

City of Knoxville
City Council Meeting
Monday, April 16, 2018 at 6:15 PM
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Megan Suhr ____, Council Member Cal Stephens ____, Council Member James Lane ____, Council Member Rick Kingery ____, Council Member Dylan Morse ____.

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Minutes Of April 2, 2018

Documents:

[COUNCIL MINUTES 04022018.PDF](#)

3.II. Accept Water Board Minutes Of April 10, 2018

Documents:

[APRIL 2018 WATER BOARD MINUTES.PDF](#)

3.III. Accept March 2018 SRO Report

Documents:

[SRO MARCH 2018.PDF](#)

3.IV. Accept March 2018 CSO Report

Documents:

[CSO MARCH 2018 MEMO.PDF](#)

3.V. Approve March 2018 Financials

Documents:

[MARCH 2018 FINANCIALS.PDF](#)

4. Item Agenda

4.I. Public Hearing - Disposing Of An Interest In Real Property

- A. Open Hearing
- B. Filing of Affidavit of Publications - 4/12/18
- C. Written Comments or Objections
- D. Oral Comments or Objections
- E. Close Hearing

- 4.I.i. Approve Resolution Directing The Sale Of An Interest In Real Property Following The Public Hearing

Documents:

[RES 041918 310 N FIRST.PDF](#)

- 4.II. Public Hearing - Budget Amendment
 - A. Open Hearing
 - B. Filing of Affidavit of Publications - 4/5/18
 - C. Written Comments or Objections
 - D. Oral Comments or Objections
 - E. Close Hearing

- 4.II.i. Approve Resolution Amending The Current Budget For Fiscal Year Ending June 30, 2018

Documents:

[RES 041818 BUDGET AMEND.PDF](#)

- 4.III. Discussion/Possible Action Regarding Red Lion Renewables
- 4.IV. Approve 2018 Streets Improvement Project Change Order #1

Documents:

[2018 STREETS CHANGE ORDER 1.PDF](#)
[CHANGE ORDER 1.PDF](#)

- 4.V. Approve Resolution Setting Date For Public Hearing On Urban Renewal Plan Amendment

Documents:

[RES 042118 PH URBAN RENEWAL.PDF](#)

- 4.VI. Approve Resolution Setting A Date Of Meeting Which It Is Proposed To Approve A Development Agreement With 3M Company, Including Annual Appropriation Tax Increment Payments

Documents:

[RES 042018 3M TIF.PDF](#)

- 4.VII. Approve Payment Of Claims
- 4.VIII. Adjourn To Closed Session According To Section 21.5 (J) (Real Estate) Of The Iowa Code
 - 4.VIII.i. Closed Session
- 4.IX. Reconvene In Open Session And Council Action As Needed

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion _____ Second _____

Vote _____ Time _____

Jodi Bellon, City Clerk

COUNCIL MINUTES

April 2, 2018

The City Council of the City of Knoxville, Iowa convened in regular session Monday, April 2, 2018 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, Cal Stephens, James Lane, Rick Kingery and Dylan Morse. Staffs present were City Manager Aaron Adams, City Clerk Jodi Bellon, Assistant City Manager Heather Ussery, Police Chief Dan Losada, Fire Chief Jim Mitchell, Library Director Roslin Thompson, Parks and Recreation Director Brandon Nemmers and Water Reclamation Superintendent Pat Murphy.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Kingery; second by Stephens to approve the consent agenda as follows, all ayes.

1. Approve City Council Minutes of March 19, 2018
2. Accept Library Board Minutes of March 21, 2018
3. Accept Special Library Board Meeting Minutes of March 27, 2018
4. Accept Water Board Minutes of March 13, 2018
5. Approve Class C Beer Permit for Casey's General Store #1610
6. Approve Class C Liquor License for Marion County Fair Association
7. Approve February 2018 Financials

Mayor Hatch read the National Library Week Proclamation and members from the library were present to accept the proclamation; Roslin Thompson, Holly Shelford, Harv Sprafka and Dave Garcia.

Mayor Hatch announced now was the time and place for a public hearing to approve the vacating an alley at 309 N First. Filing of Affidavit was 3/22/18. Under written comments there were none. Under oral comments there were none. Motion by Suhr; second by Lane to close hearing; all ayes.

Motion by Lane; second by Morse to approve first consideration, waive second and third consideration and adopt an ordinance vacating an alley located within the corporate limits of the City of Knoxville, Iowa; all ayes.

Motion by Morse; second by Lane to approve resolution proposing disposal of an interest in real property by sale; all ayes.

Mayor Hatch announced now was the time and place for a public hearing to approve Youngs Park Improvements Project Contract. Filing of Affidavit was 3/22/18. Under written comment there were none. Under oral comments there were none. Motion by Kingery; second by Lane to close hearing; all ayes.

