,907.02	47,884.31	.00	210,368.61
117	MFPRSI	343,134.42	11,738.17	15,568.65	.00	339,303.94
119	EMERGENCY	776.19	.00	.00	.00	776.19
121	LOCAL OPTION SALES TAX	1,036,268.79	72,949.51	696,264.76	.00	412,953.54
125	FIVE STAR TIF	294,657.90	1,643.52	157,480.50	.00	138,820.92
127	WESTRIDGE TIF	31,112.51	19.97	.00	.00	31,132.48
128	WALMART TIF	.00	.00	.00	.00	.00
129	PARK LANE TIF	160,926.42	2,868.32	156,642.37	.00	7,152.37
130	ERIC DRIVE TIF	29,045.21	1,554.45	29,045.21	.00	1,554.45
131	FOX POINTE TIF	3,633.80	.00	3,633.80	.00	.00
132	3M TIF	.00	.00	.00	.00	.00
145	URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146	REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162	S.S.M.I.D.	.00	.00	.00	.00	.00
167	POLICE DEPARTMENT TRUST	25,435.84	.00	.00	.00	25,435.84
168	FIRE/RESCUE DONATIONS	14,887.31	.00	68.88	.00	14,818.43
169	LIBRARY GIFT & MEMORIAL	15,917.11	.00	.00	.00	15,917.11
170	RECREATION DONATIONS	.00	.00	.00	.00	.00
171	AULD PARK PLAYGROUND TRST	34,243.16	.00	.00	.00	34,243.16
172	PARKS	.00	.00	.00	.00	.00
173	K-9 UNIT PROGRAM	.00	.00	.00	.00	.00
200	DEBT SERVICE	513,140.36	445,821.62	67,750.50	.00	891,211.48
302	CEMETERY ROADS	51,496.22	81.00	.00	.00	51,577.22
304	BIKE TRAIL PROJECT	913,657.04	.00	.00	.00	913,657.04
305	SIDEWALKS AND ALLEYS	.20	.00	.00	.00	.20
306	GO BOND PROJECTS	.00	.00	.00	.00	.00
307	ENTRANCE SIGNS	3,681.93	2.36	.00	.00	3,684.29
313	2007 CDBG HOUSING REHAB	10,245.05-	.00	.00	.00	10,245.05-
314	2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315	CAPITOL PROJECT - LIBRARY	391,479.15	38,365.56	5,368.16	.00	424,476.55
316	CAPITAL PROJECTS-REC	.00	.00	.00	.00	.00
398	EQUIPMENT REPLACEMENT	1,050,300.88	508,288.00	169,450.45	.00	1,389,138.43
399	BUILDING REPLACEMENT	60,527.63	.00	.00	.00	60,527.63
500	PERPETUAL CARE	273,924.43	473.01	.00	.00	274,397.44
501	LIBRARY-REAVER TRUST	.00	.00	.00	.00	.00
610	SEWER UTILITY	1,868,386.12	374,372.91	539,494.31	.00	1,703,264.72
611	SEWER REVENUE SINKING	46,173.48	323,680.00	32,090.00	.00	337,763.48
615	SEWER REVENUE BOND RSRV	808,960.00	.00	78,345.00	.00	730,615.00
640	AIRPORT IMPROVEMENTS	175,566.88-	24,000.00	10,426.00	.00	161,992.88-
660	AIRPORT UTILITY	154,076.48-	53,469.90	4,210.25	.00	104,816.83-
740	STORM WATER	145,466.12	23,502.13	.00	.00	168,968.25
820	SELF FUND HEALTH INS	251,255.13	3,758.49	10,653.59	.00	244,360.03
821	SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00
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	Report Total	0,446,613.70	2,413,761.22	2,535,807.50	.00	0,324,567.42

