

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch _____, Council Member Dawn Allspach-Kline_____, Council Member Rick Kingery _____, Council Member James Lane _____, Council Member Cal Stephens_____

2. Citizen/Public Comments Discussion

3. Consent Agenda

3.I. Approve City Council Minutes Of December 21, 2015

Documents: [COUNCIL MINUTES 122115.PDF](#)

3.II. Designate Official Legal Newspaper For The City Of Knoxville-Knoxville Journal Express

3.III. Affirmation Of City Attorney Bob Stuyvesant

3.IV. Mayoral Appointment Of Mayor Pro Tem Dawn Allspach-Kline

3.V. Council Appointment Of City Clerk Heather Ussery

3.VI. Council Appointment Of Deputy City Clerk Jodi Bassett

3.VII. Accept Resignation Letter Of Council Member Dave Roozeboom

Documents: [DAVE ROOZEBOOM.PDF](#)

3.VIII. Accept 2016 City Council Meetings Schedule

Documents: [2016 COUNCIL MEETINGS.PDF](#)

4. Item Agenda

4.I. Administer Oath Of Office To City Clerk Heather Ussery

4.II. Administer Oath Of Office To Deputy City Clerk Jodi Bassett

4.III. Discussion/Possible Action On Request From Knoxville Community School District To Waive Building Permit Fees

Documents: [KCSO WAIVER REQUEST.PDF](#)

4.IV. Approve Resolution Authorizing City Manager And City Clerk To Execute Proxy For Agreement Regarding The Revised Iowa Risk Management Agreement With Iowa Communities Assurance Pool

Documents: [RES 010116 ICAP PROXY.PDF](#)

4.V. Discussion/Possible Action Regarding Request From BNSF Railway For Closure Of At-Grade Crossings

Documents: [063208M 1ST ST CLOSURE OFFER.PDF](#), [063211V 3RD ST CLOSURE OFFER.PDF](#), [063214R MARION ST CLOSURE OFFER.PDF](#), [063406H MCKINLEY ST CLOSURE OFFER.PDF](#), [063408W SHERMAN ST CLOSURE OFFER.PDF](#)

- 4.VI. Approve First Consideration, Possible Waive Second And Third Consideration And Adopt An Ordinance Amending The Code Of Ordinances For The City Of Knoxville, Iowa, 2009 By Repealing Title 2 Chapter 8 Pertaining To The Parks Advisory Commission

Documents: [ORD 1601 PARKS COMMISSION.PDF](#)

- 4.VII. Discussion/Possible Action Regarding City Council Vacancy
- 4.VIII. Preliminary Budget Presentation

Documents: [PRELIMINARY BUDGET PRESENTATION.PDF](#)

- 4.IX. Discussion Regarding City Council Budget Priorities
- 4.X. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion _____ Second _____
Vote _____ Time _____

Heather Ussery, City Clerk

COUNCIL MINUTES

December 21, 2015

The City Council of the City of Knoxville, Iowa convened in regular session Monday, December 21, 2015 at 6:15 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Dave Roozeboom, April Verwers, Dawn Allspach-Kline, Tim Pitt and Carolyn Formanek. Staffs present were Interim City Manager Aaron Adams, City Clerk Heather Ussery, Attorney Bob Stuyvesant, Deputy City Clerk Jodi Bassett, Police Chief Dan Losada, Library Director Roslin Thompson, Street Supervisor Dennis Webb and Fire Chief Jim Mitchell.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Roozeboom; seconded by Verwers to approve the consent agenda as follows, all ayes.

1. Approve Special City Council Minutes of November 30, 2015
2. Approve City Council Minutes of December 7, 2015
3. Accept Housing Board Minutes of October 19, 2015
4. Accept Housing Board Minutes of November 5, 2015
5. Accept Recreation Commission Minutes of November 9, 2015
6. Accept Airport Commission Minutes of November 14, 2015
7. Accept Water Board Minutes of December 8, 2015
8. Approve Class C Native Wine Permit for Nearwood Winery
9. Approve Appointment of Harv Sprafka to the Library Board Term Expires July 2016
10. Approve Reappointment to Recreation Commission of Jyl DeJong Term Expires June 2016
11. Approve November 2015 Financials

Mayor Hatch announced now is the time and place for a public hearing on directing the sale of an interest in real property at 1514 E. Marion. Filing of affidavits was 12/11/15. Under written comments there were none. Under oral comments there were none. Motion by Roozeboom; seconded by Verwers to close the hearing, all ayes. Motion by Roozeboom; seconded by Pitt to approve resolution directing the sale of an interest in real property following the public hearing to Jeff Sinnard in the amount of \$500; all ayes.