Motion by Morse; second by Kingery to approve resolution approving the contract, bonds and certificate of insurance for the Youngs Park Improvements Project to Joiner Construction in the amount of \$1,279,000, Alternate 1 for \$85,000 and Alternate 2 for \$6,500; all ayes.

Motion by Lane; second by Morse to approve resolution approving contract, bonds and certificate of insurance for the Knoxville Public Library Expansion Project to Christner Contracting in the amount of \$3,000,000, Alternate 1 and 2 in the amount of \$80,000; all ayes.

Motion failed to approve second consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa pertaining to the waiver of sewer user charges.

Motion by Kingery; second by Lane to set a public hearing for Monday, April 16, 2018 at 6:15 pm to approve an amendment to the FY2017-18 budget; all ayes.

Motion by Morse; second by Suhr to approve resolution approving transfers; all ayes.

Motion by Suhr; second by Morse to approve street repairs to 118th Place; all ayes.

Motion by Suhr; second by Morse to award bid for cameras to Van Maanen in the amount of \$18,095 for Recreation Center, Auld Park and Brooks Garden; all ayes.

Motion by Lane; second by Morse to accept acknowledgement/settlement for 1st violation between Dollar General Store #3540 and the City of Knoxville; all ayes.

Motion by Lane; second by Morse to accept acknowledgement/settlement for 1st violation between Kline's Quick Time and the City of Knoxville; all ayes.

Motion by Suhr; second by Lane to accept acknowledgement/settlement for Affirmative Defense between Knoxville 66 and the City of Knoxville; all ayes.

Motion by Lane; second by Morse to approve payment of claims; all ayes.

85895	ALLENDER BUTZKE ENGINEERS INC	YOUNG'S PARK BORINGS	4,950.00
85896	ALLIANT ENERGY	800 S PARK LANE	8,613.12
85897	BRUENING ROCK PRODUCTS INC	ROCK	262.20
85898	CANON FINANCIAL SERVICES INC.	COPIER MAINTENANCE	449.85
85899	CENTRAL IOWA FASTENERS	FLANGE NUT	227.68
85900	CLEANING CONNECTION INC	POLISH FLOORS	1,704.00
85901	CREATIVE LANDSCAPING	ANNUAL WEED SPRAYING	1,194.12
85902	ECONO SIGNS LLC	SIGNS - E MONTGOMERY STREET	459.10
85903	ELECTRICAL ENGINEERING &	LIGHT BULBS	74.40
85904	ELLIOTT EQUIPMENT COMPANY	5 SEGMENT GUTTER BROOM	1,294.93
85905	RANDY EMAL	NOV 2017 INS PREMIUM	1,819.50
85906	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	11,703.92
85907	EXCEL MECHANICAL CO INC	GRIT ROOM HEAT REPAIR	5,079.70
85908	FIRE SERVICE TRAINING BUREAU	FFI & HAZMAT TRAINING	50.00
85909	SHIRLEY GRAY	EMS BILLING REFUND 12/16/16	388.00
85910	CHARLES DUANE GRIFFITH	TRAIL EASEMENT/902 S ROCHE	1,500.00
85911	HESLINGA, DIXON & HITE	LEGAL SERVICES 502 E MAIN	40.00
85912	IOWA PUMP WORKS	REBUILD PUMP 9	2,055.84
85913	IOWA RADIO PLUS	INTERNET ADVERTISING	75.88
85914	ITPIPES	ANNUAL SOFTWARE AGREEMENT	1,500.00
85915	JOHN DEERE FINANCIAL	CUTTING TORCH KIT	178.99
85916	KAY PARK-REC CORP	MSG CTR - AULD WEST SHELTER	332.00
85917	KEYSTONE LABORATORIES INC	MONTHLY LAB TESTING	1,182.40
85918	MARTY KNEPPER	BOOK	13.00
85919	KNIA KRLS INC	MONTHLY RADIO ADVERTISING	766.08
85920	KNOXVILLE CHAMBER OF COMMERCE	IA RURAL DEVELOPMENT SUMMIT	50.00
85921	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	4,166.66
85922	LIFE FITNESS	TREADMILL THUMB CONTROL	33.03
85923	LOGAN CONTRACTORS SUPPLY INC	PAINT WAND	48.88
85924	LYNN PEAVEY COMPANY	EVIDENCE LABELS	47.00
85925	MARION COUNTY AUTO BODY	2018 DURANGO PASS MIRROR	286.20
85926	MARTIN MARIETTA AGGREGATES	PEA GRAVEL	144.35
85928	MIDAMERICAN ENERGY COMPANY	1703 E PLEASANT ST	13,969.27
85929	MIDWEST OFFICE TECHNOLOGY INC	COPIER MAINTENANCE	435.43
85930	MOODY'S INVESTORS SERVICE	2018A GO CORPORATE BOND	15,000.00
85931	MPH INDUSTRIES INC	2018 TAHOE ANTENNA	164.30
85932	NATIONAL PAPER & SAN SUPPLY	PAPER TOWELS	158.24
85933	NORRIS ASPHALT PAVING INC	COLD PATCH	858.40