BUDGET REPORT
CALENDAR 12/2017, FISCAL 6/2018

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	1,465,700.00	100,871.82	778,541.42	53.12
	FIRE TOTAL	146,449.00	8,655.96	65,063.92	44.43
	RESCUE TOTAL	654,964.00	53,439.38	308,748.46	47.14
	ANIMAL CONTROL TOTAL	20,100.00	1,610.25	9,530.05	47.41
	PUBLIC SAFETY TOTAL	2,287,213.00	164,577.41	1,161,883.85	50.80
	ROADS, BRIDGES, SIDEWALK	766,748.00	41,864.05	879,958.77	114.77
	STREET LIGHTING TOTAL	35,000.00	24.68	13,506.39	38.59
	TRAFFIC CONTROL & SAFETY	54,700.00	259.63	9,520.96	17.41
	PUBLIC WORKS-RUT TOTAL	25,858.00	2,407.57	11,757.49	45.47
	PUBLIC WORKS TOTAL	882,306.00	44,555.93	914,743.61	103.68
	LIBRARY TOTAL	365,131.00	25,158.72	174,728.22	47.85
	PARKS TOTAL	108,338.00	297.16	44,661.54	41.22
	RECREATION TOTAL	507,079.00	34,398.28	249,923.06	49.29
	POOL TOTAL	33,872.00	1,817.41	16,790.31	49.57
	CEMETERY TOTAL	217,204.00	11,991.62	98,827.02	45.50
	CULTURE & RECREATION TOT	1,231,624.00	73,663.19	584,930.15	47.49
	ECONOMIC DEVELOPMENT TOT	90,000.00	13,013.13	39,832.59	44.26
	HOUSING & URBAN RENEWAL	5,000.00	27.00	27.00	.54
	PLANNING & ZONING TOTAL	159,031.00	19,230.49	80,875.43	50.86
	COMMUNITY & ECONOMIC DEV	254,031.00	6,244.36	120,735.02	47.53
	MAYOR/COUNCIL/CITY MGR T	120,411.00	9,863.13	49,258.52	40.91
	CLERK/TREASURER/ADM TOTA	107,765.00	6,088.32	43,873.96	40.71
	LEGAL SERVICES/ATTORNEY	12,000.00	1,026.50	6,803.93	56.70
	CITY HALL/GENERAL BLDGS	169,945.00	12,213.76	88,333.86	51.98
	TORT LIABILITY TOTAL	32,000.00	.00	.00	.00
	OTHER GENERAL GOVERNMENT	.00	.00	1,805.00	.00
	GENERAL GOVERNMENT TOTAL	442,121.00	29,191.71	190,075.27	42.99
	DEBT SERVICE TOTAL	468,887.00	231,764.88	231,764.88	49.43
	2010 C GO BOND TOTAL	266,987.00	17,315.00	17,315.00	6.49
	2010 D GO BOND TOTAL	82,556.00	6,278.00	6,278.00	7.60
	2012A GO BOND TOTAL	189,310.00	4,655.00	4,655.00	2.46
	2013 A GO BOND TOTAL	358,605.00	14,302.50	14,302.50	3.99
	2016A GO REFUNDING BOND	270,400.00	25,200.00	27,200.00	10.06
	DEBT SERVICE TOTAL	1,636,745.00	299,515.38	301,515.38	18.42

BUDGET REPORT
CALENDAR 12/2017, FISCAL 6/2018

PCT OF FISCAL YTD 50.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	117,000.00	.00	25,912.93	22.15
	RESCUE TOTAL	30,000.00	25,427.45	29,151.41	97.17
	ROADS, BRIDGES, SIDEWALK	152,620.00	144,023.00	267,030.00	174.96
	LIBRARY TOTAL	66,850.00	5,368.16	149,667.41	223.89
	CEMETERY TOTAL	.00	.00	3,200.00	.00
	COMMUNITY BEAUTIFICATION	3,600.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS	62,535.00	.00	1,840.43	2.94
	CAPITAL PROJECTS TOTAL	2,200,000.00	.00	21,320.00	.97
	LOCAL OPTION TAX TOTAL	165,000.00	13,843.76	48,843.76	29.60
	SEWER/SEWAGE DISPOSAL TO	44,983.00	.00	39,326.20	87.42
	-----	-----	-----	-----	-----
	CAPITAL PROJECTS TOTAL	2,842,588.00	188,662.37	586,292.14	20.63
	SEWER BONDS TOTAL	444,324.00	53,505.00	53,505.00	12.04
	SEWER/SEWAGE DISPOSAL TO	1,161,906.00	81,365.39	434,523.18	37.40
	PUBLIC WORKS - SEWER TOT	47,707.00	4,625.92	22,608.45	47.39
	SEWER PLANT REPLACEMENT	252,000.00	19,920.00	35,295.00	14.01
	I & I IMPROVEMENTS TOTAL	550,000.00	3,735.00	671,576.82	122.10
	AIRPORT TOTAL	117,615.00	14,636.25	99,924.66	84.96
	STORM WATER TOTAL	131,000.00	.00	145,614.80	111.16
	INTERNAL SERVICE TOTAL	100,000.00	10,653.59	45,865.43	45.87
	-----	-----	-----	-----	-----
	ENTERPRISE FUNDS TOTAL	2,804,552.00	188,441.15	1,508,913.34	53.80
	TRANSFERS TOTAL	1,347,574.00	1,540,956.00	1,540,956.00	114.35
	-----	-----	-----	-----	-----
	TRANSFER OUT TOTAL	1,347,574.00	1,540,956.00	1,540,956.00	114.35
	-----	-----	-----	-----	-----
	TOTAL EXPENSES	13,728,754.00	2,535,807.50	6,910,044.76	50.33

