

City of Knoxville
City Council Meeting
Monday, March 18, 2019, at 6:15 p.m.
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Megan Suhr ____, Council Member Cal Stephens ____, Council Member James Lane ____, Council Member Rick Kingery ____, Council Member Dylan Morse ____.

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Meeting Minutes Of March 4, 2019

Documents:

[03-04-19 COUNCIL MINUTES.PDF](#)

3.II. Approve Garbage Haulers And Recycling License For ABS Sanitation, Midwest Sanitation, Brown's Sanitation And Maxim Trucking & Materials

3.III. Accept January SRO Report

Documents:

[SRO FEBRUARY 2019.PDF](#)

3.IV. Accept February 2019 CSO Report

Documents:

[CSO FEBRUARY 2019 MEMO.PDF](#)

4. Item Agenda

4.I. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion _____ Second _____
Vote _____ Time _____

Tricia Kincaid, City Clerk

COUNCIL MINUTES

March 4, 2019

The City Council of the City of Knoxville, Iowa convened in regular session Monday, March 4, 2019 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, Cal Stephens, James Lane, Rick Kingery and Dylan Morse. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery, City Clerk Tricia Kincaid, Police Chief Dan Losada and Water Reclamation Supervisor Pat Murphy.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Kingery; second by Lane to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of February 18, 2019.
2. Accept Parks and Recreation Commission Minutes of January 14, 2019.
3. Accept Library Board Minutes of January 16, 2019.
4. Accept Library Board Minutes of February 20, 2019.
5. Approve Special Class C Liquor License for Dollar General.
6. Approve Special Class C Liquor License for Hy-Vee Food Store.
7. Set Date for Beggar' Night as Thursday, October 31, 2019.

Mayor Hatch announced now was the time and place for a public hearing to approve 2019 Sanitary Sewer CIPP Lining Project. Filing of Affidavit was on February 21, 2019. Under written comments or objections there were none. Under oral comments or objections, Pat Murphy, Water Reclamation Supervisor stated this was sewer lining for Area 5. Motion by Suhr; second by Lane to close hearing at 6:24 pm; all ayes.

Motion by Morse; second by Lane to approve Resolution approving Contract, Bonds and Certificate of Insurance for the 2019 Sanitary Sewer CIPP Lining Project; all ayes.

Motion by Suhr; second by Morse to approve Resolution Endorsing A Grant Application for Funding through the Iowa Department of Transportation's "Revitalize Iowa's Sound Economy" (RISE) Program; all ayes.

Motion by Morse; second by Lane to approve Resolution approving a letter of Funding Commitment for the Iowa Department of Transportation RISE Program Application; all ayes.

Motion by Suhr; second by Lane to approve Consulting Proposal from 571 Polson Developments, LLC; all ayes.

Discussion regarding 2019 Community Survey. Council would like to move forward with getting questions put together, but would like to hold off until early summer to send it out.

Motion by Morse; second by Suhr to approve action regarding Iowa Economic Development Community Catalyst Building Remediation Program; all ayes.

Motion by Lane; second by Morse to approve First Consideration, waive second and third consideration and adopt an Ordinance repealing Ordinance No. 07-2 of the City of Knoxville, Iowa Formally retiring the Highway 14 TIF District; all ayes.

Motion by Suhr, second by Lane to approve First Consideration, waive second and third consideration and Adopt an Ordinance Repealing Ordinance No. 97-16 of the City of Knoxville, Iowa, Formally Retiring The Westridge TIF District; all ayes.

Motion by Lane; second by Morse to approve First Consideration, waive second and third consideration and Adopt an Ordinance Repealing Ordinance No. 00-06 of the City of Knoxville, Iowa, Formally retiring the 2000 Addition Knoxville Urban Renewal TIF District; all ayes.

Motion by Lane; second by Morse to approve payment of claims; all ayes.