Motion by Roozeboom; seconded by Formanek to approve application created by tourism committee for event grant requests, ayes: Allspach-Kline, Roozeboom, Pitt, and Formanek, abstained: Verwers.

Motion by Roozeboom; seconded by Allspach-Kline to approve installation of LED lights in city facilities in the amount of a \$50,000 grant; all ayes.

Motion by Roozeboom; seconded by Verwers to approve purchase of boom truck from Keith Fridlington in the amount of \$17,500; all ayes.

Motion by Roozeboom; seconded by Verwers to approve updated 28E agreement with Central Iowa Regional Transportation Planning Alliance; all ayes.

Motion by Roozeboom; seconded by Pitt to approve first consideration, waive second and third consideration and adopt an ordinance amending the code of ordinances of the City of Knoxville, Iowa, 2009 by repealing title 2 chapter 6 pertaining to the Streetscape Committee; all ayes.

Motion by Roozeboom; seconded by Verwers to approve first consideration, waive second and third consideration and adopt an ordinance amending the code of ordinances of the City of Knoxville, Iowa, 2009 by repealing title 2 chapter 5 pertaining to the Historical Preservation Commission; all ayes.

Motion by Roozeboom; seconded by Verwers to approve first consideration, waive second and third consideration and adopt an ordinance amending the code of ordinances of the City of Knoxville, Iowa, 2009 by repealing title 2 chapter 7 pertaining to the Cemetery Advisory Commission; all ayes.

Motion by Roozeboom; seconded by Pitt to approve first consideration, waive second and third consideration and adopt an ordinance amending the code of ordinances of the City of Knoxville, Iowa, 2009 by changing the name of the Recreation Commission and by repealing title 2 chapter 2 section 1 pertaining to the name of the Recreation Commission; all ayes.

Motion by Pitt; seconded by Formanek to approve payment of claims, all ayes.

80916	ABC PEST CONTROL	MONTHLY PEST CONTROL	38.85
80908	ABS SANITATION	MONTHLY GARBAGE SERVICE	96.00
80945	ACCO UNLIMITED CORPORATION	CHLORINE	1,382.49
80936	AFLAC	AFLAC-DIS/POST	196.79
80946	AGSOURCE	MONTHLY POOL AND SPA TESTING	77.00
80947	AHLERS AND COONEY PC	OPERATOR 3 WAGES-UNION	48.00
80909	ALLIANT ENERGY	1545 HWY 14-AIRPORT	156.27
80917	AMPERAGE CREATIVE SOURCES	INITIAL INSTALLMENT	10,997.50
80948	ARAMARK UNIFORM SERVICES	10 MAT SERVICE	112.00
80949	ARDENT LIGHTING LLC	TRANSPORT GENERATOR TO DSM	633.00
80951	ASSOCIATED COMPUTER SYSTEMS	PEACE OF MIND	2,485.00
80952	AUDITOR OF STATE	AUDIT FILING FEE	625.00
80953	BACKUP SOLUTIONS INC	LIVE VAULT 90 DAY RETENTION	275.00
80918	BAKER & TAYLOR	34 BOOKS INV#2031290693	3,277.58
80954	JANET BEHRENS	AETNA PREMIUM	25.30
80910	BILL'S SERVICE AND REPAIR	REPAIRS TO SNOW PLOW	116.48
80911	BRUENING ROCK PRODUCTS INC	1' CLEAN ROCK FOR SNOW PLOW	105.40
80955	BRUENING ROCK PRODUCTS INC	3 LOADS OF 1 1/8" ROCK	234.33
80919	CENTER POINT LARGE PRINT	6 LP BOOKS	207.30
80941	CITY OF KNOXVILLE	SLF FND BEN-F	11,937.62
80956	CITY OF KNOXVILLE	RANDY PUYEAR PREMIUMS	143.83
80912	COAST TO COAST STORE	SUPPLIES FOR TERMINAL	57.97
80957	COAST TO COAST STORE	SHOP VAC FILTER	35.45
80938	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,606.02
80943	COLONIAL LIFE	COLONIAL LIFE	22.85
80958	COVENTRY	VIRGIL DYKSTRA OVERPAYMENT	151.71
80959	DANNY MARSH'S BODY SHOP	PANEL ADHESIVE	81.00
80942	DELTA DENTAL OF IOWA	DELTA DENTAL	449.75
80960	ANGIE JONES	REIMBURSEMENT FOR PIYO	71.55
80920	DEMCO INC	SECURITY STRIPS,BOOK JACKETS	609.00
80907	DEWEY FORD	AMBULANCE REPAIR	1,247.70
		DAMAGE TO PEDESTAL POLE-HWY	
80961	DICKINSON COMPANY INC	14	350.00
80962	LAUREN DIETZ	MILEAGE REIMB-DSM GDMP MTG	51.15
80913	DISH NETWORK	MONTHLY DISH SERVICE	113.56
80963	DORSEY & WHITNEY LLP	2015 HOUSING URBAN RENEWAL	6,301.00