**Friends of the Library
Bank Reconciliation**

FRIENDS OF THE LIBRARY			
BANK RECONCILIATION			
Month <u>December</u>		Year <u>2017</u>	
CHECKING	Account # <u>83006119</u>		
Beginning Balance		<u>1770.16</u>	
	Add: Deposits	<u>420.86</u>	
	Less: Checks Written	<u> </u>	
Ending Balance		<u>2191.02</u>	
SAVINGS	Account # <u>3623048588</u>		
Beginning Balance		<u>3046.05</u>	
	Add: Deposits		
	Interest	<u>.08</u>	
	Less: Withdrawals	<u> </u>	
Ending Balance		<u>3046.13</u>	
Prepared by: <u>Cheryl Hull</u>			

**CITY of KNOXVILLE, IOWA
2018 SIDEWALK CONTRACT
CONTRACT AND SPECIFICATIONS
February 2018**



CITY of KNOXVILLE
Brian Hatch, Mayor

Cal Stephens, City Council
James Lane, City Council
Rick Kingery, City Council
Megan Suhr, City Council
Dylan Morse, City Council

Aaron Adams, City Manager

Notice to public: The City of Knoxville is soliciting Requests for Proposals (RFP) for the 2018 Annual Sidewalk Rehabilitation Contract in the City of Knoxville, Iowa. The submission deadline for all proposals is 3:00 pm CST on Wednesday, March 7th, 2018.

NOTICE OF LETTING AND PUBLIC HEARING
ON PROPOSED SPECIFICATIONS, FORM OF CONTRACT
AND ESTIMATE OF COST FOR THE
2018 SIDEWALK CONTRACT
FOR THE CITY OF KNOXVILLE, IOWA

Sealed proposals will be received at the office of the City Clerk, City of Knoxville, Iowa, **until 3:00 p.m.**, local time, on Wednesday, March 7th, 2018, for furnishing all labor, tools, materials, equipment, mechanics, superintendence, utilities, transportation services, required to construct the **2018 Sidewalk Contract**, per the specifications for said construction now on file for public examination and available in the office of the City Clerk, 305 South Third Street, Knoxville, Iowa 50138. Such proposals as are received will be publicly opened, read aloud, and tabulated at 3:05 p.m., on said date at the Council Chambers of City Hall, Knoxville, Iowa, or at such later time as may be fixed then.

Copies of the contract and specifications for bidding purposes may be obtained, without charge, from the City of Knoxville, at the front desk located in the Municipal Building.

The City Council will meet in the Council Chamber of City Hall of the City of Knoxville, Iowa at 6:15 p.m., on the 19th day of March, 2018, at which time and place any person interested may appear and file objections to said proposed plans, specifications, or contract for, or cost of said public improvements.

SPECIAL NOTICE

This contract will be awarded with a predetermined amount of funds available. The quantities in the Contract Proposal are estimates that will be used to evaluate bids. The Contract quantities will be increased or decreased to complete all remaining areas of Knoxville's Sidewalk Project. The City will mark sidewalk removals for the Contractor. The size of replacement will vary from one panel to lengths of 30' to 60'.

The Contractor shall complete approximately 40% worth of work by June 29, 2018, an additional 30% by August 31, 2018, and the final 30% by November 16, 2018. The Contractor may complete more than the amounts stated above but failure to meet the minimum specified completion amount by the specified dates may result in termination of the contract. However, if significant progress is being made in sidewalk replacement, the Contractor may request additional time to complete sidewalk work and ADA ramps if needed.

The Contractor shall complete all sidewalk work by no later than November 16, 2018.

If there are any questions concerning the Contract Documents, specifications or engineering details, please contact Richard Breese, Engineering Tech, at (641) 891-3408.

CITY OF KNOXVILLE, IOWA

By: _____
Brian Hatch, Mayor

CITY OF KNOXVILLE

SPECIFICATIONS

2018 SIDEWALK PROJECT

The City of Knoxville is accepting bids for the replacement of sidewalk at various locations around the City of Knoxville. This contract will not exceed \$260,000. The quantities in the Contract Proposal are estimates that will be used to evaluate bids. Contract quantities may be increased or decreased to stay under the \$260,000 maximum. The bids will be submitted according to the following specifications:

All work shall be in accordance with the SUDAS specifications manual

BASE BID

The base bid shall include the cost for the removal and replacement of sidewalk. The sections sidewalk will vary in size from a single panel to stretches of 30 to 60 feet, and must comply with ADA requirements.

There will be separate bid items for 4" sidewalk, 6" sidewalk, curb grinding, curb & gutter, 6" driveway, truncated domes, dowels and tie bars. All bid items will include all labor, tools, materials, equipment, mechanics, superintendence, utilities, transportation services, required to construct each item.