87737	571 POLSON DEVELOPMENTS	VA CAMPUS CONSULTING SVCS	\$5,000.00
87716	ABC PEST CONTROL	MONTHLY SPRAY	\$39.85
87647	AFLAC	AFLAC-ACC/PRE	\$310.13
87717	ALIBRIS	HELLO UNIVERSE	\$69.82
87718	ALLIANT ENERGY	EAST GAS	\$1,689.52
87738	ALLIANT ENERGY	800 S PARK LANE	\$8,584.34
87739	ALLIED OIL & TIRE COMPANY	2.5 GALLON DEF	\$71.90
87740	AMERIGROUP IOWA	RESCUE OVERPAYMENT COOLEY	\$270.36
87741	ATOMIC TERMITE & PEST CONTROL	MONTHLY PEST CONTROL	\$70.00
87719	BAKER & TAYLOR	BOOKS	\$1,870.27
87742	BRUENING ROCK PRODUCTS INC	DE-ICING SAND	\$964.02
87743	CANON FINANCIAL SERVICES INC.	CONTRACT CHARGE	\$208.17
87720	CENTER POINT LARGE PRINT	LP'S	\$129.42
87744	CENTRAL IOWA DISTRIBUTING INC	MIX BUCKET	\$285.00
87745	CENTRAL IOWA FASTENERS	PLOW BOLTS	\$42.99
87721	RACHELLE CHASE	TRAVEL/SPEAKER FEE	\$75.00
87652	CITY OF KNOXVILLE	SLF FND BEN-S	\$12,548.40
87648	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$2,295.55
87746	OLIVIA CRAWFORD	MILEAGE REIMBURSEMENT	\$56.84
87722	DECORAH PUBLIC LIBRARY	EXIT WEST BOOKS	\$70.00
87653	DELTA DENTAL OF IOWA	DELTA DENTAL	\$628.27
87655	EMPLOYEE BENEFIT SYSTEMS	PRE-TX FAM HLTH	\$31,237.53
87747	EXCEL MECHANICAL CO INC	DECTRON WORK	\$1,020.00
87723	FEH ASSOCIATES, INC.	CONSTRUCTION ADMINISTRATION	\$3,787.52
87724	GALE GROUP INC	LP	\$201.97
87748	GWORKS	SUMMIT USG MTG - KINCAID	\$100.00
87749	IA MUNICIPAL FINANCE	2019-2020 MEMBERSHIP DUES	\$50.00
87649	ICMA RETIREMENT TRUST	ICMA	\$1,088.74
87725	IMAGINE VIDEO PRODUCTIONS	SCREENING & PROGRAM	\$250.00
87750	IOWA RADIO PLUS	MONTHLY INTERNET ADVERTISING	\$78.16
87751	JOINER CONSTRUCTION CO INC	PAY APP #8 - RETAINAGE	\$45,000.00
87752	JOURNAL EXPRESS	1/7/19 MEETING MINUTES	\$385.39
87753	KEYSTONE LABORATORIES INC	MONTHLY TESTING	\$1,206.00
87754	KNIA KRLS INC	MONTHLY RADIO ADVERTISING	\$781.20
87651	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$42.24
87726	KNOXVILLE WATER WORKS	GEBHARDT HOUSE	\$52.11
87755	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	\$4,166.66
87727	LIBRARY IDEAS LLC	VOX BOOK	\$40.23
87756	MARION CO EMERGENCY RESPONSE	2017-2020 ASSOC DUES	\$60.00
87757	MARION COUNTY RECORDER	COMPETINE TRAIL EASEMENT	\$61.00
87728	MATTINGLY MUSIC & BOOKS	SAXOPHONE CASE	\$70.00

