

City of Knoxville
City Council Meeting
Monday, March 19, 2018 at 6:15 PM
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Megan Suhr ____, Council Member Cal Stephens ____, Council Member James Lane ____, Council Member Rick Kingery ____, Council Member Dylan Morse ____.

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Minutes Of March 5, 2018

Documents:

[COUNCIL MINUTES 030518.PDF](#)

3.II. Approve City Council Work Session Minutes Of March 5, 2018

Documents:

[WORK SESSION 030518.PDF](#)

3.III. Accept Parks And Recreation Commission Minutes Of February 2018

Documents:

[FEBRUARY 2018 MINUTES FOR COUNCIL.PDF](#)

3.IV. Approve Appointment Of Annie Leonard To The Knoxville Housing Board

Documents:

[LEONARD APPLICATION.PDF](#)

3.V. Accept Resignation Of Jody Mansueto From The Housing Board

Documents:

[MANSUETO RESIGNATION.PDF](#)

3.VI. Approve Reappointment Of John Young To The Board Of Adjustment

Documents:

[YOUNG APPLICATION.PDF](#)

3.VII. Approve Reappointment Of Krissy Link To The Board Of Adjustment

Documents:

[LINK APPLICATION.PDF](#)

- 3.VIII. Approve Class C Liquor License For Dut's American Legion
- 3.IX. Approve Garbage Haulers And Recycling License For ABS Sanitation, Waste Management Of Iowa, Brown's Sanitation, Maxim Trucking & Materials And Midwest Sanitation
- 3.X. Accept February CSO Report

Documents:

[CSO FEBRUARY 2018 MEMO.PDF](#)

- 3.XI. Accept February SRO Report

Documents:

[SRO FEBRUARY 2018.PDF](#)

4. Item Agenda

- 4.I. Public Hearing - 2018 Sidewalk Contract
 - A. Open Hearing
 - B. Filing of Affidavit of Publications - 3/8/18
 - C. Written Comments or Objections
 - D. Oral Comments or Objections
 - E. Close Hearing
- 4.I.i. Approve Resolution Approving The Contract, Bonds And Certificate Of Insurance For The 2018 Sidewalk Contract In The City Of Knoxville, Iowa

Documents:

[RES 031318 2018 SIDEWALKS.DOCX](#)

- 4.II. Approve First Consideration, Possible Waive Second And Third Consideration And Adopt An Ordinance Amending The Code Of Ordinances Of The City Of Knoxville, Iowa, By Amending Provisions Pertaining To Sanitary Sewer User Charges

Documents:

[ORDINANCE 1804 SEWER CHARGES.PDF](#)

- 4.III. Approve An Ordinance Amending The Code Of Ordinances Of The City Of Knoxville, Iowa Pertaining To The Waiver Of Sewer User Charges

Documents:

[ORDINANCE 1806 SEWER WAIVER.PDF](#)

- 4.IV. Set A Public Hearing For Monday, April 2, 2018 At 6:15 PM To Approve An Amendment To The FY2017-18 Budget
- 4.V. Set A Public Hearing For Monday, April 2, 2018 At 6:15 PM To Approve Contract For The Youngs Park Improvements Project

4.VI. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion _____ Second _____
Vote _____ Time _____

Jodi Bellon, City Clerk

COUNCIL MINUTES

March 5, 2018

The City Council of the City of Knoxville, Iowa convened in regular session Monday, March 5, 2018 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dylan Morse, Rick Kingery, James Lane, Megan Suhr and Cal Stephens. Staffs present were City Manager Aaron Adams, City Clerk Jodi Bellon, Police Chief Dan Losada, Fire Chief Jim Mitchell, Assistant City Manager Heather Ussery and Rec Director Brandon Nemmers.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Kingery; second by Lane to approve the consent agenda as follows, all ayes.