4" & 6" Sidewalk & Driveway – Includes the sawing, removal and disposal of existing sidewalk, forming, pouring, striping of forms, cleanup and reseeding of all disturbed areas. When it is necessary to adjust grade due to removal, all adjustments shall be made with compacted ¾" Class A roadstone (No sand or natural soil will be allowed). Roadstone shall be considered incidental and should be included in the bid price.

4" & 6" Sidewalk – New – Includes the removal and disposal of sod and soil, forming pouring, striping of forms, cleanup and reseeding of all disturbed areas. When it is necessary to adjust grade due to removal, all adjustments shall be made with compacted Class A ¾" roadstone (No sand or natural soil will be allowed). Roadstone shall be considered incidental and should be included in the bid price.

Curb Grinding – This item includes the grinding of curbs to allow the construction of ramps. All ground curbs shall have a lip curb of ½" (for sidewalk ramps) – 2" (for driveway approaches) when completed. All curbs must be ground (sawing will not be allowed).

24" Curb & Gutter – This item shall include sawing, removal of old pavement and placement of new curb and gutter section. All grade adjustments shall be made with compacted ¾" Class A Roadstone. Roadstone shall be considered incidental and should be included in the bid price

Truncated Domes – Domes will be supplied by the City of Knoxville. This item shall include the per square foot price to install the domes. The area of the domes will also be paid for as sidewalk. Contractor shall edge around all domes.

Dowel and Tie Bars – This items includes drilling and installing epoxy coated smooth dowels and epoxy coated deformed tie bars. All bars shall be attached to existing pavement with two-part epoxy.

Rebar, #4 – This item includes the placement of continuous #4 rebar in the concrete. The steel will be placed in areas as directed, mainly long runs of sidewalk. Price includes steel and placement of steel, typically two longitudinal bars.

Roadstone – This items includes the removal of unacceptable subgrade (poor soil, sand or additional layers of sidewalk) and the replacement of compacted ¾” Class A roadstone. Soil deemed unacceptable must be unacceptable at the time of removal. City will pay for roadstone only when directed by the City prior to placement of roadstone. Soil that is rained on after removal or the existing sidewalk shall be removed and replaced at the Contractor’s expense. The City will not pay for roadstone needed to adjust grade due to excessive removal operations.

4” & 6” Expansion Joint – This includes the installation of ½” x 4” or 6” expansion joint material as directed by the City.

M-4 – This includes payment for M-4 in lieu of C-4 as directed by the City. The Contractor will receive payment for paving based on the unit prices in the contract and will also be paid for M-4 on a per cubic yard basis.

CONCRETE

The Contractor shall use a C-4 (4000 psi) concrete mix in accordance with Section 7010, 2.03 of the Urban Standard Specifications for Public Improvements. Concrete shall be produced by an approved commercial ready mix plant.

All concrete shall be consolidated with a vibrator. White cure shall be applied to all concrete surfaces (truncated domes shall be protected to prevent cure from being applied. If cure is applied to the truncated domes, contractor shall be responsible for removing the cure or replacing the truncated dome at the contractor’s expense). Placement includes protection of concrete until cured. Panels damaged will be replaced at contractor’s expense.

CLEAN UP, BACKFILL & RESTORATION

Clean up area after construction to remove all leftover building materials and to backfill along all new sidewalks. Contractor shall also restore all disturbed areas. Clean up, backfill, grading, seeding and restoration of disturbed areas must be completed and approved by City Staff prior to submitting a request for payment.

COORDINATION

The City will mark removals for the contractor. Contractor to notify City by Tuesday of each week as to the schedule for the following week. City will mark sidewalks and approaches accordingly.

REQUIRED SUBMITTALS

The contractor will submit reports to the City on a daily basis. The reports shall consist of daily work sheets (provided by the City and a copy is attached) that include information on the area of concrete poured by address, the cubic yards of concrete poured, the area of truncated domes installed, the length of curb grinding completed by address, the length of curb & gutter installed by address, the number of dowel bars and the number of tie bars. **The reports shall be filled out for work completed on a daily basis.**

LOCATES

Contractor shall be responsible for utility locates at each location. Contractor shall call Iowa One Call at (800) 292-8989 prior to starting work.

SAFETY

Contractor shall comply with all safety requirements. **All employees must wear hi-vis safety clothing at all times.**

TRAFFIC CONTROL

Contractor shall provide MUTCD compliant traffic control for all work. Traffic control shall include barricades, signs and cones which must include proper reflectivity. Barricades must be maintained in good and clean condition. Contractor shall check traffic control every evening before leaving work site.

SIDEWALK REMOVALS

Sidewalk removals shall not be stored on City streets or parking areas. Contractor shall load all removals directly into a truck.

If adjacent sidewalk panels, not marked for removal, are damaged during removal operations, the damaged panels shall be removed and replaced at the Contractor's expense.

