

COUNCIL MINUTES

January 4, 2021

The City Council of the City of Knoxville, Iowa convened in regular session Monday, December 21, 2020 at 6:15p.m. via teleconference. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Justin Plum and Jyl DeJong. Staffs present were Interim City Manager Heather Ussery, City Clerk Tricia Kincaid, Police Chief Aaron Fuller, Fire Chief Cal Wyman and Planning & Zoning Administrator Bill Mettee.

Motion by Morse; seconded by DeJong to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of December 21, 2020
2. Accept Housing Board Meeting Minutes of November 23, 2020
3. Approve Conflict Waiver Letter
4. Designate the Des Moines Register as the official city newspaper
5. Approve Resolution naming depositories for city funds
6. Affirmation of City Attorney Bob Stuyvesant
7. Council Appointment of City Clerk Tricia Kincaid
8. Approve Resolution authorizing Interim City Manager and City Clerk to execute proxy for the agreement regarding the Revised Iowa Risk Management Agreement for the Iowa Communities Assurance Pool
9. Set a Public Hearing for January 18, 2021 at 6:15 p.m. to consider an amendment to the Planning and Zoning Fee Schedule as it relates to accessory Structures

Motion by Morse, seconded by DeJong to move from the consent agenda to the item agenda, Approve Rental Inspection start date of October 1, 2021. Item was discussed and a start date of January 1, 2022 was approved; all ayes.

Mayor Hatch administered the Oath of Office to City Clerk Tricia Kincaid.

Motion by Suhr, seconded by Plum to approve resolution approving an agreement between the City of Knoxville, Iowa and Iowa Inspections, LLC related to Rental Housing Inspections. Council discussed the agreement and request a copy of proof of insurance along with the agreement; all ayes.

Motion by Plum, seconded by DeJong to approve resolution approving an amendment to the City of Knoxville Handbook related to the Fire Department. This would be an addition to the current handbook; all ayes.

Motion by Morse, seconded by DeJong to approve City Manager RFQ; all ayes.

Motion by Gotta, seconded by Morse to approve payment of claims; all ayes.

91251	AFLAC	AFLAC-DIS/POST	\$341.87
91252	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$1,848.78
91253	ICMA RETIREMENT TRUST	ICMA	\$1,103.86
91254	MUNICIPAL FIRE & POLICE	MFPRSI	\$20,841.84
91255	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$61.44
91256	CITY OF KNOXVILLE	SLF FND BEN-F	\$9,589.98
91257	DELTA DENTAL OF IOWA	DELTA DENTAL	\$619.76
91258	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	\$609.06
91259	EMPLOYEE BENEFIT SYSTEMS	HEALTH FAM BEN	\$47,024.49

