

City of Knoxville
City Council Meeting
Monday, January 20, 2020 at 6:15 p.m.
Municipal Building Council Chambers

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Megan Suhr ____, Council Member John Gotta ____, Council Member Dylan Morse ____, Council Member Justin Plum ____, Council Member Jyl DeJong _____.

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Meeting Minutes Of January 6, 2020

Documents:

[1-6-20 COUNCIL MINUTES.PDF](#)

3.II. Accept Parks And Recreation Commission Minutes Of September 9, 2019

Documents:

[PARKS AND REC SEPTEMBER.PDF](#)

3.III. Accept Parks And Recreation Commission Minutes Of December 9, 2019

Documents:

[PARKS AND REC DECEMBER.PDF](#)

3.IV. Accept Water Board Minutes Of January 14, 2020

Documents:

[WATER DEPT MINUTES.PDF](#)

3.V. Accept Library Meeting Minutes Of January 15, 2020

Documents:

[LIBRARY MINUTES.PDF](#)

3.VI. Accept December 2019 CSO Report
Information for December 2019 and end of year synopsis.

Documents:

[CSO DECEMBER 2019 MEMO.PDF](#)
[2019 ACTIVITY CSO LOG.PDF](#)
[CSO YEARLY COMPARE.PDF](#)
[2019 MOWING REPORT.PDF](#)

3.VII. Accept December 2019 SRO Report

Documents:

[SRO DECEMBER 2019.PDF](#)

3.VIII. Accept End Of 2019 Police Activity Report

Documents:

[2019 EOY MEMO.PDF](#)

[2010-2019 YEARLY COMPARISONS.PDF](#)

3.IX. Approve Class C Liquor License For Pine Knolls Country Club

3.X. Approve Appointment Of Representatives To Central Iowa Regional Transportation Planning Alliance

Documents:

[2020 CIRTPA REP INFO.PDF](#)

3.XI. Approve Resolution To Approve Tax Abatement Application For Construction Of A New Single-Family Dwelling At 1001 N Harlan Street

Documents:

[RES 01-10-20 KEDC TAX ABATEMENT.PDF](#)

[KEDC TAX ABATEMENT.PDF](#)

3.XII. Approve Resolution To Approve Tax Abatement Application For Construction Of A New Single-Family Dwelling At 1005 N Harlan Street

Documents:

[RES 01-09-20 SOMMAR TAX ABATEMENT.PDF](#)

[SOMMAR TAX ABATEMENT.PDF](#)

3.XIII. Approve Resolution To Approve Tax Abatement Application For Construction Of A New Single-Family Dwelling At 1505 Deer Run Drive

Documents:

[RES 01-08-20 HUIZER TAX ABATEMENT.PDF](#)

[HUIZER TAX ABATEMENT.PDF](#)

3.XIV. Approve Resolution Accepting Easement For The IA 14 And Weiler Drive Project In The City Of Knoxville, Iowa

Documents:

[RES 01-06-20 VAN HOUWELING EASEMENT.PDF](#)

[VAN HOUWELING EASEMENT.PDF](#)

3.XV. Approve Resolution Accepting Easement For The Highway 14 Resurfacing Project In The City Of Knoxville, Iowa

Documents:

[RES 01-05-20 MARION COUNTY BANK EASEMENT.PDF](#)
[MARION COUNTY BANK EASEMENT.PDF](#)

- 3.XVI. Approve Resolution Accepting Easement For The Highway 14 Resurfacing Project In The City Of Knoxville, Iowa

Documents:

[RES 01-07-20 GREAT SOUTHERN BANK EASEMENT.PDF](#)
[GREAT SOUTHERN EASEMENT.PDF](#)

- 3.XVII. Set Public Hearing For February 3, 2020 At 6:15 P.m. To Approve Proposed Property Tax Levy For Fiscal Year 2020/2021

Documents:

[PUBLIC HEARING .PDF](#)

4. Item Agenda

- 4.I. Fiscal Year 2020-2021 Recommended Budget Presentation

Documents:

[BUDGET 20-21.PDF](#)

- 4.II. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
B. City Manager's Report

6. Adjourn

Motion _____ Second _____
Vote _____ Time _____

Tricia Kincaid, City Clerk

COUNCIL MINUTES

January 6, 2020

The City Council of the City of Knoxville, Iowa convened in a regular session Monday, January 6, 2020 at 6:15 p.m. in the City Hall Council Chambers. Mayor Brian Hatch presided and the following Council Members were present: John Gotta, Dylan Morse, Justin Plum and Jyl DeJong. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery, City Clerk Tricia Kincaid, Police Lieutenant Aaron Fuller and Fire Chief Cal Wyman. Before the Meeting began Oath of Office was administered to Mayor Brian Hatch, Council Members Justin Plum and Jyl DeJong.

Mayor Hatch asked for Citizen/Public Comments regarding items not on the agenda, there were none.

Motion by DeJong; second by Plum to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of December 16, 2019.
2. Accept Airport Commission Meeting Minutes of November 9, 2019.
3. Accept Housing Board Meeting Minutes of November 18, 2019.
4. Accept Library Meeting Minutes of December 18, 2019.
5. Approve November 2019 Financials.
6. Approve Designation of City Official Newspaper as the Knoxville Journal Express.
7. Approve Affirmation of City Attorney Bob Stuyvesant.
8. Mayoral Appointment of Mayor Pro Tem Dylan Morse.
9. Approve Resolution Naming Depositories for City Funds.
10. Approve Resolution Authorizing Assistant City Manager and City Clerk to Execute Proxy for the Agreement regarding the Revised Iowa Risk Management Agreement for the Iowa Communities Assurance Pool.

Swearing in of Officer Cody Nichol.

Motion by Gotta, second by Morse to Approve Resolution Accepting Easement for the IA 14 and Weiler Drive Project in the City of Knoxville, Iowa; all ayes.

Motion by Morse; second by Plum to Approve payment of claims; all ayes.

89398	AFLAC	AFLAC-DIS/POST	\$310.13
89399	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$1,928.62
89400	ICMA RETIREMENT TRUST	ICMA	\$1,079.71
89401	MUNICIPAL FIRE & POLICE	MFPRSI	\$18,697.23
89402	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$57.60
89403	CITY OF KNOXVILLE	SLF FND BEN-F	\$12,770.62
89404	DELTA DENTAL OF IOWA	DELTA DENTAL	\$567.16
89405	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	\$677.14
89406	EMPLOYEE BENEFIT SYSTEMS	HEALTH FAM BEN	\$34,047.82
89418	136 BODY SHOP	PAINT-LADDER TRUCK	\$7,495.00
89419	ALLIANT ENERGY	GAS BILL	\$4,688.84
89420	ARDENT LIGHTING LLC	FIX OUTSIDE SECURITY LIGHTING	\$75.00
89421	ATOMIC TERMITE & PEST CONTROL	GENERAL PEST CONTROL	\$50.00
89422	KEEPITSAFE, INC.-LIVEVAULT	90 DAY BACKUP	\$219.66

89423	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$908.64
89424	BAILEY BRACKIN	DAILY ADMISSION REFUND	\$5.75
89425	BROWN'S SANITATION	YOUNGS PARK	\$606.00
89426	BRUENING ROCK PRODUCTS INC	25.5 TON DEICE SAND	\$330.22
89427	CANON FINANCIAL SERVICES INC.	CONTRACT CHARGE	\$761.08
89428	CENTRAL IOWA DISTRIBUTING INC	HANG-TITE & WIPES	\$572.60
89429	CHAMNESS TECHNOLOGY, INC	SLUDGE LAND APPLICATION TEST	\$12,020.00
89430	CUSHMAN EXCAVATION	REPAIR WASH OUT	\$6,340.00
89431	JEFF DEVOLL	317 WINCH CABLE	\$42.79
89432	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$6,227.92
89433	EXCEL MECHANICAL CO INC	DECTRON WORK	\$7,328.35
89434	FINISH LINE LAUNDRY LLC	MAT CLEANING	\$140.00
89435	FIRE RECOVERY EMS	NOVEMBER EMS BILLING	\$3,172.93
89436	GRAINGER PARTS	AIR FILTERS & KEYS	\$192.74
89437	HUBES GARAGE	SERVICE ON TAHOE 2018	\$47.26
89438	IA COMMUNITIES ASSURANCE POOL	STREET	\$157,968.96
89439	IOWA EMERGENCY VEHICLE	CHEVRON DECALS FOR TAHOE	\$40.00
89440	IOWA POLICE CHIEFS ASSOCIATION	MEMBERSHIP DUES	\$350.00
89441	JOURNAL EXPRESS	FINACIAL REPORT FISCAL YEAR	\$366.18
89442	KADETH, INC	IT SUPPORT	\$1,207.49
89443	KANOPY INC	MOVIESTREAMING	\$1,200.00
89444	KYLE KELLER	BOOT REIMBURSMET	\$97.50
89445	KEYSTONE LABORATORIES INC	MONTHLY POOL & SPA TESTING	\$46.60
89446	KNOXVILLE HOSPITAL & CLINICS	ER HOSPITAL BILL SHAYNA SIBERT	\$1,505.38
89448	KNOXVILLE FARM & HOME INC	BIBS	\$1,095.82
89449	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION	\$4,166.67
89450	HEATHER LIBBY	MILEAGE REIMBURSEMENT	\$54.22
89451	MACHINE SHED	ACADEMY MEALS CODY NICHOL	\$1,849.00
89452	MARION COUNTY AUDITOR	SCHOOL ELECTION EXPENSE	\$4,620.31
89453	MARION COUNTY RECORDER	DEED FOR KINGREY	\$7.00
89454	MARTIN MARIETTA AGGREGATES	62.60 TON DEICE SAND	\$795.02
89455	MENARDS	RECOVERY STRAP	\$108.80
89456	MID STATE TRUCK & AUTO	AIRPORT CONTROL BUIDING	\$386.30
89458	MIDAMERICAN ENERGY COMPANY	1703 E PLEASANT ST TRT PLT	\$15,939.05
89459	MIDWEST OFFICE TECHNOLOGY INC	COPIER	\$683.13
89460	MIDWEST WHEEL	LOW PROFILE AMBER BEACON	\$173.47
89461	MODERN MARKETING	FIRE HATS FOR KIDS	\$958.00
89462	MUNICIPAL PIPE TOOL CO INC	RETAINAGE	\$22,641.88
89463	MUNICIPAL SUPPLY INC	ROMAC SEWER SADDLES X 4	\$813.20
89464	CROSSROADS 5/92 NAPA	ANTI FREEZE	\$19.98
89465	NATIONWIDE	EMPLOYEE PACTICES BOND 2020	\$1,755.00
89466	NORTHERN TOOL & EQUIPMENT CO	RECOVERY STRAP X 2	\$226.95
89467	O'REILLY AUTOMOTIVE INC	CLEANING SUPPLIES	\$83.65