85934	OFFICE DEPOT	LIT RACK	310.23
85935	PITNEY BOWES	POSTAGE METER RENTAL	202.92
85936	PLUMB TECH MECHANICAL INC.	ELECTRIC ROOM A/C	825.00
85937	PRAXAIR DISTRIBUTION INC	OXYGEN	477.26
85938	RACEWAY TIRE & EXHAUST	PASSENGER TIRE REPAIR	33.64
85939	SNYDER & ASSOCIATES INC	2018 STREETS	6,935.00
85940	SOUTHEASTERN EMERGENCY EQUIP	AED BATTERY	463.63
85941	SPAHN & ROSE LUMBER	HOSE DRYING RACK MATERIALS	126.02
85942	STUYVESANT,BENTON & JUDISCH	MONTHLY RETAINER	2,000.00
85943	SUMMIT COMPANIES	ANNUAL EXTINGUISHER/REPLACEMEN	775.00
85944	TRUE VALUE HARDWARE INC.	LYSOL FOAM CLEANER	81.95
85945	U.S. POST OFFICE	2 ROLLS OF STAMPS	96.00
85946	US CELLULAR	GPS CELLPHONE	52.17
85947	VERIZON	IN CAR COMPUTER CARDS	280.21
85948	WEX BANK	STREET	15,257.42

Mayor Hatch reminded everyone that the Iowa Supreme Court would be at KPAC tomorrow night at 7:00 pm. Thanks to Noon Kiwanis and The Kading's for another great Easter Egg hunt.

City Manager Aaron Adams reminded everyone of City Hall's new hours and that the work session on April 16th at 5:00 pm with Red Lion.

Motion by Lane; second by Stephens to adjourn at 7:23 pm; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodi Bellon, City Clerk

Rescheduled Regular Meeting
Knoxville Water Works
Board of Trustees
April 10, 2018

The Board of Trustees of the Knoxville Water Works met in a regular session at 5:30 p.m. on April 10, 2018 at the Water Works office. The meeting was called to order by Chairman Merle Vickroy, with Trustees Dwight Sommar and Kathy Caviness present.

Trustee Sommar motioned and Caviness seconded to approve the agenda as presented.

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

A motion was made by Caviness and seconded by Sommar to approve the Consent Agenda items as follows:

1. Approval of the minutes of the March 13, 2018 regular Board Meeting.
2. Approval of the audited claims.
3. Approval of the financial reports for March.

Summary of receipts for March-

Operating Funds = \$	135,107.97
Trust Funds	= <u>1550.00</u>
	136,657.97

Summary of disbursements for March-

Operating Funds = \$	140,752.05
Trust Funds	= <u>1,575.00</u>
	142,327.05

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

Trustee Sommar motioned set May 4, 2018 as the bid letting date and to also set May 8, 2018 as the Public Hearing date for the 132nd Pl. Water Main and Raw Water Main Project. Trustee Caviness seconded.

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

The General Manager reported to the Board on operational and personnel issues.

Trustee Caviness made a motion to adjourn the meeting. Trustee Sommar seconded.

Roll Call- AYES: Vickroy, Sommar, Caviness NAYS: None

Merle Vickroy
Chairman

Attest:

Brian W. Bailey
Secretary and General Manager



Memo

To: City Council
From: Chief Dan Losada
Date: April 16, 2018
Re: March SRO Report

In March 2018 SRO Keller did the following.

Truancy/Welfare Checks:	6
Investigations/Investigation Assists:	6
Parent Meetings/Phone Calls:	13
Juvenile Court Referrals:	1
Administration Meetings:	3
Teacher/Faculty Assists:	23
Education Programs:	1
Staff Training:	1
Safety Planning:	8
Event Supervision:	3
Information – Leads:	1
Student Mentoring:	32
Misc. Other Calls:	11
Patrol Hours:	10.5 hours

Notes: No School March 9-16th for Spring Break / No school March 30th



Memo

To: City Council
From: Chief Dan Losada
Date: April 16, 2018
Re: March CSO Report

In March 2018, the Community Service Officer Arlene Worrall spent 58 hours on Code Enforcement issues and 70 hours in Police Department Records. An ad was placed to fill the vacant CSO 2 position. CSO Worrall was on vacation for 6 days this month.

CSO worked on the following issues.

