

COUNCIL MINUTES

January 15, 2018

The City Council of the City of Knoxville, Iowa convened in regular session Monday, January 15, 2018 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, Cal Stephens, Dylan Morse, Rick Kingery and James Lane. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery and all city department supervisors.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There were none.

Motion by Kingery; second by Stephens to approve the consent agenda as follows, all ayes.

1. Approve City Council Minutes of January 2, 2018
2. Accept Parks and Recreation Commission Minutes of December 2017
3. Accept CSO End of Year Comparison
4. Accept December CSO Report
5. Accept KPD 2017 End of Year Report
6. Approve Class C Beer Permit for Kline's Quick Time
7. Approve Class C Liquor License for Red Rock Grill and Still
8. Approve Special Class C Liquor License for Deng's Garden

City Manager Aaron Adams gave city council the fiscal year 2018-19 recommended budget presentation. Adams stated that Megan McKay and Lucas Young were present from the Chamber and Bob Wims and Stu Job were present to represent Knoxville Economic Development Commission. Council discussed the presentation and stated the department budgets looked good. Council discussed the contribution to the Chamber for a director. Council agreed to change the contribution from the presented \$20,000 to \$10,000 and the Nationals parking revenue entirely to the Chamber. The remaining \$10,000 saved from Hotel/Motel will remain a balance for possible future event support.

Motion by Suhr; seconded by Lane to approve change of meeting date from February 5th to February 6, 2018, all ayes.

Motion by Kingery; seconded by Morse to approve use of Hotel/Motel funds to upgrade the current city website, all ayes.

Motion by Morse; seconded by Lane to approve resolution authorizing city manager and city clerk to execute proxy for agreement regarding the revised Iowa Risk Management Agreement with Iowa Community Assurance Pool; all ayes.

Motion by Suhr; seconded by Lane to approve first consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa by amending provisions pertaining to alarms, all ayes. Police Chief Losada discussed the reason for the amendment is due to the fact that the police department no longer monitors the alarms that are being charged a fee. It is now done through third party vendors.

Motion by Lane; seconded by Stephens to approve first consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa by amending provisions pertaining to golf carts and off road vehicle operations in the city, all ayes. Police Chief Losada discussed the changes referenced in the ordinance include changing the age to operate a golf cart from sixteen to 18, and would require an inspection and a \$25 annual fee. This is the same process that is used currently for utility vehicles. Losada stated that there will be a learning curve and the first year will be utilized to educate golf cart owners of the ordinance changes.

Motion by Lane; seconded by Stephens to approve first consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa by adding a new chapter regarding the use of golf carts and utility trail vehicles on city streets, all ayes. Police Chief Losada stated this ordinance is in accordance with the previous ordinance.

Motion by Suhr; seconded by Kingery to approve purchase agreement between the City of Knoxville and Knoxville Community School District, all ayes. City Manager Adams stated East Elementary will temporarily be used to house the public library during their renovations and the future use for the building is currently being reviewed by architects.

Motion by Lane; seconded by Kingery to approve lease agreement between the City of Knoxville and Knoxville Community School District, all ayes.

Motion by Kingery; seconded by Lane to approve 28E agreement between the City of Knoxville, Iowa and Knoxville Community School District, all ayes. City Manager Adams stated the agreement is in regards to the new tennis courts and requires the city to maintain the grounds. Council Member Suhr wanted to clarify the language that states the city and the school will meet annual to review the conditions of the courts and the school will have final say in what needs to be repaired at that time. Council stated they were aware of the language and were okay leaving it as long as it meant repairs to existing items.

Motion by Lane; second by Kingery to approve payment of claims; all ayes.

85469	AFLAC	AFLAC-DIS/POST	310.13
85470	I.U.P.A.T. DC81	UNION DUES	851.48
85471	COLLECTION SERVICES CENTER	CHILD SUPPORT	1,363.26
85472	ICMA RETIREMENT TRUST	ICMA	1,050.27
85473	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	76.80
85474	COLONIAL LIFE	COLONIAL LIFE	22.85
85475	AARON ADAMS	HDMI SPLITTER	19.99
85476	AHLERS AND COONEY PC	UNION NEGOTIATIONS	1,532.66
85477	ATOMIC TERMITE & PEST CONTROL	MONTHLY PEST CONTROL	29.96
85478	KEEPITSAFE, INC.-LIVEVAULT	90 DAY	166.82
85479	BARCO MUNICIPAL PRODUCTS INC	EMERGENCY SNOW ROUTE SIGN	458.52
85480	JANET BEHRENS	3 MONTH - MUTUAL OF OMAHA	240.10
85481	BOUND TREE MEDICAL LLC	AED BATTERY - CITY HALL	513.49
85482	BROWN'S SANITATION	12 YD ROLL OFF	986.24
85483	CANON FINANCIAL SERVICES INC.	COPIER LEASE	535.59
85484	CAPITAL CITY EQUIPMENT CO	48' PALLET FORKS	857.00
85485	CENTRAL IOWA FASTENERS	MISC HARDWARE	82.31
85486	CITY OF KNOXVILLE	RANDY PUYEAR PREMIUMS	143.83
85487	CONTINENTAL RESEARCH CORP	DRAIN SHARK	225.00
85488	DENNISON RACING TEE'S	EMBROIDERY FOR COATS	240.00
85489	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	7,950.55
85490	FINISH LINE LAUNDRY LLC	MONTHLY MAT SERVICE	140.00
		MEMBERSHIP RENEWAL - A.	
85491	IACP - MEMBERSHIP	FULLER	150.00
			124,739.6
85492	IA COMMUNITIES ASSURANCE POOL	INSURANCE RENEWAL	7
85493	IDEAL READY MIX CO	C-4 W/CLASS 3 STONE	235.63
		MONTHLY INTERNET	
85494	IOWA RADIO PLUS	ADVERTISING	94.85
85495	WINDSTREAM		1,579.00
85496	JOHN E REID & ASSOCIATES	E. HOW TRAINING	530.00