1. Approve City Council Minutes of February 19, 2018
2. Accept Housing Board Minutes of October 16, 2017
3. Accept Housing Board Minutes of November 20, 2017
4. Accept Housing Board Minutes of December 18, 2017
5. Accept Housing Board Public Hearing Minutes of December 18, 2018
6. Accept Library Board Minutes of February 21, 2018
7. Approve appointment of Bridget Mohler to the Parks and Rec Commission
8. Approve appointment of representatives to Central Iowa Regional Transportation Planning Alliance (CIRTPA)
9. Set date for Beggars Night to Tuesday, October 30, 2018
10. Approve January 2018 financials

Mayor Hatch announced now was the time and place for a public hearing to approve the 2018 Street Improvements Project. Filing of Affidavit was 2/22/18. Under written comments there were none. Under oral comments there were none. Motion by Lane; second by Kingery to close hearing; all ayes.

Motion by Lane; second by Morse to approve resolution approving contract, bonds and certificate of insurance for the 2018 Street Improvements Project; all ayes.

Mayor Hatch announced now was the time and place for a public hearing to approve vacating an alley at 309 N First. Filing of Affidavit was 2/22/18. Under written comments there were none. Under oral comments there were none. Motion by Lane; second by Stephens to close hearing; all ayes

Motion by Lane; second by Kingery to approve first consideration of an ordinance vacating an alley located within the corporate limits of the City of Knoxville, Iowa; all ayes.

Motion by Lane; second by Suhr to approve resolution authorizing and approving a loan agreement, providing for the sale and issuance of General Obligation Corporate Purpose Bonds, Series 2018A, and providing for the levy of taxes to pay the same; all ayes.

Motion by Suhr; second by Lane to approve proposed consulting services from 571 Polson Development LLC; all ayes.

Motion by Suhr; second by Morse to approve local match for 3M expansion; all ayes.

Motion by Lane; second by Morse to approve setting a public hearing for Monday, March 19, 2018 to approve a contract for the 2018 Sidewalk Project; all ayes.

Motion by Suhr; second by Lane to approve resolution approving preliminary plans, specifications, form of contract and estimate of cost for the Young's Park Improvement Project; all ayes.

Motion by Lane; second by Morse to approve release and hold harmless agreement and easement conveyance between the City of Knoxville, Iowa the Iowa Missouri Seventh Day Adventists Conference Association; all ayes.

Motion by Lane; second by Suhr to approve a six-month trial for new staff hours at City Hall starting April 2, 2018; all ayes.

Motion by Lane; second by Morse to approve payment of claims; all ayes.