Chicken Permit Required	1	
Dangerous Building	3	
Debris Storage	9	
Mandatory Garbage	2	
Nuisance Structure		1
in need of repairs		
Refuse	6	
Signs in ROW	3	
Snow Removal	0	
Swimming Pool with Dilapidated Fencing		1
Citations Issued	0	
Court Dates	0	
Parking Citations	24	
Properties Inspected	16	
Property Owners /Residents Contacted	22	
Work Hired Out	0	

**City of Knoxville
Bank Reconciliation-March 2018**

		Bank	Investments	Total
		Balance		
<u>Iowa State Savings Bank</u>				
Checking	369	\$14,197,680.50		\$14,197,680.50
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		43,197.71	\$43,197.71
Debt Service/Capital Projects	53755000369		525,413.43	\$525,413.43
Sewer Utilities	53755000377		753,786.68	\$753,786.68
Equipment Replacement	53755000385		215,562.63	\$215,562.63
Police Retirement	53755000393		67,194.03	\$67,194.03
Police Dept Trust	53755000407		12,824.92	\$12,824.92
Library Gift & Memorial	53755000415		7,005.65	\$7,005.65
Rescue & Fire Donation	53755000423		9,122.77	\$9,122.77
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		78,847.64	\$78,847.64
Perpetual Care	6990785435		99,895.15	\$99,895.15
<u>IPAIT</u>	11460 11461		1,169,085.65	\$1,169,085.65
<u>MM Total</u>			1,812,850.61	
Calculated balance		14,197,680.50	2,981,936.26	17,179,616.76
	Less O/S checks	47,156.59		47,156.59
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		14,150,818.91	2,981,936.26	17,132,755.17
Book Balance				17,132,755.17
Difference				0.00

Approved By: _____



BUDGET REPORT
CALENDAR 3/2018, FISCAL 9/2018

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	1,465,700.00	109,062.64	1,108,329.41	75.62
	FIRE TOTAL	146,449.00	8,719.48	89,792.21	61.31
	RESCUE TOTAL	654,964.00	50,287.38	452,544.81	69.09
	ANIMAL CONTROL TOTAL	20,100.00	1,970.50	14,876.55	74.01
	PUBLIC SAFETY TOTAL	2,287,213.00	170,040.00	1,665,542.98	72.82
	ROADS, BRIDGES, SIDEWALK	1,355,434.00	53,402.83	1,080,363.28	79.71
	STREET LIGHTING TOTAL	35,000.00	2,645.46	21,527.60	61.51
	TRAFFIC CONTROL & SAFETY	54,700.00	1,531.96	11,748.30	21.48
	PUBLIC WORKS-RUT TOTAL	25,858.00	1,718.05	16,919.94	65.43
	PUBLIC WORKS TOTAL	1,470,992.00	59,298.30	1,130,559.12	76.86
	LIBRARY TOTAL	365,131.00	25,251.55	264,684.25	72.49
	PARKS TOTAL	108,338.00	100,383.73	171,622.17	158.41
	RECREATION TOTAL	507,079.00	38,172.90	364,140.90	71.81
	POOL TOTAL	33,872.00	2,241.52	23,154.80	68.36
	CEMETERY TOTAL	217,204.00	9,255.57	130,956.52	60.29
	CULTURE & RECREATION TOT	1,231,624.00	175,305.27	954,558.64	77.50
	ECONOMIC DEVELOPMENT TOT	90,000.00	2,802.79	53,123.18	59.03
	HOUSING & URBAN RENEWAL	5,000.00	5,000.00	6,499.00	129.98
	PLANNING & ZONING TOTAL	159,031.00	8,959.82	110,068.81	69.21
	COMMUNITY & ECONOMIC DEV	254,031.00	16,762.61	169,690.99	66.80
	MAYOR/COUNCIL/CITY MGR T	120,411.00	8,460.94	85,564.59	71.06
	CLERK/TREASURER/ADM TOTA	107,765.00	6,590.75	86,289.32	80.07
	LEGAL SERVICES/ATTORNEY	12,000.00	1,498.55	12,147.18	101.23
	CITY HALL/GENERAL BLDGS	169,945.00	14,149.15	128,491.42	75.61
	TORT LIABILITY TOTAL	32,000.00	.00	31,968.22	99.90
	OTHER GENERAL GOVERNMENT	.00	.00	2,113.75	.00
	GENERAL GOVERNMENT TOTAL	442,121.00	30,699.39	346,574.48	78.39
	DEBT SERVICE TOTAL	468,887.00	.00	231,764.88	49.43
	2010 C GO BOND TOTAL	266,987.00	.00	17,315.00	6.49
	2010 D GO BOND TOTAL	82,556.00	.00	6,278.00	7.60
	2012A GO BOND TOTAL	189,310.00	.00	4,655.00	2.46
	2013 A GO BOND TOTAL	358,605.00	.00	14,302.50	3.99
	2016A GO REFUNDING BOND	270,400.00	.00	27,200.00	10.06
	2018A GO BOND TOTAL	.00	300.00	300.00	.00
	DEBT SERVICE TOTAL	1,636,745.00	300.00	301,815.38	18.44

BUDGET REPORT
CALENDAR 3/2018, FISCAL 9/2018

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	117,000.00	.00	76,501.51	65.39
	RESCUE TOTAL	31,162.00	.00	31,161.78	100.00
	ROADS, BRIDGES, SIDEWALK	273,280.00	.00	267,030.00	97.71
	LIBRARY TOTAL	366,850.00	7,979.50	283,163.82	77.19
	CEMETERY TOTAL	.00	.00	3,200.00	.00
	COMMUNITY BEAUTIFICATION	3,600.00	.00	.00	.00
	CITY HALL/GENERAL BLDGS	62,535.00	1,088.83	41,005.33	65.57
	CAPITAL PROJECTS TOTAL	2,605,000.00	.00	21,320.00	.82
	LOCAL OPTION TAX TOTAL	165,000.00	2,040.00	50,883.76	30.84
	SEWER/SEWAGE DISPOSAL TO	44,983.00	.00	39,326.20	87.42
	CAPITAL PROJECTS TOTAL	3,669,410.00	11,108.33	813,592.40	22.17
	SEWER BONDS TOTAL	444,324.00	.00	53,505.00	12.04
	SEWER/SEWAGE DISPOSAL TO	1,161,906.00	52,157.50	615,488.69	52.97
	PUBLIC WORKS - SEWER TOT	47,707.00	3,298.09	32,512.85	68.15
	SEWER PLANT REPLACEMENT	252,000.00	1,535.00	39,050.00	15.50
	I & I IMPROVEMENTS TOTAL	550,000.00	44,045.56	716,152.38	130.21
	AIRPORT TOTAL	117,615.00	25,477.34	186,373.31	158.46
	STORM WATER TOTAL	131,000.00	.00	146,483.77	111.82
	INTERNAL SERVICE TOTAL	100,000.00	5,371.35	67,269.34	67.27
	ENTERPRISE FUNDS TOTAL	2,804,552.00	131,884.84	1,856,835.34	66.21
	TRANSFERS TOTAL	4,778,536.00	.00	1,540,956.00	32.25
	TRANSFER OUT TOTAL	4,778,536.00	.00	1,540,956.00	32.25
	TOTAL EXPENSES	18,575,224.00	595,398.74	8,780,125.33	47.27

TREASURER'S REPORT
CALENDAR 3/2018, FISCAL 9/2018

FUND		LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE
001	GENERAL	1,445,083.58	164,237.66	326,552.32	170.88	1,282,939.80
005	URBAN DEVELOPMENT	43,694.75	.00	5,000.00	.00	38,694.75
100	INVALID ACCOUNT BREAK	.00	.00	.00	.00	.00
110	ROAD USE TAX	391,619.89	65,127.83	47,502.20	.00	409,245.52
111	I-JOBS	3,090.93	.00	.00	.00	3,090.93
112	EMPLOYEE BENEFITS	128,359.73	20,598.73	55,614.99	.00	93,343.47
117	MFPRSI	313,229.22	6,426.38	15,496.06	.00	304,159.54
119	EMERGENCY	776.19	.00	.00	.00	776.19
121	LOCAL OPTION SALES TAX	497,403.05	115,570.04	2,040.00	.00	610,933.09
125	FIVE STAR TIF	235,252.17	269.58	.00	.00	235,521.75
127	WESTRIDGE TIF	31,177.15	35.73	.00	.00	31,212.88
128	WALMART TIF	.00	.00	.00	.00	.00
129	PARK LANE TIF	12,985.65	69,159.35	.00	.00	82,145.00
130	ERIC DRIVE TIF	1,554.45	.00	.00	.00	1,554.45
131	FOX POINTE TIF	.00	.00	.00	.00	.00
132	3M TIF	.00	.00	.00	.00	.00
145	URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146	REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162	S.S.M.I.D.	.00	.00	.00	.00	.00
167	POLICE DEPARTMENT TRUST	21,856.27	510.81	.00	.00	22,367.08
168	FIRE/RESCUE DONATIONS	14,843.65	407.69	1,940.00	.00	13,311.34
169	LIBRARY GIFT & MEMORIAL	15,971.48	40.91	.00	.00	16,012.39
170	RECREATION DONATIONS	.00	.00	.00	.00	.00
171	AULD PARK PLAYGROUND TRST	34,252.86	3.34	.00	.00	34,256.20
172	PARKS	.00	.00	.00	.00	.00
173	K-9 UNIT PROGRAM	.00	.00	.00	.00	.00
200	DEBT SERVICE	918,677.11	27,938.64	300.00	.00	946,315.75
302	CEMETERY ROADS	51,578.78	135.57	.00	.00	51,714.35
304	BIKE TRAIL PROJECT	963,657.04	.00	.00	.00	963,657.04
305	SIDEWALKS AND ALLEYS	.28	.03	.00	.00	.31
306	GO BOND PROJECTS	.00	6,354,608.90	.00	.00	6,354,608.90
307	ENTRANCE SIGNS	3,689.57	4.24	.00	.00	3,693.81
313	2007 CDBG HOUSING REHAB	10,245.05-	.00	.00	.00	10,245.05-
314	2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315	CAPITOL PROJECT - LIBRARY	431,911.50	9,382.76	7,979.50	.00	433,314.76
316	CAPITAL PROJECTS-REC	.00	.00	.00	.00	.00
398	EQUIPMENT REPLACEMENT	1,337,850.63	181.78	.00	.00	1,338,032.41
399	BUILDING REPLACEMENT	22,455.01	1.19	1,088.83	.00	21,367.37
500	PERPETUAL CARE	274,428.69	599.10	.00	.00	275,027.79
501	LIBRARY-REAVER TRUST	.00	.00	.00	.00	.00
610	SEWER UTILITY	1,981,541.40	198,568.30	101,036.15	981.09-	2,078,092.46
611	SEWER REVENUE SINKING	337,763.48	.00	.00	.00	337,763.48
615	SEWER REVENUE BOND RSRV	730,615.00	.00	.00	.00	730,615.00
640	AIRPORT IMPROVEMENTS	98,818.78-	.00	20,200.00	.00	119,018.78-
660	AIRPORT UTILITY	135,499.24-	20,492.15	5,277.34	.00	120,284.43-
740	STORM WATER	215,334.60	25,315.46	.00	.00	240,650.06
820	SELF FUND HEALTH INS	273,435.81	20,549.59	5,371.35	.00	288,614.05
821	SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00
Report Total		0,628,798.36	7,100,165.76	595,398.74	810.21-	7,132,755.17

**Friends of the Library
Bank Reconciliation**

FRIENDS OF THE LIBRARY					
BANK RECONCILIATION					
Month <u>March</u>		Year <u>2018</u>			
CHECKING	Account # <u>83006119</u>				
Beginning Balance			<u>3702.63</u>		
	Add: Deposits				
	Less: Checks Written				
Ending Balance			<u>3702.63</u>		
SAVINGS	Account # <u>3623048588</u>				
Beginning Balance			<u>3046.28</u>		
	Add: Deposits				
	Interest		<u>.07</u>		
	Less: Withdrawals				
Ending Balance			<u>3046.35</u>		
Prepared by: <u>Cheryl Hull, treasurer</u>					

RESOLUTION NO. 04-19-18

RESOLUTION DIRECTING THE SALE OF AN INTEREST IN REAL PROPERTY FOLLOWING
THE PUBLIC HEARING

BE IT RESOLVED by the Council of the City of Knoxville, Iowa:

NOW on this 16th day of April 2018, on behalf of the City of Knoxville, Iowa, the Mayor shall sell and deed an interest in real property which is described as follows:

The sixteen foot alley running north and south lying east of and adjacent to Lots 6, 7, 8, 9 and 10, in Block 6 in North Knoxville, Iowa (sometimes known as Neal's Addition to the City of Knoxville, Iowa).

to the owner or owners of the lots abutting the aforementioned alley named as grantees on the Quit Claim Deeds, copies of which are attached to this Resolution and by this referenced made a part hereof, for a sum of \$48.00 and for other good and valuable consideration. The City Clerk shall co-sign all deeds. The deed shall be delivered thirty (30) days after the date of this Resolution unless an appeal on this action has been made to the District Court. Action on this Resolution shall be final upon the purchaser of the deed giving evidence to the City Clerk that the deed has been recorded, and such fact noted on the official record of this Resolution.

Brian J. Hatch, MAYOR

ATTEST:

Jodi Bellon, CITY CLERK

NOTICE

63-597

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2018 - AMENDMENT #1

To the Auditor of MARION County, Iowa:

The City Council of Knoxville in said County/COUNTIES met on 4/16/2018, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any, thereupon, the following resolution was introduced.

RESOLUTION No. 04-18-18

A RESOLUTION AMENDING THE CURRENT BUDGET FOR THE FISCAL YEAR ENDING JUNE 30 2018
(AS AMENDED LAST ON N/A.)