85497	KNIA KRLS INC	MONTHLY RADIO ADVERTISING	957.60
85498	KNOXVILLE HOSPITAL & CLINICS	MEDICATIONS	651.89
85499	KNOXVILLE AVIATION	MONTHLY CONTRACTUAL SERVICES	3,467.91
85500	KNOXVILLE FARM & HOME INC	TONGUE & GROOVE PLIERS	182.74
85501	LAMPERT YARDS, INC	BAY #1 OVERHEAD DOOR	96.30
85502	SANDRA LEWIS	RESCUE OVERPAYMENT - REFUND	518.00
85503	LISCO	INTERNET	1,980.57
85504	MAINSTAY SYSTEMS INC	IA SYSTEM PC MAINTENANCE	
	MARION CO ENVIRONMENTAL	2018	177.00
85505	HEALTH	POOL INSPECTION	441.00
85506	MEDALIST MFG INC.	WELD STARTING BLOCK	30.00
85507	MENARDS	72' TOOL CHEST	704.00
85508	MIDAMERICAN ENERGY COMPANY	301 W RENO ST	495.50
85509	MIDWEST OFFICE TECHNOLOGY INC	MONTHLY COPIER MAINTENANCE	348.96
85510	MINUTEMAN INC.	BUSINESS CARDS - D. MORSE	73.86
85511	MOTOR INN OF KNOXVILLE	2016 IMPALA HEADLAMP REPAIR	267.48
85512	MPH INDUSTRIES INC	RADAR ANTENNA	362.95
85513	CROSSROADS 5/92 NAPA	5 QT OIL	24.41
85514	O'REILLY AUTOMOTIVE INC	FUEL ADDITIVE	32.97
85515	OFFICE DEPOT	KEY CABINET	146.45
85516	OMNISITE	ANNUAL MONITORING	552.00
85517	OTTUMWA COURIER	ORDINANCE 17-08	464.01
85518	PETTY CASH POLICE DEPT	HAND HELD CAR WASH	5.00
85519	PHYSIO CONTROL	ANNUAL SERVICE AGREEMENT	2,010.37
85520	PRAXAIR DISTRIBUTION INC	OXYGEN	605.14
85521	PURCHASE POWER	POSTAGE	30.99
85522	RACEWAY TIRE & EXHAUST	A937 FRONT WHEEL ALIGNMENT	361.14
85523	K & L THOMPSON, LLC	REPLACE STARTER A938	525.20
85524	SHOTZ LLC	LIQUOR LICENSE REFUND	308.75
85525	SOUTHEASTERN EMERGENCY EQUIP	MEDIC BAG	1,605.58
85526	SPAHN & ROSE LUMBER	CONSTRUCTION ADHESIVE	1.79
85527	TRUE VALUE HARDWARE INC.	VALVE	41.74
85528	US CELLULAR	CELLPHONES	1,113.95
85529	VERIZON	HOT SPOT	160.04
85531	VISA	HP NOTEBOOK - A. WILLETS	4,951.07
85532	WALMART COMMUNITY	SD CARDS	384.02
1316880			
3	MASSMUTUAL	HARTFORD	65.49
1316880			
4	IRS WITHHOLDING PAYMENTS	FED/FICA TAX	24,219.83
1316880			
5	TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	1,136.12
1316880			
6	TOTAL ADMINISTRATIVE SERVICES	WATER DEPT TASC	146.14
1316880			
7	KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	228.81

Under Mayors report, Mayor Hatch thanked all of staff for their work on the budget preparation. Hatch invited everyone to the 2018 Coaches vs. Cancer event on Saturday, January 20th.

Under City Managers report, City Manager Aaron Adams announced the grant the city received from Pella Rolescreen Foundation in the amount of \$50,000 for trail improvements.

Motion by Lane; seconded by Stephens to adjourn to closed session according to section 21.5 (C) of the Iowa Code, all ayes.

Motion by Kingery; seconded by Morse to reconvene in open session and council action as needed, all ayes.

Motion by Morse; seconded by Kingery to approve settlement with Reilly Construction in the amount of \$8,539.30, all ayes.

Motion by Kingery; second by Lane to adjourn at 8:03 pm; all ayes.

Brian Hatch, Mayor

ATTEST:

Heather Ussery, Assistant City Manager