

# COUNCIL MINUTES

## May 21, 2018

The City Council of the City of Knoxville, Iowa convened in regular session Monday, May 21, 2018 at 6:15p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided, and the following Council Members were present: Megan Suhr, Cal Stephens, Rick Kingery and Dylan Morse. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery, Police Chief Dan Losada, Fire Chief Jim Mitchell, Cemetery Superintendent Kevin DeLong and Water Reclamation Superintendent Pat Murphy.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda. There was none.

Motion by Kingery; second by Morse to approve the consent agenda as follows, all ayes.

1. Approve City Council Minutes of May 7, 2018
2. Accept Water Board Minutes of May 8, 2018
3. Accept April 2018 SRO Report

Mayor Hatch read and presented the proclamation for National EMS Week to Fire Chief Jim Mitchell and members of his department.

Mayor Hatch read and presented the proclamation for National Public Works Week to Water Reclamation Superintendent Pat Murphy and Cemetery Superintendent Kevin DeLong.

Mayor Hatch announced now was the time and place for a public hearing to approve a development agreement with 3M Company. Filing of Affidavit was 05/10/18. Under written comments there were none. Under oral comments there were none. Motion by Suhr; second by Kingery to close hearing; all ayes.

Motion by Kingery; seconded by Stephens to approve resolution approving development agreement with 3M Company authorizing annual appropriation tax increment payments and pledging certain tax increment revenues to the payment of the agreement, all ayes.

Mayor Hatch announced now was the time and place for a public hearing to approve an amendment to the Knoxville 2015 Industrial Urban Renewal Area. Filing of Affidavit was 05/10/18. Under written comments there were none. Under oral comments there were none. Motion by Suhr; second by Morse to close hearing; all ayes.

Motion by Suhr; seconded by Morse to approve resolution to approve urban renewal plan amendment for the Knoxville 2015 Industrial Urban Renewal Area; all ayes.

Mayor Hatch announced now was the time and place for a public hearing to approve an ordinance pertaining to sanitary user charges. Filing of Affidavit was 05/10/18. Under written comments there were none. Under oral comments City Manager Aaron Adams discussed the user charges would be a 2% increase which is \$1/month for the average residential household. Adams also stated this is the first increase since 2012. Motion by Suhr; second by Kingery to close hearing; all ayes.

Motion by Suhr; seconded by Stephens to approve first consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa, 2009, by amending provisions pertaining to sanitary user charges.

Motion by Kingery; seconded by Morse to accept Jeffery Carlson as a reserve officer, all ayes.

Motion by Kingery; seconded by Morse to approve first consideration of an ordinance amending the code of ordinances of the City of Knoxville, Iowa, 2009, by amending provisions pertaining to animal control-dogs, all ayes. Police Chief Losada provided Council with the

history of the structure and fines regarding animal control and the reason for needing a change to the current structure. Currently it's difficult to enforce the dog at large fines and the change in the code would help address this issue.

Motion by Morse; seconded by Kingery to approve proposed consulting services with 571 Polson Developments, LLC in the amount of \$5,000, all ayes. Council discussed the previous services that were approved and how the services moving forward would look. City Manager Adams stated that the new contract hours should last till the end of the calendar year. Council stated they would evaluate the status after the next agreement of services hours are used.

Motion by Morse; seconded by Kingery to approve a resolution approving agreement for 2018 Seal Coat Project, all ayes. City Manager Adams stated this is the formal 28E agreement for the 118<sup>th</sup> Street Project.

Motion by Morse; seconded by Kingery to approve the 28E agreement between Marion County Attorney and Knoxville Police Department, all ayes. Police Chief Losada stated this is formalizing a committee that is already in place to meet state code requirements.

Motion by Morse; second by Kingery to approve payment of claims; all ayes.