EQUIPMENT, MATERIALS AND WORK TRAILERS

Equipment, materials and work trailers shall not be left on City Streets overnight without prior approval of City. Contractor shall clean up City Streets every night before leaving for the day.

SIDEWALK RAMPS

All sidewalk ramps shall comply with ADA and PROWAG.

DAMAGE TO PRIVATE PROPERTY

Any damage to private property shall be repaired at Contractor's expense. All

TRUNCATED DOMES

All truncated domes shall be vibrated during installation to remove all air from under the dome.

METHOD OF PAYMENT

The City of Knoxville will approve payment for the work on a monthly basis after the work is completed and request for payment is received. Requests for payment must be received by 10:00 a.m. on the Friday 10 (or 11) days prior to a council meeting to be included in the claims for a meeting. The City Council meets on the first and third Monday of each month. Submittals for payment shall include all daily work sheets, filled out completely and a daily summary of work completed. Multiple Daily Reports shall be used for each day if necessary. Following review by the City, any necessary corrections must be made within twenty four (24) hours to be included for payment on the City Council agenda. Failure to submit requests for payment on time will cause payments to be delayed until the following Council Meeting. Should it be necessary to delay a payment until the next meeting, no additional quantities shall be added to that pay request.

INSURANCE

Commercial General Liability Insurance

Contractor shall carry general liability insurance, including coverage for premises operations, independent contractors' protective, products completed operations, contractual liability, personal injury and property damage (including coverage for explosion, collapse and underground hazards).

Limits: \$1,000,000	Each occurrence
\$2,000,000	General aggregate
\$1,000,000	Personal and advertising injury

Automobile Liability Limit:

\$1,000,000	Each accident
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Workers Compensation

Coverage A – Statutory Iowa Workers Compensation

Coverage B – Employer's Liability \$100,000 each person – accident

\$500,000 Policy limit – Disease

\$100,000 Each person - Disease

Builders Risk

Contractor shall purchase builder's risk coverage with special causes of loss (including coverage for all material and equipment to be incorporated or used in the project when stored off-site or in transit) in the amount of the contract sum, including future amendments.

BID SUBMITTAL

Each Bidder shall request two copies of the Contract and Specifications (one marked copy). Bidders are required to submit both copies of the Contract and Specifications in a sealed envelope. The Proposal form (pages A1 & A2) must be filled out completely with the name of the bidder and his post office address entered in the spaces provided. The Bidder must fill out each copy identically. In case of discrepancies, the submittal that is not marked copy shall be considered the submitted bid. Unless the bidder complies strictly with these requirements, the bid may be rejected as erroneously submitted or on the grounds that the bid is a counter-proposal. The Contract (page B1) will only be filled out by the Contractor who is awarded the Contract after the Contract is awarded. Contractor shall submit a copy of the Certificate of Insurance with the bid.

AWARD OF CONTRACT

The City reserves the right to reject any or all the Proposals. Any Proposal, which is incomplete, obscure, or irregular, may be rejected and any Proposal having erasures or corrections in the price may be rejected.

The City reserves the right to determine whether a bidder is responsible, which bid is lowest and best, and to award the contract on this basis.

SCHEDULE OF WORK

The City will expect the contractor to work at various locations around the City. The City will coordinate with the contractor on locations on a weekly basis.

The Contractor shall complete all work by November 16, 2018.

Please submit your sealed bid to:

City of Knoxville – 2018 Sidewalk Contract
Attn.: Aaron Adams
305 South Third Street
Knoxville, Iowa 50138

Bids must be received before 3:00 PM, Wednesday, March 7th, 2018. If you have any questions, please call Richard Breese at (641) 891-3408.

CITY OF KNOXVILLE
Knoxville, Iowa

2018 SIDEWALK CONTRACT
PART A – PROPOSAL

FROM: COMPANY: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

FAX: _____

CONTACT PERSON: _____

TO: CITY OF KNOXVILLE
305 S. THIRD STREET
KNOXVILLE, IOWA 50138-2287

Pursuant to and in compliance with the specifications the undersigned proposes and agrees if this proposal is accepted to complete the “**2018 SIDEWALK CONTRACT**” for the following prices:

<u>Item No.</u>	<u>Description</u>	<u>Units</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Contract Bid Price</u>
1.	4” P.C.C. sidewalk (Remove & Replace)	SF	45,000	\$ _____	\$ _____
2.	6” P.C.C. sidewalk (Remove & Replace)	SF	3,240	\$ _____	\$ _____
3.	4” P.C.C. sidewalk (New)	SF	2500	\$ _____	\$ _____
4.	6 P.C.C. sidewalk (New)	SF	1,000	\$ _____	\$ _____
5.	6” P.C.C. driveway (Remove & Replace)	SF	5,000	\$ _____	\$ _____
6.	Curb grinding	LF	750	\$ _____	\$ _____
7.	24” curb & gutter	LF	750	\$ _____	\$ _____
8.	Truncated domes	SF	160	\$ _____	\$ _____
9.	¾”x18” epoxy coated dowel bars	EA	1500	\$ _____	\$ _____
10.	½”x24” epoxy coated tie bars	EA	1500	\$ _____	\$ _____