89468	OFFICE DEPOT	OFFICE SUPPLIES	\$136.93
89469	OMNISITE	1 YR MONITORING FEE	\$276.00
89470	PETTY CASH CITY CLERK	TOBACCO COMPLIANCE	\$112.50
89471	PITNEY BOWES	LEASING CHARGES	\$202.92
89472	PLUMB SUPPLY COMPANY	PVC PIPE/ADAPTER	\$51.99
89473	PRAXAIR DISTRIBUTION INC	EMS OXYGEN	\$149.71
89474	RACEWAY TIRE & EXHAUST	NEW BATTERY 2015 TAHOE	\$179.95
89475	RACOM CORPORATION INC	5 PORTABLE RADIOS	\$36,884.93
89476	RAMAEKER SCREEN PRINTING	BASKETBALL SHIRTS	\$253.50
89477	RED LION RENEWABLES LLC	STREET SHOP	\$37.71
89478	SANDRY FIRE SUPPLY	SCBA FLOW TESTING	\$2,131.30
89479	K & L THOMPSON, LLC	937 TIRES & BRAKES	\$2,407.37
89480	SPAHN & ROSE LUMBER	PLYWOOD	\$25.93
89481	STERLING CODIFIERS INC	2020 HOSTING FEE	\$500.00
89482	STUYVESANT, BENTON & JUDISCH	MONTHLY RETAINER	\$2,000.00
89483	RAY TAYLOR	RESCUE OVERPAYMENT	\$124.00
89484	TRUE VALUE HARDWARE INC.	DUST MASK	\$79.78
89485	US CELLULAR	GPS CELLPHONE	\$52.94
89486	VERIZON	PD CELL PHONES	\$749.71
89487	WEX BANK	POLICE	\$5,198.31

Under Mayors Report: Welcome new council members and new Officer Nichol. New Ladder truck looks great, thank you for putting that in motion.

City Manager Aaron Adams: Officially welcome new council members. Trails will be starting up soon, construction anticipated this coming spring.

Lieutenant Fuller: Officer Nichol was just hired and has started the Academy. There is still an open position. Applications are still be accepted until January 15, 2020. After that there will be testing and interviews.

Fire Chief Cal Wyman: Ladder truck has arrived; employees have been putting a lot of hours in training and becoming familiar with it. Thank you to Council and the Community for the support.

Assistant City Manager Heather Ussery: Continuing to update the Highway 14 project, working on obtaining the easements and then the bid letting will start the beginning of March.

Motion by DeJong; second by Morse to adjourn at 6:30 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

Parks and Recreation Commission

Minutes for September 9, 2019, at 5:00 p.m.

Members present: Fuller, DeJong, Konrad, Mohler, Snodgrass, Anderson, and Nemmers

Minutes for April 8, 2019: The minutes were reviewed. A motion was made by DeJong to approve, Konrad seconded the motion and it was passed unanimously.

We began the meeting by talking about possible playground equipment being placed at Auld Park on the west side of 2nd Street. The Optimists Club, specifically Craig Kelley has asked Brandon to request the City Council to match funds by using a maintainance fund set up long ago for Auld Park. Brandon states the fund hasn't been used in a year or two. He stated he will speak with the coucil about it soon.

Agenda / Reports:

Brandon went through his monthly report. Notable items are:

- We are seeking applicants for the position of full-time Office Manager. Applications are due on September 18, 2019. So far there has been a great response.
- We have received key fobs to replace membership cards. Those will be distributed to members in the near future.
- We are working on getting estimates for the main pool pump, two have already been received.
- City Council approved \$7,985 for a new Fire Alarm Panel. This is a non-budgeted item.
- The annual audit has been completed and the Rec did great.
- We have been working with the DNR on a tree inventory of all city owned properties, soon to include the VA Campus.
- We have been working with Vermeer on tree removal for the Competine Trail.
- We have been working with the Iowa DOT daily regarding the trail passage over Highway 14/Lincoln St.

Brandon went through Olivia's report. Notable items are:

- Angie and Olivia have incorporated a new Tai Chi inspired water class called Fluid Balance into the water fitness schedule. Angie is teaching a land version of this class as well.
- Over the next few months, we will be updating the CPR/AED certifications for all front desk and instructors of the Rec.

Brandon went through Angie's report. Notable items are:

- Outside classes that were held during the gym floor refinishing were attended better than expected.
- A kettlebell workshop was held during this time as well.
- We are currently doing a REC BINGO card to go along with fitness classes. This has been received well.

The Rec Center has approximately 1188 total members.

A motion to adjourn was made by Konrad which was seconded by DeJong. All were in favor.

Respectfully submitted,

Aaron Fuller

Knoxville Parks and Recreation Commission

Minutes for December 9, 2019, at 5:00 p.m.

Members present: Konrad, Mohler, Snodgrass, Fuller and Nemmers

Minutes for September 9, 2019: The minutes were reviewed. A motion was made by Fuller to approve, Snodgrass seconded the motion and it was passed unanimously.

The commission discussed the proposed fees increase. A motion was made by Mohler to approve, Fuller seconded the increase and it passed unanimously.

Agenda / Reports: Brandon went through his monthly report. Notable items are:

- The gym floor near the water fountain required repair due to a slow water leak. The repair was done by Phillips Floors and cost approximately \$2500.00.
- Staff are collecting bids to replace starting blocks in the pool, painting the pool, and a diving board for the pool to be completed in April of 2020.
- A proposal for the budget to include two ARC trainers, two Cybex Treadmills, and a new pool pump has been made. During a future City Council meeting discussion will be had regarding Young's Park North, the trail, and Rec Center expansion.
- Bids will go out towards the end of January 2020 regarding the removal of trees for the trail project.
- Brandon has been working with the DNR on a visual survey of the VA campus trees and what it will or may look like if/when the city acquires the land.
- CONGRATULATIONS to Jyl Dejong on her recent election to the Knoxville City Council. Jyl has served the citizens and city for 7 years on the Rec Center Commission. We are very thankful for her service and she will be missed.

Brandon went through Olivia's report. Notable items are:

- Three new lifeguards have been hired from the Lifeguard course held this November. Olivia has been completing lifeguard evaluations on all lifeguards recently.
- Swim team is going well and the team is looking forward to new starting blocks in 2020.

Brandon went through Angie's report. Notable items are:

- Angie and Olivia have been working on re-creating the look of our fitness schedule. A lot of information has been added to the document to make it more informative for readers.
- Personal training has continued to pick up with the holidays and new year closing in.

The Rec Center has approximately 1268 total members with 665 of those being annual members.

A motion to adjourn was made by Snodgrass which was seconded by Konrad. All were in favor.
Respectfully submitted,

Aaron Fuller

Discussion was held on the condition and future replacement of Well #2.
No action was taken.

The General Manager reported to the Board on operational and personnel issues.

Trustee Caviness made a motion to adjourn the meeting. Trustee Sommar seconded.

Roll Call- AYES: Vickroy, Sommar, Caviness

NAYS: None

Merle Vickroy
Chairman

Attest:

Brian W. Bailey
Secretary and General Manager

**Library Board of Trustees Meeting
January 15, 2020**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, January 15, 2020 at 8:15 a.m. Members present were Jean McKay, Mary Lane, Pat Wilson, and Scott Ziller. Bob Leonard, Harv Sprafka, and Dave Garcia were absent.

The meeting was called to order by Pat Wilson. Mary Lane moved, Scott Ziller seconded to approve the minutes of the December 18, 2019 meeting as mailed. Motion passed unanimously.

Roslin read a letter from Jake Grandia, the county auditor, requesting that the library be a polling place for all elections for Ward Two of the city of Knoxville. Pat Wilson moved, seconded by Mary Lane to open the library on election days as required. Motion passed unanimously.

Roslin gave the librarian's report for December 2019. Total circulation was 3,240 printed materials, 1,160 non-print materials, while electronic materials (Bridges and Freegal) numbered 746 items. Computer usage was 641 with 537 usage of the wifi. The meeting room usage and outreach service was 60 times with a total attendance of 626. Total number of visits for December was 2,035.

Roslin reported that Chess club will resume in next week and run for 6 weeks. The public is invited to observe and engage with Kim DeSocio, a local mural artist, as she begins planning the artwork for the children's story time room. This work is part of a grant from the Knoxville Heritage Community Foundation.

The Innovative Libraries Online Conference (ILOC) is tomorrow and free from the State Library of Iowa. The evening keynote speaker will talk about trustees' role in project management. Roslin is co-presenting a session on "how to survive a capital campaign." The elevator is finally done and up-to-code with a fire sprinkler alarm system and safety recall button.

The Board discussed writing a letter to the Pleasantville City Council to contract for library services. Currently, the Knoxville Public Library is not being reimbursed for services to Pleasantville residents. A county-wide trustee training is scheduled for April 23 at Knoxville.

Under Media Strategy Plan, Roslin will promote the latest newsletter. She will also promote the new movie streaming service, Kanopy, to the public.

Jean McKay moved, Mary Lane seconded that the financial report for December be approved. Motion was unanimous. Mary Lane moved, Jean McKay seconded the city trust report for December be accepted. Motion was unanimous. Scott Ziller moved, Mary Lane seconded the approval for payment of bills for January. Motion passed unanimously, and a copy is attached to the minutes.