80964	KYLE EASTWOOD	BOOT REIMBURSEMENT	95.92
80965	ELECTRICAL ENGINEERING &	CITY HALL GENERATOR	5,417.95
80966	RANDY EMAL	MEAL REIMBURSEMENT	7.90
80967	EMS BILLING SERVICES	ELECTRONIC FUNDS TRANSFER	3,948.04
80968	EXCEL MECHANICAL CO INC	INSTALL FAN COIL W/AC & HEAT	3,830.00
80969	FIRE SERVICE TRAINING BUREAU	FIRE INSTRUCTOR I CERT #302	50.00
80970	KEITH FRIDLINGTON	2004 FORD 550 BUCKET TRUCK	17,500.00
80921	GALE GROUP INC	1 BOOK LP 'LESSON IN HOPE'	42.88
80971	GRAINGER PARTS	WIRE STRIPPERS	136.80
80972	GRITTERS ELECTRIC INC	BLOWER MOTOR	132.57
80935	GROUP SERVICES INC	SLF FND INS FEE	703.00
80973	GROUP SERVICES INC	SAFE-T FUND REQUEST	10,018.50
		TOW FROM MERCY TO DEWEY	
		FORD	225.00
80974	HANIFEN		
1316844			
6	MASSMUTUAL	HARTFORD	60.00
80975	HD SUPPLY WATERWORKS LTD	CLEAN OUT CASTINGS	1,212.85
80922	HY-VEE INC	REFRESHMENTS FOR PROGRAM	24.85
80939	ICMA RETIREMENT TRUST	ICMA	1,035.00
80976	IOWA FIRE FIGHTERS ASSOC	18 IFA MEMBERSHIPS	234.00
80977	IOWA PUMP WORKS	INSTALLED NEW PUMPS 4 & 9	820.00
80978	WINDSTREAM	PHONE BASE/FAX	1,226.67
1316844			
5	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	7.91
1316844			
7	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	21,627.43
80979	ISLEY WELDING & REPAIR	BANNER BRACKETS	616.00
80980	JETCO, INC	CONTROL CHANGES FOR PUMPS	973.20
80981	KEYSTONE LABORATORIES INC	LAB REPORTS 10/16-11/11	1,139.20
80982	KNOXVILLE HOSPITAL & CLINICS	RANDOM DRUG TEST	33.28
		DECEMBER CONTRACTUAL	
80983	KNOXVILLE AVIATION	SERVICES	3,467.91
	KNOXVILLE ECONOMIC		100,000.0
80984	DEVELOPMENT	PAYMENT 2 OF 3 PER AGREEMENT	0
80986	KNOXVILLE FARM & HOME INC	DUPLICATE KEY/WIRING-DTF	472.75
80940	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	49.92
80923	KNOXVILLE WATER WORKS	217 S 2ND ST-GEBHARDT HOUSE	41.51
80924	THE LIBRARY CORPORATION	WINS 2012 SVR STD	12,027.00
80987	LYNN PEAVEY COMPANY	URINE/BLOOD COLLECTION KITS	99.00
80925	LYNNVILLE PUBLIC LIBRARY	LOST MOVIE "BUCK"	10.00
	MARION COUNTY HUMANE		
80988	SOCIETY	MONTHLY SERVICE CHARGE	1,010.25
80989	MARION COUNTY RECORDER	QUIT CLAIM DEED-MACKEY	29.00
80990	MARTIN MARIETTA MATERIALS	PEA GRAVEL	272.16
		WINTERIZE TERMINAL	
80914	RODNEY MARTIN	RESTROOMS	108.50
80991	MASTERCARD	4 PT CERTS	1,848.52
80926	MEDIACOM	MONTHLY INTERNET	75.90
80992	MEDICAP PHARMACY	EMPLOYEE FLU SHOTS	540.00
80927	MICROMARKETING LLC	1 AUDIO	64.99
80915	MIDAMERICAN ENERGY COMPANY	1545 HWY 14-AIRPORT	57.91
80994	MIDAMERICAN ENERGY COMPANY	0 STREET LIGHTING 56%	11,811.99