Be it Resolved by the Council of the City of Knoxville

Section 1. Following notice published 4/5/2018

and the public hearing held, 4/16/2018 the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at that hearing:

	Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources			
Taxes Levied on Property 1	3,276,614	0	3,276,614
Less: Uncollected Property Taxes-Levy Year 2	0	0	0
Net Current Property Taxes 3	3,276,614	0	3,276,614
Delinquent Property Taxes 4	0	0	0
TIF Revenues 5	450,887	146,523	597,410
Other City Taxes 6	1,642,823	0	1,642,823
Licenses & Permits 7	38,900	0	38,900
Use of Money and Property 8	156,784	11,780	168,564
Intergovernmental 9	1,135,458	494,898	1,630,356
Charges for Services 10	3,413,231	19,900	3,433,131
Special Assessments 11	7,000	0	7,000
Miscellaneous 12	234,600	274,622	509,222
Other Financing Sources 13	1,500,000	4,854,609	6,354,609
Transfers In 14	1,347,574	3,235,362	4,582,936
Total Revenues and Other Sources 15	13,203,871	9,037,694	22,241,565
Expenditures & Other Financing Uses			
Public Safety 16	2,287,213	0	2,287,213
Public Works 17	882,306	588,686	1,470,992
Health and Social Services 18	0	0	0
Culture and Recreation 19	1,231,624	0	1,231,624
Community and Economic Development 20	254,031	0	254,031
General Government 21	442,121	0	442,121
Debt Service 22	1,636,745	0	1,636,745
Capital Projects 23	2,842,588	826,822	3,669,410
Total Government Activities Expenditures 24	9,576,628	1,415,508	10,992,136
Business Type / Enterprises 25	2,804,552	0	2,804,552
Total Gov Activities & Business Expenditures 26	12,381,180	1,415,508	13,796,688
Transfers Out 27	1,347,574	3,352,662	4,700,236
Total Expenditures/Transfers Out 28	13,728,754	4,768,170	18,496,924
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year 29	-524,883	4,269,524	3,744,641
Beginning Fund Balance July 1 30	9,274,423	0	9,274,423
Ending Fund Balance June 30 31	8,749,540	4,269,524	13,019,064

Passed this 16 day of April, 2018
(Day) (Month/Year)

Signature
City Clerk/Finance Officer

Signature
Mayor

**COUNCIL LETTER
CITY OF KNOXVILLE
April 16, 2018**

AGENDA ITEM: Staff is seeking Council approval to proceed with a change order to the 2018 Streets Project.

BACKGROUND: In preparation of the 2018 Streets Program, engineers from Snyder and Associates determined quantities for removal and replacement last year. The condition of the concrete has continued to deteriorate and likely is exacerbated by the spring freeze/thaw cycle. These additional compromised concrete panels will likely require replacement in the next few years, can lead to cracking in new pavement, and should be replaced.

POLICY QUESTION: Should the City of Knoxville approve the change order for increased quantities in the 2018 Streets Program?

BUDGET IMPACT: Increased quantities and work in the project is anticipated to be \$120,000. As-bid contract amount is under engineer's estimate, and even with increased quantities the total project cost is expected to be under estimate. It is anticipated the change will not impact the 2019 Streets project.

RECOMMENDATION: Staff would recommend approval of the change order. It is staff's position and the recommendation of the engineer that all compromised paving be removed and replaced. This will protect new concrete in the area, and prevent additional inconvenient work in the area over the next several years.

CHANGE ORDER NO. 1

OWNER: City of Knoxville

PROJECT: 2018 Street Improvements Project
S&A PROJECT #: 117.1044

To: Hawkeye Paving Corporation
Contractor
801 42nd Street South
Address
Bettendorf, IA 52722
City, State, Zip

You are directed to make the following changes in this contract:

1. Description of change to be made:
Performing additional work along Forrest Drive and Larson Street including; full depth patching, subdrain, driveway replacement, sidewalk replacement, subdrain connection.

2. Reason for Change:
Forrest Drive: Construct subdrain to assist in reducing moisture in subgrade from groundwater seepage and roof drain outlets.
Increase full depth patching areas based on field conditions.
Larson Street: Increase full depth patching areas based on field conditions.

3. Settlement for the cost of making the change shall be as follows:

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
CO1_01	Subdrain, Type 1, Case B, 4"	396	LF	\$12.00	\$4,752.00
CO1_02	Subdrain, Outlets and Connections	1	EACH	\$400.00	\$400.00
CO1_03	Removal of Sidewalk	3.6	SY	\$8.00	\$28.80
CO1_04	Removal of Driveway	54.9	SY	\$10.00	\$549.00
CO1_05	Sidewalk, PCC, 4 Inches	3.6	SY	\$52.00	\$187.20
CO1_06	Driveway, PCC, 6 Inches	54.9	SY	\$65.00	\$3,568.50
CO1_07	Full Depth Patches, By Area	1286.5	SY	\$76.00	\$97,774.00
CO1_08	Full Depth Patches, By Each	34	EACH	\$250.00	\$8,500.00
CO1_09	Modular Block Retaining Wall	2	SF	\$40.00	\$80.00
TOTAL					\$115,839.50