11.	#4 rebar	LF	5,000	\$ _____	\$ _____
12.	Roadstone	Ton	500	\$ _____	\$ _____
13.	4" or 6" Expansion	LF	500	\$ _____	\$ _____
14.	Additional for M-4 Joint Material	CY	250	\$ _____	\$ _____

TOTAL BID \$ _____

The total for items according to the prices quoted in Items 1 - 14 is

_____ Dollars (\$ _____)

DATED THIS _____ DAY OF _____, 2018.

SIGNATURE OF BIDDER:

(NAME)

(PRINTED NAME)

(TITLE)

CITY OF KNOXVILLE
KNOXVILLE, IOWA

PART B - CONTRACT FORMS

CONTRACT

THIS AGREEMENT, made and entered into by and between the City of Knoxville, Knoxville, Iowa, hereinafter referred to as the City and

hereinafter called the Contractor:

WITNESSETH:

That for and in consideration of the payment by the City for the price of \$260,000 and accepted and the contract awarded by the Knoxville City Council on March 19th 2018, the Contractor agrees to furnish all necessary supplies and materials, all construction materials and equipment, and all labor and superintendence to complete the **2018 SIDEWALK CONTRACT** in accordance with the bound contract and specifications documents attached hereto. The Contractor agrees that the work is to be completed as follows; complete \$260,000 by November 16, 2018. The City may increase or decrease quantities to stay under the \$260,000 contract maximum. The Contractor may complete more than the amounts stated above but failure to meet the minimum specified completion amount by the specified dates will result in termination of the contract.

The Contractor hereby certifies that to the best of his/her knowledge that no employee of the City of Knoxville has any direct or indirect pecuniary interest in any agreement, contract or bid for work or supplies to be furnished; and further certifies that such Contractor has neither directly nor indirectly entered into any agreement or understanding; participated in any collusion; or otherwise taken any action in restraint of free competitive pricing in connection with this contract.

CONTRACTOR:

CITY OF KNOXVILLE
KNOXVILLE, IOWA

By _____

By _____
Brian Hatch, Mayor

Title _____

Executed this _____ day of

Date _____, 2018

_____, 2018

WITNESS - CONTRACTOR:

WITNESS - CITY OF KNOXVILLE

2018 SIDEWALK CONTRACT UNIT PRICES

<u>Item No.</u>	<u>Description</u>	<u>Units</u>	<u>Unit Price</u>
1.	4" P.C.C. sidewalk (Remove & Replace)	SF	\$ 5.75
2.	6" P.C.C. sidewalk (Remove & Replace)	SF	\$ 6.75
3.	4" P.C.C. sidewalk (New)	SF	\$ 4.75
4.	6 P.C.C. sidewalk (New)	SF	\$ 5.75
5.	6" P.C.C. driveway (Remove & Replace)	SF	\$ 6.75
6.	Curb grinding	LF	\$ 25.00
7.	24" curb & gutter	LF	\$ 30.00
8.	Truncated domes	SF	\$ 25.00
9.	¾"x18" epoxy coated dowel bars	EA	\$ 4.50
10.	½"x24" epoxy coated tie bars	EA	\$ 4.50
11.	#4 rebar	LF	\$.50
12.	Roadstone	Ton	\$ 20.00
13.	4" or 6" Expansion	LF	\$ 3.50
14.	Additional for M-4 Joint Material	CY	\$ 30.00

2018 SIDEWALK CONTRACT DAILY REPORT

DATE: _____

CONTRACTOR: _____

CREW: _____

ADDRESS		Square Feet Removed	Linear Feet Formed	Square Feet Poured	Square Feet of Driveway	
_____	4"	_____	_____	_____	_____	P
_____	6"	_____	_____	_____	_____	R
_____	4"	_____	_____	_____	_____	P
_____	6"	_____	_____	_____	_____	R
_____	4"	_____	_____	_____	_____	P
_____	6"	_____	_____	_____	_____	R
_____	4"	_____	_____	_____	_____	P
_____	6"	_____	_____	_____	_____	R
_____	4"	_____	_____	_____	_____	P
_____	6"	_____	_____	_____	_____	R
_____	4"	_____	_____	_____	_____	P
_____	6"	_____	_____	_____	_____	R