87758	BARBARA MCCULLOUGH	REIMBURSEMENT	\$88.00
87759	MEDICARE B IOWA	RESCUE OVERPAYMENT - PALMER	\$192.91
87761	MIDAMERICAN ENERGY COMPANY	800 S PARK LANE	\$17,995.89
87762	MIDWEST OFFICE TECHNOLOGY INC	COPIER MAINTENANCE	\$450.29
87763	MOTOR INN OF KNOXVILLE	TAIL LAMP	\$255.08
87650	MUNICIPAL FIRE & POLICE	MFPRSI	\$21,568.00
87764	CROSSROADS 5/92 NAPA	5 GALLON HYDRAULIC FLUID	\$168.74
87765	NORRIS ASPHALT PAVING INC	4.18 TON COLD PATCH	\$627.00
87766	O'HALLORAN INTERNATIONAL INC	BELT TENSIONER	\$368.89
87767	OFFICE DEPOT	OFFICE SUPPLIES	\$830.45
87768	PEAK SOFTWARE SYSTEMS INC	SPORTSMAN RENEWAL	\$2,689.00
87769	POPULAR SUBSCRIPTION SVC	GIRLS WORLD MAGAZINE	\$59.96
87654	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	\$734.89
87729	QUALITY SCENT	RESTROOM DEODORIZER	\$25.00
87730	QUILL CORPORATION	CLEANING SUPPLIES	\$128.91
87770	RACEWAY TIRE & EXHAUST	TIRES/BRAKES/ROTORS	\$659.56
87771	ROMAR	SYNTHETIC OIL	\$60.08
87772	SNYDER & ASSOCIATES INC	SEWER LINING PROJECT	\$11,315.00
87773	SOUTH CENTRAL COOP	PROPANE TANK FILL	\$302.50
87731	STACI STANTON	REIMBURSEMENT SUPPLIES	\$27.59
87774	STUYVESANT,BENTON & JUDISCH	MONTHLY RETAINER	\$2,000.00
87775	SUEZ WTS USA INC	BOILER COMPOUND	\$138.88
87732	TERRACON INC	EARTHWORK TESTING	\$4,342.00
87776	US CELLULAR	GPS CELLPHONE	\$52.42
87777	VAN MAANEN ELECTRIC INC.	NAZTEC CONTROLLER	\$6,550.50
87778	VERIZON	IN CAR COMPUTERS	\$495.89
87733	WALL STREET JOURNAL	ANNUAL SUBSCRIPTION	\$233.94
87734	WEBCLARITY SOFTWARE INC	ANNUAL SUBSCRIPTION	\$277.00
87779	WEX BANK	STREETS	\$9,304.62
87780	PATTY WINDHOLZ	REIMBURSEMENT FOR CHARGE	\$54.40
87735	WTS MEDIA	CD CASES/PAGES	\$146.00
87736	XEROX CORPORATION	COPIER LEASE	\$175.96
13169018	MASSMUTUAL	HARTFORD	\$66.26
13169019	IA PUBLIC EMPLOYEES RETIREMENT	IPERS - REGULAR	\$23,165.46
13169021	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	\$20,899.02
13169023	KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	\$261.67
13169022	TOTAL ADMINISTRATIVE SERVICES	TASC	\$1,266.86
13169024	TOTAL ADMINISTRATIVE SERVICES	WATER DEPT TASC	\$272.30
13169020	TREASURER STATE OF IOWA	STATE TAXES	\$8,000.00

Motion by Suhr; second by Lane to adjourn at 6:49 pm; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

Motion by Suhr; second by Lane to adjourn at 6:49 pm; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk



Memo

To: City Council
From: Chief Dan Losada
Date: March 18, 2019
Re: February SRO Report

In February 2019 SRO Keller worked on the following issues:

Truancy/Welfare Checks:	7
Investigations/Investigation Assists:	3
Parent Meetings/Phone Calls:	15
Juvenile Court Referrals:	1
Administration Meetings:	3
Teacher/Faculty Assists:	18
Education Programs:	5
Staff Training:	0
Safety Planning:	2
Event Supervision:	0
Information – Leads:	1
Student Mentoring:	21
Misc. Other Calls:	6
Patrol Hours:	11.25 hours

Notes: Numbers are down in part because there were two (2) snow days, SRO took six (6) days off, and SRO worked patrol six (6) school days.



Memo

To: City Council
From: Chief Dan Losada
Date: March 18, 2019
Re: February CSO Report

In February 2019, Community Service Officer Arlene Worrall spent 47 hours on Code Enforcement issues, 65 hours in the Police Department Records, and took 48 Vacation.
 Part Time CSO II, Patrick Marti worked 80 hours this month. Together the CSOs worked on the following issues.

Debris Storage	0	
Dog at Large / Dog Waste	4	
Cats at Large		1
Junk Vehicle	2	
Parking in Yard	0	
Parking on Sidewalk	3	
Mandatory Garbage	0	
Nuisance Structure	in need of repairs	1 (ongoing 12+ months)
Refuse	1	
Snow Removal	105 Properties - Sidewalks	
Sump Pump creating Ice on Roadway		1
Citations Issued	0	
Court Dates	0	
Parking Citations	77	
Due to subzero temperatures and snow-covered streets parking enforcement around the square was limited this month.		
Properties Inspected	104	
Property Owners /Residents Contacted	63	