85729	ALLIANT ENERGY	800 S PARK LANE	9,843.84
85730	ALLIED OIL & TIRE COMPANY	30 GALLON OIL	158.84
85731	ARDENT LIGHTING LLC	HEAT COIL REPLACEMENT	670.25
85732	ARROW INTERNATIONAL, INC	IO NEEDLE	203.34
85733	KEEPITSAFE, INC.-LIVEVAULT	90 DAY RETENTION	132.62
85734	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	923.92
85735	CANON FINANCIAL SERVICES INC.	COPIER MAINTENANCE	535.59
85736	CAPITAL CITY EQUIPMENT CO	TOOL CAT BROOM	550.76
85737	CAREERTRACK	HR SEMINAR - BELLON	149.00
85738	CENTRAL IOWA DISTRIBUTING INC	BUILDING SUPPLIES	556.00
85739	CREATIVE LANDSCAPING	CODE ENFORCEMENT - SNOW	268.00
85740	DATA TECHNOLOGIES INC	1099 MISC PACKAGE	41.64
85741	JEFF DEVOLL	REIMBURSE - POSTAGE	18.22
85742	EMPLOYEE BENEFIT SYSTEMS	SAFE T FUND	4,066.74
85743	FBINAA	AARON FULLER - ACADEMY FEES	305.00
85744	GOPHER SPORT	UTILITY CART	310.05
85745	HACH COMPANY	SULFURIC ACID	55.57
85746	HUBES GARAGE	TAIL LIGHT HARNESS 2017 TAHOE	232.00
85747	IOWA DEPT OF TRANSPORTATION	PCCI RECERTIFICATION - BREESE	120.00
85748	IOWA DIVISION OF LABOR SERVICE	BOILER INSPECTION - CITY HALL	200.00
85749	IOWA RADIO PLUS	MONTHLY INTERNET ADVERTISING	75.88
85750	JOURNAL EXPRESS	COUNCIL MINUTES 1/2/18	472.99
85751	KAY PARK-REC CORP	DRINKING FOUNTAIN - DOG PARK	6,345.00
85752	KELTEK INCORPORATED	ELECTRICAL REPAIRS A938	297.31
85753	KEYSTONE LABORATORIES INC	MONTHLY TESTING	1,501.50
85754	KNIA KRLS INC	MONTHLY RADIO ADVERTISING	766.08
85755	KNOXVILLE WATER WORKS MARION COUNTY HUMANE	SEWER RENT COLLECTION	4,166.67
85756	SOCIETY	JANUARY SERVICE CHARGE	910.25
85757	MARION COUNTY RECORDER	CEMETERY DEED - GRIM	21.00
85758	HEATHER MCKAY	1/2 MONTH MEMBERSHIP REFUND	26.13
85759	MENARDS	4 FT CORD	19.45
85760	MERCY COLLEGE OF	CONTINUING EDUCATION	20.00
85762	MIDAMERICAN ENERGY COMPANY	1703 E PLEASANT ST	13,832.60
85763	MOTOR INN OF KNOXVILLE	2018 DURANGO DOOR LOCKS	149.61
85764	NATIONAL PAPER & SAN SUPPLY	PAPER TOWELS	540.55
85765	PEAK SOFTWARE SYSTEMS INC	SPORTSMAN MEMBERSHIP	701.00
85766	PHYSIO CONTROL	PULSE OX REPLACEMENT CABLE	544.00
85767	PLUMB SUPPLY COMPANY	TPR VALVE	29.15
85768	POLICEONE.COM	ANNUAL SUBSCRIPTION	1,357.00
85769	RELIANT FIRE APPARATUS	VALVE REPLACEMENT KIT E312	155.53
85770	ROMAR	SNOW PLOW OIL	13.98
85771	ROZENDAAL DRAIN CLEANING	CLEAN DRAINS	390.55
85772	SANDRY FIRE SUPPLY	SCBA SCREWS	57.21

85773	SCI COMMUNICATIONS INC	DATA SWITCH - REC CENTER	1,088.83
85774	SHIFFLER/ASSOCIATES ARCHS	FIRE STATION STUDY	1,500.00
85775	SNYDER & ASSOCIATES INC	YOUNGS PARK IMPROVEMENTS	69,422.00
	SOUTHEASTERN EMERGENCY		
85776	EQUIP	MEDICAL SUPPLIES	214.76
85777	SPAHN & ROSE LUMBER	HOSE DRYING DEVICE MATERIALS	139.01
85778	STERLING CODIFIERS INC	SUPPPLEMENT #57	1,653.00
85779	STRYKER SALES CORPORATION	COT BATTERY	1,449.54
85780	STUYVESANT,BENTON & JUDISCH	MONTHLY RETAINER	2,000.00
85781	TK CONCRETE INC	MONTGOMERY ST PROJ RETAINAGE	44,045.56
85782	US CELLULAR	GPS CELLPHONE	52.17
85783	USA BLUEBOOK	WHITE LOCATE PAINT	354.16
85784	VERIZON	IN CAR COMPUTER CARDS	533.09

Police Chief Dan Losada advised that Attica Road and Main St intersection now has a flashing red light. Thanks to the school for their help with the threat incident.

Assistant City Manager Heater Ussery reminded everyone that the library is now closed until March 18th.

Parks and Rec Director Brando Nemmers stated that seasonal positions are now open and spring soccer registration is now open. He's working on quoting cameras for the Rec Center and still working on trail easements.

Motion by Suhr; second by Lane to adjourn at 7:02 pm; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodi Bellon, City Clerk

COUNCIL PROCEEDINGS

The City Council of the City of Knoxville, Iowa convened in a Work Session on Monday, March 5, 2018 at 5:30 p.m. Mayor Brian Hatch presided and the following Council members were present: Megan Suhr, Dylan Morse and Cal Stephens. The following staff members were present: City Manager Aaron Adams, Assistant City Manager Heather Ussery and City Clerk Jodi Bellon.

Susan Gerlach with Public Financial Management gave a presentation on TIF.

Being no further business, Motion by Suhr seconded by Morse to adjourn at 6:05 p.m., motion carried unanimously.

Brian Hatch, Mayor

ATTEST:
Jodi Bellon, City Clerk

City of Knoxville Parks and Recreation Commission
Agenda March 12, 2018
Meeting at the Recreation Center

1. Roll Call

_____ Jyl DeJong _____ Aaron Fuller _____ Scott Pitt _____ Julie Konrad
_____ Brandy Snodgrass _____ Bridget Mohler
_____ Brandon Nemmers _____ Angie Jones _____ Olivia Crawford

2. Minutes of February 12, 2018 Meeting

Motion _____ Second _____ Vote _____

3. Memorial Bench Request

Motion _____ Second _____ Vote _____

4. Optimist Club Request

Motion _____ Second _____ Vote _____

5. Reports

6. Adjournment

Motion _____ Second _____ Vote _____

Knoxville Recreation Center Commission

Minutes for February 12, 2018, at 5:30 p.m.

Members present: Snodgrass, DeJong, Fuller, Konrad, and Nemmers

Minutes for January 8, 2018: The minutes were reviewed. A motion was made by DeJong to approve, Konrad seconded the motion and it was passed unanimously.

Agenda / Reports:

Brandon went through his monthly report. Notable items are:

1. We received \$50K from Pella Rollscreen Foundation for the trial. Brandon is still working on easements.
2. A Dogipot (trash can and bag holder), as well as a water fountain, was ordered for the dog park. A water fountain was ordered for Auld Park too.
3. A meeting is planned to talk about security cameras for the parks and Rec Center.
4. Thrive Knoxville is hosting a "Spring into Parks" on April 22, 2018. Auld Park will be focused on and depending on the number of volunteers, Young's Park will be too.
5. There will no longer be a June Jog. The police department will host a 5K on July 4.

Brandon went through Angie's report. Notable items are:

1. Angie will try "Pop Up" classes in the near future. These will be classes in new time slots without a long-term commitment.
2. We continue to get more personal training clients monthly.
3. Several of our instructors were recently certified in AMPD.
4. Another cycling class has been added on Friday's at 5:30 pm.
5. Michaela put together a training program for the DSM summer race, Dam to Dam.

Brandon went through Olivia's report. Notable items are:

1. We will do another season of Adult Swim Lessons beginning this month.
2. Parent and child aquatic classes have been in high demand recently.
3. A lifeguard course will be held in March with the hopes of getting more lifeguards who want to work for the center.

A motion to adjourn was made by Fuller and was seconded by Snodgrass, and all were in favor.

Respectfully submitted,

Aaron Fuller

March 2018 *Parks and Recreation Commission Meeting Monthly Report*

Director:

On the agenda you will see two requests. The first request is for a Memorial Bench along the current stretch of Competine Trail. The party will be paying for the bench and materials. The second request is from the Optimist Club for a couple of benches, trees, and for future piece of equipment at Auld West. The Optimist Club would be covering the cost for everything.

Bridget Mohler has joined us on the Parks and Recreation Commission. Please welcome her to our group.

Demolition for the current skate park will begin soon. The new tennis courts and basketball court will hopefully be complete this summer.

Young's Park south project is out for bid. We will have a bid opening at the end of March. I am told there is a lot of early interest in the project, which hopefully will mean a lot of bidders.

I am still working on easements. We are still working with four homeowners to make this project progress. I will give more of an update at the meeting.