24" Curb & Gutter _____ LF Expansion Joint Material _____ LF

Addresses: _____

Curb Ground _____ LF

Addresses: _____

Dowel Bars Installed _____ Tie Bars Installed _____

#4 Rebar _____ LF Roadstone _____ tons

Truncated Domes Installed (2' X 2') _____

Addresses: _____

Concrete Supplied By: _____

Total Yards Poured Today: _____ M-4 _____ CY

Signed _____ Date _____

Printed Name _____

RESOLUTION NO. 02-04-18

RESOLUTION IN SUPPORT OF THE 3M CO. TAPE
MANUFACTURING DIVISION PLANT EXPANSION

BE IT ENACTED by the Council of the City of Knoxville, Iowa:

WHEREAS, 3M Co. Tape Manufacturing Division Plant (3M) has notified the City of Knoxville of its intention to expand its factory within the City limits; and,

WHEREAS, 3M has also applied for assistance through the Iowa Economic Development Authority Board; and,

WHEREAS, as part of the award to 3M from the Iowa Economic Development Authority Board the City is required to match certain funding and also to grant 3M the equivalent tax abatement or a similar program; and,

WHEREAS, the City Council of the City of Knoxville, Iowa, by way of this resolution wants to confirm its support for 3M expansion and the grants it will be receiving from the Iowa Economic Development Authority Board, and in so doing agrees to a match in the sum of \$44,000 and the equivalent tax abatement or a similar program.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Knoxville, Iowa that this Council gives its full and official support for the 3M expansion and its application for assistance from the Iowa Economic Development Authority Board.

BE IT FURTHER RESOLVED that the Council, on behalf of the City, agrees to a match of funds in the sum of \$44,000 and that 3M will be eligible for the equivalent of tax abatement or a similar program.

PASSED AND APPROVED BY THE CITY COUNCIL THIS 4th DAY OF December, 2017

Passed and approved by the City Council this 6th day of February, 2018.

Brian J. Hatch, MAYOR

ATTEST:

Jodi Bellon, CITY CLERK

ORDINANCE NO. 18-02

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KNOXVILLE, IOWA
BY REPEALING SECTIONS PERTAINING TO GOLF CART AND OFF ROAD VEHICLE OPERATIONS
IN THE CITY

BE IT ENACTED by the City Council of the City of Knoxville, Iowa:

SECTION 1. The Code of Ordinances of the City of Knoxville, Iowa 2009 is amended by repealing Title 5, Chapter 1, Sections 3-LL, 11, 12 and 14.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudicated invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED by the City Council this _____ day of _____, 2018, and APPROVED this _____ day of _____, 2018.

Brian J. Hatch, MAYOR

ATTEST:

Jodi Bellon, CITY CLERK

ORDINANCE NO. 18-03

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KNOXVILLE, IOWA
BY ADDING A NEW CHAPTER REGARDING THE USE OF GOLF CARTS AND UTILITY TRAIL VEHICLES
ON CITY STREETS

BE IT ENACTED by the City Council of the City of Knoxville, Iowa:

SECTION 1. The Code of Ordinances of the City of Knoxville, Iowa 2009 is amended by adding a new Chapter 6, entitled GOLF CARTS AND UTILITY TRAIL VEHICLES (UTVs), which is adopted to read as follows:

CHAPTER 6

GOLF CARTS AND UTILITY TRAIL VEHICLES (UTVs)

6-1-1: **PURPOSE:** The purpose of this chapter is to permit the operation of golf carts, as authorized by Section 321.247 of the Code of Iowa, as amended, and "UTVs" (Utility Vehicles), on certain streets in the City. This chapter applies whenever a Golf Cart or UTV is operated on any city street or alley, subject to those exceptions stated herein.

6-1-2: **DEFINITIONS:**

1. "Golf cart" means a four wheeled recreational vehicle generally used for the transportation of person(s) in the sport of golf, that is limited in engine displacement to less than 800 cubic centimeters (or the electric equivalent) and total dry weight of less than 800 pounds. Note that a vehicle with appearance of a "golf cart" but satisfying the requirements of 49 CFR 572.500 (i.e., is a "low speed vehicle") is not subject to this chapter but rather to the Code of Iowa 321.381A.
2. "UTV" means a motorized vehicle, with not less than four nonhighway tires that is limited in engine displacement to less than one thousand five hundred (1,500) cubic centimeters and in total -highway dry weight to not more than two thousand (2,000) pounds and that has a seat that is of bucket or bench design not intended to be straddled by the operator, a steering wheel or control levers for control, and is equipped with a bed or cargo box for hauling materials. Vehicles designed for the primary purpose of recreation, such as dune buggies and recreational side by sides, shall not fit this definition and are not allowed under this section. The chief of police shall have the final say on whether a vehicle meets this definition.

6-1-3: **OPERATION OF GOLF CARTS AND UTVs PERMITTED:** Golf carts and UTVs may be operated upon the streets of the City by persons possessing a valid operator's license and at least eighteen (18) years of age, as long as the golf cart/UTV possesses a valid City of Knoxville permit and all other requirements of this ordinance are met.