86131	ABS SANITATION	APRIL SERVICE	\$116.00
86132	ALLIANT ENERGY	AIRPORT GAS SERVICE	\$659.91
86133	DISH NETWORK	DISH SERVICE	\$271.66
86134	HAWKEYE EXTERMINATORS	MOUSE BAIT/MERCY ONE	\$37.45
86135	MC CLURE ENGINEERING CO	PRELIMINARY RUNWAY 15/33	\$8,230.50
86136	MIDAMERICAN ENERGY COMPANY	AIRPORT ELECTRIC	\$189.72
86137	SUMMIT COMPANIES	ANNUAL FIRE EXTINGUISHER SVC	\$90.75
86138	AFLAC	AFLAC-DIS/POST	\$310.13
86139	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$1,363.26
86140	ICMA RETIREMENT TRUST	ICMA	\$1,030.39
86141	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$57.60
86142	CITY OF KNOXVILLE	SLF FND BEN-F	\$13,591.62
86143	DELTA DENTAL OF IOWA	DELTA DENTAL	\$539.97
86144	COLONIAL LIFE	COLONIAL LIFE	\$27.92
86145	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	\$809.66
86146	EMPLOYEE BENEFIT SYSTEMS	HEALTH FAM BEN	\$26,511.04
86147	ABC PEST CONTROL	PEST CONTROL	\$39.85
86148	ABSOLUTE SCIENCE	REACTION STATION WORKSHOP	\$350.00
86149	AMERICAN MARKETING AND PUBLISH	TEXTING SUBSCRIPTION	\$995.00
86150	AMPERAGE CREATIVE SOURCES	CREATIVE SERVICE #12	\$8,036.48
86151	ASSOCIATION FOR RUAL	ANNUAL CONFERENCE	\$390.00
86152	BAKER & TAYLOR	39 BOOKS	\$2,496.85
86153	CENTER POINT LARGE PRINT	WESTERN SERIES	\$129.12
86154	CREDIT BUREAU SERVICES OF IOWA	CREDIT SERVICES	\$75.56
86155	DEMCO INC	SUMMER READING PROGRAM	\$989.72
86156	FEH ASSOCIATES, INC.	BLUEPRINT/SPECS	\$20,893.31
86157	JOURNAL EXPRESS	ADVERTISING	\$68.00
86158	LOOKING UP PRODUCTIONS	DRUM SAFARI PROGRAM	\$350.00
86159	NOAH RIEMER PRODUCTIONS	MUSIC PERFORMANCE	\$325.00
86160	OVERDRIVE,INC	E-BOOKS & AUDIO BOOKS	\$779.88
86161	QUALITY SCENT	BATHROOM DEODORANT	\$36.00
86162	QUILL CORPORATION	PAPER TOWELS/RESTROOM SUPPLIES	\$75.02

86163	HOLLY SHELFORD	REIMBURSEMENT - BOOKS	\$97.80
86164	XEROX CORPORATION	COPIER RENT	\$171.80
86165	ALEX AIR APPARATUS INC.	HYDRAULIC HOSE REPAIRS	\$348.00
86166	ALLIED OIL & TIRE COMPANY	2.5 GALLON DEF FLUID	\$84.72
86167	ARDENT LIGHTING LLC	REPLACE COIL	\$347.39
86168	KEEPITSAFE, INC.-LIVEVAULT	90 DAY RETENTION	\$177.83
86169	VANWALL EQUIPMENT	TRACTOR BATTERY	\$211.52
86170	BASSETT EXCAVATING, INC	SEWER MAIN REPAIR	\$465.00
86171	JODI BELLON	MILEAGE REIMBURSEMENT	\$54.00
86172	BROWN'S SANITATION	12 YD ROLL OFF	\$1,413.59
86173	BSN SPORTS	DIGITAL SCALE	\$187.19
		OMS ANNUAL SERVICE	
86174	CARTEGRAPH SYSTEMS INC	CONTRACT	\$1,530.00
86175	CENTRAL IOWA DISTRIBUTING INC	DISINFECTING WIPES	\$523.00
86176	CENTRAL IOWA FASTENERS	HEX BOLT & CAPS	\$49.00
86177	CITY OF KNOXVILLE	DENNIS WEBB PREMIUMS	\$647.22
86178	CONTINENTAL RESEARCH CORP	BOILER TREATMENT	\$270.00
86179	DENNIS DUNKIN	2017 MOWING	\$600.00
86180	ELECTRONIC ENGINEERING	RADIO MAINTENANCE A936	\$251.76
86181	ELLIOTT EQUIPMENT COMPANY	PIG TAIL FOR SEWER CAMERA	\$226.67
86182	EMPLOYEE BENEFIT SYSTEMS	DENNIS WEBB PREMIUMS	\$1,258.92
86183	FINISH LINE LAUNDRY LLC	MONTHLY MAT SERVICE	\$140.00
86184	FIRE RECOVERY EMS	APRIL RESCUE PAYMENTS	\$2,291.22
			\$306,492.2
86185	HAWKEYE PAVING CORP	2018 STREETS IMPROVEMENT	5
86186	HD SUPPLY WATERWORKS LTD	MANHOLE RING/CASTINGS	\$1,050.00
86187	IDEAL READY MIX CO	C-4 CONCRETE	\$1,206.25
86188	INTERNATIONAL CODE COUNCIL	MEMBERSHIP - GREENE	\$135.00
		ADMINISTRATIVE PROF	
86189	IOWA POLICE CHIEFS ASSOCIATION	CONFERENCE	\$30.00
86190	IOWA PUMP WORKS	ON-SITE SERVICE PUMP 9	\$730.00
86191	WINDSTREAM		\$469.21
86192	J & M DISPLAYS INC	FIREWORKS DISPLAY	\$12,000.00
86193	KADETH, INC	IT	\$1,475.84
86194	KYLE KELLER	MEAL REIMBURSEMENT	\$11.13
86195	KEYSTONE LABORATORIES INC	MONTHLY POOL & SPA TESTING	\$46.60
86196	KNOXVILLE HOSPITAL & CLINICS	MEDICATIONS	\$383.46
		MONTHLY CONTRACTUAL	
86197	KNOXVILLE AVIATION	SERVICES	\$3,467.91
86199	KNOXVILLE FARM & HOME INC	MULCH, PAINT, SUPPLIES	\$1,787.95
86200	KNOXVILLE WATER WORKS	LOCATES - FAX	\$393.35
86201	KONE INC	ELEVATOR EXAM & LUBE	\$193.65
86202	LISCO	PHONE/INTERNET	\$2,231.05
86203	CAMERON LISTON	BOOT REIMBURSEMENT	\$50.00
86204	LOGAN CONTRACTORS SUPPLY INC	TAPE MEASURER	\$18.85
	MARION COUNTY EMERGENCY		
86205	MGMT	ABSORBENT	\$120.00
86206	MARION COUNTY HUMANE SOCIETY	MONTHLY SERVICE CHARGE	\$1,060.25
86207	MIDAMERICAN ENERGY COMPANY	STREET LIGHTING	\$5,822.25
86208	MIDWEST OFFICE TECHNOLOGY INC	COPIER MAINTENANCE	\$620.12
86209	MINUTEMAN INC.	REGULAR ENVELOPES	\$111.13

