

COUNCIL MINUTES

January 2, 2018

The City Council of the City of Knoxville, Iowa convened in regular session Tuesday, January 2, 2018 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, Cal Stephens, Dylan Morse and James Lane. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery and Fire Chief Jim Mitchell.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Suhr; second by Kingery to approve the consent agenda with amendment to December 18, 2017 council minutes and to remove the affirmation of City Attorney Bob Stuyvesant from consent and add to item agenda, all ayes.

1. Approve City Council Minutes of December 18, 2017
2. Accept Library Board Minutes of December 20, 2017
3. Designate Official Newspaper for the City of Knoxville- Knoxville Journal Express
4. Approve Resolution Approving Tax Abatement for Construction of a New Single-Family Dwelling
5. Approve Resolution Approving Tax Abatement for Construction of New Commercial Property
6. Schedule 2018 City Council Meetings
7. Accept December SRO Report
8. Approve November 2017 Financials

Mayor Hatch opened the discussion regarding the affirmation of City Attorney Bob Stuyvesant. Council Member Kingery asked staff for clarification regarding the process of hiring an attorney and if it was possible to bid the position. City Manager Adams stated the position isn't one that is bid out each year and discussed the importance to have consistency in the position. Council discussed moving forward with the plan to research other firms and prices within the next year. Motion by Morse; seconded by Stephens to approve affirmation of City Attorney Bob Stuyvesant, ayes: Lane, Morse, Suhr, Stephens, nay: Kingery.

Chamber Board President Megan McKay updated Council on the current board and objectives for the Knoxville Chamber of Commerce for the upcoming year. McKay discussed the importance of having a qualified executive director and would be coming to council with a request for Hotel Motel funds to support the position.

Motion by Suhr; seconded by Morse to approve new city entrance signage, all ayes. Assistant City Manager Heather Ussery discussed the idea behind the design for the new signage and the ability to have consistency at all five entrances into the city. Ussery stated the ability to keep the current masonry brought the project cost lower than originally budgeted for a total of \$8,398. City Manager Aaron Adams stated staff would be coming forward with a request to use the savings towards upgrade to the current city website as well as using funds towards upgrades at the recreation center.

Motion by Morse; second by Kingery to approve payment of claims; all ayes.

85342	AARON ADAMS	MILEAGE	115.56
85343	AHLERS AND COONEY PC	UNION NEGOTIATIONS	79.50
85344	KEEPIPSAFE, INC.-LIVEVAULT	90 DAY	162.87
85345	BARCO MUNICIPAL PRODUCTS INC	SIGN POST SHIPPING	113.94