6-1-4: **REQUIRED EQUIPMENT:** Golf carts and UTVs operated upon City streets shall be equipped with at least the following:

1. An unobstructed retro-reflective slow moving vehicle sign that meets ASAE standard S276.5 or newer.
2. An orange safety flag, the top of which shall be a minimum of five (5) feet above the ground level.
3. Valid liability insurance covering the golf cart and/or UTV in the same limits as required of automobiles by the financial responsibility provisions of Chapter 321A of the code of Iowa.
4. A valid City of Knoxville permit.

6-1-5: **HOURS OF OPERATION:** Golf carts and UTVs may be operated on City streets only between sunrise and sunset. Golf carts and UTVs owned and operated by any governmental entity or school district are exempt from these time restrictions when used in the performance of their duties.

6-1-6: **SPEED:** Golf carts and UTVs shall be subject to posted speed limits.

6-1-7: **PASSENGERS:** No person may ride on a golf cart or UTV on any portion not designed to carry passengers. No person may stand on or ride in the cargo area of a golf cart or UTV while it is in motion. Each person riding must be in their own seat. No more than three (3) people may ride on a bench seat. If seatbelts are available they must be used by all occupants. No person may ride on the lap of another.

6-1-8: **OPERATION:**

1. Except as noted otherwise, therein, any person operating a golf cart or UTV on City streets or alleys shall adhere to all traffic signs and signals, all other City of Knoxville and State of Iowa traffic rules and regulations, and shall obey the orders and direction of any law enforcement officer authorized to direct or regulate traffic or the direction of a fire department officer during a fire.
2. This ordinance forbids the operation of golf carts and UTVs on
 - a) Any recreational, bike or walking trail unless the trail is specifically designed to allow the use of motor vehicles.
 - b) Sidewalks
 - c) City parks or any other land owned by the City, unless permission is granted by the city council
 - d) Private property without the consent of the property owner
 - e) Primary road extensions through the city limits, however, Golf Carts and UTVs may cross these roads at approximately a ninety (90) degree angle after yielding the right of way to cross traffic. The primary road extension for the City of Knoxville is Lincoln St. (Highway 14). Golf carts and UTVs owned and operated

by any governmental entity or school district are exempt from this restriction when used in the performance of their duties.

3. Street Etiquette:

- a) Except when executing a left turn, golf carts and UTVs shall be driven as close as practical to the right-hand edge of any street or alley.
- b) When necessary to prevent congestion of traffic, golf carts and UTVs shall be pulled to the right-hand edge of streets and be stopped to allow other motor vehicles traveling in the same direction to pass.
- c) When two or more golf carts or UTVs are being operated in the same direction and general vicinity on a City Street or Alley, they shall proceed in single file.

6-1-9: **PERMITS:** Golf carts and UTVs must be registered with the City of Knoxville before operating on any public street or alley.

1. A permit shall be issued once the owner has provided the following:
 - a) Proof that the owner has liability insurance covering operation of a golf cart or UTV on city streets with limits of liability at least as great as those required by the Code of Iowa chapter 321A.1(11) as amended.
 - b) Inspection and approval by the Police Department of the City of Knoxville.
2. Any golf cart or UTV operated on the City streets shall display the City of Knoxville permit sticker prominently on the left rear of the vehicle.
3. The application for a golf cart and/or UTV permit shall be made upon an application form made available by the Knoxville Police Department. All applications shall uniquely identify the name(s) and address(s) of the owner, or the owner's agent, the owner's address, or bonafide place of business, and phone number. The application shall also include a description of the golf cart or UTV and shall be for a specific golf cart or UTV, as evidenced by its serial number.
4. The fee for such permits shall be twenty-five dollars (\$25.00) per year. The fee will not be pro-rated for permits purchased during the year. The fee will not be refunded if the golf cart or UTV is sold, or the permit is suspended or revoked.
5. All permits will expire on December 31 of each year. Permits may be purchased at any time during the Knoxville Police Department business hours.
6. The permit may be suspended or revoked by the chief of police if more than three (3) violations occur in any 12 month period.
7. Businesses selling Golf Carts or UTVs are exempt from having to obtain permits, unless the vehicle is being used for general transportation and not as a test vehicle.
8. UTVs must comply with all applicable state regulations

6-1-10: **VIOLATION AND PENALTY:**

1. A violation of this ordinance shall be considered a simple misdemeanor.
2. Any person who is found to have violated this section shall be subject to a fine of fifty (\$50.00) plus surcharge and costs. A court appearance shall not be required if the fine is paid in full prior to the date set for the person's court appearance.

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudicated invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED by the City Council this _____ day of _____, 2018, and APPROVED this _____ day of _____, 2018.

Brian J. Hatch, MAYOR

ATTEST:

Jodi Bellon, CITY CLERK