Spring Into Parks is still taking shape. I have written a grant for paint to paint the shelters that day. The grant will be awarded around April 1.

I am still waiting for the second security camera proposal that I have requested. I should receive it early next week. If the bids are within budget we will be getting cameras at Auld Park, the Recreation Center and Brooks Garden.

I will begin Parks/Playgrounds inspections soon.

We are now accepting applications for seasonal help in the Parks. If you know of somebody looking for a seasonal job starting this spring send them my way for a packet.

The City Manager and I will be presenting to the Prairie Meadows board in April. We have been invited to the next round after Rachel Cecil wrote a grant proposal for Young's Park north. This is for approximately \$800,000!

Power Volleyball came to end at the end of February. We had a really good season from a financial standpoint and attendance.

Spring Soccer for 3 year olds through first grade registration deadline is Tuesday, April 3 at 9:00pm.

Aquatics Supervisor:

ADULT SWIM CLUB

Kevin Jones and I are running our Adult Swim Club program for adults who want to improve their lap swimming skills. We have 8 adults who are currently signed up. This program gives adults the opportunity to learn specific stroke techniques and to improve overall conditioning in the water.

SWIM LESSONS

Swim lessons continue to roll in March. We have very full classes this month. I have been adding in more Parent and Child classes through the year since it has been so popular. We had a full session on the Parent and Child class in March and will do another on in April. Private lessons have also picked up for me during the evenings.

SWIM TEAM

The swim season is about to wrap up for the State qualifiers on Saturday March 10th. The State meet will be in Grinnell! We also have several kids who have qualified for Regional's. The Regional meet will be held in Minnesota on April 7 and 8.

LIFEGUARD COURSE

My March lifeguard class did not have enough participants to make it happen. I will try again in May to hold a class and hopefully gain some new lifeguards!

Wellness Supervisor:

March class numbers are holding well. Our 6:15am pop up class did not draw the amount of people I wanted to see in that time slot to continue. It may have been that people weren't aware enough yet of the "pop up" classes as this is our first month to try it. I will advertise it more steadily for the next one. The 2nd time slot of 8:15am will be next week so I will focus on getting word out for that class as well. Our 4:15pm class numbers vary quite a bit. Zumba and yoga continues to hold the numbers but the other classes are hit and miss. We will more than likely go down to 2 classes per week for April and May and then come off the schedule for summer.

Personal training continues to hold strong. I think it may be likely that we could re-introduce small group training sessions in the fall. They have been very successful in the past and I would like to see us offer this as an option for the future. It would be a select time frame, not on-going, and a limited amount of people. We continually get requests for high level intensity classes, but when they go on the schedule they are usually poorly attended. A small group format that is sign up and pay based is probably the answer to that.

MEMBERSHIP DEMOGRAPHICS

Active Memberships

Code	Description	Memberships (Res/NonRes)	Members (Res/NonRes)
ADCP	Adult Couple	37 (37/0)	74 (74/0)
ADLT	Adult Membership	212 (212/0)	212 (212/0)
CHLD	Child Membership	13 (13/0)	13 (13/0)
FAM3	Family Membership - 3	38 (38/0)	114 (114/0)
FAM4	Family Membership - 4	39 (39/0)	156 (156/0)
FAM5	Family Membership - 5+	60 (60/0)	362 (362/0)
HS	High School Membership	18 (18/0)	18 (18/0)
P/CH	Parent/Child Membership	28 (28/0)	56 (56/0)
SEN	Senior Citizen (60+)	142 (142/0)	142 (142/0)
SNCP	Senior Citizen Couple	44 (44/0)	87 (87/0)
SRSP	Senior Couple Split	6 (6/0)	12 (12/0)

	Total	Resident	Non Resident
Annual Memberships	456	456	0
Semi-Annual Memberships	34	34	0
Quarterly Memberships	80	80	0
Monthly Memberships	67	67	0
Daily Use Pass Memberships	0	0	0
Total Memberships	637	637	0
Total Members	1246	1246	0

ADVISORY BOARD/COMMISSION
APPLICATION FORM



Individuals serving on Boards and or Commissions play an important role in advising the City Council on matters of interest to our community and its future. Most applicants must reside within the City limits of Knoxville.