There being no other business, the meeting was adjourned. The next regular meeting will be held on February 19, 2020 at 8:15 A.M. at the meeting room.

Roslin Thompson, secretary



Memo

To: City Council
From: Chief Dan Losada
Date: January 7, 2019
Re: December CSO Report

In December 2019 Community Service Officer Arlene Worrall spent 60 hours on Code Enforcement issues 84 hours in the Police Department. Part Time CSO II Patrick Marti worked 87 hours this month. The CSOs continued to do follow-up inspections and work regarding Operation Clean Sweep.

Debris Storage		5
Exterior Walls		3
Junk Vehicle	4	
Mandatory Garbage	2	
Permit needed I for Chickens		1
Refuse (Dog Waste)		1
Vehicle Parked in Yard	4	
Vehicle Parked in Street more than 24 hrs		14
Citations Issued	0	
Court Dates		0
Parking Citations Total	57	
<u>Breakdown of Parking Citations</u>		
Three Hour Parking on Square violations		36
Twenty-Four Hour Parking Violations	14	
Right of Way Parking		1
Front Yard Parking	4	
Parking Over the Sidewalk (obstruction)	1	
Improper Parking		1
Properties Inspected:	24	
Property Owners/Residents Contacted:		25
Work Hired Out:	0	

CSO Yearly Activity Comparison 2014 - 2019

	2019	2018	2017	2016	2015	2014
Abandoned/Dangerous Building	1	4	1	6	3	2
Brush Pile	1	2	0	10	7	1
Camper Parked in City Right of Way/ Front Yard	0	2	1	0	0	1
Chicken Permit / Renewal	5	6	1	2	10	3
Debris Storage	178	68	109	79	94	100
Dead Tree	18	2	0	0	0	1
Dogs / Cats (number above legal limit)	1	3	2	0	1	3
Dog Waste on property of others	1	0	2	0	0	2
Exterior Wall Surface / Nuisance Structure	8	0	0	0	5	5
Gravel Driveway in the street	5	0	2	4	1	1
Grass Clippings in the Street	1	2	1	0	5	7
Junked Vehicles	115	62	63	35	41	22
Holes in Roof	1	0	1	0	0	0
Mandatory Garbage	12	14	38	37	56	36
Mowing/Weeds	169	350	106	263	323	164
Noxious Smell	0	0	0	0	0	0
Outdoor Storage of Occupational Materials	9	0	2	0	0	2
Parking in Yard	116	20	60	21	47	66
Refuse	27	29	30	29	50	34
Right of Way Obstructed	1	0	5	0	1	3
Satellite Dish Antenna	0	0	0	0	0	19
Signs in Right of Way	5	8	2	17	1	4
Setback Requirement	0	0	0	0	1	1
Snow on Sidewalks	163	109	19	92	43	120
Swimming Pool	0	4	0	0	0	2
Tree on Roof	0	0	0	0	1	0
Other	237	74	53	54	40	0
TOTAL	1074	761	498	649	730	599
Parking Tickets Issued	606	526	624	533	456	613
Properties Inspected	3977	773	435	582	631	586
Contact with Properties owners/residents	3527	620	448	576	609	377
Municipal Citations Issued	5	7	16	13	13	9
Court Appearances	0	1	1	0	0	12
Work Hired Out or done by City Crews at Properties	120	134	25	64	102	211

2019 Summer Code Enforcement Mowing Statistics

21 Properties were mowed by Creative Landscaping. The City was billed a total of \$1355.00 by Creative Landscaping.

13 Properties mowed are paid in full by the property owner equaling -- \$1645.00 Paid to the City.

5 Properties were sent to Marion County Courthouse Treasurer for Special Tax Assessment totaling \$475.00.

2 Properties were sold before Lien notices could be sent to the Treasurer's office occurring a loss to the City of Knoxville of \$90.00 (which was paid out to Creative Landscaping and the city was unable to recoup).

1 property was a nuisance property, the property deed was court ordered to the City. The City had a loss of \$45.00 which had been paid to Creative Landscaping.

Totals

\$1355.00 - City paid out to Creative Landscaping.

\$90.00 – loss- not able to recoup

\$45.00 – loss- property became City Property

\$1645.00 INCOMING OF PAID INVOICES

\$475.00 – INCOMING FROM TREASURERS OFFICE

+ \$630.00 to City Budget

21 Properties code enforced and neighborhoods improved.



Memo

To: City Council
From: Chief Dan Losada
Date: January 6, 2020
Re: December SRO Report

In December 2019 SRO Keller worked on the following issues:

Truancy/Welfare Checks:	5
Investigations/Investigation Assists:	12
Parent Meetings/Phone Calls:	22
Juvenile Court Referrals:	1
Administration Meetings:	4
Teacher/Faculty Assists:	20
Education Programs:	5
Staff Training:	1
Safety Planning:	2
Event Supervision:	1
Information – Leads:	2
Student Mentoring:	39
Misc. Other Calls:	6
Patrol Hours:	9.75

There was no school December 23 – 31 for winter break.

School days not worked by SRO – 2, 3, 11, 16, 17

SRO assigned to patrol shifts – 4, 5, 6, 9, 10, 18, 19, 20



Memo

To: City Council
From: Chief Dan Losada
Date: January 20, 2020
Re: End-of-Year Information

Attached please find the ten year comparison statistics for the Knoxville Police Department. The numbers are based on the calendar, not budget year. Below are some of the highlights.

KPD was not at full staff for all of 2019. Three officers were hired in December 2018 but two of these were in training until August while the third never finished his training before leaving the Department. Officer Brown also retired in November leaving the Department short another officer. Currently, KPD has one officer in training and one open spot that we are in the process of filling. This manpower issue is part of the reason for lower numbers. Officer initiated activity, like traffic enforcement falls when officers are spending more time on assigned calls and writing reports.

In March 2019 KPD changed how we handle animals turned over to the Humane Society. Previously, people were able to reclaim their animals and officers would then have to find them to serve citations for allowing animals to run at large. In March people reclaiming an animal had to pay the fine before the animal was released from the shelter. In ten months 54 people reclaimed animals. This resulted in a significant time savings for officers as they no longer needed to write reports and did not have to try and find the animal owners.

There were 6742 calls for service, down about 6% from last year. The number of reports written decreased by 173 to 824. Officers made a total of 287 arrests, a decrease of 84 from last year.

177 accidents were reported, 24 more than last year. The number of persons injured was 25 persons with no fatalities, up four from last year.

Drunken driving arrests fell by 63% to 30. Officers arrested 24 people for public intoxication (up 10) and 23 people for disorderly conduct/disturbing the peace, the same as 2018. There were 63 drug related arrests in 2019, a significant decrease.

According to Juvenile Court Services, a total of 66 juvenile referrals were made by KPD, 39% of all Marion County referrals. This is about the same as last year. The most common reasons for a juvenile referral by KPD were disorderly conduct (16) and theft (7). Six of the referrals were for felonies. 13 of the referrals were alcohol or drug related.

The total number of traffic stops made in 2019 fell 17% to 1986, a ten year low. 741 traffic citations were written. Citations were issued in about 37% of all traffic stops made. Speeding and no proof of insurance were the most common citations.

949 parking tickets were written in 2019, a 13% increase.

Twenty-four "Use of Force" reports were filed in 16 incidents. This is down from 52 reports in 35 incidents in 2018. Tasers were displayed twelve times requiring use just three times. Firearms were displayed six times by four different officers but never used. Five suspects and three officers reported being injured during these incidents.

One other significant incident occurred on September 3, 2019 around 3 p.m. On that day Officer Brown initiated a pursuit of a van that was speeding through a school zone as school was letting out. The driver of the van accelerated to high speeds, leaving Officer Brown well behind. After leaving the City limits the driver of the van crossed the road and entered the ditch. The van then hit a driveway access which launched the van in the air resulting in a fatality to the sole occupant. This accident happened outside the City limits and was investigated by the Iowa State Patrol. The incident was recorded on car video and a portion of that video was released to the media. Blood tests later showed the driver was intoxicated at the time of her death.

KPD is addressing the manpower shortage we experienced in 2019. Hopefully the recent hires will decide to stay in Knoxville long term. KPD competes with the metro area for qualified candidates. As those agencies improve their pay and benefit plans it will get tougher to recruit and retain officers.

KPD has been able to handle the increased demand by streamlining how we do business and temporarily reassigning non-patrol officers, including the Police Chief to patrol duties. KPD will continue to do this but, if the trend continues, an additional officer may be needed soon.

Knoxville Police Department

2010 - 2019 Yearly Comparison Stats

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	3 Year Average
Towed Vehicles	77	73	94	92	100	86	125	167	97	18	94
ACCIDENTS											
Over\$1500	94	72	93	86	84	67	67	72	81	72	75
Under \$1500	83	68	59	92	53	67	82	65	36	59	53
Reported - No Report Made	17	15	12	0	10	16	6	12	14	8	11
Hit and Run	7	14	18	22	19	19	23	13	2	16	10
Pedestrian/Bicyclist Injured	2	0	0	4	1	0	2	3	5	1	3
Persons Killed	1	0	0	1	0	1	1	0	1	0	0
Total Accidents	204	169	182	205	235	177	202	178	163	177	173
Total Persons Injured	24	20	24	21	20	13	26	17	21	25	21
ALARMS (10-90'S)	186	156	103	104	129	128	155	113	181	140	145
ANIMAL COMPLAINTS											
People Bitten	12	13	19	22	18	11	19	14	12	11	12
Dog Complaints/Reports	415	461	508	459	397	365	386	441	352	382	392
Dog/Cat Letters	43	45	32	27	17	12	10	15	12	15	14
Other Complaints	175	159	201	153	171	173	169	179	172	130	160
Charges Filed/Animals	61	41	58	68	56	82	43	71	57	14	47
Animals Taken to Shelter	176	154	202	179	149	201	178	195	178	166	180
ARRESTS											
Assaults	43	57	51	26	24	22	28	17	18	24	20
Assaults on Officers	7	2	5	2	4	6	2	2	4	5	4
Arson/Reckless Use of Fire	3	3	0	2	2	1	1	0	0	1	0
Child Endangerment/Abuse/Neglect	3	5	4	15	8	3	8	6	3	4	4
Controlled Substance	35	24	18	35	23	53	64	63	70	32	55
Criminal Trespass	15	16	6	10	12	19	34	13	15	10	13
Disorderly Conduct/Disturbing the Peace	44	21	24	21	25	20	31	28	23	23	25
Domestic Abuse	24	29	49	35	26	40	33	36	36	34	35
Drug Paraphernalia	29	23	28	47	53	57	81	74	71	48	64
Drug Tax Stamp Violation	4	5	0	10	14	3	1	0	6	8	5
False Information to Officer	4	3	2	4	4	4	7	3	3	3	3
Forgery	5	1	9	6	2	16	39	17	13	4	11
Fraud	0	3	0	21	5	4	7	3	0	10	4
Harassment	5	6	15	28	34	14	7	8	19	22	16
Identity Theft	0	1	0	0	0	0	4	1	0	2	1