85346	BROWN'S SANITATION	STREET SHOP	636.00
85347	CENTRAL IOWA DISTRIBUTING INC	CLEANING SUPPLIES	864.80
85348	CINTAS	FIRST AID KIT	42.77
85349	CITY OF KNOXVILLE	RANDY PUYEAR PREMIUM	143.83
85350	CREATIVE FORMS & CONCEPTS INC	ACCOUNTS PAYABLE CHECKS	465.92
85351	CUSHMAN EXCAVATION	REPLACE MAN HOLE CASTING	1,455.00
			134,128.0
85352	ELLIOTT EQUIPMENT COMPANY	2013 INTERNATIONAL ST SWEEPER	0
85353	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	9,562.74
85354	EXCEL MECHANICAL CO INC	REPLACE METHANE SWITCH	531.50
85355	LANCE EYSINK	BOOT REIMBURSEMENT	54.83
85356	FINISH LINE LAUNDRY LLC	MONTHLY MAT SERVICE	140.00
85357	FIRE RECOVERY EMS	NOVEMBER RESCUE PAYMENTS	2,706.70
85358	HAWKEYE TRUCK EQUIPMENT	SNOW PLOW	9,895.00
85359	IDALS	APPLICATOR LICENSE-BLACKFORD	15.00
85360	IOWA POLICE CHIEFS ASSOCIATION	MEMBERSHIP DUES - LOSADA	125.00
85361	WINDSTREAM	ALARM LINE	76.97
85362	JOHNSTONE SUPPLY	FLOW SWITCH	122.92
85363	KADETH, INC	CONTRACTUAL IT SUPPORT	1,154.16
85364	KEYSTONE LABORATORIES INC	MONTHLY POOL & SPA TESTING	46.60
		MONTHLY CONTRACTUAL	
85365	KNOXVILLE AVIATION	SERVICES	3,467.91
85366	KNOXVILLE FARM & HOME INC	NON-DETERGENT 30#	181.15
85367	KNOXVILLE WATER WORKS	LOCATES - FAX	683.00
85368	LISCO	MONTHLY INTERNET	2,142.64
85369	LOVE'S WILDLIFE CONTROL	REMOVE BEAVERS - S ROCHE	856.00
85370	MARION COUNTY RECORDER	THEATER EASEMENT	27.00
85371	MC CORKLE HARDWARE INC	PALLET OF ICE MELT	438.50
85372	MEDICAP PHARMACY	EMPLOYEE FLU SHOTS	70.00
85373	MENARDS	GEAR DRYER PARTS	88.56
85374	MICHAEL TODD AND COMPANY INC	CARBIDE BLADE	687.23
85375	MIDAMERICAN ENERGY COMPANY	301 W RENO	455.16
85376	MIDWEST OFFICE TECHNOLOGY INC	MONTHLY COPIER MAINTENANCE	407.22
85377	MINUTEMAN INC.	PO BOOKS	734.28
85378	JOHNATHAN MITCHELL	REIMBURSEMENT - SUPPLIES	99.46
85379	JOSEPH MITCHELL	EMT PRACTICAL TEST FEES	235.00
85380	CROSSROADS 5/92 NAPA	5 GALLON ROTELLA	169.79
85381	O'REILLY AUTOMOTIVE INC	BLUE DEF	51.08
85382	OFFICE DEPOT	FILE CABINET	381.59
85383	OTTUMWA COURIER	FINANCIAL REPORT	470.08
85384	PITNEY BOWES	POSTAGE METER RENTAL	225.00
85385	PRAXAIR DISTRIBUTION INC	OXYGEN	154.77
85386	PURCHASE POWER	POSTAGE	55.12
85387	RACEWAY TIRE & EXHAUST	SERVICE - 2016 IMPALA	30.00
85388	RAMAEKER SCREEN PRINTING	T-SHIRT & SWEATSHIRTS	372.88
85389	RAY O'HERRON CO INC.	FINANCE CHARGES	6.00
85390	REC SUPPLY	2 FLIPPERS	54.65
85391	ROCKMOUNT RESEARCH ALLOYSINC	SHIPPING	33.26
85392	ROMAR	AIR FILTERS	24.95
85393	SOUTHEASTERN EMERGENCY EQUIP	MEDICAL SUPPLIES	505.82
85394	SPAHN & ROSE LUMBER	PLYWOOD	486.01

85395	STERLING CODIFIERS INC	2018 HOSTING FEE	500.00
85396	TCF EQUIPMENT FINANCE	2016 AMBULANCE FIN PYMT	40,427.45
85397	TRUE VALUE HARDWARE INC.	ENTRY LOCK SET	162.11
85398	US CELLULAR	HOT SPOTS	527.24
85399	VERIZON	HOT SPOT	160.04
85400	VILLAGE CLEANERS	ALTERATIONS - VERROS	5.00
85401	VISA	BAR FLOAT - WATER FITNESS	1,420.23
85402	WALMART COMMUNITY	MICROSOFT OFFICE PACKAGE	965.70
85403	ABC PEST CONTROL	MONTHLY PEST CONTROL	39.85
85404	ALIBRIS	5TH AVE	41.88
85405	AMPERAGE CREATIVE SOURCES	MILEAGE 11/16/17	36.48
85406	BAKER & TAYLOR	42 BOOKS	2,686.73
85407	BINN'S & SONS TREE SERVICE LLC	TREE REMOVAL	900.00
85408	CENTER POINT LARGE PRINT	INV 1532224	129.42
85409	FUNNY TIMES SUBSCRIPTIONS	1 YEAR SUBSCRIPTION	26.00
85410	GARETH STEVENS	HALLOWEEN CRAFTS	19.95
85411	HERRMANN COMPUTER SERVICES	PROJECTOR CABLE	14.86
85412	JOURNAL EXPRESS	AD FOR GARAGES	91.80
85413	KNOXVILLE FARM & HOME INC	KEYS	3.98
85414	MENARDS	TOILET SEAT	35.90
85415	OLSSON ASSOCIATES	GEOTECHNICAL EXPLORATION	5,300.00
85416	QUALITY SCENT	DEODORIZER	24.00
85417	QUILL CORPORATION	LABELS & PAPER	58.61
85418	HOLLY SHELFORD	REIMBURSEMENT LIBRARY GAMES	27.48
85419	XEROX CORPORATION	OVERAGE	227.67
85420	AFLAC	AFLAC-DIS/POST	310.13
85421	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,363.26
85422	ICMA RETIREMENT TRUST	ICMA	1,030.39
85423	MUNICIPAL FIRE & POLICE	MFPRSI	21,267.44
85424	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	72.96
85425	CITY OF KNOXVILLE	SLF FND BEN-F	11,865.72
85426	DELTA DENTAL OF IOWA	DELTA DENTAL	492.96
85427	COLONIAL LIFE	COLONIAL LIFE	22.85
85428	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	754.54
85429	EMPLOYEE BENEFIT SYSTEMS	HEALTH SGL BEN	24,482.76
85430	ALLIANT ENERGY	1301 W PLEASANT	5,124.62
85431	AMERICAN WATER WORKS ASSOC	AWWA MEMBERSHIP - MURPHY	230.00
85432	AUGUST ENTERPRISES LLC	ASBESTOS INSPECTION - EAST ELE	1,450.00
85433	BROWN'S SHOE FIT COMPANY	BOOTS - H. MARSHALL	15.00
85434	BSN SPORTS	BASKETBALLS	198.78
85435	CLIA LABORATORY PROGRAM	CLIA CERTIFICATE	150.00
85436	ZACH CUPPLES	BOOT REIMBURSEMENT	106.95
85437	DATA TECHNOLOGIES INC	W-2 FORMS	179.95
85438	DIGITAL ALLY INC	BWC'S (4)	2,795.00
85439	HY-VEE INC	DISTILLED WATER	13.98
85440	I.S.C.I.A.	INVESTIGATOR CONF AARON FULLER	300.00
85441	JEO CONSULTING GROUP, INC	COMPREHENSIVE PLAN UPDATE	703.75
85442	KADETH, INC	MONTHLY IT SERVICE	5,665.02
85443	KARL CHEVROLET	2017 CHEVY TAHOE	34,148.86
85444	KARL EMERGENCY VEHICLES	EQUIPMENT INSTALL '18 DURANGO	5,817.56