After a vacancy has been announced, the Council reviews all applications during a work session. The appointment is made at the next formal City Council meeting. Appointees serve as unpaid volunteers.

Return the application to Mayor, City of Knoxville, 305 S. Third Street, Knoxville, Iowa 50138.

This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for three (3) months only and automatically considered for any vacancy during that time.

ADVISORY BOARD/COMMISSION NAME Housing Agency Board TERM 2 years

NAME Annie Leonard HOME ADDRESS PO Box 33, Dussey IA 50044

Is your home address (listed above) within the corporate limits of Knoxville? Yes No

How long have you been a resident of Knoxville? Community member 13 years

Occupation Realtor & Freelance Editor/Designer Employer Iowa Realty / Self

Telephone Number (Home) 641 204 9228 Business _____

Cell Phone _____ Email Address annieogleleonard@gmail.com

Experience and/or activities which you feel qualify you for this position My work as a Realtor, with the Chamber Board, & my education as an Anthropologist, as well as my solid communication skills.

What is your present knowledge of this advisory Board/Commission? Very superficial, but I know they assist the staff working to help the public find affordable housing.

What contributions do you feel you can make to this advisory Board/Commission (or state reason for applying)?

My knowledge of the housing market & my desire to help our community, as well as my communication skills would be helpful to this organization

Specific attention should be directed to a possible conflict of interest. Please list any present affiliations you have with agencies, which may apply for funding from the City. Affiliation means being a board member or employee of the agency. Other types of affiliation must be examined on a case-by-case basis by the City Attorney's Office.

You should know that Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a city board or commission from having an interest in a city contract. A copy of Section 362.5 is attached. If you have any questions, please contact the City Manager's Office at 641-828-0550.

If you are uncertain whether or not a potential conflict of interest exists, please list the agency and the City may contact the City Attorney's office.

If you are not selected, do you want to be notified? Yes ___ No

Do you currently serve on another City of Knoxville Board or Commission? ___ Yes No

It has been Council policy not to permit an individual to serve on two (2) Boards or Commissions at the same time.

Signature of Applicant *Mary De Leonard* Date *March 8 2018*

Misrepresentations on this application will constitute just cause for removal as an appointee. If you fail to answer all questions on the application, you may not be considered for appointment.

Feb 19, 2018

Mayor Brian Hatch
Knoxville City Hall
305 South Third St.
Knoxville, Ia. 50138

Dear Mayor Hatch,

Upon completion of my second term on the Knoxville Housing Agency Board, I will give up my board member position.

While on the board I gained understanding of several housing issues facing our county. I appreciate the work of the KHA to assist low income residents and have been proud to represent such a worthwhile organization.

Thank you for this opportunity to serve.

Sincerely,

Jody Mansueti
Pella resident

ADVISORY BOARD/COMMISSION
APPLICATION FORM



RECEIVED

MAR 05 2018

CITY CLERK'S OFFICE

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ADVISORY BOARD/COMMISSION NAME Board of Adj. TERM ?
NAME John Young HOME ADDRESS 309 W. Washington St.

Is your home address (listed above) within the corporate limits of Knoxville? Yes No

How long have you been a resident of Knoxville? Lifetime

Occupation Deliveries Employer Knoxville Schools

Telephone Number (Home) _____ Business _____

Cell Phone 641-891-9539 Email Address theyoungs@iowa-telecom.net

Experience and/or activities which you feel qualify you for this position Retired from City of Knoxville w/ experience in Code enforcement, Building Dept. and public works.

What is your present knowledge of this advisory Board/Commission? Currently serve on Board

What contributions do you feel you can make to this advisory Board/Commission (or state reason for applying)?

I feel w/ my background in Code and Building enforcement I bring a substantial amount of knowledge to the Board.