4. This change order will result in a net change in the contract completion time of 0 days and a net change in the cost of the project of \$115839.50 divided as follows:

	Contract Amount	Contract Completion Date
Approved funds and contract completion date as per Contract	\$734,463.00	August 15, 2018
Change due to this C.O. (+ or -)	\$115,839.50	0
Totals including this C.O.:	\$850,302.50	August 15, 2018

The change described herein is understood, and the terms of settlement are hereby agreed to:

Hawkeye Paving Corporation
CONTRACTOR

By _____

DATE: _____

Snyder & Associates, Inc.
ENGINEER

By _____

DATE: _____

City of Knoxville
OWNER

By _____

DATE: _____

RESOLUTION NO.04-21-18

Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment

WHEREAS, the City Council of the City of Knoxville, Iowa (the “City”) by resolution previously established the Knoxville 2015 Industrial Urban Renewal Area (the “Urban Renewal Area”) and adopted an urban renewal plan (the “Plan”) for the governance of initiatives and projects therein; and

WHEREAS, an amendment (the “Amendment”) to the Plan has been prepared which authorizes the undertaking of a new urban renewal project in the Urban Renewal Area consisting of providing tax increment financing support to 3M Company in connection with the expansion of its existing manufacturing facilities for use in its business operations, and it is now necessary that a date be set for a public hearing on the Amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Knoxville, Iowa, as follows:

Section 1. This City Council will meet at the Municipal Building, Knoxville, Iowa, on May 21, 2018, at 6:15 p.m., at which time and place it will hold a public hearing on the proposed Amendment.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in the City, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Manager is hereby designated as the City’s representative in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved this April 16, 2018.

Mayor

Attest:

City Clerk

RESOLUTION NO. 04-20-18

Resolution Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with 3M Company, Including Annual Appropriation Tax Increment Payments

WHEREAS, the City of Knoxville, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Knoxville 2015 Industrial Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City proposes to enter into an agreement (the “Development Agreement”) with 3M Company (the “Company”) in connection with the expansion of the Company’s existing manufacturing facilities located at 3406 E Pleasant Street in the Urban Renewal Area for use in its business operations; and

WHEREAS, the Development Agreement would provide financial incentives to the Company in the form of annual appropriation incremental property tax payments in an amount not to exceed \$250,000 under the authority of Section 403.9(1) of the Code of Iowa; and

WHEREAS, it is necessary to set a date for a public hearing on the Development Agreement, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, IT IS RESOLVED by the City Council of the City of Knoxville, Iowa, as follows:

Section 1. This Council shall meet on May 21, 2018, at 6:15 p.m., at the Municipal Building, in the City, at which time and place proceedings will be instituted and action taken to approve the Development Agreement and to authorize the annual appropriation incremental property tax payments.

Section 2. The City Clerk is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four days and not more than twenty days before the date of said meeting in a legal newspaper of general circulation in the City. Said notice shall be in substantially the following form:

NOTICE OF MEETING FOR APPROVAL OF DEVELOPMENT
AGREEMENT WITH 3M COMPANY AND AUTHORIZATION OF ANNUAL
APPROPRIATION TAX INCREMENT PAYMENTS

The City Council of the City of Knoxville, Iowa, will meet at the Municipal Building, on May 21, 2018, at 6:15 p.m., at which time and place proceedings will be instituted and action taken to approve a Development Agreement between the City and 3M Company (the "Company") in connection with the expansion of the Company's existing manufacturing facilities located at 3406 E Pleasant Street in the in the Knoxville 2015 Industrial Urban Renewal Area for use in its business operations, which Agreement provides for certain financial incentives in the form of annual appropriation incremental property tax payments to the Company in a total amount not exceeding \$250,000, as authorized by Section 403.9 of the Code of Iowa.

The Agreement to make annual appropriation incremental property tax payments to the Company will not be a general obligation of the City, but will be payable solely and only from incremental property tax revenues generated within the Knoxville 2015 Industrial Urban Renewal Area. Payments under the Development Agreement will be subject to annual appropriation by the City Council.

At the meeting, the City Council will receive oral or written objections from any resident or property owner of the City. Thereafter, the City Council may, at the meeting or at an adjournment thereof, take additional action to approve the Development Agreement or may abandon the proposal.

This notice is given by order of the City Council of Knoxville, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Jodi Bellon
City Clerk

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved April 16, 2018.

Mayor

Attest:

City Clerk

••••

On motion and vote the meeting adjourned.

Mayor

Attest:

City Clerk