	MIDWEST OFFICE TECHNOLOGY		
80995	INC	MONTHLY COPIER MAINTENANCE	291.72
80928	MIDWEST TAPE	1 DVD	88.97
80996	MOTOR INN OF KNOXVILLE	2106 CHEVY IMPALA	19,982.00
	NATIONAL VOLUNTEER FIRE		
80997	COUNCI	MEMBERSHIP DUES	65.00
80998	O'REILLY AUTOMOTIVE INC	OIL FOR TRUCK #14	198.78
80999	OFFICE DEPOT	2 BULLETIN BARS	166.53
80929	OSKALOOSA HERALD INC	AD FOR PART TIME POSITION	95.25
81000	OSKALOOSA HERALD INC	ANNUAL FINANCIAL REPORT	272.09
		SYMMONS CARTRIDGE MIXING	
81001	PLUMB SUPPLY COMPANY	VALVE	1,702.92
81002	PLUMB TECH MECHANICAL INC.	NEW IGNITION BOARD	502.00
81003	PRAXAIR DISTRIBUTION INC	OXYGEN	131.45
80944	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	555.19
80930	QUALITY SCENT	MONTHLY DEODORIZING	24.00
		PAPER,GARBAGE BAGS,INK	
80931	QUILL CORPORATION	CARTRID	295.97
81004	RACEWAY TIRE & EXHAUST	02 SENSOR 2013 TAHOE	153.97
81005	RACOM CORPORATION INC	2 RADIO MICS	78.74
81006	RAMAEKER SCREEN PRINTING	44 RACE BANNERS	3,784.00
81007	RC HYDRAULICS	FITTINGS FOR SNOW PLOW	10.22
81008	PAT SCHRAD	REFUND 3 MONTH PASS	68.49
		WATER OVERAGE	
81009	SENIOR CITIZENS CENTER	REIMBURSEMENT	69.41
81010	SHELL	4 TIRES	824.00
	SOUTHEASTERN EMERGENCY		
81011	EQUIP	MEDICAL SUPPLIES	953.14
81012	MARK STEINBACH	RESCUE OVERPAYMENT	25.00
81013	STERLING CODIFIERS INC	SUPPLEMENT 51	1,159.00
81014	SUDS ENTERPRISES, LLC	10 CAR WASHES	70.00
81015	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER SVC	57.25
1316844			
8	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	907.65
1316844			
9	TREASURER-STATE OF IOWA	SEWER SALES TAX	3,657.00
81016	TRUE VALUE HARDWARE INC.	1 PKG C BATTERIES	158.81
81017	ULTRAMAX	AMMO	291.00
81019	US CELLULAR	CELL PHONES	335.65
80932	VALIANT NATIONAL AV	PROJECTOR SCREEN	601.45
81020	VERIZON	WWTP HOT SPOTS	160.04
81021	VISU-SEWER INC	SEWER REHAB PRJ EST NO 13	67,298.25
81022	WALMART COMMUNITY	PRINTER CARTRIDGES	231.68
80937	WELLMARK	HEALTH SGL BEN	21,430.54
81023	WELLMARK	RANDY PUYEAR PREMIUMS	393.17
81024	WEX BANK	GASHOL	5,434.52
80933	WORLD BOOK, INC	22V WB ENCYCLOPEDIA 2016	999.00
80934	XEROX CORPORATION	COPIER RENTAL	190.17

<u>FUND NAME</u>	<u>TOTAL</u>
GENERAL	211,537.77
URBAN DEVELOPMENT	22.00

ROAD USE TAX	14,818.36
CAPITOL PROJECT - LIBRARY	11,039.01
EQUIPMENT REPLACEMENT	37,482.00
SEWER UTILITY	90,006.82
AIRPORT UTILITY	5,138.27
SELF FUND HEALTH INS	11,095.50

Under Mayor's Report, Mayor Hatch thanked Tony from KNIA and wished him luck in the future. Mayor Hatch thanked Council Member Formanek, Pitt and Verwers for their service.

Under Manager Report, Aaron Adams thanked individuals involved for putting on the adaptive sports activities at the middle school.

Mayor Hatch presented Council Members Carolyn Formanek, April Verwers and Tim Pitt service awards.

Oath of office was administered for Mayor Brian Hatch and Council Members James Lane, Cal Stephens and Rick Kingery.

Council Member Dave Roozeboom announced he would be resigning from City Council.

Motion by Roozeboom; seconded by Verwers to adjourn at 6:48 pm, all ayes.

Brian Hatch, Mayor

ATTEST:

Heather Ussery, City Clerk

I David Rooyboom do here by
resign my seat on Knoxville
city council as of December 31 2015

David Rooyboom

12-23-2015

2016 Council Meetings

January 4th
January 18th (Martin Luther King Jr Day)

February 1st
February 15th (Presidents Day)

March 7th
March 21st

April 4th
April 18th

May 2nd
May 16th

June 6th
June 20th

July 5th (Tuesday Meeting)
July 18th

August 1st
August 15th

September 6th (Tuesday Meeting)
September 19th

October 3rd
October 17th

November 7th
November 21st

December 5th
December 19th



Knoxville Community School District



Central Office

309 W. Main Street
Knoxville, Iowa 50138

Board of Education: Leslie Miller – President; Mike Helle – Vice President; Michael Moats; Andrew Schmidt; Larissa Van Donselaar
Superintendent: Cassi Murra ● PH. 641-842-6552 ● FAX 641-842-2109 ● cassi.murra@kcsd.k12.ia.us

December 23, 2015

Dear Knoxville City Council Members:

The Knoxville Community School District is currently working on a renovation and expansion project at West Elementary. We submitted all of the building paperwork to the city in August. In December, we received a letter with the approximate costs of all permits and fees related to this project. At this time, we would like to formally request a waiver of all permit fees outside of direct costs incurred by the city. The Knoxville Community School District will expect to pay any invoices from outside inspectors the city must hire for this project. Like cities and counties, all public schools in Iowa are considered government agencies.

We hope you will consider this request and look forward to hearing from you. If you have additional questions, I would be happy to answer them.

Respectfully submitted,

Cassandra J. Murra
Superintendent

Superintendent: Cassi Murra ● PH. 641-842-6552 ● FAX 641-842-2109 ● cassi.murra@kcsd.k12.ia.us
Administrative Assistant to Superintendent: Lisa Willis ● PH. 641-842-6552 ● FAX 641-842-2109 ● lisa.willis@kcsd.k12.ia.us
Business Manager, School Board Treasurer/Secretary: Craig Mobley ● PH. 641-842-6551 ● FAX 641-842-2109 ● craig.mobley@kcsd.k12.ia.us
Administrative Assistant to Business Manager: Denise Deaver ● PH. 641-842-6551 ● FAX 641-842-2109 ● denise.deaver@kcsd.k12.ia.us
Director of Curriculum and Instruction/IT: Jill Van Woerkom ● PH. 641-842-6551 ● FAX 641-842-2109 ● jill.vanwoerkom@kcsd.k12.ia.us
Administrative Assistant to District Directors: Cindy Rasmussen ● PH. 641-842-6551 ● FAX 641-842-2109 ● cindy.rasmussen@kcsd.k12.ia.us

RESOLUTION NO. 01-01-16

**RESOLUTION AUTHORIZING CITY MANAGER AND
CITY CLERK TO EXECUTE PROXY FOR THE AGREEMENT REGARDING
THE REVISED IOWA RISK MANAGEMENT AGREEMENT FOR THE
IOWA COMMUNITIES ASSURANCE POOL**

WHEREAS, the City Council of the City of Knoxville, Iowa is a member of the Iowa Communities Assurance Pool; and

WHEREAS, the Iowa Communities Assurance Pool requires the City of Knoxville, Iowa designate an individual and alternate be appointed to represent the City of Knoxville, Iowa as liaison between the Iowa Communities Assurance Pool and the City of Knoxville, Iowa.

NOW, THEREFORE, Be It Resolved by the City Council of the City of Knoxville, Iowa that Heather Ussery, City Clerk, be designated as the primary contact and Aaron Adams, City Manager, be designated as the alternate contact to represent the City of Knoxville, Iowa with the Iowa Communities Assurance Pool for the purposes of relating risk reduction and loss control information, and any other or instructions concerning the obligations of the City of Knoxville, Iowa, by signing the Iowa Risk Management Agreement and the rules and regulations established thereunder, to the same extent and with like effect as the signers, to the same extent as the signed could do if personally present and the signers do hereby ratify and confirm and adopt all action done or taken by the individual or alternate and authorize execution of the Proxy.

Passed and approved this 4th day of January, 2016.

Brian J. Hatch, Mayor

Attest:

Heather Ussery, City Clerk



Calvin Nutt
Manager Public Projects
IA, IL, & WI

BNSF Railway Company
80 – 44th Ave NE
Minneapolis, MN 55421
Office: 763-782-3495
Fax: 763-782-3061
Email calvin.nutt@bnsf.com

December 17th, 2015

Mr. Aaron Adams
City of Knoxville
Assistant City Manager
305 S. Third St.
Knoxville, IA 50138

Dear Mr. Adams,

BNSF would like to pursue the closure of the 1st Street at-grade crossing in Knoxville, IA. BNSF has had a strong program since 2001 to eliminate at-grade crossings that are not needed to cross our tracks other than for convenience purposes, per the recommendation in the FHWA's MUTCD manual. The elimination of grade crossings on BNSF's system has helped reduce the number of vehicle/train collisions significantly in Illinois and the other states that we operate in.

In consideration for the proposed closure of the public at-grade crossing 1st Street, DOT# 063208M in the City of Knoxville, BNSF Railway is willing to help the City apply for the closure incentive payment of \$7,500 from Iowa Department of Transportation. BNSF will also contribute \$7,500 toward the closure. The combined closure incentive totals **\$15,000**.

I look forward to hearing back from you regarding our proposal. I can be reached at my office number or by email which are listed above. If you would like me to attend your monthly township meeting to answer any questions regarding our offer, I would make myself available to do so.

Sincerely,

Calvin Nutt
BNSF Railway
Manager Public Projects



Calvin Nutt
Manager Public Projects
IA, IL, & WI

BNSF Railway Company
80 – 44th Ave NE
Minneapolis, MN 55421
Office: 763-782-3495
Fax: 763-782-3061
Email calvin.nutt@bnsf.com

December 17th, 2015

Mr. Aaron Adams
City of Knoxville
Assistant City Manager
305 S. Third St.
Knoxville, IA 50138

Dear Mr. Adams,

BNSF would like to pursue the closure of the 3rd Street at-grade crossing in Knoxville, IA. BNSF has had a strong program since 2001 to eliminate at-grade crossings that are not needed to cross our tracks other than for convenience purposes, per the recommendation in the FHWA's MUTCD manual. The elimination of grade crossings on BNSF's system has helped reduce the number of vehicle/train collisions significantly in Illinois and the other states that we operate in.

In consideration for the proposed closure of the public at-grade crossing 3rd Street, DOT# 063211V in the City of Knoxville, BNSF Railway is willing to help the City apply for the closure incentive payment of \$7,500 from Iowa Department of Transportation. BNSF will also contribute \$7,500 toward the closure. The combined closure incentive totals **\$15,000**.

I look forward to hearing back from you regarding our proposal. I can be reached at my office number or by email which are listed above. If you would like me to attend your monthly township meeting to answer any questions regarding our offer, I would make myself available to do so.

Sincerely,

Calvin Nutt
BNSF Railway
Manager Public Projects



Calvin Nutt
Manager Public Projects
IA, IL, & WI

BNSF Railway Company
80 - 44th Ave NE
Minneapolis, MN 55421
Office: 763-782-3495
Fax: 763-782-3061
Email calvin.nutt@bnsf.com

December 17th, 2015

Mr. Aaron Adams
City of Knoxville
Assistant City Manager
305 S. Third St.
Knoxville, IA 50138

Dear Mr. Adams,

BNSF would like to pursue the closure of the Marion Street at-grade crossing in Knoxville, IA. BNSF has had a strong program since 2001 to eliminate at-grade crossings that are not needed to cross our tracks other than for convenience purposes, per the recommendation in the FHWA's MUTCD manual. The elimination of grade crossings on BNSF's system has helped reduce the number of vehicle/train collisions significantly in Illinois and the other states that we operate in.

In consideration for the proposed closure of the public at-grade crossing Marion Street, DOT# 063214R in the City of Knoxville, BNSF Railway is willing to help the City apply for the closure incentive payment of \$7,500 from Iowa Department of Transportation. BNSF will also contribute \$7,500 toward the closure. The combined closure incentive totals **\$15,000**.

I look forward to hearing back from you regarding our proposal. I can be reached at my office number or by email which are listed above. If you would like me to attend your monthly township meeting to answer any questions regarding our offer, I would make myself available to do so.

Sincerely,

A handwritten signature in blue ink, appearing to read "Calvin Nutt".