Specific attention should be directed to a possible conflict of interest. Please list any present affiliations you have with agencies, which may apply for funding from the City. Affiliation means being a board member or employee of the agency. Other types of affiliation must be examined on a case-by-case basis by the City Attorney's Office.

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If you are uncertain whether or not a potential conflict of interest exists, please list the agency and the City may contact the City Attorney's office.

Knoxville School District

If you are not selected, do you want to be notified? Yes No

Do you currently serve on another City of Knoxville Board or Commission? Yes No

It has been Council policy not to permit an individual to serve on two (2) Boards or Commissions at the same time.

Signature of Applicant *John Young* Date *3/3/18*

Misrepresentations on this application will constitute just cause for removal as an appointee. If you fail to answer all questions on the application, you may not be considered for appointment.

BSA



ADVISORY BOARD/COMMISSION APPLICATION FORM

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ADVISORY BOARD/COMMISSION NAME Board of Adjustment TERM _____

NAME Kristy Link HOME ADDRESS 405 W. Rock Island

Is your home address (listed above) within the corporate limits of Knoxville? Yes No

How long have you been a resident of Knoxville? 37 yrs.

Occupation _____ Employer Anson County

Telephone Number (Home) _____ Business _____

Cell Phone 418912557 Email Address KristyVenusLink@gmail.com

Experience and/or activities which you feel qualify you for this position past member, term just expired, knowledge of IA Code! City Code.

What is your present knowledge of this advisory Board/Commission? past member, term just expired

What contributions do you feel you can make to this advisory Board/Commission (or state reason for applying)?

Was asked to reapply and do another term

Specific attention should be directed to a possible conflict of interest. Please list any present affiliations you have with agencies, which may apply for funding from the City. Affiliation means being a board member or employee of the agency. Other types of affiliation must be examined on a case-by-case basis by the City Attorney's Office.

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If you are uncertain whether or not a potential conflict of interest exists, please list the agency and the City may contact the City Attorney's office.

If you are not selected, do you want to be notified? Yes No

Do you currently serve on another City of Knoxville Board or Commission? Yes No

It has been Council policy not to permit an individual to serve on two (2) Boards or Commissions at the same time.

Signature of Applicant

[Handwritten Signature]

Date

3/4/11

Misrepresentations on this application will constitute just cause for removal as an appointee. If you fail to answer all questions on the application, you may not be considered for appointment.



Memo

To: City Council
From: Chief Dan Losada
Date: March 19, 2018
Re: February CSO Report

In February 2018 Community Service Officer Arlene Worrall spent 62 hours on Code Enforcement issues and 98 hours in the Police Department Records.

The CSO worked on the following issues.

Debris Storage	2	
Ice hanging from Building on Square		1
Illegal Burning	1	
Living in a Camper		1
Mandatory Garbage	4	
Nuisance Structure in need of repairs		3
Refuse	4	
Snow Removal	21	
Citations Issued	0	
Court Dates	0	
Parking Citations	17	
*-Due to subzero temperatures and snow covered streets parking enforcement was limited this month.		
Properties Inspected	26	
Property Owners /Residents Contacted	24	
Work Hired Out		11 properties for snow removal



Memo

To: City Council
From: Chief Dan Losada
Date: March 19, 2018
Re: February SRO Report

In February 2018 SRO Keller worked on the following issues:

Truancy/Welfare Checks:	6
Investigations/Investigation Assists:	15
Parent Meetings/Phone Calls:	21
Juvenile Court Referrals:	4
Administration Meetings:	6
Teacher/Faculty Assists:	23
Education Programs:	0
Staff Training:	1
Safety Planning:	5
Event Supervision:	1
Information – Leads:	10
Student Mentoring:	39
Misc. Other Calls:	10
Patrol Hours:	13.5 hours

Notes: No school Feb. 19th and 20th and took Feb. 21st off.

