

CITY OF KNOXVILLE

TECHNOLOGY ACTION PLAN

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AND THE
CITY OF KNOXVILLE BROADBAND COMMITTEE



NOVEMBER, 2014



ACCESS



ADOPTION



USE

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INTRODUCTION

The purpose of this report is to summarize the community's assessment of local broadband access, adoption, and use, as well as the best next steps for addressing any deficiencies or opportunities for improving the local technology ecosystem.

Background

Today, technology plays a pivotal role in how businesses operate, the type of service consumers expect, how institutions provide services, and where consumers choose to live, work, and play. The success of a community has also become dependent on how broadly and deeply the community adopts technology resources – this includes access to reliable high-speed networks, digital literacy of residents, and the use of online resources locally for business, government, and leisure. As noted in the National Broadband Plan, broadband Internet is “a foundation for economic growth, job creation, global competitiveness and a better way of life.”¹

Despite the growing dependence on technology, as of 2013, 30% of Americans did not have a high-speed connection at home.² Connected Nation's studies also show that 17 million families with children do not have broadband at home – and 7.6 million of these children live in low-income households. In 2014, Connected Nation also surveyed 4,206 businesses in 7 states. Based on this data, Connected Nation estimates that nearly 1.5 million businesses - 20% - in the United States do not utilize broadband technology today.³

Deploying broadband infrastructure, services, and application, as well as supporting the universal adoption and meaningful use of broadband, are challenging - but required - building blocks of a twenty-first century community. To assist communities, Connected Nation developed the Connected Community Engagement Program to help your community identify local technology assets, complete an assessment of local broadband access, adoption, and use, and develop an action plan for pursuing solutions.⁴

1 *Connecting America: The National Broadband Plan*, Federal Communications Commission, April 2010, <http://www.broadband.gov/download-plan/>

2 *Pew Research Internet Project – Broadband Technology Fact Sheet*

3 Connected Nation, *2014 Business Technology Assessment*, <http://www.connectednation.org/survey-results/business>

4 Connected Nation, parent company for Connect Iowa, is a national non-profit 501(c)(3) organization that works in multiple states to engage community stakeholders, state leaders, and technology providers to develop and implement technology expansion programs with core competencies centered around the mission to improve digital inclusion for people and places previously underserved or overlooked.

Methodology

By actively participating in the Connected Community Engagement Program, the City of Knoxville Broadband Committee is boosting the community's capabilities in education, healthcare, and public safety, and stimulating economic growth and spurring job creation. The City of Knoxville Broadband Committee has collaborated with multiple community organizations and residents to:

1. Empower a community team leader (local champion) and create a community team composed of a diverse group of local residents from various sectors of the economy including education, government, healthcare, the private sector, and libraries.
2. Identify the community's technology assets, including local infrastructure, providers, facilities, websites, and innovative uses employed by institutions.
3. Complete the Connected Assessment, a measurement of the community's access, adoption, and use of broadband based on the recommendations of the National Broadband Plan.
4. Match gaps in the local broadband ecosystem to solutions and best practices being utilized by communities across the nation.
5. Pursue Connected Certification, a nationally recognized platform for spotlighting communities that excel in the access, adoption, and use of broadband.

CONNECTED ASSESSMENT

The Connected assessment framework is broken into 3 areas: **ACCESS**, **ADOPTION**, and **USE**. Each area has a maximum of 40 points. To achieve Connected Certification, the community must have 32 points in each section and 100 points out of 120 points overall.

The **ACCESS** focus area checks to see whether the broadband and technology foundation exists for a community. The criteria within the **ACCESS** focus area endeavors to identify gaps that could affect a local community broadband ecosystem including: last and middle mile issues, cost issues, and competition issues. As noted in the National Broadband Plan, broadband **ACCESS** “is a foundation for economic growth, job creation, global competitiveness and a better way of life.”

Broadband **ADOPTION** is important for consumers, institutions, and communities alike to take the next step in fully utilizing broadband appropriately. The **ADOPTION** component of the Connected Assessment seeks to ensure the ability of all individuals to access and use broadband.

Broadband **USE** is the most important component of **ACCESS**, **ADOPTION**, and **USE** because it is where the value of broadband can finally be realized. However, without access to broadband and **ADOPTION** of broadband, meaningful **USE** of broadband wouldn't be possible. As defined by the National Broadband Plan (NBP), meaningful **USE** of broadband includes those areas of economic opportunity, education, government, and healthcare where values to individuals, organizations, and communities can be realized.

Analysis of Connected Assessment

The Community Technology Scorecard provides a summary of the community's Connected Assessment. The Connected Assessment's criteria are reflective of the recommendations made by the Federal Communications Commission's National Broadband Plan. Lower scores indicate weaknesses in the community's broadband ecosystem, but do not necessarily signify a lack of service.

- The City of Knoxville achieved a score of 114 points out of 120 for overall broadband and technology readiness which indicates that the community is exhibiting strong support of technology access, adoption, and use and has surpassed the score of 100 required for certification.
- The City of Knoxville also exceeded the 32 points in each focus area that are required for certification and has qualified as a Certified Connected Community.
- The community scored 36 out of a possible 40 points in broadband access, which could be higher if there were more fiber-based middle mile providers servicing the community.

- With broadband availability at 100% of households having access to 3 Mbps, the City of Knoxville is higher than the state average of 88.57%.
- The community also scored 38 out of a possible 40 points in broadband adoption, indicating that the City of Knoxville has sufficient and valuable assets and programs to support continued broadband adoption by its residents and small businesses.
- The community also scored 40 out of a possible 40 points in broadband use, indicating that the City of Knoxville has effectively employed broadband to deliver productive online services and applications to help improve the overall quality of life for local residents.

While the results indicate that the community has made tremendous strides and investments in technology, this technology plan will provide some insight and recommendations that will help the community continue to achieve success.

Community Technology Scorecard Community Champion: Dawn Rankin Community Advisor: Dave Daack				
FOCUS AREA	ASSESSMENT CRITERIA	DESCRIPTION	SCORE	MAXIMUM POSSIBLE SCORE
ACCESS	Broadband Availability	98% to 100% of homes have access to 3 Mbps	10	10
	Broadband Speeds	75% of households with access to at least 50 Mbps	5	5
	Broadband Competition	95% to 100% of households with access to more than 1 broadband provider	5	5
	Middle Mile Access	Availability of middle mile fiber infrastructure from one provider	6	10
	Mobile Broadband Availability	99% to 100% of households with access to mobile broadband	10	10
	ACCESS SCORE			36
ADOPTION	Digital Literacy	Program grads are greater than 7 per 1,000 residents over the past year	8	10
	Public Computer Centers	500 computer hours per 1,000 low income residents per week	10	10
	Broadband Awareness	Campaigns reach 100% of the community	10	10
	Vulnerable Population Focus	At least 5 groups	10	10
	ADOPTION SCORE			38
USE	Economic Opportunity	11 advanced, 2 basic uses	10	10
	Education	5 advanced, 6 basic uses	10	10
	Government	11 advanced, 6 basic uses	10	10
	Healthcare	9 advanced, 7 basic uses	10	10
	USE SCORE			40
COMMUNITY ASSESSMENT SCORE			114	120

Itemized Key Findings

The City of Knoxville Broadband Committee identified the following key findings (in addition to findings illustrated in the community scorecard) through its technology assessment:

ACCESS

- 5 last-mile broadband providers currently provide service in City of Knoxville:
 - 98% to 100% of households have access to 3 Mbps
 - 75% of City of Knoxville homes have access to at least 50 Mbps service
 - 95% to 100% of City of Knoxville households have access to more than 1 provider
- Middle mile fiber infrastructure is available from one provider in City of Knoxville
- 99% to 100% of City of Knoxville households have access to mobile broadband

ADOPTION

- 6 Digital Literacy Programs exist in the community resulting in 12 graduates over the past year
- 1 Public Computer Centers (PCC) with a total of 12 computers are open to the public
- 11 Broadband Awareness Campaigns are reaching 7.72% of the City of Knoxville
- At least 5 organizations are working with vulnerable populations

USE

- At least 13 uses of broadband were identified in the area of economic opportunity including 11 advanced uses and 2 basic uses.
- At least 11 uses of broadband were identified in the area of education including 5 advanced uses and 6 basic uses.
- At least 17 uses of broadband were identified in the area of government including 11 advanced uses and 6 basic uses.
- At least 16 uses of broadband were identified in the area of healthcare including 9 advanced uses and 7 basic uses.

In addition to the items identified above, the City of Knoxville Broadband Committee identified the following technology resources in the community:

Technology Providers

- 13 broadband providers of all technology types were identified in the City of Knoxville
- 1 hardware provider

Technology Facilities

- 2 public computing centers
- 4 wireless hotspots

Community Websites

- 3 Business-related websites (excluding private businesses)
- 2 Education-related websites
- 6 Government-related websites
- 3 Healthcare-related websites
- 1 Library-related website
- 3 Tourism-related websites
- 1 Community-based related website

Community Priority Projects

The Connected Assessment has culminated in the outlining of projects designed to empower the community to accelerate broadband access, adoption, and use. Below are 5 priority projects, followed by a complete list of all action items.

1. Complete a Vertical Assets Inventory
2. Perform an Analysis of Local Policies and Ordinances
3. Develop Public-Private Partnerships to Deploy Broadband Service
4. Facilitate a Technology Summit
5. Pursue Next Generation 911 Upgrades

Complete List of Action Items

Below is a complete list of 13 action items proposed by the City of Knoxville Broadband Team to accelerate broadband access, adoption, and use. Detailed descriptions of each solution proposed by Connect Iowa can be found in the *Action Plan* section later in this report.

ACCESS

Broadband Availability

1. Perform an Analysis of Local Policies and Ordinances

Broadband Speeds – No action items

Broadband Competition – No action items

Middle Mile Access – No action items.

2. Develop Public-Private Partnerships to Deploy Broadband Service
3. Develop & Issue a RFP for Build-Out
4. Study and Possibly Reassess Major Telecom Purchase Contracts

Mobile Broadband Availability

5. Complete a Vertical Assets Inventory

ADOPTION**Digital Literacy**

6. Facilitate Internet Safety Classes

Public Computer Centers – No action items**Broadband Awareness**

7. Facilitate a Technology Summit

Vulnerable Population Focus – No action items**USE****Economic Opportunity**

8. Develop or Identify a Broadband Training and Awareness Program for Small and Medium Businesses
9. Local Jobs via Teleworking Opportunities

Education

10. Improve Education through Digital Learning
11. Connect all School Classrooms to the Internet

Government

12. Pursue Next Generation 911 Upgrades

Healthcare

13. Promote Telemedicine in Remote Areas



DETAILED FINDINGS

City of Knoxville Assessment Findings

Today, residents in the City of Knoxville (or sections of the community) are served by 13 providers. Currently, broadband is defined as Internet service with advertised speeds of at least 768 Kbps downstream and 200 Kbps upstream. According to Connect Iowa’s latest broadband mapping update, the following providers have a service footprint in the City of Knoxville Community:

Broadband Providers	Website	Technology Type
Mediacom	www.mediacomcable.com	Cable
Windstream	www.windstream.com	DSL
LISCO	www.lisco.com	Fiber / DSL
JAB Broadband	www.Jabbroadband.com	Fixed Wireless
ConnectPoint	www.connect-point.net	Fixed Wireless
AT&T Mobility	www.wireless.att.com	Mobile
US Cellular	www.uscellular.com	Mobile
Verizon Wireless	www.verizonwireless.com	Mobile
Hughes Network Services	www.hughes.com	Satellite
Skycasters	www.skycasters.com	Satellite
Starband	www.starband.com	Satellite
ViaSat	www.wildblue.com	Satellite
A 6ft Geek	www.asixfootgeek.com	Hardware Provider

Below is a list of organizations that are making technological resources available to the community. These include organizations that provide videoconferencing, public computing, and wireless hotspots.

Organization Name	Website	Resource Type
Knoxville Public Library	www.knoxville.lib.ia.us	Library
Des Moines Area Community College - Knoxville Center	go.dmacc.edu/knoxville	School

Below is a list of community websites (sorted by category) designed to share and promote local resources.

Organization Name	Website	Website Category
City of Knoxville - Economic Development	www.knoxvilleia.gov/index.aspx?NID=152	Business
Knoxville Chamber of Commerce	www.winwithknoxville.com	Business
Marion County Development Commission	www.marioncountyiowa.com	Business
Marion County Community Foundation	www.mccfiowa.org	Community Based
Des Moines Area Community College - Knoxville	https://go.dmacc.edu/knoxville/	Education
Knoxville Community School District	www.knoxville.k12.ia.us	Education
City of Knoxville	www.knoxvilleia.gov	Government
Knoxville Fire and Rescue	www.knoxvilleia.gov/index.aspx?nid=117	Government
Knoxville Municipal Airport	www.knoxvilleia.gov/index.aspx?nid=123	Government
Knoxville Parks and Recreation	www.knoxvilleia.gov/index.aspx?nid=131	Government
Knoxville Police	www.knoxvilleia.gov/index.aspx?nid=138	Government
Knoxville Public Works	www.knoxvilleia.gov/index.aspx?nid=142	Government
Hy-Vee Pharmacy	www.hy-vee.com/stores/detail.aspx?s=80	Healthcare
Knoxville Hospital and Clinics	http://knoxvillehospital.org/	Healthcare
Medicap Pharmacy	www.medicap.com/knoxville	Healthcare
Knoxville Raceway	www.knoxvillraceway.com	Tourism
Marion County Economic Development	www.redrockarea.com/about-the-red-rock-area/community-profiles/knoxville	Tourism
National Sprint Car Hall of Fame	www.sprintcarhof.com	Tourism

Connected Assessment Analysis



Access Score Explanation

Broadband Availability (10 out of 10 Points Possible) – is measured by analyzing provider availability of 3 Mbps broadband service gathered by Connected Nation’s broadband mapping

program. In communities that may have broadband data missing, community teams were able to improve the quality of data to ensure all providers are included.

- **According to the April 2014 data collected by Connect Iowa, 98% to 100% of City of Knoxville residents had access to broadband speeds of 3 Mbps or greater.**

Broadband Speeds (5 out of 5 Points Possible) – is measured by analyzing the speed tiers available within a community. Connected Nation will analyze broadband data submitted through its broadband mapping program. Specifically, Connected Nation will break down the coverage by the highest speed tier with at least 75% of households covered. In communities that may have broadband data missing, community teams were able to improve the quality of data to ensure all providers are included.

- **According to the April 2014 data collected by Connect Iowa, more than 75% of City of Knoxville residents had access to broadband speeds of at least 50 Mbps.**

Broadband Competition (5 out of 5 Points Possible) – is measured by analyzing the number of broadband providers available in a particular community and the percentage of that community's residents with more than one broadband provider available. Connected Nation performed this analysis by reviewing the data collected through the broadband mapping program. In communities that may have broadband data missing, community teams were able to improve the quality of data to ensure all providers are included.

- **According to the April 2014 data collected by Connect Iowa, 95% to 100% of City of Knoxville residents had access to more than one broadband provider.**

Middle Mile Access (6 out of 10 Points Possible) – is measured based on a community's availability to fiber. Three aspects of availability exist: proximity to middle mile points of presence (POPs), number of POPs available, and available bandwidth. Data was collected by the community in coordination with Connected Nation.

- **The City of Knoxville is currently served by 1 middle mile fiber provider.**

Mobile Broadband Availability (10 out of 10 Points Possible) – is measured by analyzing provider availability of mobile broadband service gathered by Connected Nation's broadband mapping program. In communities that may have mobile broadband data missing, community teams were able to improve the quality of data to ensure all providers are included.

- **According to the April 2014 data collected by Connect Iowa, 99% to 100% of City of Knoxville residents had access to mobile broadband service.**



Access Score Explanation

Digital Literacy (8 out of 10 Points Possible) – is measured by first identifying all digital literacy programs in the community. Once the programs are determined, a calculation of program graduates will be made on a per capita basis. A digital literacy program includes any digital literacy course offered for free or at very low cost through a library, seniors center, community college, K-12 school, or other group serving the local community. A graduate is a person who has completed the curriculum offered by any organization within the community. The duration of individual courses may vary. A listing of identified digital literacy offerings is below.

Organization Name	Program Description	Number of Grads
Knoxville Public Library	Learning Express - an online learning program featuring practice tests, tutorials, and eBooks related to job search and workplace skills improvement, career certification and licensing exam preparation. Also includes GED/HiSET exam preparations and basic skills improvement in reading, writing and math for all ages. A computer skills center is included.	Varies - The Knoxville Public Library has 8,048 patrons registered with library cards, 19% of whom are under 18 years old.
Knoxville Public Library	WILBOR (wilbor.lib.overdrive.com) an online collection of downloadable audio books and eBooks.	Varies - one-to-one instruction when education and help is requested. Total circulation for WILBOR in FY2014 was 2,867 items.
Knoxville Public Library	Classes taught during the year - i.e. Microsoft Office, Internet basics of searching/scanning, information literacy (skills needed)	12 grads - one-on-one instruction on various computer usage (Internet, word processing, etc.) at different skill levels.
Des Moines Area Community College (DMACC) satellite office and Knoxville Public Library	The library and DMACC are partnering to provide HSET (formerly GED) classes to the community - basic and advanced literacy courses.	Varies - one-to-one instruction when education and help is requested. Registration for the Fall classes will begin Aug. 18
Des Moines Area	Student tutoring and computer labs.	Varies - one-to-one instruction

Community College (DMACC) Free to enrolled students	Academic Achievement Center offers regular help in math, English, reading, study skills	when education and help is requested.
Knoxville Public Library and Iowa Workforce Development	The library has 12 public access computers and is an access point for IWD, where patrons search for employment and hone job skills.	Varies - one-on-one instruction when education and help is requested.
Total Graduates [2013-2014]		>50

Public Computer Centers (10 out of 10 Points Possible) – is measured based on the number of hours computers are available each week per 1,000 low-income residents. Available computer hours is calculated by taking the overall number of computers multiplied by the number of hours open to a community during the course of the week. A listing of public computer centers available in the City of Knoxville is below.

Organization Name	Number of Open Hours per Week	Number of Computers	Available Computer Hours per Week
Knoxville Public Library	52	12	624

Broadband Awareness (10 out of 10 Points Possible) – is measured based on the percentage of the population reached. All community broadband awareness programs are first identified, and then each program’s community reach is compiled and combined with other campaigns. A listing of broadband awareness programs in the City of Knoxville is below.

Organization Name	Campaign Description	Community Reach
Media Com	Broadband service commercials on television, local newspaper advertisements and direct mail advertisements	95%
Windstream Phone Co.	Monthly billing mailer advertising Dial up, DSL, Fiber	95%
Marion County Treasurer's Office	Online property tax payments; online vehicle license payments are advertised in renewal notices	80%
Knoxville Journal Express	Article on computer roll out at the Knoxville Middle School and High School	65%
Knoxville Community School District	Infinite Campus: access to student grades, assignments, attendance, high school class registrations & scheduling. Fees also listed online	80%
Knoxville Community Hospital and Clinics	Patients can utilize public kiosks in waiting room to access their medical records online.	40%

Verizon	Television advertisements for Verizon Wireless 4G LTE network with mobile hotspots available to keep you connected everywhere	75%
Iowa Communications Network	Through partnerships with education, medicine, the judicial system, government agencies, and the National Guard, the Iowa Communications Network brings Internet, data, video over IP, full-motion video, and voice (phone) services to its authorized users, which include K-12 schools, higher education, hospitals, state and federal government, National Guard armories, and libraries.	85%
US Cellular	With a U.S. Cellular® Mobile Hotspot, you can connect to the Internet directly anytime, anywhere.	85%
Iowa State Savings Bank	Local radio and new paper promotions for On-line Banking, E-statements, transfers, bill pay, deposits, account management, mortgage	95%
Wells Fargo Bank	Television promotions for online banking, e-statements, money management, education loans, mortgages	85%

Vulnerable Population Focus (10 out of 10 Points Possible) – A community tallies each program or ability within the community to encourage technology adoption among vulnerable groups. Methods of focusing on vulnerable groups may vary, but explicitly encourage technology use among vulnerable groups. Example opportunities include offering online GED classes, English as a Second Language (ESL) classes, video-based applications for the deaf, homework assistance for students, and job-finding assistance. Communities receive points for each group on which they focus. Groups may vary by community, but include low-income households, minorities, seniors, children, etc. A listing of programs focusing on vulnerable populations in the City of Knoxville is listed below.

Organization Name	Program Description	Vulnerable Group
Knoxville Community Senior Center	Wi-Fi Access Available business hours only	Seniors, low-income, minority, Disabled
Marion County Habitat for Humanity	Wi-Fi Access Available business hours only	Low-income
Knoxville Public Library	Wi-Fi Access Available after hours with passwords	Low-income, disabled, seniors, unemployed, children
Knoxville Public Library	Iowa Workforce Development access point - 12 public access computers to provide access to file for unemployment and build resumes.	Unemployed, low-income, minority

Knoxville Public Library	WILBOR (wilbor.lib.overdrive.com) an online collection of downloadable audio books and eBooks. You can use WILBOR audiobooks/eBo	Visually impaired
Knoxville Public Library	Learning Express – an online learning program featuring practice tests, tutorials, and eBooks	At-risk students, low-income, minority, unemployed
Des Moines Area Community College (DMACC) satellite office and Knoxville Public Library	The library and DMACC are partnering to provide HSET (formerly GED) classes to the community, both basic and advanced literacy courses.	At-risk students, low-income, minority, unemployed
Des Moines Area Community College (DMACC) satellite office and Knoxville Public Library	Student tutoring and computer labs; Academic Achievement Center offers regular help in math, English, reading and study skills.	At-risk students
Knoxville Public Library	Classes taught during the year - i.e. Microsoft Office, Internet basics of searching/scanning information and literacy (skills need).	Low-income, minority, unemployed, seniors



Use Score Explanation

Economic Opportunity (10 out of 10 Points Possible) – A community receives one point per basic use of broadband and two points per advanced use of broadband. Categories within economic opportunity include: economic development, business development, tourism, and agriculture. Identified uses of broadband in the area of economic opportunity are listed below and identified as basic or advanced.

Application Provider	Description	Basic / Advanced
City of Knoxville Website	www.knoxvilleia.gov	Advanced
Knoxville Chamber Website	www.winwithknoxville.com	Basic
Knoxville Raceway Website	www.knoxvillraceway.com	Advanced
National Sprint Car Hall of Fame	www.sprintcarhof.com/Pages/Home	Advanced

Lake Red Rock	www.redrockarea.com	Basic
Marion County Development Commission	www.marioncountyiowa.com	Advanced
Online Banking	Banks include Iowa State Savings Bank, Wells Fargo Bank, and Great Southern Bank	Advanced
Des Moines Area Community College	Workforce Training, funding application assistance, business development assistance	Advanced
Iowa MicroLoan - Iowa Foundation for Microenterprise & Community Vitality	Craig Downs, Iowa MicroLoan www.iowamicroloan.org	Advanced
Iowa Social Economic Development (ISED)	www.isedventures.org	Advanced
Source Link Iowa Economic Development Authority	Iowa Business Concierge www.iasourcelink.com	Advanced
Iowa Workforce Development (IWD)	DMACC	Advanced
Iowa Small Business Development (SBDC) - Iowa State University	Program to assist business owners in strategic planning, general management, sources of capital, cost control, financial analysis	Advanced

Education (10 out of 10 Points Possible) – A community receives one point per basic use of broadband and two points per advanced use of broadband. Categories within education include K-12, higher education, and libraries. Identified uses of broadband in the area of education are listed below and identified as basic or advanced.

Application Provider	Description	Basic/ Advanced
Knoxville Community School District Website	School district has online interaction with parents, students, and community via webpage	Advanced
JMC Student Information System	Parents and 6-12 students have access to view K-12 student grades, lesson plans, lunch balances, attendance, and health information	Advanced
Knoxville Community School District	6-12 students have their own Macbook laptop from the 1:1 program	Advanced
Knoxville Community School District	6-12 students have access to files, class work, and assignments via a school Google account and Google docs	Advanced
Knoxville Community School District	All district buildings and classrooms are connected to the internet via broadband.	Basic

Knoxville Community School District	Faculty and students have access to Area Education Association(AEA) online database	Basic
Knoxville Community School District	Schools are connected to the community through social media	Advanced
Knoxville Community School District	Extra-curricular events and athletic activities schedules viewable through school website	Basic
Knoxville Community School District	2-8 students conduct online Measures of Academic Progress (MAP) testing through the Northwest Evaluation Association (NWEA)	Basic
Knoxville Community School District	Administrators and Faculty can access the Heartland Educational Assessment Resource Toolbox(HEART) database	Basic
Follett Destiny Library Manager	Administrators and Faculty can access the Heartland Educational Assessment Resource Toolbox(HEART) database	Basic

Government (10 out of 10 Points Possible) – A community receives one point per basic use of broadband and two points per advanced use of broadband. Categories within government include general government, public safety, energy, and the environment. Identified uses of broadband in the area of government are listed below and identified as basic or advanced.

Application Provider	Description	Basic/ Advanced
City of Knoxville website - www.knoxvilleia.gov	Community information and communications, contact information, links to community resources and entities, community videos, and a community calendar	basic
Community Voice - www.knoxvilleia.gov/communityvoice	Online communication and solicitation of ideas, suggestions and comments from residents regarding Knoxville	advanced
Report a Concern - www.knoxvilleia.gov/requesttracker.aspx	Online reporting of community operations concerns	advanced
Notify Me - www.knoxvilleia.gov/list.aspx	Subscription to online/email notifications of key community activities, projects, news and operations	basic
Marion County Conservation	Basic Internet access for daily business, email, reporting, etc.	basic
Marion County Development	Hosted website and online hosted meetings for area development	advanced
Marion County Elderly Nutrition	Basic Internet access for daily business, email, reporting, etc.	basic
Marion County Emergency Management	Live emergency coordination, live weather	advanced

	tracking, Online reporting EMS to the State of Iowa	
Marion County Engineer and Secondary Roads	Live tracking of road crews, online GIS databases for roads and geographical data, filing and documentation with DOT	advanced
Marion County Regional Public Health Department	Entire workload is done on online databases and HIPAA compliant sites for Public health services for 4 counties, hosted email	advanced
Marion County Environmental Health Department	Online filing for septic, animal control, radon, online payment for permits	basic
Marion County GIS	Online GIS hosting, online Pictometry hosting, hosting maps, hosted ESRI services	advanced
Marion County Zoning	Online GIS hosting, online Pictometry hosting, hosting maps, hosted ESRI services	advanced
Marion County Recorder	Online hosting for Vital records recording, Land Records management, marriage, birth, death, department of revenue filing	advanced
Marion County Sheriff and Jail	VPN to all deputy vehicle machines, live access to state systems, MACH, Tracs, Shield	advanced
Marion County Veterans Affairs	Basic Internet access for daily business, email, reporting, etc	basic
Marion County Treasurer-Taxes	Collecting tax money and electronic banking, reporting to the state, utilizing hosted databases	advanced

Healthcare (10 out of 10 Points Possible) – A community receives one point per basic use of broadband and two points per advanced use of broadband. Entities within healthcare can include, but are not limited to, hospitals, medical and dental clinics, health departments, nursing homes, assisted living facilities, and pharmacies. Identified uses of broadband in the area of healthcare are listed below and identified as basic or advanced.

Application Name	Description	Basic/Advanced
Iowa Communications Network	ICN provides Knoxville Hospital & Clinics with high speed Internet for hospitals	advanced
Cerner Community Works	All users utilizing EMR to offsite servers via ICN connection; 100% of doctors using e-health	advanced
Telemedicine at Knoxville Hospital & Clinics	Send radiological images	advanced

Patient Education	Print on demand patient education application from EMR for providing instant patient education	advanced
Patient Portal	Availability of patient records to 100% of clinic patients	advanced
Kiosks in public area	Patients can utilize public kiosks in waiting room to access their medical records online.	advanced
www.knoxvillehospital.org	Ability to search for doctors by specialty or name	basic
Free Wi-Fi access	Knoxville Hospital & Clinics provides open, free wireless Internet access in the hospital and clinic	basic
Free Wi-Fi access	Knoxville Residential provides open, free wireless Internet access	basic
Free Wi-Fi access	Park Lane Village assisted living provides open, free wireless Internet access and one public computer is available for resident	basic
Free Wi-Fi access	Westridge Nursing & Rehab Center provides open, free wireless Internet access in the nursing home	basic
Online Prescription Refill Request	Customers can refill prescriptions through www.medicap.com/knoxville	advanced
Online Prescription Refill Request	Customers can refill prescriptions through www.walmart.com , sign in, and send refill requests as well as view prescription history	advanced
Online Prescription Refill Request	Customers can refill prescriptions through www.hyvee.com , sign in, and send refill requests as well as view prescription history	advanced
Online New Patient Form - www.lundyfamilydentistry.com	Dr. Lundy Family Dentistry provides a new patient form that can be completed online	basic
Online Appointment Request	Patients can visit www.eyehealthsolutions.com to make appointment	basic

ACTION PLAN

Community Priority Projects

This exercise has culminated in the outlining of projects to allow the community to continue its recognized excellence in technology and broadband planning across the community. Below are five priority projects, each describing a project plan with suggested steps. This is followed by a complete list of all action items.

Complete a Vertical Assets Inventory

Wireless communications equipment can be placed in a wide variety of locations, but ideally, wireless providers look for locations or structures in stable conditions, with reasonably easy access to electricity and wired telecommunications, and with a significant height relative to the surrounding area. “Vertical assets” are defined as structures on which wireless broadband equipment can be mounted and positioned to broadcast a signal over as much terrain as possible. These assets include structures such as cell towers, water tanks, grain silos, and multi-story buildings.

Goal

Develop a single repository of vertical assets, such as communications towers, water tanks, and other structures potentially useful for the support of deploying affordable, reliable wireless broadband in less populated rural areas or topographically challenged areas.

The lack of easily accessible and readily usable information regarding the number and location of vertical assets prevents the expansion of affordable, reliable wireless broadband service.

Wireless broadband providers must determine if it is worth the effort and expense to collect and analyze this data when making investment decisions. Public sector organizations are faced with the same challenges. A centralized and comprehensive vertical assets inventory can help wireless broadband providers expedite decisions regarding the deployment of affordable, reliable broadband service in rural areas.

Benefits

1. The vertical assets inventory provides data for private and public investment decisions, lowering the initial cost of efforts needed to identify potential mounting locations for infrastructure.

2. The inventory can encourage the expansion of affordable, reliable wireless broadband services to underserved areas by shortening project development time.

Action Items

1. Identify or develop a vertical assets inventory toolkit to provide guidelines to identify structures or land that could serve as a site for installation of wireless communications equipment.
2. Data to collect would include vertical asset type, owner type, minimum base elevation, minimum height above ground, and location.
3. Identify and map elevated structures utilizing your community's GIS resources. The resulting database should be open ended; localities should be encouraged to continuously map assets as they are made available.

Perform an Analysis of Local Policies and Ordinances

High capital investment costs, including permit processing, pole attachment costs, and lack of effective planning and coordination with public authorities negatively impact the case for deployment. For example, the FCC's National Broadband Plan concludes that, "the rates, terms, and conditions for access to rights of way [including pole attachments] significantly impact broadband deployment." The costs associated with obtaining permits and leasing pole attachments and rights-of-way are one of the most expensive cost functions in a service provider's plans to expand or upgrade service, especially in rural markets where the ration of poles to households goes off the charts. Furthermore, the process is time consuming. "Make ready" work, which involves moving wires and other equipment attached to a pole to ensure proper spacing between equipment and compliance with electric and safety codes can take months to complete.

Community and provider collaboration to problem solve around local pole attachment and other right of way issues is one of the most effective opportunities to encourage faster, new deployment of infrastructure.

Goal

Ensure that local policies are conducive to broadband build out.

Benefits

1. Lowers cost barriers to improve the business case for broadband deployment.
2. Encourages good public policy and provider relations.

Action Items

1. Review local policies, ordinances, and other barriers to broadband deployment and consult with community leaders, providers, utilities and other members of the community to ensure that they are supporting policies (local ordinances, pole attachments, right-of-way) that are conducive to broadband build out.
2. Develop an awareness campaign targeted towards community leaders to inform them of the benefits of broadband to the entire community derived from access to global resources that outweigh the need for some policies.

Develop Public-Private Partnerships to Deploy Broadband Service

Public-private partnerships take many forms, limited only by the imagination and legal framework in which the municipality operates. Some communities issue municipal bonds to fund construction of a network, which they lease to private carriers, with the lease payments covering the debt service. Others create non-profit organizations to develop networks in collaboration with private carriers or provide seed investment to jumpstart construction of networks that the private sector is unable to cost-justify on its own.

A public-private partnership should not be simply seen as a method of financing. The strength of these partnerships is that each party brings something important to the table that the other does not have or cannot easily acquire. The community can offer infrastructure (publicly-owned buildings such as rooftops, light poles, towers, and other vertical assets for mounting infrastructure) for the deployment of the system, as well as committed anchor tenants. Private-sector partners bring network-building and operations experience.

Goal

Fund broadband network deployment

Benefits

1. The public sector transfers much of the risk for private investment. For example, the public sector has many funding tools available, including incentivizing continued investment through tax credits, encouraging greater availability of private capital through government guaranteed loans, or government being a direct source of capital through loans or grants.
2. The partnership can aggregate demand and reduce barriers to deployment. By working together, public and private parties can educate and build awareness needed for the public to better integrate the use of broadband into their lives, thereby improving the business case for broadband deployment.
3. A good partnership concentrates investment on non-duplicative networks and aims to ensure that all residents have access to adequate broadband service.

Action Items

1. Decide on the technology (e.g. cable, DSL, fiber, etc.).
2. Issue an RFP.
3. Develop a finance and ownership model.

Facilitate a Technology Summit

Develop and host a technology summit for residents and businesses to increase awareness of broadband value, service options, and the potential impact on quality of life. The technology summit should facilitate community partnerships between leaders in local government and the private sector, including non-profits and private businesses in the education, healthcare, and agriculture sectors, with the goal of ensuring that residents have at least one place in the community to use powerful new broadband technologies, and that this asset will be sustained over time. Further, the technology summit should highlight success stories as evidence of the impact of technology.

Goal

A technology summit should bring together community stakeholders to develop a dialogue about how public and private stakeholders can collectively improve broadband access, adoption, and use.

Benefits

1. Highlights successes, opportunities, and challenges regarding community technology planning
2. Develops ongoing dialogue around improving broadband access, adoption, and use
3. Unifies community stakeholders under one vision

Action Items

1. Create community partnerships
2. Identify funding sources and hosts
3. Identify suitable speakers
4. Develop relevant content

Pursue Next Generation 911 Upgrades

The overall system architecture of Public Safety Answering Points (PSAPs) has essentially not changed since the first 911 call was made in 1968. These 911 systems are voice-only networks based on original wire line, analog, circuit-switched infrastructure that prevents easy transmission of data and critical sharing of information that can significantly enhance the decision-making ability, response, and quality of service provided to emergency callers. To meet

growing public expectations of 911-system functionality (capable of voice, data, and video transmission from different types of communication devices), that framework should be replaced. This would require replacing analog phone systems with an Internet Protocol (IP)-based system. This system would provide an enabling platform for current technology, as well as future upgrades.

For example, in January 2013, the Federal Communications Commission proposed to amend its rules by requiring all wireless carriers and providers of “interconnected” text messaging applications to support the ability of consumers to send text messages to 911 in all areas throughout the nation where 911 Public Safety Answering Points (PSAPs) are also prepared to receive the texts (which requires an IP-based system). Text-to-911 will provide consumers with enhanced access to emergency communications in situations where a voice call could endanger the caller, or a person with disabilities is unable to make a voice call. In the near term, text-to-911 is generally supported as the first step in the transition to a Next Generation 911.

Goal

Design a system that enables the transmission of voice, data, or video from different types of communication devices to Public Safety Answering Points (PSAPs) and onto emergency responder networks.

Benefits

1. Transitioning to a “Next Generation” IP-based network will enable the public to make voice, text, or video emergency calls from any communications device. With Next Generation 911, responders and PSAPs will gain greater situational awareness, which will enable better-informed decisions, resulting in better outcomes and, ultimately, a safer community. By capitalizing on advances in technologies, you are enabling:
2. Quicker and more accurate information to responders
3. Better and more useful forms of information
4. More flexible, secure and robust PSAP operations
5. Lower capital and operating costs

Actions

1. If you are involved in PSAP decision making and are faced with replacing aging systems or purchasing new technology for the very first time, you need to consider what your most immediate requirements are and where you need to be 10 years from now. Your community can take a measured and practical approach that spreads the operational impact and costs of a Next Generation 911 transition over time. Your local agency should choose a starting point that makes the most sense and provides immediate benefits for their PSAP, responders, and communities they serve. For example, according to [Intrado](#),

Inc., a provider of 911 and emergency communications infrastructure to over 3,000 public safety agencies, local public-safety agencies can implement any of the following next-generation 911 components today, and provide immediate benefits with little to no disruption of current operations:

2. A public-safety-class, IP-based network
3. IP-based call processing equipment (CPE) in public-safety answering points (PSAPs)
4. Geographic information system (GIS) data enhancements
5. Advanced 911 data capabilities and applications

Complete List of Action Items

Below is a complete list of 13 action items proposed by the City of Fairfield Broadband Team to accelerate broadband access, adoption, and use.

ACCESS

Broadband Availability

1. Perform an Analysis of Local Policies and Ordinances

High capital investment costs, including permit processing, pole attachment costs, and lack of effective planning and coordination with public authorities, negatively impact the case for deployment. For example, the FCC's National Broadband Plan concludes that, "the rates, terms, and conditions for access to rights of way [including pole attachments] significantly impact broadband deployment." The costs associated with obtaining permits and leasing pole attachments and rights-of-way are one of the most expensive cost functions in a service provider's plans to expand or upgrade service, especially in rural markets where the ration of poles to households goes off the charts. Furthermore, the process is time consuming. "Make ready" work, which involves moving wires and other equipment attached to a pole to ensure proper spacing between equipment and compliance with electric and safety codes can take months to complete.

Community and provider collaboration to problem solve around local pole attachment and other right of way issues is one of the most effective opportunities to encourage faster, new deployment of infrastructure.

Goal

Ensure that local policies are conducive to broadband build out.

Benefits

1. Lowers cost barriers to improve the business case for broadband deployment

2. Encourages good public policy and provider relations

Action Items

1. Review local policies, ordinances, and other barriers to broadband deployment and consult with community leaders, providers, utilities and other members of the community to ensure that they are supporting policies (local ordinances, pole attachments, right-of-way) that are conducive to broadband build out.
2. Develop an awareness campaign targeted towards community leaders to inform them of the benefits of broadband to the entire community derived from access to global resources that outweigh the need for some policies.

Broadband Speeds – No action items

Broadband Competition – No action items

Middle Mile Access – No action items

2. Develop Public-Private Partnerships to Deploy Broadband Service

Public-private partnerships take many forms, limited only by the imagination and legal framework in which the municipality operates. Some communities issue municipal bonds to fund construction of a network, which they lease to private carriers, with the lease payments covering the debt service. Others create non-profit organizations to develop networks in collaboration with private carriers or provide seed investment to jumpstart construction of networks that the private sector is unable to cost-justify on its own.

A public-private partnership should not be simply seen as a method of financing. The strength of these partnerships is that each party brings something important to the table that the other does not have or cannot easily acquire. The community can offer infrastructure (publicly-owned buildings such as rooftops, light poles, towers, and other vertical assets for mounting infrastructure) for the deployment of the system, as well as committed anchor tenants. Private-sector partners bring network-building and operations experience.

Goal

Fund broadband network deployment.

Benefits

1. The public sector transfers much of the risk for private investment. For example, the public sector has many funding tools available, including incentivizing continued investment through tax credits, encouraging greater availability of private capital through government guaranteed loans, or government being a direct source of capital through loans or grants.

2. The partnership can aggregate demand and reduce barriers to deployment. By working together, public and private parties can educate and build awareness needed for the public to better integrate the use of broadband into their lives, thereby improving the business case for broadband deployment.
3. A good partnership concentrates investment on non-duplicative networks and aims to ensure that all residents have access to adequate broadband service.

Action Items

1. Decide on the technology (e.g. cable, DSL, fiber, etc.)
2. Issue an RFP
3. Develop a finance and ownership model

3. Develop & Issue an RFP for Build-out

An RFP (request for proposals) is a widely used technique for establishing a selection of qualified responses for which to choose when contracting for services. The RFP should provide a guidance and due diligence framework for interested broadband providers and vendors. Furthermore, the RFP should request that interested parties provide plans for cost-effective community broadband networks, including equipment lists, locations, and itemized engineering cost estimates. In addition, the completed design should include what technology will be needed at customer premises, the performance that can be expected, and recurring costs associated with operating and maintaining the system once it is in place.

Goal

Identify the most credible and reliable broadband provider to serve your region's households and businesses.

Benefits

1. After completing an RFP, your community will have a good handle on the potential project risks, as well as benefits, associated with build out.
2. An RFP lets providers know that the situation will be competitive. The competitive bidding scenario is often the best method available for obtaining the best pricing and, if done correctly, the best value.

Action Items

1. Content: The RFP should include a project overview, background information, scope of work, and selection criteria. Additionally, the RFP should require that vendors provide a cover letter, a statement of project understanding, a business plan, a proposed project schedule, qualifications, references, and cost.
2. Distribution: The RFP could be posted to a community's website. Alternatively, one method of efficiently distributing an RFP is to send out to a wide audience a one-page document

announcing the availability of the full RFP. Vendors and consultants who are interested in your project can then contact you to obtain the full RFP.

4. Study and Possibly Reassess Major Telecom Purchase Contracts

Demand for broadband capacity across community institutions represents a key segment of the overall demand for broadband in many communities. The purchasing power of this collective should be leveraged to help promote greater competition in the broadband market and drive increased investment in backhaul and last mile broadband capacity.

Goal

Leverage the demand for broadband across community institutions to promote competition and investment in broadband services.

Benefits

1. By aggregating demand within a local community, these institutions will be able to demonstrate to interested broadband providers existing pent-up demand and help justify private investments to bring greater capacity backhaul service to that community.
2. The increased backhaul capacity can in turn benefit the whole community.

Action Items

1. Develop partnerships between local high-capacity demand institutions, including local civic leaders, government entities, public safety agencies, libraries, hospital or clinics, and schools, in a coordinated effort to aggregate local demand needs for increased broadband capacity and service.

Mobile Broadband Availability

5. Complete a Vertical Assets Inventory

Wireless communications equipment can be placed in a wide variety of locations, but ideally, wireless providers look for locations or structures in stable conditions, with reasonably easy access to electricity and wired telecommunications, and with a significant height relative to the surrounding area. “Vertical assets” are defined as structures on which wireless broadband equipment can be mounted and positioned to broadcast a signal over as much terrain as possible. These assets include structures such as cell towers, water tanks, grain silos, and multi-story buildings.

Goal

Develop a single repository of vertical assets, such as communications towers, water tanks, and other structures potentially useful for the support of deploying affordable, reliable wireless broadband in less populated rural areas or topographically challenged areas.

The lack of easily accessible and readily usable information regarding the number and location of vertical assets prevents the expansion of affordable, reliable wireless broadband service.

Wireless broadband providers must determine if it is worth the effort and expense to collect and analyze this data when making investment decisions. Public sector organizations are faced with the same challenges. A centralized and comprehensive vertical assets inventory can help wireless broadband providers expedite decisions regarding the deployment of affordable, reliable broadband service in rural areas.

Benefits

1. The vertical assets inventory provides data for private and public investment decisions, lowering the initial cost of efforts needed to identify potential mounting locations for infrastructure.
2. The inventory can encourage the expansion of affordable, reliable wireless broadband services to underserved areas by shortening project development time.

Action Items

1. Identify or develop a vertical assets inventory toolkit to provide guidelines to identify structures or land that could serve as a site for installation of wireless communications equipment.
2. Data to collect would include vertical asset type, owner type, minimum base elevation, minimum height above ground, and location.
3. Identify and map elevated structures utilizing your community's GIS resources. The resulting database should be open ended; localities should be encouraged to continuously map assets as they are made available.

ADOPTION

Digital Literacy

6. Facilitate Internet Safety Classes

Create a program designed to help community members who are using the Internet to identify and avoid situations that could threaten their safety, threaten business or government

networks, compromise confidential information, compromise the safety of children, compromise their identities and financial information, or destroy their reputations.

Goal

Ensure that community members are aware of how to navigate the Internet safely.

Benefits

1. This project helps ensure that community members have a solid understanding of cyber threats.
2. There are many risks, some more serious than others. Among these dangers are viruses erasing entire systems, a hacker breaking into a system and altering files, someone using someone else's computer to attack others, someone stealing credit card information, sexual predators making advances at children, and criminals making unauthorized purchases. Unfortunately, there's no 100% guarantee that even with the best precautions some of these things won't happen, but there are steps that can be taken to minimize the chances.

Action Items

1. Partner with a local library or community center to offer security-awareness training initiatives that include classroom-style training sessions and security awareness websites and information booklets.
2. Awareness training can also be used to alleviate anxiety for community members who are not using the Internet because of fear of cyber threats.

Public Computer Centers – No action items

Broadband Awareness – No action items

Vulnerable Population Focus – No action items

USE

Economic Opportunity

8. Develop or Identify a Broadband Training and Awareness Program for Small and Medium Businesses

Methods of implementing a small and medium business broadband awareness program include, but are not limited to, facilitating awareness sessions, holding press conferences led by community leaders, inviting speakers to community business conferences or summits, and

public service announcements. It is also important to educate local businesses about Internet tools that are available at minimum or no cost to them.

A training program, or entry-level “Broadband 101” course, could be utilized to give small and medium businesses an introduction on how to capitalize on broadband connectivity, as well as more advanced applications for IT staff. In addition, training should include resources for non-IT staff, such as how to use commerce tools for sales, streamline finances with online records, or leverage knowledge management across an organization. Additional training might include:

- “How-to” training for key activities such as online collaboration, search optimization, cybersecurity, equipment use, and Web 2.0 tools.
- Technical and professional support for hardware, software, and business operations.
- Licenses for business applications such as document creation, antivirus and security software, and online audio and videoconferencing.
- Website development and registration.
- Basic communications equipment, such as low-cost personal computers and wireless routers.

Goal

Businesses adopt and use broadband-enabled applications, resulting in increased efficiency, improved market access, reduced costs, and increased speed of both transactions and interactions.

Benefits

1. Provides entrepreneurial support.
2. Eliminates knowledge gap about how best to utilize broadband tools, increasing productivity.
3. Promotes business growth and workforce development.
4. Broadband empowers small businesses to achieve operational scale more quickly by lowering start-up costs through faster business registration and improved access to customers, suppliers, and new markets. According to Connected Nation’s 2012 Jobs and Broadband Report, businesses that are using the Internet bring in approximately \$300,000 more in median annual revenues than their unconnected counterparts.

Action Items

1. Identify federally or state-sponsored business support programs (e.g. Chamber of Commerce, SBA, EDA, Agriculture, or Manufacturing extension) that include assistance with broadband or IT content.
2. Identify or develop a business awareness and training program.

3. Identify or develop online training modules for businesses. For example, the Southern Rural Development Center, in partnership with National Institute of Food and Agriculture, USDA, administers the National e-Commerce Extension Initiative. As the sole outlet nationally for e-Commerce educational offerings geared at Extension programming, the National e-Commerce Extension Initiative features interactive online learning modules. In addition, the program's website offers a library of additional resources and a tutorials section for greater explanation on website design and function. Modules and presentations include: A Beginner's Guide to e-Commerce, Doing Business in the Cloud, Electronic Retailing: Selling on the Internet, Helping Artisans Reach Global Markets, and Mobile e-Commerce. To see some examples, click here: http://srdc.msstate.edu/ebeat/small_business.html#.

9. Create Local Jobs via Teleworking Opportunities

Connected Nation's Digital Works program is a hybrid between an employment agency and a co-working facility that connects residents with online training courses and connections with companies that lack a physical presence in the community. The Digital Works program creates jobs in areas facing high unemployment by leveraging broadband technology for call center and IT outsourcing. Extended training is available for HTML programming, and other technical positions as well. The program is providing an avenue for communities to create a job incubator, retaining workers in the area and attracting corporate jobs while providing a pathway for improving a worker's competitive advantage in the twenty-first century workforce with specified coursework and training.

At the end of training, workers are placed in available positions that match their skills and interests. All jobs pay above minimum wage and the training provides opportunities for placement at levels for upward mobility. This is work that can be done from home or at the Digital Works center, which is provided through a partnership with the community.

Goal

Connect IT training and education with remote employment opportunities.

Benefits

1. This type of project can educate, train, employ, and has the potential to ultimately increase the productivity and economic competitiveness of your community's workforce.
2. The physical infrastructure and training exposes a broad spectrum of residents to the benefits of telecommunications and productive uses of the Internet.
3. Through training and work, participants will rely heavily on local ISPs, broadband technology, and emerging IT technologies to provide services to a global marketplace, in

turn fostering the demand-driven strengthening of your community's physical Internet infrastructure.

Action Items

1. The Digital Works program requires a site suitable for establishing office infrastructure, educational partners to develop the workforce, and business relationships with enterprises willing to hire workers through the digital factory.
2. Identify the physical, financial, and technological resources needed to establish a digital factory.
3. Space to house workspace and training and support offices will be needed, as well as the equipment, such as computers and monitors for video conferencing and training.
4. Develop partnerships with companies who would provide contractual employment to program graduates.
5. Visit <http://www.digitalworksjobs.com> to learn more.

Education

10. Improve Education through Digital Learning

Several digital learning platforms are available for K-12 implementation. For example, CFY is a national education nonprofit that helps students in low-income communities, together with their teachers and families, harness the power of digital learning to improve educational outcomes. The organization is unique in that it operates both “in the cloud” (through PowerMyLearning.com, a free K-12 online learning platform) and “on the ground” (through its Digital Learning Program, a whole school initiative that works hands-on with all three of the constituents that impact student achievement: teachers, parents, and students).

PowerMyLearning.com is a free online educational tool that helps students, teachers and parents locate and access over 1,000 high-quality online digital learning activities — videos, simulations, and other educational software — to propel student achievement in subjects including math, English, science, and social studies. The platform features a kid-friendly design. There is a playpoint/badge feature to help motivate students. In addition, students can rate digital learning activities and share them with friends via e-mail, Facebook, and Twitter. CFY also provides onsite training to teach teachers how to integrate PowerMyLearning into their classrooms.

Goal

Increase student attention and engagement, and encourage students to take ownership of their learning and make it easier for teachers to differentiate instruction without embarrassing students.

Benefits

1. Increase learning time by extending learning beyond the classroom walls
2. Individualize learning and increase student engagement in school
3. Encourage self-directed learning
4. Enable parents to more effectively support their children at home

11. Connect all School Classrooms to the Internet

A K-12 broadband network should provide adequate performance and reach, including abundant wireless coverage in and out of school buildings. “Adequate” means enough bandwidth to support simultaneous use by all students and educators anywhere in the building and the surrounding campus to routinely use the Web, multimedia, and collaboration software. To reach the goal of sufficient broadband access for enhanced K-12 teaching and learning and improved school operations, the State Educational Technology Directors Association (SETDA) recommends that broadband speeds in schools should equate to a minimum of 100 Kbps per student/staff. However, given that bandwidth availability determines which online content, applications, and functionality students and educators will be able to use effectively in the classroom, additional bandwidth will be required in many, if not most, K-12 districts in the coming years.

In order to evolve with technology, school districts must continue to update local educational policies and curriculum, assess their broadband and classroom technology needs, evaluate the professional development requirements of teachers, and provide tech support.

Goal

Facilitate the connection of all classrooms to broadband Internet so that teachers and students can take advantage of global educational resources.

Benefits:

1. Students can actively utilize school computers to access rich, multimedia-enhanced educational content and the Internet.
2. Students can post their content (including audio and video podcasts) to school learning management systems, access their e-textbooks and get their assignments online, and collaborate daily across the network with other students via wikis and other Internet-based applications.
3. Teachers can videoconference or download streaming media to classrooms and take their students on virtual field trips to interact with subject area experts.
4. School systems can utilize online courses.

5. Teachers can actively participate in online professional learning communities to share lessons and to participate in professional development.

Action Items

1. Assess current and future bandwidth needs.
2. Utilize E-Rate funding. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). The program provides discounts to assist most schools and libraries to obtain affordable telecommunications and Internet access. Funding is requested under four categories of service: telecommunications services, Internet access, internal connections, and basic maintenance of internal connections. Discounts for support depend on the level of poverty and the urban/rural status of the population served and range from 20% to 90% of the costs of eligible services. Eligible schools, school districts, and libraries may apply individually or as part of a consortium.
3. If broadband capacity is lacking at the local level, seek partnerships with other local high-capacity demand institutions, including local civic leaders, government entities, public safety agencies, libraries, and hospitals or clinics, in a coordinated effort to aggregate local demand needs for increased broadband capacity and service. By aggregating demand within a local community, these institutions will be able to demonstrate to interested broadband providers existing pent-up demand and help justify private investments to bring greater capacity backhaul service to that community. That increased backhaul capacity can in turn benefit the whole community.

Government

12. Pursue Next Generation 911 Upgrades

The overall system architecture of Public Safety Answering Points (PSAPs) has essentially not changed since the first 911 call was made in 1968. These 911 systems are voice-only networks based on original wire line, analog, circuit-switched infrastructure that prevents easy transmission of data and critical sharing of information that can significantly enhance the decision-making ability, response, and quality of service provided to emergency callers. To meet growing public expectations of 911-system functionality (capable of voice, data, and video transmission from different types of communication devices), that framework should be replaced. This would require replacing analog phone systems with an Internet Protocol (IP)-based system. This system would provide an enabling platform for current technology, as well as future upgrades.

For example, in January 2013, the Federal Communications Commission proposed to amend its rules by requiring all wireless carriers and providers of “interconnected” text messaging applications to support the ability of consumers to send text messages to 911 in all areas throughout the nation where 911 Public Safety Answering Points (PSAPs) are also prepared to receive the texts (which requires an IP-based system). Text-to-911 will provide consumers with enhanced access to emergency communications in situations where a voice call could endanger the caller, or a person with disabilities is unable to make a voice call. In the near term, text-to-911 is generally supported as the first step in the transition to a Next Generation 911.

Goal

Design a system that enables the transmission of voice, data, or video from different types of communication devices to Public Safety Answering Points (PSAPs) and onto emergency responder networks.

Benefits

1. Transitioning to a “Next Generation” IP-based network will enable the public to make voice, text, or video emergency calls from any communications device. With Next Generation 911, responders and PSAPs will gain greater situational awareness, which will enable better-informed decisions, resulting in better outcomes and, ultimately, a safer community. By capitalizing on advances in technologies, you are enabling:
2. Quicker and more accurate information to responders
3. Better and more useful forms of information
4. More flexible, secure and robust PSAP operations
5. Lower capital and operating costs

Action Steps

1. If you are involved in PSAP decision making and are faced with replacing aging systems or purchasing new technology for the very first time, you need to consider what your most immediate requirements are and where you need to be 10 years from now. Your community can take a measured and practical approach that spreads the operational impact and costs of a Next Generation 911 transition over time. Your local agency should choose a starting point that makes the most sense and provides immediate benefits for their PSAP, responders, and communities they serve. For example, according to Intrado, Inc., a provider of 911 and emergency communications infrastructure to over 3,000 public safety agencies, local public-safety agencies can implement any of the following next-generation 911 components today, and provide immediate benefits with little to no disruption of current operations:
2. A public-safety-class, IP-based network

3. IP-based call processing equipment (CPE) in public-safety answering points (PSAPs)
4. Geographic information system (GIS) data enhancements
5. Advanced 911 data capabilities and applications

Healthcare

13. Promote Telemedicine in Remote Areas

Promote the delivery of healthcare services from a distance using video-based technologies. Telemedicine can help to address challenges associated with living in sparsely populated areas and having to travel long distances to seek medical care - particularly for patients with chronic illnesses. It also addresses the issue of the lack of medical specialists in remote areas by awarding access to specialists in major hospitals situated in other cities, states, or countries. While telemedicine can be delivered to patient homes, it can also be implemented in partnership with local clinics, libraries, churches, schools or businesses that have the appropriate equipment and staff to manage it. The most critical steps in promoting telemedicine are ensuring that patients and medical professionals have access to broadband service, understand the main features of telemedicine, are aware of the technologies required for telemedicine, and understand how to develop, deliver, use, and evaluate telemedicine services.

One relevant funding opportunity includes Distance Learning and Telemedicine Loans and Grants Program. USDA provides loans and grants to rural community facilities (e.g. schools, libraries, hospitals, and tribal organizations) for advanced telecommunications systems that can provide healthcare and educational benefits to rural areas. Three kinds of financial assistance are available: a full grant, grant-loan combination, and a full loan.

Goal

Deliver improved healthcare services to rural residents.

APPENDIX 1: STATEWIDE PERSPECTIVE OF BROADBAND

Statewide Infrastructure

As part of the Iowa State Broadband Initiative (SBI), and in partnership and at the direction of the Iowa Utilities Board, Connect Iowa produced an inaugural map of broadband availability in the spring of 2010. The key goal of the map was to highlight communities and households that remain unserved or underserved by broadband service; this information was essential to estimating the broadband availability gap in the state and understanding the scope and scale of challenges in providing universal broadband service to all citizens across the state. Since the initial map's release, Connect Iowa has collected and released new data every six months, with updates in October and April annually.

The most current statewide and county-specific broadband inventory maps released in the spring of 2014 depict a geographic representation of provider-based broadband data represented by cable, DSL, wireless, fiber, etc. residential services. These maps also incorporate data such as political boundaries and major transportation networks in the state. A statewide map can be found at

http://www.connectiowa.org/connectednationftp/iowa/Statewide_Maps/IA_Statewide_Broadband.pdf. The county maps can be found at

http://www.connectiowa.org/community_profile/find_your_county/iowa/Union.

Table 1: Estimate of Broadband Service Availability in the State of Iowa By Speed Tier Among Fixed Platforms

SBI Download/Upload Speed Tiers	Unserved Households ('000)	Served Households ('000)	Percent Households by Speed Tier
At Least 768 Kbps/200 Kbps	22	1,200	98.19
At Least 1.5 Mbps/200 Kbps	43	1,179	96.52
At Least 3 Mbps/768 Kbps	78	1,144	93.64
At Least 6 Mbps/1.5 Mbps	228	993	81.30
At Least 10 Mbps/1.5 Mbps	251	970	79.44
At Least 25 Mbps/1.5 Mbps	332	889	72.78
At Least 50 Mbps/1.5 Mbps	355	867	70.94
At Least 100 Mbps/1.5 Mbps	497	725	59.35
At Least 1 Gbps/1.5 Mbps	1,196	26	2.10

Source: Connect Iowa, April 2014.

Table 1 reports updated summary statistics of the estimated fixed, terrestrial broadband service inventory (excluding mobile and satellite service) across the state of Iowa; it presents the number and percentage of unserved and served households by speed tiers. The total number of households in Iowa in 2010 was 1,221,576, for a total population of 3 million people. Table 1 indicates that 98.196% of households are able to connect to broadband at download speeds of at least 768 Kbps and upload speeds of at least 200 Kbps. This implies that the number of households originally estimated by Connect Iowa to be unserved has dropped from 53,335 households in the fall of 2010 to 22,146 households in the spring of 2014. Further, approximately 1,143,847 households across Iowa have broadband available of at least 3 Mbps download and 768 Kbps upload speeds. The percentage of Iowa households having fixed broadband access available of at least 6 Mbps download and 1.5 Mbps upload speeds is estimated at 81.37%.

Taking into account both fixed and mobile broadband service platforms, an estimated 99.99% of Iowa households have broadband available from at least one provider at download speeds of 768 Kbps or higher and upload speeds of 200 Kbps or higher. This leaves about 70 households in the state completely unserved by any form of terrestrial broadband (including mobile, but excluding satellite services).

As differences in broadband availability estimates between the fall of 2010 and the spring of 2014 show, additional participating broadband providers can have a large impact upon Iowa broadband mapping inventory updates. Furthermore, the measured broadband inventory provides an estimate of the true extent of broadband coverage across the state. There is a degree of measurement error inherent in this exercise that should be taken into consideration when analyzing the data. This measurement error will decrease as local, state, and federal stakeholders identify areas where the displayed coverage is underestimated or overestimated. Connect Iowa welcomes such feedback to be analyzed in collaboration with broadband providers to correct errors identified in the maps.

In addition, the broadband availability data collected, processed, and aggregated by Connect Iowa has been sent on a semi-annual basis to the NTIA to be used in the National Broadband Map, and comprises the source of Iowa's broadband availability estimates reported by the NTIA and the FCC in the National Broadband Map. The National Broadband Map can be found here: <http://www.broadbandmap.gov> and the Map's specific page for Iowa can be found here: <http://www.broadbandmap.gov/summarize/state/iowa>.

Interactive Map

Connect Iowa provides My ConnectViewTM, an online tool developed and maintained by Connected Nation, which allows users to create completely customized views and maps of broadband infrastructure across the state. The self-service nature of this application empowers

Iowa's citizens to take an active role in seeking service, upgrading service, or simply becoming increasingly aware of what broadband capabilities and possibilities exist in their area, city, county, or state.

<http://www.connectiowa.org/interactive-map>

For additional maps and other related information, visit:

<http://www.connectiowa.org/broadband-landscape>

Business and Residential Technology Assessments

To complement the broadband inventory and mapping data, Connect Iowa periodically conducts statewide residential and business technology assessments to understand broadband demand trends across the state. The purpose of this research is to better understand the drivers and barriers to technology and broadband adoption and estimate the broadband adoption gap across the state of Iowa. Key questions the data address are: who, where, and how are households in Iowa using broadband technology? How is this technology impacting Iowa households and residents? Who is not adopting broadband service and why? What are the barriers that prevent citizens from embracing this empowering technology?

Through Connect Iowa's research, many insights are able to be collected. The most recent residential technology assessment revealed the following key findings:

- Broadband adoption in Iowa increased by five percentage points between 2012 and 2013.
- More than 113,000 school-age children in Iowa still do not have broadband access at home.
- More than three out of ten (31%) or 90,830 non-adopters in Iowa cite relevance as their main barrier to broadband adoption, while nearly one-fifth (16%) or 46,880 cite cost as their biggest barrier.

Additionally, an assessment of technology use among Iowa businesses released in September 2014 on Connect Iowa's website revealed the following key findings:

- Across Iowa, 81% of businesses subscribe to broadband service, leaving approximately 16,000 Iowa businesses that still do not use or benefit from broadband.
- 31% of Iowa businesses that want faster Internet service cannot get it at their location.
- More than one in eight Iowa businesses say it is "important" or "very important" for new employees to be able to create or edit mobile apps, while one in eleven say it is important for new employees to know at least one programming language.
- Online sales in Iowa accounted for approximately \$20 billion in sales revenue last year, including nearly \$7.7 billion for small businesses with fewer than twenty employees and more than \$7 billion for rural Iowa businesses.

For more information on the statewide information described, visit the Connect Iowa website at <http://www.connectiowa.org/research>.

APPENDIX 2: PARTNER AND SPONSORS

Connect Iowa, in partnership with the Iowa Economic Development Authority (IEDA), supports Iowa's reinvention and technological transformation through innovation, job creation, and entrepreneurship via the expansion of broadband technology and increased usage by Iowa residents. In 2009, Connect Iowa partnered with the Iowa Utilities Board to engage in a comprehensive broadband planning and technology initiative as part of the national effort to map and expand broadband. The program began by gathering provider data to form a statewide broadband map and has progressed to the planning and development stage. At this point the program is expanding to include community engagement in local technology planning, identification of opportunities with existing programs, and implementation of technology projects designed to address digital literacy, improve education, give residents access to global Internet resources, and stimulate economic development.

<http://www.connectiowa.org/>

The **Iowa Economic Development Authority (IEDA)** offers a variety of programs and services to individuals, communities, and businesses to attract and grow business, employment, and workforce in Iowa. Groundbreaking economic growth strategies focusing on cultivating start-up companies and helping existing companies become more innovative complement the activities already underway to retain and attract companies that are creating jobs for Iowans. Developing sustainable, adaptable communities ready for this growth is also an essential part of our work at IEDA — providing programs and resources that help communities reinvest, recover, and revitalize to make each community's vision a reality.

<http://www.iowaeconomicdevelopment.com/>

Connected Nation (Connect Iowa's parent organization) is a leading technology organization committed to bringing affordable high-speed Internet and broadband-enabled resources to all Americans. Connected Nation effectively raises the awareness of the value of broadband and related technologies by developing coalitions of influencers and enablers for improving technology access, adoption, and use. Connected Nation works with consumers, community leaders, states, technology providers, and foundations, including the Bill & Melinda Gates Foundation, to develop and implement technology expansion programs with core competencies centered on a mission to improve digital inclusion for people and places previously underserved or overlooked.

<http://www.connectednation.org>

National Telecommunications and Information Administration (NTIA) is an agency of the United States Department of Commerce that is serving as the lead agency in running the State Broadband Initiative (SBI). Launched in 2009, NTIA's State Broadband Initiative implements the joint purposes of the Recovery Act and the Broadband Data Improvement Act, which envisioned a comprehensive program, led by state entities or non-profit organizations working at their direction, to facilitate the integration of broadband and information technology into state and local economies. Economic development, energy efficiency, and advances in education and healthcare rely not only on broadband infrastructure, but also on the knowledge and tools to leverage that infrastructure.

NTIA has awarded a total of \$293 million for the SBI program to 56 grantees, one each from the 50 states, 5 territories, and the District of Columbia, or their designees. Grantees such as Connect Iowa are using this funding to support the efficient and creative use of broadband technology to better compete in the digital economy. These state-created efforts vary depending on local needs but include programs to assist small businesses and community institutions in using technology more effectively, developing research to investigate barriers to broadband adoption, searching out and creating innovative applications that increase access to government services and information, and developing state and local task forces to expand broadband access and adoption.

Since accurate data is critical for broadband planning, another purpose of the SBI program is to assist states in gathering data twice a year on the availability, speed, and location of broadband services, as well as the broadband services used by community institutions such as schools, libraries, and hospitals. This data is used by NTIA to update the National Broadband Map, the first public, searchable nationwide map of broadband availability launched February 17, 2011.

APPENDIX 3: THE NATIONAL BROADBAND PLAN

The National Broadband Plan, released in 2010 by the Federal Communications Commission, has the express mission of creating a high-performance America—a more productive, creative, efficient America in which affordable broadband is available everywhere and everyone has the means and skills to use valuable broadband applications. The plan seeks to ensure that the entire broadband ecosystem—networks, devices, content and applications— is healthy.

The plan recommends that the country adopt and track the following six goals to serve as a compass over the next decade:

GOAL No. 1: At least 100 million U.S. homes should have affordable access to actual download speeds of at least 100 megabits per second and actual upload speeds of at least 50 megabits per second.

GOAL No. 2: The United States should lead the world in mobile innovation, with the fastest and most extensive wireless networks of any nation.

GOAL No. 3: Every American should have affordable access to robust broadband service and the means and skills to subscribe if they so choose.

GOAL No. 4: Every American community should have affordable access to at least 1 gigabit per second broadband service to anchor institutions such as schools, hospitals, and government buildings.

GOAL No. 5: To ensure the safety of the American people, every first responder should have access to a nationwide, wireless, interoperable broadband public safety network.

GOAL No. 6: To ensure that America leads in the clean energy economy, every American should be able to use broadband to track and manage their real-time energy consumption.

To learn more, visit: www.broadband.gov

APPENDIX 4: WHAT IS CONNECTED?

The goal of Connect Iowa’s “Connected” program is to empower locally informed and collaborative technology planning that addresses each community’s need for improved access, adoption, and use of technology:

- **ACCESS** – Does your community have access to affordable and reliable broadband service?
- **ADOPTION** – Is your community addressing the barriers to broadband adoption?
- **USE** – Are residents using technology to improve their quality of life?

Connected Nation leverages state-based public-private partnerships to engage residents at the local level. Regionally based staff provide “train-the-trainer” activities to local leaders, such as librarians, school administrators, economic development professionals, and public officials, and help them organize multi-sector technology planning teams, inventory local technology resources and initiatives, assess local technology access, adoption, and use, and develop local strategies that target specific technology gaps in the community.

Connected’s community technology-planning framework is cyclical. As with other forms of community planning – and especially so with technology planning – change is the only constant. At the community level, changing technology requirements, shifting demographics, economic drivers, and workforce requirements may expose or create new digital divides. Connected’s community technology-planning framework supports a sustained effort.

Connected Planning Process

Connected’s community technology-planning framework provides a clear path for the sustainable acceleration of broadband access, adoption, and use.



Step 1: Engage. Successful strategies to bridge the local digital divide and increase broadband access, adoption, and use are predicated on broad and sustained stakeholder participation. A successful local technology planning team should include people from multiple sectors, including:

- State and Local Government
- Public Safety
- Education (K-12, Higher Ed)
- Library
- Business & Industry, Agriculture, Recreation and Tourism
- Healthcare
- Community Organizations
- Technology Providers

Step 2: Assess. The Connected planning process guides the local technology planning team through an assessment of community technology resources, strengths, assets, needs, and gaps in order to identify and develop strategies to address specific technology gaps and opportunities in the community. Bolstered by benchmarking data that had been gathered through Connect Iowa’s mapping and market research, the local technology planning team works with community members to benchmark local broadband access, adoption, and use via the Connected Assessment, which measures:

ACCESS	ADOPTION	USE
1. Broadband Availability	6. Digital Literacy	10. Economic Opportunity
2. Broadband Speeds	7. Public Computer Centers	11. Education
3. Broadband Competition	8. Broadband Awareness	12. Government
4. Middle Mile Access	9. Vulnerable Population Focus	13. Healthcare
5. Mobile Broadband Availability		

Step 3: Plan. Once community resources and needs are identified, the community planning team begins to identify local priorities and policies, programs, and technical solutions that will accelerate broadband access, adoption, and use. Connected Nation provides recommended actions based on best practices from communities across the United States.

Step 4: Act. The technology planning team works together to ensure that selected policies, programs, and technical solutions are adopted, implemented, improved, and maintained. The Connected program also provides a platform for collaboration and the sharing of best practices between communities. Connected Nation also provides communications support to raise awareness of your community’s efforts. For communities that measurably demonstrate proficiency in broadband access, adoption, and use in the Connected Assessment, Connected Nation offers Connected certification, a nationally recognized certification that provides an avenue for pursuing opportunities as a recognized, technologically advanced community.

APPENDIX 5: GLOSSARY OF TERMS

#

3G Wireless - Third Generation - Refers to the third generation of wireless cellular technology. It has been succeeded by 4G wireless. Typical speeds reach about 3 Mbps.

4G Wireless - Fourth Generation - Refers to the fourth generation of wireless cellular technology. It is the successor to 2G and 3G. Typical implementations include LTE, WiMax, and others. Maximum speeds may reach 100 Mbps, with typical speeds over 10 Mbps.

A

ARRA - American Recovery and Reinvestment Act.

ADSL - Asymmetric Digital Subscriber Line - DSL service with a larger portion of the capacity devoted to downstream communications, less to upstream. Typically thought of as a residential service.

ATM - Asynchronous Transfer Mode - A data service offering by ASI that can be used for interconnection of customers' LAN. ATM provides service from 1 Mbps to 145 Mbps utilizing Cell Relay Packets.

B

Bandwidth - The amount of data transmitted in a given amount of time; usually measured in bits per second, kilobits per second, and megabits per second.

BIP - Broadband Infrastructure Program - Part of the American Recovery and Reinvestment Act (ARRA), BIP is the program created by the U.S. Department of Agriculture focused on expanding last mile broadband access.

Bit - A single unit of data, either a one or a zero. In the world of broadband, bits are used to refer to the amount of transmitted data. A kilobit (Kb) is approximately 1,000 bits. A megabit (Mb) is approximately 1,000,000 bits.

BPL - Broadband Over Powerline - An evolving theoretical technology that provides broadband service over existing electrical power lines.

BPON - Broadband Passive Optical Network - A point-to-multipoint fiber-lean architecture network system which uses passive splitters to deliver signals to multiple users. Instead of running a separate strand of fiber from the CO to every customer, BPON uses a single strand of fiber to serve up to 32 subscribers.

Broadband - A descriptive term for evolving digital technologies that provide consumers with integrated access to voice, high-speed data service, video-demand services, and interactive delivery services (e.g. DSL, cable Internet).

BTOP - Broadband Technology Opportunities Program - Part of the American Recovery and Reinvestment Act (ARRA), BTOP is the program created by the U.S. Department of Commerce

focused on expanding broadband access, expanding access to public computer centers, and improving broadband adoption.

C

Cable Modem - A modem that allows a user to connect a computer to the local cable system to transmit data rather than video. It allows broadband services at speeds of five Mbps or higher.

CAP - Competitive Access Provider - (or “Bypass Carrier”) A company that provides network links between the customer and the Inter-Exchange Carrier or even directly to the Internet Service Provider. CAPs operate private networks independent of Local Exchange Carriers.

Cellular - A mobile communications system that uses a combination of radio transmission and conventional telephone switching to permit telephone communications to and from mobile users within a specified area.

CLEC - Competitive Local Exchange Carrier - Wireline service provider that is authorized under state and federal rules to compete with ILECs to provide local telephone and Internet service. CLECs provide telephone services in one of three ways or a combination thereof: a) by building or rebuilding telecommunications facilities of their own, b) by leasing capacity from another local telephone company (typically an ILEC) and reselling it, or c) by leasing discreet parts of the ILEC network referred to as UNEs.

CMTS - Cable Modem Termination System - A component (usually located at the local office or head end of a cable system) that exchanges digital signals with cable modems on a cable network, allowing for broadband use of the cable system.

CO - Central Office - A circuit switch where the phone and DSL lines in a geographical area come together, usually housed in a small building.

Coaxial Cable - A type of cable that can carry large amounts of bandwidth over long distances. Cable TV and cable modem broadband service both utilize this technology.

Community Anchor Institutions (CAI) - Institutions that are based in a community and larger user of broadband. Examples include schools, libraries, healthcare facilities, and government institutions.

CWDM - Coarse Wavelength Division Multiplexing - Multiplexing (more commonly referred to as WDM) with less than 8 active wavelengths per fiber.

D

Dial-Up - A technology that provides customers with access to the Internet over an existing telephone line. Dial-up is much slower than broadband.

DLEC - Data Local Exchange Carrier - DLECs deliver high-speed access to the Internet, not voice. DLECs include Covad, Northpoint, and Rhythms.

Downstream - Data flowing from the Internet to a computer (surfing the net, getting e-mail, downloading a file).

DSL - Digital Subscriber Line - The use of a copper telephone line to deliver “always on” broadband Internet service.

DSLAM - Digital Subscriber Line Access Multiplier - A piece of technology installed at a telephone company's CO that connects the carrier to the subscriber loop (and ultimately the customer's PC).

DWDM - Dense Wavelength Division Multiplexing - A SONET term which is the means of increasing the capacity of SONET fiber-optic transmission systems.

E

E-rate - A federal program that provides subsidy for voice and data lines to qualified schools, hospitals, Community-Based Organization (CBOs), and other qualified institutions. The subsidy is based on a percentage designated by the FCC.

Ethernet - A local area network (LAN) standard developed for the exchange data with a single network. It allows for speeds from 10 Mbps to 10 Gbps.

EON - Ethernet Optical Network - The use of Ethernet LAN packets running over a fiber network.

EvDO - Evolution Data Only - A new wireless technology that provides data connections that are 10 times faster than a regular modem.

F

FCC - Federal Communications Commission - A federal regulatory agency that is responsible for, among other things, regulating VoIP.

Fixed Wireless Broadband - The operation of wireless devices or systems for broadband use at fixed locations such as homes or offices.

Franchise Agreement - An agreement between a cable provider and a government entity that grants the provider the right to serve cable and broadband services to a particular area - typically a city, county, or state.

FTTH - Fiber To The Home - Another name for fiber to the premises, where fiber optic cable is pulled directly to an individual's residence or building allowing for extremely high broadband speeds.

FTTN - Fiber To The Neighborhood - A hybrid network architecture involving optical fiber from the carrier network, terminating in a neighborhood cabinet that converts the signal from optical to electrical.

FTTP - Fiber To The Premise (Or FTTB – Fiber To The Building) - A fiber optic system that connects directly from the carrier network to the user premises.

G

Gbps - Gigabits per second - 1,000,000,000 bits per second or 1,000 Mbps. A measure of how fast data can be transmitted.

GPON - Gigabyte-Capable Passive Optical Network - Uses a different, faster approach (up to 2.5 Gbps in current products) than BPON.

GPS - Global Positioning System - A system using satellite technology that allows an equipped user to know exactly where he is anywhere on earth.

GSM - Global System for Mobile Communications - This is the current radio/telephone standard in Europe and many other countries except Japan and the United States.

H

HFC - Hybrid Fiber Coaxial Network - An outside plant distribution cabling concept employing both fiber optic and coaxial cable.

Hotspot - See *Wireless Hotspot*.

I

IEEE - Institute of Electrical and Electronics Engineers (pronounced “Eye-triple-E.”).

ILEC - Incumbent Local Exchange Carrier - The traditional wireline telephone service providers within defined geographic areas. They typically provide broadband Internet service via DSL technology in their area. Prior to 1996, ILECs operated as monopolies having the exclusive right and responsibility for providing local and local toll telephone service within LATAs.

IP-VPN - Internet Protocol - Virtual Private Network - A software-defined network offering the appearance, functionality, and usefulness of a dedicated private network.

ISDN - Integrated Services Digital Network - An alternative method to simultaneously carry voice, data, and other traffic, using the switched telephone network.

ISP - Internet Service Provider - A company providing Internet access to consumers and businesses, acting as a bridge between customer (end-user) and infrastructure owners for dial-up, cable modem, and DSL services.

K

Kbps - Kilobits per second - 1,000 bits per second. A measure of how fast data can be transmitted.

L

LAN - Local Area Network - A geographically localized network consisting of both hardware and software. The network can link workstations within a building or multiple computers with a single wireless Internet connection.

LATA - Local Access and Transport Areas - A geographic area within a divested Regional Bell Operating Company is permitted to offer exchange telecommunications and exchange access service. Calls between LATAs are often thought of as long-distance service. Calls within a LATA (IntraLATA) typically include local and local toll telephone services.

Local Loop - A generic term for the connection between the customer’s premises (home, office, etc.) and the provider’s serving central office. Historically, this has been a wire connection; however, wireless options are increasingly available for local loop capacity.

Low Income - Low income is defined by using the poverty level as defined by the U.S. Census Bureau. A community’s low-income percentage can be found at www.census.gov.

M

MAN - Metropolitan Area Network - A high-speed data intra-city network that links multiple locations with a campus, city, or LATA. A MAN typically extends as far as 50 kilometers (or 31 miles).

Mbps - Megabits per second - 1,000,000 bits per second. A measure of how fast data can be transmitted.

Metro Ethernet - An Ethernet technology-based network in a metropolitan area that is used for connectivity to the Internet.

Multiplexing - Sending multiple signals (or streams) of information on a carrier (wireless frequency, twisted pair copper lines, fiber optic cables, coaxial, etc.) at the same time. Multiplexing, in technical terms, means transmitting in the form of a single, complex signal and then recovering the separate (individual) signals at the receiving end.

N

NTIA - National Telecommunications and Information Administration, which is housed within the United State Department of Commerce.

NIST - National Institute of Standards and Technology.

O

Overbuilders - Building excess capacity. In this context, it involves investment in additional infrastructure projects to provide competition.

OVS - Open Video Systems - A new option for those looking to offer cable television service outside the current framework of traditional regulation. It would allow more flexibility in providing service by reducing the build-out requirements of new carriers.

P

PON - Passive Optical Network - A Passive Optical Network consists of an optical line terminator located at the Central Office and a set of associated optical network terminals located at the customer's premises. Between them lies the optical distribution network comprised of fibers and passive splitters or couplers.

R

Right-of-Way - A legal right of passage over land owned by another. Carriers and service providers must obtain right-of-way to dig trenches or plant poles for cable and telephone systems and to place wireless antennae.

RPR - Resilient Packet Ring - Uses Ethernet switching and a dual counter-rotating ring topology to provide SONET-like network resiliency and optimized bandwidth usage, while delivering multi-point Ethernet/IP services.

RUS - Rural Utility Service - A division of the United States Department of Agriculture that promotes universal service in unserved and underserved areas of the country through grants, loans, and financing.

S

Satellite - Satellite brings broadband Internet connections to areas that would not otherwise have access, even the most rural of areas. Historically, higher costs and lower reliability have prevented the widespread implementation of satellite service, but providers have begun to overcome these obstacles, and satellite broadband deployment is increasing. A satellite works by receiving radio signals sent from the Earth (at an uplink location also called an Earth Station) and resending the radio signals back down to the Earth (the downlink). In a simple system, a signal is reflected, or "bounced," off the satellite. A communications satellite also typically converts the radio transmissions from one frequency to another so that the signal getting sent down is not confused with the signal being sent up. The area that can be served by a satellite is determined by the "footprint" of the antennas on the satellite. The "footprint" of a satellite is the area of the Earth that is covered by a satellite's signal. Some satellites are able to shape their footprints so that only certain areas are served. One way to do this is by the use of small beams called "spot beams." Spot beams allow satellites to target service to a specific area, or to provide different service to different areas.

SBI - State Broadband Initiatives, formerly known as the State Broadband Data & Development (SBDD) Program.

SONET - Synchronous Optical Network - A family of fiber-optic transmission rates.

Streaming - A Netscape innovation that downloads low-bit text data first, then the higher bit graphics. This allows users to read the text of an Internet document first, rather than waiting for the entire file to load.

Subscribership - Subscribership is the number of customers that have subscribed for a particular telecommunications service.

Switched Network - A domestic telecommunications network usually accessed by telephones, key telephone systems, private branch exchange trunks, and data arrangements.

T

T-1 - Trunk Level 1 - A digital transmission link with a total signaling speed of 1.544 Mbps. It is a standard for digital transmission in North America.

T-3 - Trunk Level 3 - 28 T1 lines or 44.736 Mbps.

U

UNE - Unbundled Network Elements - Leased portions of a carrier's (typically an ILEC's) network used by another carrier to provide service to customers.

Universal Service - The idea of providing every home in the United States with basic telephone service.

Upstream - Data flowing from your computer to the Internet (sending e-mail, uploading a file).

V

VDSL (or VHDSL) - Very High Data Rate Digital Subscriber Line - A developing technology that employs an asymmetric form of ADSL with projected speeds of up to 155 Mbps.

Video On Demand - A service that allows users to remotely choose a movie from a digital library and be able to pause, fast-forward, or even rewind their selection.

VLAN - Virtual Local Area Network - A network of computers that behave as if they were connected to the same wire even though they may be physically located on different segments of a LAN.

VoIP - Voice over Internet Protocol - A new technology that employs a data network (such as a broadband connection) to transmit voice conversations.

VPN - Virtual Private Network - A network that is constructed by using public wires to connect nodes. For example, there are a number of systems that enable one to create networks using the Internet as the medium for transporting data. These systems use encryption and other security mechanisms to ensure that only authorized users can access the network and that the data cannot be intercepted.

Vulnerable Groups -Vulnerable groups will vary by community, but typically include low-income, minority, senior, children, etc.

W

WAN - Wide Area Network - A communications system that utilizes cable systems, telephone lines, wireless, and other means to connect multiple locations together for the exchange of data, voice, and video.

Wi-Fi - Wireless Fidelity - A term for certain types of wireless local networks (WLANs) that uses specifications in the IEEE 802.11 family.

WiMax - A wireless technology that provides high-throughput broadband connections over long distances. WiMax can be used for a number of applications, including last mile broadband connections, hotspots, and cellular backhaul and high-speed enterprise connectivity for businesses.

Wireless Hotspot - A public location where Wi-Fi Internet access is available for free or for a small fee. These could include airports, restaurants, hotels, coffee shops, parks, and more.

Wireless Internet - 1) Internet applications and access using mobile devices such as cell phones and palm devices. 2) Broadband Internet service provided via wireless connection, such as satellite or tower transmitters.

Wireline - Service based on infrastructure on or near the ground, such as copper telephone wires or coaxial cable underground, or on telephone poles.