Knoxville Police Department

2010 - 2019 Yearly Comparison Stats

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	3 Year Average
Indecent Contact W/ a Child	1	0	0	0	1	0	0	0	0	0	0
Indecent Exposure	0	1	0	0	0	0	0	0	0	0	0
Interference W/ Official Acts	14	18	14	27	20	20	35	29	27	8	21
Kidnapping/False Imprisonment	0	1	0	0	0	1	1	1	9	1	4
Murder	0	0	0	0	0	0	0	0	1	0	0
Attempted Murder	0	1	0	0	0	0	0	0	0	0	0
Possession of Prescription Drugs	5	3	7	21	37	9	23	12	11	7	10
Possession of Tobacco	17	28	21	24	18	24	16	11	21	22	18
Public Intoxication	93	75	81	56	71	34	43	27	14	24	22
Robbery	0	2	1	0	0	1	0	0	3	0	1
Sexual Abuse	6	3	2	4	6	3	4	8	3	5	5
Sexual Assault	0	0	0	1	0	0	1	0	0	0	0
Telephone Harassment	0	1	0	0	0	0	0	0	0	0	0
Violation of Non Contact Order	7	13	19	41	30	23	20	40	63	25	43
Warrants	81	95	76	65	98	102	188	179	153	137	156
TOTAL ARRESTS	358	336	328	297	354	307	433	410	371	287	356
INDIVIDUALS CHARGED	139	140	154	163	132	125	117	111	117	108	112
CASES (TOTAL)	1021	995	1025	976	1023	1038	1066	1122	997	824	981
ASSISTS											
Motorist Assists	227	188	163	152	166	170	161	152	161	140	151
Other Assists	210	221	227	217	168	144	157	153	106	85	115
Welfare Checks	110	125	115	139	128	146	152	180	168	191	180
BIKE CALLS/REPORTS	59	51	65	51	57	91	89	78	23	39	47
BURGLARIES	39	29	64	90	49	58	52	57	44	19	40
Attempted Burglaries	2	5	3	7	9	4	5	4	6	2	4
Burglary of Motor Vehicle	58	68	24	11	28	10	10	11	7	12	10
CALLS											
Reports/Complaints/Inquiries	6670	6106	6530	5918	6263	6712	7422	7414	7138	6742	7098
CRIMINAL MISCHIEF	115	105	86	72	53	64	64	60	40	52	51
DRIVING VIOLATIONS											
No DL	84	75	61	52	92	63	71	77	58	43	59
DWS/Revoked/Barred	53	50	87	57	66	61	92	80	78	63	74
Eluding	1	4	0	0	1	4	2	2	0	1	1
No Proof of Insurance	92	112	145	65	165	115	163	167	124	113	135

Knoxville Police Department

2010 - 2019 Yearly Comparison Stats

	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	3 Year Average
OWI	61	52	63	29	37	25	44	73	81	30	61
Reckless/Careless Driving	5	6	3	9	15	6	4	17	11	5	11
Registration Violations	148	178	154	196	211	153	244	215	151	92	153
Seatbelt Violations	115	69	63	49	97	125	91	79	55	75	70
Speed	213	421	317	238	292	412	379	782	320	198	433
Stop Sign Violation	46	83	71	55	54	90	63	101	57	52	70
Other Violations	58	81	106	70	106	91	107	134	105	99	113
TOTAL CITATIONS	815	1078	1007	791	1099	1120	1216	1654	962	741	1119
TOTAL WARNINGS	1364	935	738	487	1294	663	907	1207	1508	1031	1249
TRAFFIC STOPS	2421	2562	2685	2015	3656	2704	3592	4205	2689	1986	2960
FIRES	49	41	49	50	85	82	61	53	72	104	76
FUNERAL ESCORTS	64	67	76	87	77	74	53	67	57	69	64
IDENTS (New)	174	184	171	152	195	148	202	206	178	165	183
JUVENILES - Charged	90	109	57	64	24	43	35	33	32	34	33
JUVENILES - Missing	14	9	5	5	12	12	13	13	8	19	13
LIQUOR LAW VIOLATIONS											
Making alcohol available to minors	3	5	3	4	0	1	1	3	1	1	2
Open Container	13	10	9	2	2	6	8	6	12	3	7
Possession under age	39	32	13	3	5	16	4	6	4	2	4
Zero Tolerance	0	0	1	0	0	1	0	1	1	0	1
LOTS CLEARED (Requests)	27	1	1	0	1	0	1	0	0	0	0
MISSING PERSONS	1	2	1	0	3	5	3	2	2	3	2
OPEN DOORS (Found)	64	45	48	46	48	45	46	41	44	33	39
TOTAL PARKING TICKETS	674	487	647	831	1198	1009	1143	1044	842	949	945
REQUESTS FOR EXTRA PATROL	123	119	114	85	60	85	70	52	47	53	51
STOLEN VEHICLES	7	2	11	10	4	7	3	7	5	5	6
STOLEN VEHICLES LOCATED	8	2	10	12	6	8	3	11	5	6	7
THEFTS	123	120	142	173	208	233	204	187	138	126	150



420 Watson Powell Jr. Parkway, Suite 200
Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

2020 Representative Information

(Please fill in all information to guarantee contact information is up-to-date in our records)

CIRTPA Policy Committee - Primary

Name: Heather Usseny
Title: Asst. City Manager
Jurisdiction/Agency: City of Knoxville
Address: 305. S. Third
City, State, Zip (9 digits, if available): Knoxville, IA 50138
Work (641) 828-0550 Cell () _____
E-Mail acm@knoxvilleia.gov

If and additional staff person should receive copies of emails for the representative, please provide the following:

Name: _____
Title: _____
E-Mail _____

RETURN TO:

Tracey Deckard, Office Manager
CIRTPA
420 Watson Powell Jr., Way | Suite 200
Des Moines, Iowa 50309
Phone: (515) 334-0075
tdeckard@dmampo.org

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Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

2020 Representative Information

(Please fill in all information to guarantee contact information is up-to-date in our records)

CIRTPA Policy Committee - Alternate

Name: Kevin DeLong

Title: Streets Supervisor

Jurisdiction/Agency: City of Knoxville

Address: 305 S. Third

City, State, Zip (9 digits, if available): Knoxville, IA 50138

Work (H) 828-0553 Cell () _____

E-Mail Kdelong@knoxvilleia.gov

If and additional staff person should receive copies of emails for the representative, please provide the following:

Name: _____

Title: _____

E-Mail _____

RETURN TO:

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www.cirtpa.org

2020 Representative Information

(Please fill in all information to guarantee contact information is up-to-date in our records)

CIRTPA Transportation Technical Committee (TTC)- Primary

Name: Heather Ussery

Title: Asst. City Manager

Jurisdiction/Agency: City of Knoxville

Address: 305 S. Third

City, State, Zip (9 digits, if available): Knoxville, IA 50138

Work (41) 828-0550 Cell () _____

E-Mail acm@knoxvilleia.gov

If and additional staff person should receive copies of emails for the representative, please provide the following:

Name: _____

Title: _____

E-Mail _____

RETURN TO:

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CIRTPA
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Des Moines, Iowa 50309
Phone: (515) 334-0075
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Des Moines, Iowa 50309
Phone: 515.334.0075
www.cirtpa.org

2020 Representative Information

(Please fill in all information to guarantee contact information is up-to-date in our records)

CIRTPA

Transportation Technical Committee (TTC)- Alternative

Name: Kevin DeLong

Title: Streets Supervisor

Jurisdiction/Agency: City of Knoxville

Address: 305 S. Third

City, State, Zip (9 digits, if available): Knoxville, IA 50138

Work (H) 828-0553 Cell () _____

E-Mail kdelong@knoxvilleia.gov

If and additional staff person should receive copies of emails for the representative, please provide the following:

Name: _____

Title: _____

E-Mail _____

RETURN TO:

Tracey Deckard, Office Manager
CIRTPA
420 Watson Powell Jr., Way | Suite 200
Des Moines, Iowa 50309
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tdeckard@dmampo.org

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CENTRAL IOWA REGIONAL

CIRTPA

TRANSPORTATION PLANNING ALLIANCE

420 Watson Powell Jr. Parkway, Suite 200

Des Moines, Iowa 50309

Phone: 515.334.0075

www.cirtpa.org

The CIRTPA Staff occasionally must contact different staff persons in each community depending on the topic. Please provide the primary staff contact person for the following areas/ topic if different from the person listed as the committee representative:

Mapping/ GIS Data: Name: _____ Title: _____ Email address: _____	Bike/Ped: Name: _____ Title: _____ Email address: _____
Streets: Name: _____ Title: _____ Email address: _____	Communication/ Press Release: Name: _____ Title: _____ Email address: _____
Financial information: Name: _____ Title: _____ Email address: _____	Flood Plain Mgmt./ Stormwater Coordinators Name: _____ Title: _____ Email address: _____
Trails: Name: _____ Title: _____ Email address: _____	Water Trails Name: _____ Title: _____ Email address: _____

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RESOLUTION NO. 01-10-20

RESOLUTION TO APPROVE TAX ABATEMENT APPLICATION FOR
CONSTRUCTION OF A NEW SINGLE-FAMILY DWELLING

WHEREAS, on September 19, 2016 the City of Knoxville did adopt an amended Urban Revitalization Plan with tax abatement provision to encourage construction or redevelopment of commercial properties, and

WHEREAS, Knoxville Economic Development Corporation have submitted an application for tax abatement for a new single-family dwelling within the City of Knoxville, Iowa, in conformance with the City's plan, and Building Permit No. B-18-069 has been issued for 1001 N Harlan Street.