86210	CROSSROADS 5/92 NAPA	BELT	\$7.62
86211	O'REILLY AUTOMOTIVE INC	WIPER BLADE E312	\$103.17
86212	OFFICE DEPOT	PAPER	\$180.52
86213	PER MAR SECURITY SERVICES	MONITORING	\$397.20
86214	PETTY CASH POLICE DEPT	TOBACCO COMPLIANCE CHECKS	\$30.00
86215	PRAXAIR DISTRIBUTION INC	OXYGEN REPLACEMENT	\$438.53
86216	RACEWAY TIRE & EXHAUST	TRUCK REPAIR - REC CENTER	\$332.42
86217	RACOM CORPORATION INC	6 IN-CAR COMPUTERS	\$44,796.30
86218	REC SUPPLY	AUTO BUCKLE	\$169.26
86219	RED ROCK SERVICES, INC	MEAL FOR PELLA AMBULANCE	\$45.29
86220	RON ROBINSON	REFUND	\$100.00
86221	CHRIS ROWLAND	MEAL REIMBURSEMENT	\$9.21
86222	ROZENDAAL DRAIN CLEANING	LOCATE & DRAIN CLEAN	\$250.00
		WATER OVERAGE	
86223	SENIOR CITIZENS CENTER	REIMBURSEMENT	\$60.56
86224	K & L THOMPSON, LLC	BATTERIES FOR A936	\$228.26
86225	SNYDER & ASSOCIATES INC	YOUNG'S PARK IMPROVEMENTS	\$3,380.00
86226	SOUTHEASTERN EMERGENCY EQUIP	MEDICAL GLOVES	\$164.00
86227	SPAHN & ROSE LUMBER	CDX PLYWOOD	\$815.62
86228	HARVEY SPRAFKA	FLOWERS FOR BROOKS GARDEN	\$235.10
86229	SPRING VALLEY SHEDS LLC	SHED - YOUNG'S PARK	\$1,833.00
86230	SUNNY SLOPE GREENHOUSE	FLOWERS FOR CITY SQUARE	\$550.00
86231	THE SIGN SPOT	STICKERS - GREEN TRUCK	\$215.00
			\$214,914.7
86232	TK CONCRETE INC	2017 STREETS CHANGE ORDER #3	5
86233	TRUE VALUE HARDWARE INC.	SMOKE ALARM	\$137.82
86234	US CELLULAR	CELLPHONES	\$174.07
86235	USA BLUEBOOK	SHIPPING	\$19.06
86236	VERIZON	HOT SPOT	\$110.70
86238	VISA	RECLINERS	\$10,182.71
86239	WALMART COMMUNITY	MOVIES	\$308.54
86240	WEX BANK	POLICE	\$6,910.94
1316886	8 MASSMUTUAL	HARTFORD	\$63.86
1316886	9 IRS WITHHOLDING PAYMENTS	FED/FICA TAX	\$20,140.33
1316887	0 TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	\$1,241.87
1316887	1 TOTAL ADMINISTRATIVE SERVICES	WATER DEPT TASC	\$146.14
1316887	2 TREASURER-STATE OF IOWA	SEWER SALES TAX	\$5,410.00

Mayor Hatch had nothing to report.

City Manager Aaron Adams reminded the listening public that proposals for 502 E. Main are due on May 30<sup>th</sup>. Adams also reminded Council and the listening public about the \$100,000 Wellmark match grant that was awarded to the City. The City is needing \$50,000 in in-kind donations to receive the grant.

Motion by Suhr; second by Kingery to adjourn at 7:19 pm; all ayes.

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Brian Hatch, Mayor

ATTEST:

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Heather Ussery, Asst. City Manager