85445	KEYSTONE LABORATORIES INC	NOVEMBER TESTING	1,276.70
85446	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	4,166.67
85447	MARION COUNTY HUMANE SOCIETY	21 ANIMALS	1,660.25
85448	MARION COUNTY RECORDER	QUIT CLAIM DEED - JOHNSON	36.00
85450	MIDAMERICAN ENERGY COMPANY	1703 E PLEASANT ST	14,140.68
85451	MIDWEST OFFICE TECHNOLOGY INC	CONTRACT	33.00
85452	MOTOR INN OF KNOXVILLE	2018 DURANGO SHIFT ASSEMBLY	99.74
85453	CROSSROADS 5/92 NAPA	TRACTOR HYDRAULIC FLUID	133.47
85454	OFFICE DEPOT	PAPER	53.20
85455	PETTY CASH POLICE DEPT	CAR WASH REIMBURSEMENT	8.00
85456	PUBLIC FINANCIAL MANAGEMENT	17-18 RETAINER FEE	8,000.00
85457	RAMAEKER SCREEN PRINTING	BASKETBALL SHIRTS	204.00
85458	SCI COMMUNICATIONS INC	PHONE/WIRING PROJECT	38,076.07
85459	K & L THOMPSON, LLC	TIRE REPAIR (A936)	31.76
85460	SHIFFLER/ASSOCIATES ARCHS	CONSULT STATION DESIGN	222.25
85461	SNYDER & ASSOCIATES INC	2017 STREET PROGRESS #23	4,751.85
85462	SOUTHEASTERN EMERGENCY EQUIP	VACUUM SPLINT	168.27
85463	SPRINT AQUATICS	SWIM CAPS	328.85
85464	STUYVESANT,BENTON & JUDISCH	MONTHLY RETAINER	2,000.00
85465	US CELLULAR	CELL PHONES (A937 & 938)	252.73
85466	HEATHER USSERY	SCCM - NEWTON	31.32
85467	WEILER	CONCRETE BACKER PLATE	633.34
85468	WEX BANK	POLICE	5,581.46
1316878			
7	TREASURER-STATE OF IOWA	SEWER SALES TAX	5,128.00
1316879			
6	MASSMUTUAL	HARTFORD	63.86
1316879			
7	IA PUBLIC EMPLOYEES RETIREMENT	IPERS - REGULAR	20,499.64
1316879			
8	TREASURER STATE OF IOWA	STATE TAX	8,919.00
1316879			
9	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	22,462.05
1316880			
0	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	843.02
1316880			
1	TOTAL ADMINISTRATIVE SERVICES	WATER DEPT TASC	107.68
1316880			
2	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	69.16

Under Mayors report, Mayor Hatch reminded everyone of the Spring into Parks meeting on January 15th.

Under City Managers report, City Manager Aaron Adams reminded everyone of the other THRIVE Knoxville event meeting for the Fourth of July on January 11th.

Motion by Kingery; second by Morse to adjourn at 7:15 pm; all ayes.

Brian Hatch, Mayor

ATTEST:

Heather Ussery, Assistant City Manager