NOW, THEREFORE, be it resolved by the City Council of Knoxville, Iowa, that tax abatement be granted to Knoxville Economic Development Corporation for the property located at 1001 N Harlan Street in Knoxville, Iowa and legally described as follows to wit:

N HARLAN LOT 1 ADDITION TO THE CITY OF KNOXVILLE, IOWA

BE IT FURTHER RESOLVED THAT, a certified copy of this Resolution along with Knoxville Economic Development Corporation application for abatement attached thereto shall be forwarded to the Marion County Assessor.

PASSED AND APPROVED this 20th day of January 2020.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

RESIDENTIAL PROPERTY
Estimated Tax Abatement Revenue Impact, FY1920

Current Taxable Value of Existing Property	\$ 7,616.00
Estimated or Actual Cost of Improvement:	\$ 192,000.00
Revised Estimated Taxable Value	\$ 199,616.00
10% Improvement Value Threshold (N/A New Const)	\$ 761.60
Calculated Balance	\$ 191,238.40
Eligible Balance	\$ 191,238.40
Current Year Assessment Limitation (Rollback)	54.4002%
Property Tax Rate Per \$1,000 of Taxable Valuation:	42.85555
Annual City Property Tax Payment Without Abatement:	\$ 4,653.75
Eligible Abatement	\$ 4,458.44

<u>Year of Schedule</u>	<u>Percentage of New Taxes Abated</u>	<u>Amount of Abatement</u>
1	100%	\$ 4,458.44
2	80%	\$ 3,566.75
3	60%	\$ 2,675.06
4	40%	\$ 1,783.37
5	20%	\$ 891.69
	<i>TOTAL =</i>	<i>\$ 13,375.31</i>



**Certificate of Occupancy
Department of Planning and Zoning
City of Knoxville, Iowa**

This certificate is issued pursuant to all applicable codes of the City of Knoxville, Iowa. The Department of Planning and Zoning has issued a building permit for construction of the structure herein named and that inspections have been made with any issues being corrected. The Building Official for the Planning and Zoning Department grants permission to occupy the structure for its approved use.

This Certificate Issued 05/23/2019

Building Permit Number: B-18-069

Builder/Owner: Knoxville Economic Development Corporation, Owners

Location of Structure: 1001 N Harlan, Knoxville, IA 50138

Lot/Subdivision: N HARLAN LOT 1

Description of Structure: Single-Family Dwelling

Use Group: Residential Group R-3

Zoning Classification: R-2 One and Two-Family Residential

This certificate is issued for the: Structure Only Site Only Structure and Site

City of Knoxville, Iowa

Building Inspection

By: Craig Greene
Craig Greene
Building Official

Zoning Inspection

By: Bill Mettee
Bill Mettee
Planning and Zoning Administrator



Summary

Parcel ID 0883110100
 Alternate ID
 Property Address 1001 Harlan N
 Knoxville
 Sec/Twp/Rng 1-75-20
 Brief Legal Description N HARLAN LOT 1
 (Note: Not to be used on legal documents)
 Document(s) OCP: 2017-3186 (2017-07-26)
 Gross Acres 0.00
 Exempt Acres N/A
 Net Acres 0.00
 CSR N/A
 Class R - Residential
 (Note: This is for tax purposes only. Not to be used for zoning.)
 Tax District KNOXVILLE CITY K-VILLE SCHOOL
 School District K'VILLE SCHOOL



Owner

Primary Owner (Deed Holder) Knoxville Economic Development Corporation 222 E Robinson St Knoxville, IA 50138	Secondary Owner	Mailing Address
-------------------------------------------------------------------------------------------------------------------------------------------------	------------------------	------------------------

Land

Lot Dimensions Regular Lot: 64.00 x 127.00
 Lot Area 0.19 Acres; 8,128 SF
 More complex land dimensions can be found on the map with the Dimension Labels layer turned on.

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
5/31/2017	HABITAT FOR HUMANITY OF MARION COUNTY INC	KNOXVILLE ECONOMIC DEVELOPMENT CORPORATION	2017-02275	Sale to/by Government/Exempt Organization	Deed	Y	\$33,000.00
8/26/2010	Johnson, David Ray Sr & Stephanie Ann	Habitat for Humanity of Marion County, Inc	2010-03924	SALE TO / BY EXEMPT ORGANIZATION	Deed	Y	\$25,000.00
8/29/2008	Eklofe, Kelly A & John R	Johnson, David Ray Sr & Stephanie Ann	2008-04708	Normal Arms-Length Transaction	Deed	Y	\$43,500.00
3/13/2002	Kirkwood, Clyde D & M Charlene	Eklofe, Kelly A	2002-02033	Normal Arms-Length Transaction	Deed	Y	\$75,600.00
10/29/1971			77-321	Transfers to Correct or Modify Conveyance	Deed	Y	\$0.00

+ There are other parcels involved in one or more of the above sales:

Permits

Permit #	Date	Description	Amount
Office	08/09/2017	Demo/Rmvl	0

Valuation

Classification	2019	2018	2017
+ Land/Lot	Residential	Residential	Residential
+ Dwlg/Bld	\$16,320	\$13,380	\$7,800
= Total Assessed Value	\$16,320	\$13,380	\$8,290

Taxation

Classification	2018	2017
+ Taxable Land Value	Pay 2019-2020	Pay 2018-2019
+ Taxable Building Value	Residential	Residential
+ Taxable Dwelling Value	\$7,616	\$4,338
= Gross Taxable Value	\$0	\$273
- Military Exemption	\$0	\$0
	\$7,616	\$4,611
	\$0	\$0

	2018 Pay 2019-2020	2017 Pay 2018-2019
= Net Taxable Value	\$7,616	\$4,611
x Levy Rate (per \$1000 of value)	42.85555	41.66679
= Gross Taxes Due	\$326.39	\$192.13
- Ag Land Credit	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00
- Prepaid Tax	\$0.00	\$0.00
= Net Taxes Due	\$326.00	\$0.00

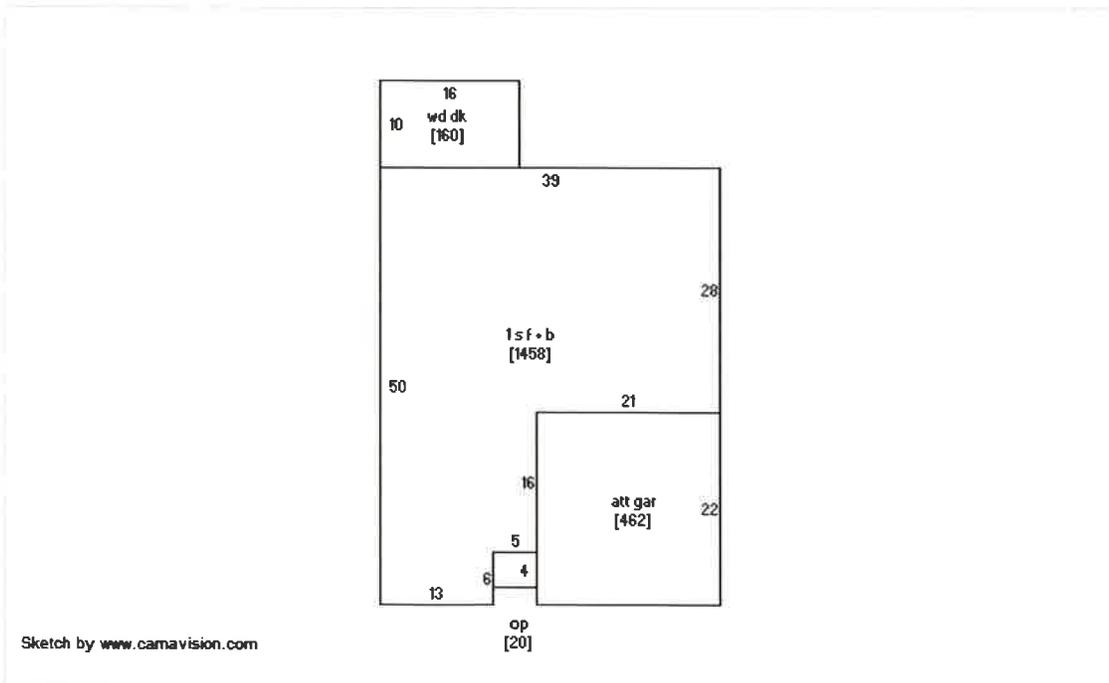
Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2018	March 2020	\$163	Yes	2019-08-16	10702
	September 2019	\$163	Yes	2019-08-16	
2017	March 2019	\$0	N/A		10720
	September 2018	\$0	N/A		

Photos



Sketches



RESOLUTION NO. 01-09-20

RESOLUTION TO APPROVE TAX ABATEMENT APPLICATION FOR
CONSTRUCTION OF A NEW SINGLE-FAMILY DWELLING

WHEREAS, on September 19, 2016 the City of Knoxville did adopt an amended Urban Revitalization Plan with tax abatement provision to encourage construction or redevelopment of commercial properties, and

WHEREAS, Dwight and Pennie Sommar have submitted an application for tax abatement for a new single-family dwelling within the City of Knoxville, Iowa, in conformance with the City's plan, and Building Permit No. B-18-070 has been issued for 1005 N Harlan Street.