91310	ALLIANT ENERGY	WWTP GAS BILL	\$4,675.89
91311	AMERICAN TEST CENTER INC	ANNUAL INSPECTION OF 314	\$575.00
91312	MIRANDA AYERS	HAZMAT PAY	\$620.50
91313	TRENTON BACUS	HAZMAT PAY	\$561.00
91314	BASSETT EXCAVATING, INC	FIX EASEMENT CROSSING	\$780.00
91315	JORDAN BEAL	HAZMAT PAY	\$667.00
91316	BLACK OAK PUMPING	BIOSOLIDS HAULING & SPREADING	\$12,000.00
91317	MATTHEW BOSTON	HAZMAT PAY	\$645.75
91318	DARREL BROWN	INSURANCE REIMBURSEMENT	\$345.32
91319	CANON FINANCIAL SERVICES INC.	COPIER MAINTENANCE	\$572.28
91320	CENTRAL IOWA DISTRIBUTING INC	HAND SANITIZER	\$151.00
91321	KALE CRITCHLOW	HAZMAT PAY	\$467.50
91322	DAVID CRONIN	HAZMAT PAY	\$548.25
91323	CUSHMAN EXCAVATION	WORK AT SIDE LIFT STATION	\$11,294.50
91324	TRAVIS DELANEY	HAZMAT PAY	\$578.00
91325	THE DES MOINES REGISTER	NOV COUNCIL MEETING MIN	\$250.52
91326	JEFF DEVOLL	HAZMAT PAY	\$361.25
91327	DINGES FIRE COMPANY	UV DISINFECT UNIT	\$1,590.00
91328	GALLS INC	4 CARGO PANTS	\$260.14
91329	IA COMMUNITIES ASSURANCE POOL	ROAD USE	\$176,384.00
91330	IOWA MEDICAID ENTERPRISE	GEMT PAYMENT	\$3,354.24
91331	IOWA MUNICIPALITIES WORKERS'	INSTALL 7 WORK COMP	\$7,398.00
91332	IOWA POLICE CHIEFS ASSOCIATION	ERIC HOW/CORY DERBY DUES	\$150.00
91333	KLOCKE'S EMERGENCY VEHICLES	2020 CHEVY AMBULANCE	\$223,561.35
91334	KNOXVILLE HOSPITAL & CLINICS	NOV MEDS	\$139.13
91335	KNOXVILLE CHAMBER OF COMMERCE	2020 MARKETING	\$612.00
91336	KNOXVILLE ECONOMIC DEVELOPMENT	ECON DEVELOPMENT	\$100,000.00
91337	KNOXVILLE FARM & HOME INC	DEF FOR AMBULANCE	\$45.96
91338	KNOXVILLE WATER WORKS	SEWER RENT	\$4,166.66
91339	MARION COUNTY EMERGENCY MGMT	OIL DRY	\$176.00
91340	MARION COUNTY	POOL INSPECTION	\$441.00
91341	SPENCER MC CARTY	HAZMAT PAY	\$612.50
91342	MED COMPASS	PHYSICALS FOR FIRE FIGHTERS	\$2,020.00
91343	MERCY COLLEGE OF	CRITICAL CARE PARAMEDIC REG	\$1,200.00
91344	MIKE MERRILL	HAZMAT PAY	\$569.50
91345	MIDAMERICAN ENERGY COMPANY	800 S PARK LN	\$6,684.37
91346	MIDWEST OFFICE TECHNOLOGY INC	COPIER USAGE	\$96.35
91347	MINUTEMAN INC.	REGULAR & WINDOW ENVELOPES	\$316.94
91348	NATIONAL PAPER & SAN SUPPLY	HAND SANITIZER	\$157.29
91349	O'REILLY AUTOMOTIVE INC	SHOP TOWELS	\$6.49
91350	OFFICE DEPOT	BINDERS AND BATTERIES	\$248.68
91351	OMNISITE	LARSON STREET ALARM ANNUAL FEE	\$276.00

91352	PITNEY BOWES	POSTAGE METER RENTAL	\$202.92
91353	PRAXAIR DISTRIBUTION INC	EMS OXYGEN	\$521.29
91354	ROMAR	GENERATOR PARTS	\$68.01
91355	SANDRY FIRE SUPPLY	YEARLY FLOW TEST	\$2,552.43
91356	SNYDER & ASSOCIATES INC	2021 STREET IMPROVEMENT	\$16,995.00
91357	SPAHN & ROSE LUMBER	WOOD/FENCING MATERIAL	\$416.54
91358	STERLING CODIFIERS INC	HOSTING RENEWAL	\$500.00
91359	STUYVESANT, BENTON & JUDISCH	RETAINER	\$2,000.00
91360	US CELLULAR	GPS CELL	\$53.19
91361	VERIZON	PHONES FOR PD	\$529.07
91362	CAL WYMAN	HAZMAT PAY	\$93.50

Mayor's Report: Hope everyone enjoyed the holiday season. Thank you to staff/public works for all their effort in the snow removal.

Interim City Manager: Thank you to the City and County for all their hard work with snow removal. Starting February 1st for those council members that would like, meetings will be in person at the library. The first budget meeting will be held that same evening.

Police Chief Report: Hoping to have year end statistics on the next agenda for council. Would like to have a discussion at the next meeting in regard to street parking for those residents that live on the square.

Fire Chief Report: Working on the end of year report and so far, it appears they are 138 calls ahead of last year.

Motion by Morse, seconded by DeJong to adjourn the meeting at 7:04 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk