

City of Knoxville
City Council Meeting
Monday, January 3, 2022 at 6:15 p.m.
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Megan Suhr ____, Council Member John Gotta ____, Council Member Dylan Morse ____, Council Member Dawn Rankin ____, Council Member Jyl DeJong ____.

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Meeting Minutes Of December 20, 2021

Documents:

[12-20-2021 COUNCIL MINUTES.PDF](#)

3.II. Accept Library Board Meeting Minutes Of December 21, 2021

Documents:

[LIBRARY MINUTES.PDF](#)

3.III. Approve 2022 City Council Meetings

Documents:

[2022 COUNCIL MEETINGS.PDF](#)

3.IV. Approve Affirmation Of City Attorney Bob Stuyvesant

3.V. Approve Resolution Authorizing City Manager And City Clerk To Execute Proxy For The Agreement Regarding The Revised Iowa Risk Management Agreement For The Iowa Communities Assurance Pool

Documents:

[RES 01-03-22 ICAP PROXY.PDF](#)

3.VI. Approve Resolution Naming Depositories For City Funds

Documents:

[RES 01-02-22 DEPOSITORIES.PDF](#)

3.VII. Approve Appointment Of Representatives To The Central Iowa Regional Transportation Alliance

Documents:

[CIRTPA 2022.PDF](#)

3.VIII. Approve Resolution Approving Membership With The Mid-Iowa Planning Alliance For Community Development

Documents:

[RES 01-01-22 MIPA.PDF](#)
[MIPA LETTER.PDF](#)

3.IX. Set A Public Hearing For January 17, 2022 At 6:15 P.m. In Regards To Vacating An Alley

3.X. Set A Public Hearing For January 17, 2022 At 6:15 P.m. To Approve A Contract For The 2022 Street Improvements Project

4. Item Agenda

4.I. Discussion And Possible Action Regarding Official Publication

4.II. Approve Payment Of Claims

5. Reports

A. Mayor's Report

B. City Manager's Report

6. Adjourn

Motion _____ Second _____

Vote _____ Time _____

Tricia Kincaid, City Clerk

COUNCIL MINUTES

December 20, 2021

The City Council of the City of Knoxville, Iowa convened in regular session Monday, December 20, 2021 at 6:15p.m. at the Knoxville Municipal Building. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Dawn Rankin and Jyl DeJong. Staffs present were City Manager Heather Ussery, City Clerk Tricia Kincaid, Planning & Zoning Administrator Nathan Parch, Police Chief Aaron Fuller, Fire Chief Cal Wyman, Community & Economic Development Directors Marilyn Arber and Glenn Lyons and Parks & Rec Director Brandon Nemmers.

Council Member Megan Suhr left the meeting at 6:57 p.m.

Mayor Hatch left the meeting at 7:18 p.m.

Motion by DeJong; seconded by Rankin to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of December 6, 2021
2. Accept Water Board Meeting Minutes of December 14, 2021
3. Approve November 2021 CSO Report
4. Approve November 2021 SRO Report
5. Approve Class C Liquor License for Pine Knolls Golf Club

The public hearing to vacate and alley was removed from the agenda.

An Ordinance vacating an alley located within the corporate limits of the City of Knoxville, Iowa was removed from the agenda.

The Resolution directing the sale of an interest in real property following the public hearing was removed from the agenda.

Resident Jason Engler owner of 502 W Baker stated he was in attendance to get more information on the proposed sale of the alley. City Attorney Bob Stuyvesant explained how the sale would work and possible options to residents that it would affect.

Motion by Suhr, seconded by Gotta to approve first consideration, waiving second and third consideration amending the precincts ordinance of the City of Knoxville, Iowa. City Manager Heather Ussery explained this is something that is done every 10 years after a census. No changes are being made to the voting districts; the Secretary of State requires us to submit the documentation; all ayes.

Motion by Morse, seconded by Rankin to approve resolution approving Plat of Survey for North 132 feet of Lot 7 of Lot 1 (1510 W Pleasant Street) City of Knoxville, Marion County, Iowa. Planning and Zoning Administrator Nathan Parch explained this was one parcel zoned for commercial and they requested to change it to residential. They are now asking to divide it into two parcels; all ayes.

Motion by Gotta, seconded by Morse to approve resolution approving an agreement between the City of Knoxville, Iowa and RDG IA, Inc. related to the preparation of a Parks and Recreation System Master Plan; all ayes.

Emma Skahill, Chamber Director gave a 2021 Knoxville Chamber in Review.

City Manager Heather Ussery gave a presentation on the 2022/2023 Projects and Priorities Budget. Glenn Lyons, Economic Development Director discussed what he and Community Director Marilyn Arber have been working on since starting the job.

Motion by DeJong, seconded by Rankin to approve payment of claims; all ayes.

93187	ABS SANITATION	CODE ENFORCEMENT TRASH REMOVAL	\$15.00
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93188	ALLIED OIL & SUPPLY	2.5 GALLONS DEF OIL	\$372.93
93189	AMERICAN LEGAL PUBLISHING	PUBLISHED ORDINANCES	\$574.00
93190	ATOMIC TERMITE & PEST CONTROL	MONTHLY SPRAY	\$80.00
93191	AXON ENTERPRISES INC	TASER SCHOOL DETECTIVE HILLS	\$375.00
93192	BLACK OAK PUMPING	DEC SLUDGE LAND APPLICATION	\$12,000.00
93193	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$143.96
93194	BRUENING ROCK PRODUCTS INC	7.82 TON ROAD STONE	\$91.49
93195	CITY OF KNOXVILLE	COBRA	\$210.00
93196	CUSHMAN EXCAVATION	STORM SEWER REPAIR-PARK LANE	\$34,626.00
93197	THE DES MOINES REGISTER	NOV COUNCIL MEETING MINUTES	\$569.74
93198	DINGES FIRE COMPANY	UNIFORM SHIRTS	\$338.33
93199	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$14,893.35
93200	FINISH LINE LAUNDRY LLC	2 MAT CLEANING TICKETS	\$160.00
93201	FIRE RECOVERY EMS	NOVEMBER EMS BILLING	\$3,008.15
93202	GRAINGER PARTS	2 PUMPS, BOILER CITY HALL	\$1,221.42
93203	HAWKEYE TRUCK EQUIPMENT	REPAIR CONTROL #29	\$587.00
93204	RACHELLE HEGWOOD	SWIMMING LESSON REFUND	\$69.00
93205	HOTSY CLEANING SYSTEMS INC	2 5 GAL FLEET WASH	\$151.94
93206	HUBES GARAGE	OIL CHANGE FOR PD CAR #31	\$65.06
93207	INDEPENDENT GARAGE DOOR	GARAGE DOOR REPAIR	\$231.00
93208	INTERNATIONAL INSTITUTE OF	MEMBERSHIP-KINCAID	\$175.00
93209	IOWA DEPT OF PUBLIC SAFETY	MONTHLY LINE CHARGE	\$1,278.00
93210	IOWA MEDICAID ENTERPRISE	GEMT PAYMENT	\$1,823.85
93211	IOWA MUNICIPALITIES WORKERS'	WORK COMP PREMIUM	\$7,438.00
93212	DOMINIC JACKSON	PASS REFUND	\$83.00
93213	JULINES REPAIR	DIAGNOSE TRUCK	\$80.00
93214	KEYSTONE LABORATORIES INC	MONTHLY TESTING NOVEMBER	\$1,266.60
93215	KNIA KRLS INC	PUBLIC SAFETY MESSAGE	\$94.25
93216	KNOXVILLE HOSPITAL & CLINICS	NOVEMBER MEDICATIONS	\$106.17
93217	KNOXVILLE AVIATION	MONTHLY CONTRACTUAL SERVICES	\$3,467.91
93219	KNOXVILLE FARM & HOME INC	3 GFCI ELECTRICAL OUTLETS	\$577.43
93220	KNOXVILLE POLICE DEPARTMENT	REIMBURSEMENT FOR PETTY CASH	\$10.00
93221	LISCO	CITY HALL LINE CHARGES	\$2,392.46
	MARION COUNTY EMERGENCY		
93222	MGMT	ID BADGE	\$5.00
93223	MARTIN MARIETTA	PEA GRAVEL	\$162.39
93224	MENARDS	BUTCHER BLOCK COUNTER TOP	\$259.00
		LOCKERS FOR WOMENS LOCKER	
93225	MIKE MERRILL	ROOM	\$200.00
93226	MID-IOWA SOLID WASTE EQUIPMENT	2 BOX GUTTER BROOMS	\$301.58
93227	MIDAMERICAN ENERGY COMPANY	424 N LINCOLN ST RESTROOM	\$842.78
93228	O'REILLY AUTOMOTIVE INC	BULB FOR PLOW	\$119.82
93229	PELLA ENGRAVING COMPANY INC	OFFICER OF THE YEAR PLAQUE	\$213.08

93230	PELLA RENTAL & SALES INC	MTX70 MQ RAMMER	\$42.80
93231	PLUMB TECH MECHANICAL INC.	TXV FAILURE ON AIR CONDITIONER	\$534.69
93232	LINDE GAS & EQUIPMENT INC	EMS OXYGEN	\$543.26
93233	RACEWAY TIRE & EXHAUST	4 NEW TIRES 2017 F250	\$900.00
93234	RAMAEKER ENTERPRISES, INC.	2022 GOLF CART/UTV STICKERS	\$820.00
93235	RED LION RENEWABLES LLC	WWTP	\$3,645.82
93236	REYNOLDS URBAN DESIGN	VETERANS PARK DESIGN	\$3,427.60
93237	SANDRY FIRE SUPPLY	FIRE HOSE ATTACK LINE	\$1,055.00
93238	SCI COMMUNICATIONS INC	TELEPHONE REPAIR	\$213.75
93239	K & L THOMPSON, LLC	OIL CHANGE EQUINOX	\$35.95
93240	SNYDER & ASSOCIATES INC	2022 STREET IMPROVEMENTS	\$27,979.00
93241	SPAHN & ROSE LUMBER	BATTERY POWERED HAND TOOLS 313	\$1,269.96
93242	TK CONCRETE INC	2021 STREETS PAY APP #6	\$49,914.20
93243	TRUE VALUE HARDWARE INC.	ELECTRICAL CONNECTOR	\$69.49
93244	US CELLULAR	HOT SPOTS	\$299.79
93245	USA BLUEBOOK	CASE OF GREEN MARKING PAINT	\$111.90
93246	VAN MAANEN TECHNOLOGY	NETWORK EQUIPMENT WORK	\$860.00
93247	VAN WALL EQUIPMENT	2 OIL FILTERS	\$139.50
93248	VERIZON	HOT SPOTS	\$80.02
93250	VISA	BATTERY POWERED K-9 SAW	\$4,104.33
93251	WALMART COMMUNITY	CLEANING SUPPLIES	\$666.49
93252	WEX BANK	POLICE	\$8,527.13
93253	WINDSTREAM	ALARM LINE-WWTP	\$155.37

City Manager Heather Ussery: Marion County Christmas is going on and would encourage anyone who has not been out there to check it out. City Hall will be closed the 23rd and 24th to observe the holiday. Encourage residents to check the Library and Rec Centers Facebook pages for their holiday hours.

Fire Chief Wyman: Have started talking with business owners about the new fire safety permits.

Police Chief Fuller: Last week we received 8 AED's for the patrol vehicles through a grant.

Carol Rowland applied for and was awarded a vest grant through Vested Interest for K9 Rosko.

Just finished doing for the first time Officer of the Year and Officer of the Quarter. School Resource Officer Keller was named 2021 Officer of the Year.

Planning & Zoning Administrator Nathan Parch: Thank you everyone for the warm welcome. I am very excited to be here especially with everything that is on our plates right now and on the horizon.

Motion by DeJong, seconded by Rankin to adjourn the meeting at 7:38 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

**Library Board of Trustees Meeting
December 21, 2021**

The Knoxville Public Library Board of Trustees met at the library on Tuesday, December 21, 2021 at 4:00 p.m. Members present were Bob Leonard, Harv Sprafka, Lindsey Carlson, Jean McKay, Dave Johnson, and Scott Ziller. Erin McBride was absent.

The meeting was called to order by Lindsey Carlson. Jean McKay moved, Harv Sprafka seconded to approve the minutes of the November 16, 2021 meeting as mailed. Motion passed unanimously.

There was no correspondence that required board action.

Roslin gave the librarian's report for November 2021. Total circulation was 2,106 printed materials, 522 non-print materials, while downloadable materials numbered 895 items. Computer usage was 258 with 74 uses of the AWE computers, and 658 recorded usage of the wifi. Total number of visits for November was 1,674 (average of 70 visits a day).

Operating hours will be adjusted for the upcoming holidays. Attendance has been steady for events, with some programs still on-line. Numbers are good for DIY and Story Times. There will be additional programming during the school winter break: craft days, free movie, and family board game time. The budget committee will meet to plan FY2023.

Under Media Strategy Plan, the library will publish its calendar for January. Bob Leonard suggested that some events can be boosted on Facebook for more engagement. Harv Sprafka suggested sharing of posts to attract a wider audience.

Scott Ziller moved, Dave Johnson seconded that the financial report for November be approved. Motion was unanimous. Harv Sprafka moved, Scott Ziller seconded the city trust report for November be accepted. Motion was unanimous. Dave Johnson moved, Scott Ziller seconded the approval for payment of bills for December. Motion passed unanimously, and a copy is attached to the minutes.

Under New Business, the board discussed the RFQ for artists to submit artwork for an Art @ your library project. Dave Johnson moved, seconded by Harv Sprafka to accept the draft with minor changes. Motion passed. Roslin presented a security camera policy to the board for approval. Scott Ziller moved, Dave Johnson seconded to approve the policy. Motion passed.

There being no further business, the meeting was adjourned. The next regular meeting will be held Tuesday, January 18, 2022 at 4:00 PM at the Knoxville Public Library.

Roslin Thompson, secretary

2022 COUNCIL MEETINGS

JANUARY 3RD & 17TH

FEBRUARY 7TH & 21ST

MARCH 7TH & 21ST

APRIL 4TH & 18TH

MAY 2ND & 16TH

JUNE 6TH & 20TH

JULY 5TH & 18TH

AUGUST 1ST & 15TH

SEPTEMBER 6TH & 19TH

OCTOBER 3RD & 17TH

NOVEMBER 7TH & 21ST

DECEMBER 5TH & 19TH

RESOLUTION NO. 01-03-22

**RESOLUTION AUTHORIZING CITY MANAGER AND
CITY CLERK TO EXECUTE PROXY FOR THE AGREEMENT REGARDING
THE REVISED IOWA RISK MANAGEMENT AGREEMENT FOR THE
IOWA COMMUNITIES ASSURANCE POOL**

WHEREAS, the City Council of the City of Knoxville, Iowa is a member of the Iowa Communities Assurance Pool; and

WHEREAS, the Iowa Communities Assurance Pool requires the City of Knoxville, Iowa designate an individual and alternate be appointed to represent the City of Knoxville, Iowa as liaison between the Iowa Communities Assurance Pool and the City of Knoxville, Iowa.

NOW, THEREFORE, Be It Resolved by the City Council of the City of Knoxville, Iowa that Tricia Kincaid, City Clerk, be designated as the primary contact and Heather Ussery, City Manager, be designated as the alternate contact to represent the City of Knoxville, Iowa with the Iowa Communities Assurance Pool for the purposes of relating risk reduction and loss control information, and any other or instructions concerning the obligations of the City of Knoxville, Iowa, by signing the Iowa Risk Management Agreement and the rules and regulations established thereunder, to the same extent and with like effect as the signers, to the same extent as the signed could do if personally present and the signers do hereby ratify and confirm and adopt all action done or taken by the individual or alternate and authorize execution of the Proxy.

Passed and approved this 3rd day of January, 2022.

Brian J. Hatch, Mayor

Attest:

Tricia Kincaid, City Clerk

RESOLUTION NO. 01-02-22

RESOLUTION NAMING DEPOSITORIES FOR CITY FUNDS

RESOLVED, that Tricia Kincaid, City Clerk, utilize the services of Marion County Bank, Great Southern Bank, Wells Fargo-Knoxville, Community 1st Credit Union, all of Knoxville, Iowa, and Iowa Public Agency Investment Trust of Des Moines, Iowa (“Depositories”) for the deposit of public funds belonging to the City of Knoxville, Marion County, Iowa, or coming into its possession, pursuant to a Custodial Agreement. The maximum amount that may be thus deposited in any one depository without further approval of this Council is \$12,000,000.

RESOLVED, that Tricia Kincaid, City Clerk is hereby authorized and directed to execute the necessary agreements and other documents and correspondence regarding any accounts of the City of Knoxville at Depositories.

NAME	OFFICE	TERM EXPIRES
Brian Hatch	Mayor	January 1, 2024
Dylan Morse	Mayor, Pro-Tem	January 1, 2026
Heather Ussery	City Manager	N/A
Tricia Kincaid	City Clerk	N/A

RESOLVED, that the officers described above are hereby authorized and directed to take such action, and execute such documents and agreements as may be necessary to secure the repayment of the deposits of public funds authorized hereunder, including, but not limited to: Security Agreements, Notices and any documents or instruments supplemental or incidental thereto.

RESOLVED, that the City Clerk forward a certified copy of this resolution to the Depositories, and any other parties which may request it for purpose of effectuating the deposit of public funds authorized hereunder or any security therefore, together with a certificate attesting to the names and signatures of the present incumbents of the offices described above, and that the City Clerk further certify to Depositories or other parties from time to time the signatures of any successors in office of any of the present incumbents.

PASSED AND RESOLVED this 3rd day of January, 2022.

Brian J. Hatch, Mayor

ATTEST:

Heather Ussery, City Manager

Dylan Morse, Mayor Pro-Tem

Tricia Kincaid, City Clerk

2022 Representative Information

CIRTPA POLICY COMMITTEE

Primary Representative:

Name: Heather Ussery Title: City Manager

Address: 305 S. Third

City, State, Zip: Knoxville, IA 50138

Email: hussery@knoxvilleia.gov Phone: (641) 828-0550

Jurisdiction/Agency: City of Knoxville

Alternate Representative:

Name: Kevin DeLong Title: Streets Supervisor

Address: 305 S. Third

City, State, Zip: Knoxville, IA 50138

Email: Kdelong@knoxvilleia.gov Phone: (641) 828-0553

Jurisdiction/Agency: City of Knoxville

If any additional staff member should receive copies of emails or notices for the representative, please provide the following:

Name: _____

Email: _____

Please return this form via email or regular mail to:

Tracey Deckard, Office Manager

CIRTPA Office

420 Watson Powell Jr. Way, Suite 200

Des Moines, IA 50309

tdeckard@dmampo.org

2022 Representative Information

CIRTPA Transportation Technical Committee (TTC)

Primary Representative:

Name: Heather Ussery Title: City Manager

Address: 305 S. Third

City, State, Zip: Knoxville, IA 50138

Email: hussery@knoxvilleia.gov Phone: (641) 828-0550

Jurisdiction/Agency: City of Knoxville

Alternate Representative:

Name: Kevin DeLong Title: Streets Supervisor

Address: 305 S. Third

City, State, Zip: Knoxville, IA 50138

Email: kdelong@knoxvilleia.gov Phone: (641) 828-0553

Jurisdiction/Agency: City of Knoxville

If any additional staff member should receive copies of emails or notices for the representative, please provide the following:

Name: _____

Email: _____

Please return this form via email or regular mail to:

Tracey Deckard, Office Manager

CIRTPA Office

420 Watson Powell Jr. Way, Suite 200

Des Moines, IA 50309

tdeckard@dmampo.org



420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

RECEIVED
DEC 20 2021

December 13, 2021

Mayor Brian Hatch
City of Knoxville
305 S 3rd St.,#4
Knoxville, IA 50138

CITY CLERK'S OFFICE

RE: Calendar Year 2022 CIRTPA Representation

Dear Mayor Hatch,

The Central Iowa Regional Transportation Planning Alliance (CIRTPA) annually requests its member governments to appoint or to reappoint, by City Council action, persons to represent that member government on the CIRTPA Transportation Policy Committee (TPC) and on the CIRTPA Transportation Technical Committee (TTC).

The City of Knoxville, through the Amended and Substituted Agreement Establishing the Central Iowa Regional Transportation Planning Alliance under Chapter 28E, Code of Iowa (28E Agreement) is entitled to one primary representative and to one alternate representative to both the CIRTPA TPC and to the CIRTPA TTC. The City of Knoxville's current representation is:

CIRTPA TPC Primary Representative	Heather Ussery
CIRTPA TPC Alternate Representative	Kevin DeLong
CIRTPA TTC Primary Representative	Heather Ussery
CIRTPA TTC Alternate Representative	Kevin DeLong

There should be a strong link between the Knoxville City Council and its CIRTPA representatives to enhance communication among our member governments through the CIRTPA process. The CIRTPA, in accordance with Title VI of the Civil Rights Act of 1964, urges our member governments to consider minority individuals when making these appointments.

This correspondence is to request the City of Knoxville submit the names and contact information of the two newly appointed or reappointed representatives to the CIRTPA TPC and to the CIRTPA TTC on the enclosed forms. **These forms are due to the CIRTPA on or before January 20, 2022.**

Thank you for your assistance. If you have any questions regarding this request, please contact Tracey Deckard by telephone at (515) 334-0075 or by e-mail at tdeckard@dmampo.org.

Respectfully yours,

R. Todd Ashby
Program Coordinator

RESOLUTION NO. 01-01-22

RESOLUTION APPROVING MEMBERSHIP WITH THE MID-IOWA PLANNING
ALLIANCE FOR COMMUNITY DEVELOPMENT

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KNOXVILLE, IOWA:

WHEREAS, the Mid-Iowa Planning Alliance for Community Development (“MIPA”) is a new nonprofit organization formed to obtain a designation through the U.S. Economic Development Administration as an Economic Development District; and

WHEREAS, MIPA will provide its members with professional planning and technical assistance, and seek state and federal funding opportunities for local development projects; and,

WHEREAS, MIPA will support communities within a 7-county central Iowa region including: Boone, Dallas, Jasper, Marion, Polk, Story and Warren to add proposed projects to the Mid-Iowa Comprehensive Economic Development Strategy document needed to competitively apply for eligible federal economic development grant programs through the U.S. Economic Development Administration; and,

WHEREAS, membership in MIPA would provide benefits to the city and the central Iowa region in development support and funding that would exceed the cost of the membership.

NOW THEREFORE, BE IT RESOLVED, BY THE City Council of the City of Knoxville, Iowa, that the City join MIPA for 15 months at the cost of \$1,424 and that the City Manager or his designee is authorized to execute documents necessary to facilitate that membership and appoint members of the MIPA board on behalf of the City.

PASSED AND APPROVED by the City Council this 3rd day of January, 2022,

Brian J. Hatch, MAYOR

ATTEST:

Tricia Kincaid, CITY CLERK



Mid-Iowa Planning Alliance for Community Development

420 Watson Powell Jr. Way · Suite 200

Des Moines, IA 50309 · 515-334-0075

midiowaplanningalliance.com

RECEIVED

DEC 07 2021

CITY CLERK'S OFFICE

December 3, 2021

Mayor Brian Hatch
City of Knoxville
305 S 3rd Street
Knoxville IA 50138

Honorable Mayor Hatch,

It is my pleasure to formally invite the City of Knoxville to join the Mid-Iowa Planning Alliance for Community Development (MIPA), a new nonprofit organization that is dedicated to supporting communities in Boone, Dallas, Jasper, Marion, Polk, Story and Warren Counties.

MIPA was formed earlier this year by a group of city and county staff members, economic development professionals, and other stakeholders from the Mid-Iowa region. MIPA is expected to be operational with full-time staff starting April 1, 2022, and will provide professional planning, programming, and technical assistance to its members. Eligible jurisdictions (cities and counties) receive the following services with membership:

- Grant writing & administration
- Regional Planning, e.g. Comprehensive Economic Development Strategy
- Other member support, e.g. technical assistance, map-making, and local planning
- Option to contract with MIPA for local planning, such as comprehensive plans or zoning updates

MIPA will leverage federal grant dollars to help pay for its staffing costs. MIPA is in the process of being designated by the U.S. Economic Development Administration as an "Economic Development District," which has several benefits. For one thing, the designation will open more funding opportunities for local projects. For another, it will provide \$70,000 annually for staffing.

The federal grant for staffing requires 1-to-1 local match, which is why MIPA is charging annual membership dues of 15 cents per capita. For the first 15 months of MIPA's operations, those dues would come to \$1,424 for the City of Knoxville. Membership is optional, so there's no cost if you don't join. Though we believe the benefits outweigh the costs and hope you will consider joining.

We have created a webpage (www.midiowaplanningalliance.com/membership) that outlines all the information about membership. The site includes a rate sheet, bylaws, general information about membership, instructions for joining, and a template resolution. The deadline for this enrollment period is Tuesday, February 15. Communities may join later; the next enrollment window will be in early 2023.

We're happy to have a discussion with you, as well. For more information or a presentation from MIPA staff, please reach out to Gunnar Olson at 515-334-0075 or golson@midiowaplanningalliance.com. For a local reference, you can call or email Carla Eysink of Marion County Development at 641-828-2257 or ceysink@marioncountyiowa.gov.

Sincerely,

Todd Ashby
CEO / Executive Director



Supporting Economic Development in
Boone, Dallas, Jasper, Marion, Polk,
Story, and Warren Counties.