NOW, THEREFORE, be it resolved by the City Council of Knoxville, Iowa, that tax abatement be granted to Dwight and Pennie Sommar for the property located at 1005 N Harlan Street in Knoxville, Iowa and legally described as follows to wit:

N HARLAN LOT 2 ADDITION TO THE CITY OF KNOXVILLE, IOWA

BE IT FURTHER RESOLVED THAT, a certified copy of this Resolution along with Dwight and Pennie Somar's application for abatement attached thereto shall be forwarded to the Marion County Assessor.

PASSED AND APPROVED this 20th day of January 2020.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

RESIDENTIAL PROPERTY
Estimated Tax Abatement Revenue Impact, FY1920

Current Taxable Value of Existing Property	\$ 7,616.00
Estimated or Actual Cost of Improvement:	\$ 240,000.00
Revised Estimated Taxable Value	\$ 247,616.00
10% Improvement Value Threshold (N/A New Const)	\$ 761.60
Calculated Balance	\$ 239,238.40
Eligible Balance	\$ 239,238.40
Current Year Assessment Limitation (Rollback)	54.4002%
Property Tax Rate Per \$1,000 of Taxable Valuation:	42.85555
Annual City Property Tax Payment Without Abatement:	\$ 5,772.80
Eligible Abatement	\$ 5,577.49

<u>Year of Schedule</u>	<u>Percentage of New Taxes Abated</u>	<u>Amount of Abatement</u>
1	100%	\$ 5,577.49
2	80%	\$ 4,461.99
3	60%	\$ 3,346.49
4	40%	\$ 2,230.99
5	20%	\$ 1,115.50
	<i>TOTAL =</i>	<i>\$ 16,732.46</i>

Beacon™ Marion County, IA

Summary

Parcel ID 0883110200
 Alternate ID
 Property Address 1005 Harlan N
 Knoxville
 Sec/Twp/Rng 1-75-20
 Brief Legal Description N HARLAN LOT 2
 Document(s) OCP: 2017-3186 (2017-07-26)
 Gross Acres 0.00
 Exempt Acres N/A
 Net Acres 0.00
 CSR N/A
 Class R - Residential
 Tax District KNOXVILLE CITY K-VILLE SCHOOL
 School District K'VILLE SCHOOL



Owner

Primary Owner (Deed Holder) Knoxville Economic Development Corporation 222 E Robinson St Knoxville, IA 50138	Secondary Owner	Mailing Address
---------------------------------------------------------------------------------------------------------------------------------	------------------------	------------------------

Land

Lot Dimensions Regular Lot: 64.00 x 127.00
 Lot Area 0.19 Acres; 8,128 SF
 More complex land dimensions can be found on the map with the Dimension Labels layer turned on.

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
5/31/2017	HABITAT FOR HUMANITY OF MARION COUNTY INC	KNOXVILLE ECONOMIC DEVELOPMENT CORPORATION	2017-02275	Sale to/by Government/Exempt Organization	Deed	Y	\$33,000.00
8/26/2010	Johnson, David Ray Sr & Stephanie Ann	Habitat for Humanity of Marion County, Inc	2010-03924	SALE TO / BY EXEMPT ORGANIZATION	Deed	Y	\$25,000.00
8/29/2008	Eklofe, Kelly A & John R	Johnson, David Ray Sr & Stephanie Ann	2008-04708	Normal Arms-Length Transaction	Deed	Y	\$43,500.00
3/13/2002	Kirkwood, Clyde D & M Charlene	Eklofe, Kelly A	2002-02033	Normal Arms-Length Transaction	Deed	Y	\$75,600.00
10/29/1971			77-321	Transfers to Correct or Modify Conveyance	Deed	Y	\$0.00

+ There are other parcels involved in one or more of the above sales:

Valuation

Classification	2019	2018	2017
+ Land/Lot	Residential \$16,320	Residential \$13,380	Residential \$7,800
= Total Assessed Value	\$16,320	\$13,380	\$7,800

Taxation

Classification	2018 Pay 2019-2020	2017 Pay 2018-2019
+ Taxable Land Value	Residential \$7,616	Residential \$4,338
+ Taxable Building Value	\$0	\$0
+ Taxable Dwelling Value	\$0	\$0
= Gross Taxable Value	\$7,616	\$4,338
- Military Exemption	\$0	\$0
= Net Taxable Value	\$7,616	\$4,338
x Levy Rate (per \$1000 of value)	42.85555	41.66679
= Gross Taxes Due	\$326.39	\$180.75
- Ag Land Credit	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00

	2018	2017
	Pay 2019-2020	Pay 2018-2019
- Family Farm Credit	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00
- Prepaid Tax	\$0.00	\$0.00
= Net Taxes Due	\$326.00	\$0.00

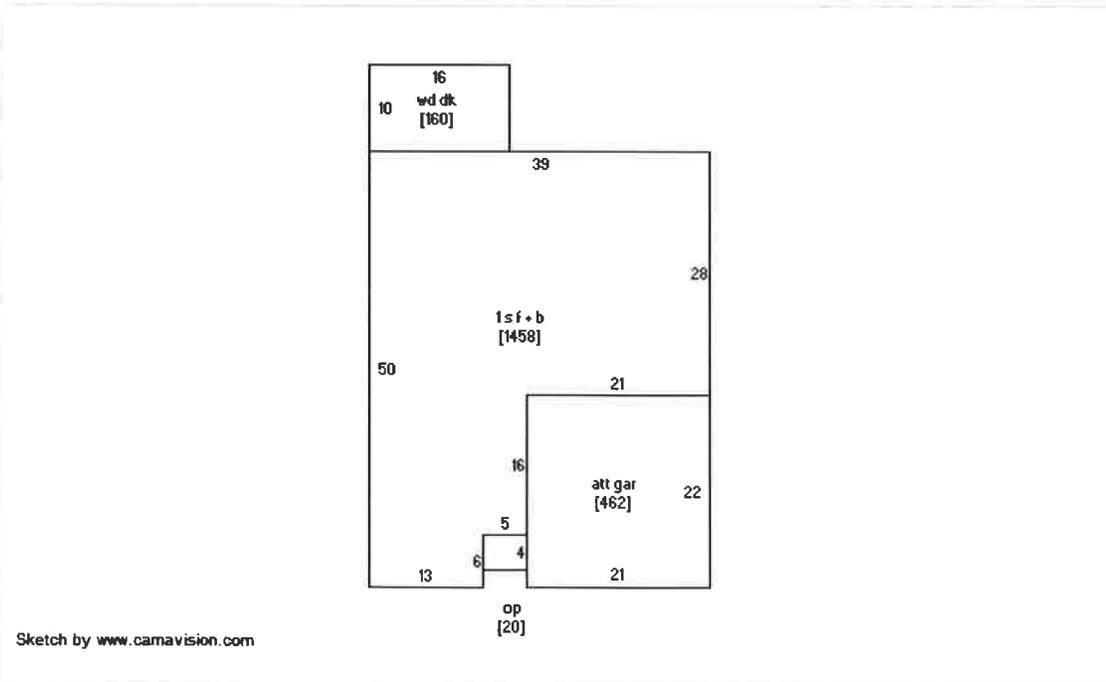
Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2018	March 2020	\$163	Yes	2019-08-16	10703
	September 2019	\$163	Yes	2019-08-16	
2017	March 2019	\$0	N/A		10721
	September 2018	\$0	N/A		

Photos



Sketches



Sales Book

[Click here to view the Marion County Agricultural Sales Book \(requires Adobe Acrobat Reader\)](#)

Homestead Tax Credit

[Apply online for the Iowa Homestead Tax Credit](#)



Certificate of Occupancy
Department of Planning and Zoning
City of Knoxville, Iowa

This certificate is issued pursuant to all applicable codes of the City of Knoxville, Iowa. The Department of Planning and Zoning has issued a building permit for construction of the structure herein named and that inspections have been made with any issues being corrected. The Building Official for the Planning and Zoning Department grants permission to occupy the structure for its approved use.

This Certificate Issued 05/23/2019

Building Permit Number: B-18-070

Builder/Owner: Knoxville Economic Development Corporation, Owners

Location of Structure: 1005 N Harlan, Knoxville, IA 50138

Lot/Subdivision: N HARLAN LOT 2

Description of Structure: Single-Family Dwelling

Use Group: Residential Group R-3

Zoning Classification: R-2 One and Two-Family Residential

This certificate is issued for the: Structure Only Site Only Structure and Site

City of Knoxville, Iowa

Building Inspection

By: Craig Greene
Craig Greene
Building Official

Zoning Inspection

By: Bill Mettee
Bill Mettee
Planning and Zoning Administrator

RESOLUTION NO. 01-08-20

RESOLUTION TO APPROVE TAX ABATEMENT APPLICATION FOR
CONSTRUCTION OF A NEW SINGLE-FAMILY DWELLING

WHEREAS, on September 19, 2016 the City of Knoxville did adopt an amended Urban Revitalization Plan with tax abatement provision to encourage construction or redevelopment of commercial properties, and

WHEREAS, Brett and Suzanna Huizer have submitted an application for tax abatement for a new single-family dwelling within the City of Knoxville, Iowa, in conformance with the City's plan, and Building Permit No. B-18-066 has been issued for 1505 Deer Run Drive.

NOW, THEREFORE, be it resolved by the City Council of Knoxville, Iowa, that tax abatement be granted to Brett and Suzanna Huizer for the property located at 1505 Deer Run Drive in Knoxville, Iowa and legally described as follows to wit:

WESTRIDGE AC PL6 LOT 2 ADDITION TO THE CITY OF KNOXVILLE, IOWA

BE IT FURTHER RESOLVED THAT, a certified copy of this Resolution along with Brett and Suzanna Huizer's application for abatement attached thereto shall be forwarded to the Marion County Assessor.