RESOLUTION NO. 03-13-18

RESOLUTION APPROVING THE CONTRACT, BONDS AND CERTIFICATE
OF INSURANCE FOR THE 2018 SIDEWALK CONTRACT IN THE
CITY OF KNOXVILLE, IOWA

WHEREAS, the City sent out a request for bids for the 2018 Sidewalk contract in the City of Knoxville, Iowa; and

WHEREAS, the City Staff has reviewed the bids for the 2018 Sidewalk Contract and has determined that Absolute Property Services of Windsor Heights, Iowa has submitted the lowest bid in the sum of \$380,837.00; and

WHEREAS, although the total bid amount is in the sum of \$380,837.00, the actual project will be based on unit pricing and it is anticipated by City Staff that the actual final contract amount will be significantly less due to the fact that Staff does not believe the quantities will be as high as set out in the proposal; and

WHEREAS, the City Staff has spoken with a representative of Absolute Property Services to confirm that the contract will be a unit contract based on the quantities and that the City does not anticipate the contract balance will reach the \$380,837.00 bid price and the contractor has indicated their agreement and understanding of that fact; and

WHEREAS, the City Staff recommends that the City Council authorizes the Mayor and City Clerk to enter into the contract and to approve the Bonds and the Certificate of Insurance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of City of Knoxville, Iowa, that the unit bid from Absolute Property Services in a sum of not to exceed \$380,837 for the 2018 sidewalk contract is hereby approved as are the Bonds and Certificate of Insurance.

PASSED AND APPROVED this 19th day of March, 2018.

Brian J. Hatch, MAYOR

ATTEST:

Jodi Bellon, CITY CLERK

ORDINANCE NO. 18-04

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KNOXVILLE, IOWA, BY AMENDING PROVISIONS PERTAINING TO SANITARY SEWER USER CHARGES

BE IT ENACTED by the City Council of the City of Knoxville, Iowa:

SECTION 1. The surcharge amounts set out in Title 4, Chapter 2, Section 4, Subsection C, Paragraph 1 is repealed and the following adopted in lieu thereof:

4-2-4 (C) (1)

MAJOR CONTRIBUTING INDUSTRY SURCHARGE

<u>Parameter</u>	<u>Monthly Limit</u>	<u>Charge per LB Over</u>
BOD	200 mg/L	\$1.40 /lb. Over
TSS	240 mg/L	\$2.60 /lb. Over
TKN	15 mg/L	\$8.45 /lb. Over
Total Phosphorus	2 mg/L	\$9.00 /lb. Over
Chloride	60 mg/L	\$10.00 /lb. Over
pH	< 6 STD	\$20.00/Occurrence
pH	> 10 STD	\$20.00/ Occurrence

SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudicated invalid or unconstitutional.

SECTION 3. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED by the City Council this _____ day of _____, 2018, and

APPROVED this _____ day of _____, 2018.

ATTEST:

Brian J. Hatch, MAYOR

Jodi Bellon, CITY CLERK

ORDINANCE NO. 18-06

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KNOXVILLE, IOWA
PERTAINING TO THE WAIVER OF SEWER USER CHARGES

BE IT ENACTED by the City Council of the City of Knoxville, Iowa:

SECTION 1. Title 4, Chapter 2, Section 4, Paragraph B, Subparagraph 1 of the Code of

Ordinances of the City of Knoxville, Iowa is repealed and the following adopted in lieu thereof:

4-2-4 (B) (1) SANITARY USER CHARGES. If a commercial, residential or industrial contributor has a consumptive use of water, or in some other manner uses water which is not returned to the waste water system (swimming pools and irrigation systems only) the user charge for the contributor will be waived if the contributor has a separate water meter installed and maintained at the contributor's expenses and in a manner acceptable to the City which meters only the water used for the swimming pool or the irrigation system. In that case the sewer user charges will be waived. Other than this procedure, there will be no other reasons for waiving the sanitary sewer user charges.

SECTION 4. REPEALER. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudicated invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED by the City Council this ____ day of _____, 2018 and APPROVED this
____ day of _____, 2018.

Brian J. Hatch, MAYOR

ATTEST:

Jodi Bellon, CITY CLERK