Calvin Nutt
BNSF Railway
Manager Public Projects



Calvin Nutt
Manager Public Projects
IA, IL, & WI

BNSF Railway Company
80 – 44th Ave NE
Minneapolis, MN 55421
Office: 763-782-3495
Fax: 763-782-3061
Email calvin.nutt@bnsf.com

December 17th, 2015

Mr. Aaron Adams
City of Knoxville
Assistant City Manager
305 S. Third St.
Knoxville, IA 50138

Dear Mr. Adams,

BNSF would like to pursue the closure of the McKinley Street at-grade crossing in Knoxville, IA. BNSF has had a strong program since 2001 to eliminate at-grade crossings that are not needed to cross our tracks other than for convenience purposes, per the recommendation in the FHWA's MUTCD manual. The elimination of grade crossings on BNSF's system has helped reduce the number of vehicle/train collisions significantly in Illinois and the other states that we operate in.

In consideration for the proposed closure of the public at-grade crossing McKinley Street, DOT# 063406H in the City of Knoxville, BNSF Railway is willing to help the City apply for the closure incentive payment of \$7,500 from Iowa Department of Transportation. BNSF will also contribute \$7,500 toward the closure. The combined closure incentive totals **\$15,000**.

I look forward to hearing back from you regarding our proposal. I can be reached at my office number or by email which are listed above. If you would like me to attend your monthly township meeting to answer any questions regarding our offer, I would make myself available to do so.

Sincerely,

Calvin Nutt
BNSF Railway
Manager Public Projects



Calvin Nutt
Manager Public Projects
IA, IL, & WI

BNSF Railway Company
80 – 44th Ave NE
Minneapolis, MN 55421
Office: 763-782-3495
Fax: 763-782-3061
Email calvin.nutt@bnsf.com

December 17th, 2015

Mr. Aaron Adams
City of Knoxville
Assistant City Manager
305 S. Third St.
Knoxville, IA 50138

Dear Mr. Adams,

BNSF would like to pursue the closure of the Sherman Street at-grade crossing in Knoxville, IA. BNSF has had a strong program since 2001 to eliminate at-grade crossings that are not needed to cross our tracks other than for convenience purposes, per the recommendation in the FHWA's MUTCD manual. The elimination of grade crossings on BNSF's system has helped reduce the number of vehicle/train collisions significantly in Illinois and the other states that we operate in.

In consideration for the proposed closure of the public at-grade crossing Sherman Street, DOT# 063408W in the City of Knoxville, BNSF Railway is willing to help the City apply for the closure incentive payment of \$7,500 from Iowa Department of Transportation. BNSF will also contribute \$7,500 toward the closure. The combined closure incentive totals **\$15,000**.

I look forward to hearing back from you regarding our proposal. I can be reached at my office number or by email which are listed above. If you would like me to attend your monthly township meeting to answer any questions regarding our offer, I would make myself available to do so.

Sincerely,

A handwritten signature in blue ink, appearing to read "Calvin Nutt".

Calvin Nutt
BNSF Railway
Manager Public Projects

ORDINANCE NO. 16-01

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KNOXVILLE,
IOWA, 2009 BY REPEALING TITLE 2 CHAPTER 8 PERTAINING TO THE
Parks Advisory Commission

BE IT ENACTED by the City Council of the City of Knoxville, Iowa:

SECTION 1. The Code of Ordinances of the City of Knoxville, Iowa is hereby amended by repealing Title 2, Chapter 8 which established the Parks Advisory Commission.

SECTION 2. REPEALER. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudicated invalid or unconstitutional.

SECTION 4. WHEN EFFECTIVE. This Ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

PASSED by the City Council this ___ day of _____, 20___, and APPROVED
this ___ day of _____, 20___.

Brian J. Hatch, MAYOR

ATTEST:

Heather Ussery, CITY CLERK

PRELIMINARY BUDGET PRESENTATION

JANUARY 4, 2016
CITY OF KNOXVILLE
FISCAL YEAR 2016-2017

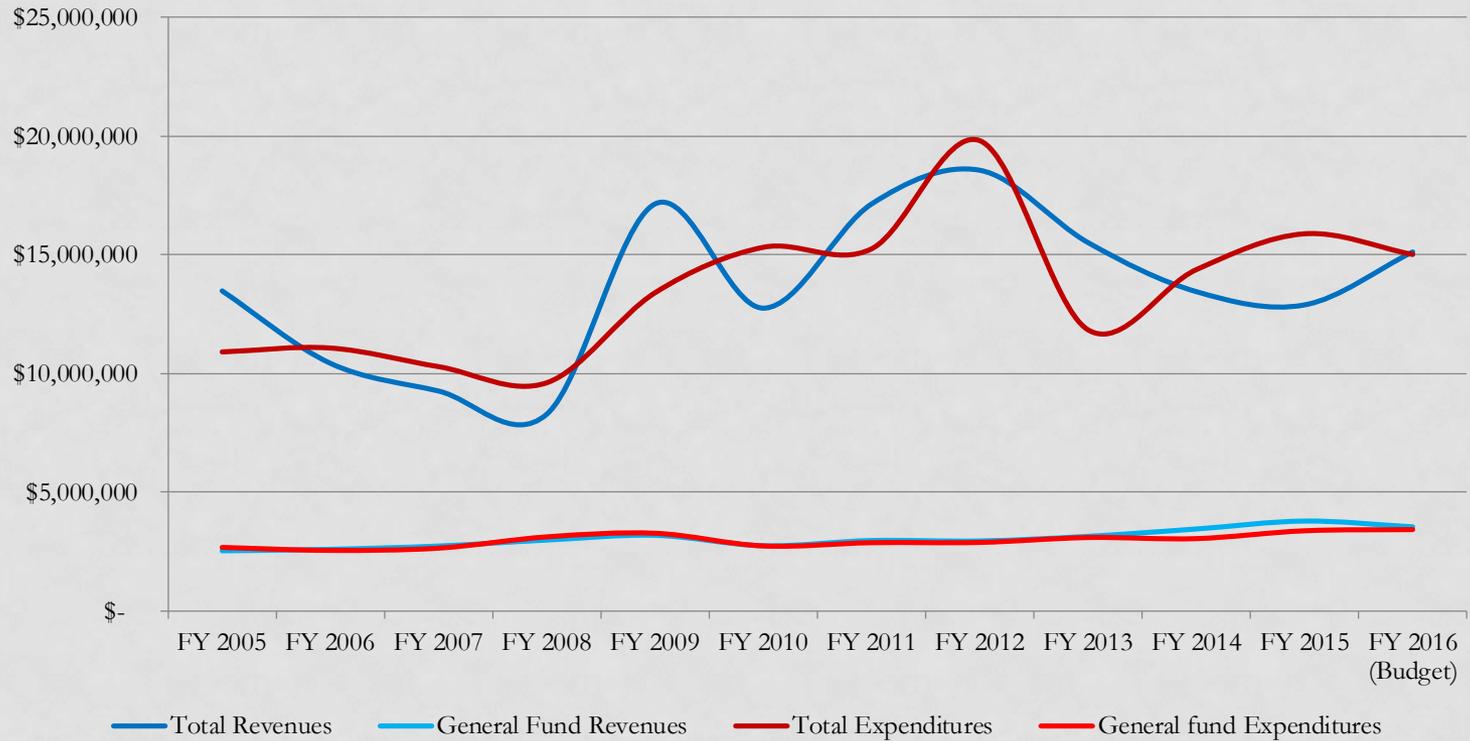
TIMELINE

- Jan 4th Preliminary Budget Presentation and Council Priorities
- Jan 18th Staff presentation of recommended balanced budget to Council
- Jan 25-29th Work Sessions as needed by Council to finalize the budget
- Feb 1st Council sets public hearing for approval of the FY16/17 budget
- Feb 5th Public Hearing Notice published in the newspaper
- Feb 15th Public Hearing and Budget Approval
- March 15th Budget due to the State

BUDGET BASICS

- Fiscal Year from July 1 to June 30
- The City works with several funds and the major ones include:
 - General Fund – The City's main operating fund
 - Sewer Fund – An enterprise fund for the operations of the sanitary sewer system
 - Debt Service – Funds dedicated to the City's long-term obligations
 - Employee Benefit – A fund for employee insurance benefits and pensions
 - Road Use Tax – Funds reserved for streets and street maintenance

REVENUES AND EXPENDITURES



BUDGET PRESSURES

- Rollback and Back-fill
- Infrastructure needs
 - Pavement index study
 - Storm sewer utility
 - Continued sanitary sewer improvements
- Steady revenues and increasing costs
 - Healthcare insurance
 - Services
 - Commodities

ACCOMPLISHMENTS

- Streetscape
- Infiltration and Inflow
- Pavement Management Program
- Trails Master Plan
- Young's Park Master Plan
- Sewer Bond Refunding
- Government Finance Officers Association (GFOA)
Distinguished Budget Presentation Award

BUDGET GOALS

- Maintain service levels
- Add to General Fund reserves
- Continue fiscal responsibility
- Present a recommended budget based on council priorities