PASSED AND APPROVED this 20th day of January 2020.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

RESIDENTIAL PROPERTY
Estimated Tax Abatement Revenue Impact, FY1920

Current Taxable Value of Existing Property	\$ 245.00
Estimated or Actual Cost of Improvement:	\$ 400,000.00
Revised Estimated Taxable Value	\$ 400,245.00
10% Improvement Value Threshold (N/A New Const)	\$ 24.50
Calculated Balance	\$ 399,975.50
Eligible Balance	\$ 399,975.50
Current Year Assessment Limitation (Rollback)	54.4002%
Property Tax Rate Per \$1,000 of Taxable Valuation:	42.85555
Annual City Property Tax Payment Without Abatement:	\$ 9,331.11
Eligible Abatement	\$ 9,324.83

<u>Year of Schedule</u>	<u>Percentage of New Taxes Abated</u>	<u>Amount of Abatement</u>
1	100%	\$ 9,324.83
2	80%	\$ 7,459.86
3	60%	\$ 5,594.90
4	40%	\$ 3,729.93
5	20%	\$ 1,864.97
	<i>TOTAL =</i>	<i>\$ 27,974.49</i>



Certificate of Occupancy
Department of Planning and Zoning
City of Knoxville, Iowa

This certificate is issued pursuant to all applicable codes of the City of Knoxville, Iowa. The Department of Planning and Zoning has issued a building permit for construction of the structure herein named and that inspections have been made with any issues being corrected. The Building Official for the Planning and Zoning Department grants permission to occupy the structure for its approved use.

This Certificate Issued 01/14/2020

Building Permit Number: B-18-066

Builder/Owner: Brett and Suzanna Huizer, Owners

Location of Structure: 1505 Deer Run Drive, Knoxville, IA 50138

Lot/Subdivision: WESTRIDGE ACRES PLAT 6 LOT 2

Description of Structure: Single-Family Dwelling

Use Group: Residential Group R-3

Zoning Classification: R-1 Single-Family Residential

This certificate is issued for the: Structure Only Site Only Structure and Site

City of Knoxville, Iowa

Building Inspection

By: Craig Greene
Craig Greene
Building Official

Zoning Inspection

By: Bill Mettee
Bill Mettee
Planning and Zoning Administrator



Summary

Parcel ID 0915216500
 Alternate ID
 Property Address 1505 Deer Run Dr
 Knoxville
 Sec/Twp/Rng 35-76-20
 Brief Legal Description WESTRIDGE AC PL 6 LOT 2
 (Note: Not to be used on legal documents)
 Document(s) WDJ: 2018-2140 (2018-05-25)
 OCP: 2014-2956 (2014-08-05)
 Gross Acres 0.00
 Exempt Acres N/A
 Net Acres 0.00
 CSR N/A
 Class R - Residential
 (Note: This is for tax purposes only, Not to be used for zoning.)
 Tax District KNOXVILLE CITY K-VILLE SCHOOL
 School District K'VILLE SCHOOL

Owner

Primary Owner (Deed Holder) Huizer, Brett A & Huizer, Suzanna R 106 Dawn Ave Monroe, IA 50170	Secondary Owner	Mailing Address
--------------------------------------------------------------------------------------------------------------	-----------------	-----------------

Land

Lot Dimensions Regular Lot: 136.50 x 205.00
 Lot Area 0.64 Acres; 27,983 SF
 More complex land dimensions can be found on the map with the Dimension Labels layer turned on.

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
5/24/2018	PLP INC	HUIZER, BRETT A & HUIZER, SUZANNA R	2018-02140	Vacant lot	Deed		\$41,000.00

Valuation

	2019	2018	2017	2016	2015
Classification	Residential	Residential	Residential	Residential	Residential
+ Land/Lot	\$430	\$430			
+ For Resv			\$430	\$430	\$430
= Total Assessed Value	\$430	\$430	\$430	\$430	\$430

Taxation

	2018 Pay 2019-2020	2017 Pay 2018-2019	2016 Pay 2017-2018	2015 Pay 2016-2017
Classification	Residential	Residential	Residential	Residential
+ Taxable Land Value	\$245	\$0	\$0	\$0
+ Taxable Building Value	\$0	\$0	\$0	\$0
+ Taxable Dwelling Value	\$0	\$0	\$0	\$0
= Gross Taxable Value	\$245	\$0	\$0	\$0
- Military Exemption	\$0	\$0	\$0	\$0
= Net Taxable Value	\$245	\$0	\$0	\$0
x Levy Rate (per \$1000 of value)	42.85555	41.66679	40.52780	40.54609
= Gross Taxes Due	\$10.50	\$0.00	\$0.00	\$0.00
- Ag Land Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00	\$0.00	\$0.00
- Prepaid Tax	\$0.00	\$0.00	\$0.00	\$0.00
= Net Taxes Due	\$10.00	\$0.00	\$0.00	\$0.00

Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2018	March 2020	\$5	No		11544
	September 2019	\$5	No		
2017	March 2019	\$0	N/A		11562
	September 2018	\$0	N/A		
2016	March 2018	\$0	N/A		11547
	September 2017	\$0	N/A		
2015	March 2017	\$0	N/A		11543
	September 2016	\$0	N/A		
2014	March 2016	\$0	N/A		11762
	September 2015	\$0	N/A		

Sales Book

[Click here to view the Marion County Agricultural Sales Book \(requires Adobe Acrobat Reader\)](#)

Homestead Tax Credit

[Apply online for the Iowa Homestead Tax Credit](#)

Vanguard Info Link



[Click here to visit the Assessor's VCS information page](#)

No data available for the following modules: Residential Dwellings, Commercial Buildings, Agricultural Buildings, Yard Extras, Permits, Photos, Sketches.

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Version 2.3.31

RESOLUTION NO. 01-06-20

RESOLUTION ACCEPTING EASEMENT FOR THE IA 14 AND WEILER DRIVE PROJECT IN THE CITY OF KNOXVILLE, IOWA

WHEREAS, as part of the City of Knoxville IA 14 and Weiler Drive Project in the City of Knoxville, Marion County, Iowa, the City and its Engineers have determined that the construction of the project will require obtaining certain easements in order to complete said construction; and,

WHEREAS, the City has received an easement from the following person as follows:

- A. Van Houweling Property, LLC.

WHEREAS, it is necessary for the City to accept this easement and proceed with recording of same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa, that the above referenced easement for the IA 14 and Weiler Drive Project is hereby accepted by the City and the City Clerk is authorized to record said easement with the Marion County Recorder.

PASSED AND APPROVED by the City Council this 20th day of January 2020.

Brian J. Hatch, MAYOR

ATTEST:

Tricia Kincaid, CITY CLERK

Prepared by: Robert L. Stuyvesant	P.O. Box 517, Carlisle, IA 50047	515/989-3263
Name	Address	Phone
When Recorded Return to:		
City of Knoxville	305 S. Third St., Knoxville, IA 50138	641/828-0550
Name	Address	Phone

TEMPORARY CONSTRUCTION EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF KNOXVILLE, IOWA, a municipal corporation (hereinafter called "City"), a temporary construction easement over, on, through, across and within the following described real estate:

See attached Exhibit "A"

(hereinafter called "Easement Area"), for the purpose of the City using said real estate, as described, during the construction of the improvements over, on, through, across and within said Easement Area.

This Easement shall be subject to the following terms and conditions:

1. **ERECTION AND PLACEMENT OF STRUCTURES, OBSTRUCTIONS, PLANTINGS OR MATERIALS PROHIBITED.** Grantor and its grantees, assigns and transferees shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City during the City's use of said Temporary Easement.

2. **CHANGE OF GRADE PROHIBITED.** Grantor and its grantees, assigns and transferees shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City during the City's use of said Temporary Easement. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, its grantees, assigns or transferees.

3. **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto as herein described, including, but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.
4. **MAINTENANCE.** The City shall not be responsible for any maintenance of the land located within the Easement Area whatsoever and that responsibility shall remain with the Grantor, its grantees, assigns or transferees. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.
5. **PROPERTY TO BE RESTORED.** The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.
6. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
8. **APPROVAL BY THE CITY COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

ACCEPTANCE BY CITY

STATE OF IOWA)
 }ss
COUNTY OF MARION)

I, _____, City Clerk of the City of Knoxville, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Knoxville by Resolution No. _____, passed on the ____ day of _____, 2019, and this certificate is made pursuant to authority contained in said Resolution.

Signed this ____ day of _____, 2019

City Clerk of Knoxville, Iowa

This record was acknowledged before me on _____, 2019, by Tricia Kincaid as CITY CLERK of Knoxville, Iowa.

Notary Public in and for the State of Iowa

DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENTS FOR PARCEL NO. 4

MARION COUNTY

PROJECT NO. RMX-4040-(610)--9E-63

THE TEMPORARY EASEMENT GRANTED FOR CONSTRUCTION IS TO LAND DESCRIBED AS FOLLOWS:

A PART OF LOT 5, REIMER SUBDIVISION, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF MARION COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 5; THENCE SOUTH 00°09'11" WEST ALONG THE WEST LINE OF SAID LOT 5, A DISTANCE OF 253.72 FEET; THENCE SOUTH 89°50'49" EAST, 18.36 FEET TO THE PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE OF IOWA HIGHWAY 14 AND THE POINT OF BEGINNING; THENCE SOUTH 89°24'30" EAST, 16.00 FEET; THENCE SOUTH 00°35'30" WEST, 38.74 FEET; THENCE NORTH 89°24'30" WEST, 16.00 FEET; THENCE NORTH 00°35'30" EAST, 38.74 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.01 ACRES.

AND

COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 5; THENCE SOUTH 00°09'11" WEST ALONG THE WEST LINE OF SAID LOT 5, A DISTANCE OF 90.38 FEET; THENCE SOUTH 89° 50' 49" EAST, 44.20 FEET TO THE PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE OF IOWA HIGHWAY 14 AND THE POINT OF BEGINNING; THENCE NORTH 45° 53' 21" EAST ALONG SAID PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE, 42.37 FEET; THENCE SOUTH 44° 06' 39" EAST, 10.00 FEET; THENCE SOUTH 45° 53' 21" WEST, 64.35 FEET; THENCE NORTH 00° 35' 30" EAST, 2.15 FEET; THENCE NORTH 23° 24' 02" EAST, 22.15 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.01 ACRES.

NOTE: THE WEST LINE OF SAID LOT 5 OF REIMER SUBDIVISION IS ASSUMED TO BEAR SOUTH 00°09'11" WEST.

MARION COUNTY

RMX-4040-(610)--9E-63

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RESOLUTION NO. 01-05-20

RESOLUTION ACCEPTING EASEMENT FOR THE HIGHWAY 14 RESURFACING PROJECT IN
THE CITY OF KNOXVILLE, IOWA

WHEREAS, as part of the City of Knoxville Highway 14 Resurfacing Project in the City of Knoxville, Marion County, Iowa, the City and its Engineers have determined that the construction of the project will require obtaining certain easements in order to complete said construction; and,

WHEREAS, the City has received an easement from the following person as follows:

- A. Marion County Bank

WHEREAS, it is necessary for the City to accept this easement and proceed with recording of same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa, that the above referenced easement for the Highway 14 Resurfacing Project is hereby accepted by the City and the City Clerk is authorized to record said easement with the Marion County Recorder.

PASSED AND APPROVED by the City Council this 20th day of January 2020.

Brian J. Hatch, MAYOR

ATTEST:

Tricia Kincaid, CITY CLERK

Prepared by: Robert L. Stuyvesant	P.O. Box 517, Carlisle, IA 50047	515/989-3263
Name	Address	Phone
When Recorded Return to:		
City of Knoxville	305 S. Third St., Knoxville, IA 50138	641/828-0550
Name	Address	Phone

TEMPORARY CONSTRUCTION EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF KNOXVILLE, IOWA, a municipal corporation (hereinafter called "City"), a temporary construction easement over, on, through, across and within the following described real estate:

See attached Exhibit "A"

(hereinafter called "Easement Area"), for the purpose of the City using said real estate, as described, during the construction of the improvements over, on, through, across and within said Easement Area.

This Easement shall be subject to the following terms and conditions:

1. **ERECTION AND PLACEMENT OF STRUCTURES, OBSTRUCTIONS, PLANTINGS OR MATERIALS PROHIBITED.** Grantor and its grantees, assigns and transferees shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City during the City's use of said Temporary Easement.

2. **CHANGE OF GRADE PROHIBITED.** Grantor and its grantees, assigns and transferees shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City during the City's use of said Temporary Easement. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, its grantees, assigns or transferees.

3. **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto as herein described, including, but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.
4. **MAINTENANCE.** The City shall not be responsible for any maintenance of the land located within the Easement Area whatsoever and that responsibility shall remain with the Grantor, its grantees, assigns or transferees. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.
5. **PROPERTY TO BE RESTORED.** The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.
6. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
8. **APPROVAL BY THE CITY COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 8th day of January, 2020.

MARION COUNTY BANK

By: Robert C Wims

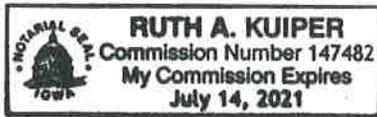
Name: Robert C. Wims

Title: Market President

STATE OF IOWA)
 }ss
COUNTY OF MARION)

This record was acknowledged before me on January 8, 2020, by Robert C Wims as Market President of Marion County Bank.

Ruth A. Kuiper
Notary Public in and for the State of Iowa
Ruth A Kuiper



ACCEPTANCE BY CITY

STATE OF IOWA)
 }ss
COUNTY OF MARION)

I, Tricia Kincaid, City Clerk of the City of Knoxville, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Knoxville by Resolution No. _____, passed on the ____ day of _____, 20 ____, and this certificate is made pursuant to authority contained in said Resolution.

Signed this ____ day of _____, 20 ____

City Clerk of Knoxville, Iowa

This record was acknowledged before me on _____, 20 ____, by Tricia Kincaid as CITY CLERK of Knoxville, Iowa.

Notary Public in and for the State of Iowa

DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENTS FOR PARCEL NO. 10

MARION COUNTY

PROJECT NO. NHSN-014-3(52)--2R-63

THE TEMPORARY EASEMENT GRANTED FOR CONSTRUCTION IS TO LAND DESCRIBED AS FOLLOWS:

A PART OF THE SOUTH 1/2 OF BLOCK 15, JOHN M. JONES ADDITION TO THE CITY OF KNOXVILLE, IOWA, AN OFFICIAL PLAT NOW INCLUDED IN AND FORMING A PART OF THE CITY OF KNOXVILLE, MARION COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH 1/4 CORNER OF SECTION 1, TOWNSHIP 75 NORTH, RANGE 20 WEST OF THE 5TH P.M.; THENCE SOUTH 89°52'48" EAST ALONG THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 1, A DISTANCE OF 50.15 FEET; THENCE NORTH 00°07'12" EAST, 43.60 FEET TO THE PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE OF IOWA HIGHWAY 14; THENCE NORTH 00° 18' 37" EAST ALONG SAID EAST RIGHT-OF-WAY LINE, 13.05 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING NORTH 00° 18' 37" EAST ALONG SAID EAST RIGHT-OF-WAY LINE, 15.00 FEET; THENCE SOUTH 89° 41' 23" EAST, 7.00 FEET; THENCE SOUTH 00° 18' 37" WEST, 15.00 FEET; THENCE NORTH 89° 41' 23" WEST, 7.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 105 S.F.

NOTE: THE SOUTH LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 1 IS ASSUMED TO BEAR SOUTH 89°52'48" EAST.

RESOLUTION NO. 01-05-20

RESOLUTION ACCEPTING EASEMENT FOR THE HIGHWAY 14 RESURFACING PROJECT IN
THE CITY OF KNOXVILLE, IOWA

WHEREAS, as part of the City of Knoxville Highway 14 Resurfacing Project in the City of Knoxville, Marion County, Iowa, the City and its Engineers have determined that the construction of the project will require obtaining certain easements in order to complete said construction; and,

WHEREAS, the City has received an easement from the following person as follows:

- A. Great Southern Bank

WHEREAS, it is necessary for the City to accept this easement and proceed with recording of same.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa, that the above referenced easement for the Highway 14 Resurfacing Project is hereby accepted by the City and the City Clerk is authorized to record said easement with the Marion County Recorder.

PASSED AND APPROVED by the City Council this 20th day of January 2020.

Brian J. Hatch, MAYOR

ATTEST:

Tricia Kincaid, CITY CLERK

Prepared by: Robert L. Stuyvesant	P.O. Box 517, Carlisle, IA 50047	515/989-3263
Name	Address	Phone
When Recorded Return to:		
City of Knoxville	305 S. Third St., Knoxville, IA 50138	641/828-0550
Name	Address	Phone

TEMPORARY CONSTRUCTION EASEMENT

KNOW ALL PERSONS BY THESE PRESENTS that the undersigned property owner (hereinafter called "Grantor"), for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby convey unto the CITY OF KNOXVILLE, IOWA, a municipal corporation (hereinafter called "City"), a temporary construction easement over, on, through, across and within the following described real estate:

See attached Exhibit "A"

(hereinafter called "Easement Area"), for the purpose of the City using said real estate, as described, during the construction of the improvements over, on, through, across and within said Easement Area.

This Easement shall be subject to the following terms and conditions:

1. **ERECTION AND PLACEMENT OF STRUCTURES, OBSTRUCTIONS, PLANTINGS OR MATERIALS PROHIBITED.** Grantor and its grantees, assigns and transferees shall not erect any fence or other structure under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City, nor shall Grantor cause or permit any obstruction, planting or material to be placed under, over, on, through, across or within the Easement Area without obtaining the prior written consent of the City during the City's use of said Temporary Easement.
2. **CHANGE OF GRADE PROHIBITED.** Grantor and its grantees, assigns and transferees shall not change the grade, elevation or contour of any part of the Easement Area without obtaining the prior written consent of the City during the City's use of said Temporary Easement. The City shall have the right to restore any changes in grade, elevation or contour without prior written consent of the Grantor, its grantees, assigns or transferees.

3. **RIGHT OF ACCESS.** The City shall have the right of access to the Easement Area and have all rights of ingress and egress reasonably necessary for the use and enjoyment of the Easement Area from property adjacent thereto as herein described, including, but not limited to, the right to remove any unauthorized fences, structures, obstruction, planting or material placed or erected under, over, on, through, across or within the Easement Area.
4. **MAINTENANCE.** The City shall not be responsible for any maintenance of the land located within the Easement Area whatsoever and that responsibility shall remain with the Grantor, its grantees, assigns or transferees. The City may, however, perform such maintenance should it determine in its sole discretion such maintenance is needed.
5. **PROPERTY TO BE RESTORED.** The City shall restore the Easement Area after exercising its rights hereunder, provided, however, that the City's duty of restoration shall be limited to grading and replacing grass, sod or any other ground cover (but not including any structures, trees or shrubs). The City shall not be responsible for any construction, reconstruction, replacement, repair or maintenance of any improvements located within the Easement Area.
6. **LIABILITY.** Except as may be caused by the negligent acts or omissions of the City, its employees, agents or its representatives, the City shall not be liable for injury or property damage occurring in or to the Easement Area, the property abutting said Easement Area, nor for property damage to any improvements or obstructions thereon resulting from the City's exercise of this Easement. Grantor agrees to indemnify and hold City, its employees, agents and representatives harmless against any loss, damage, injury or any claim or lawsuit for loss, damage or injury arising out of or resulting from the negligent or intentional acts or omissions of Grantor or its employees, agents or representatives.
7. **EASEMENT BENEFIT.** This Easement shall be for the benefit of the City, its successors and assigns, and its permittees and licensees.
8. **APPROVAL BY THE CITY COUNCIL.** This Easement shall not be binding until it has received the final approval and acceptance by the City Council by Resolution which approval and acceptance shall be noted on this Easement by the City Clerk.

Grantor does HEREBY COVENANT with the City that (i) Grantor holds said real estate described in this Easement by title in fee simple; (ii) that Grantor has good and lawful authority to convey the same; and (iii) said Grantor covenants to WARRANT AND DEFEND the said premises against the claims of all persons whomsoever.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share, if any, in and to the interests conveyed by this Easement.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Signed this 16 day of January, 2020.

GREAT SOUTHERN BANK

By: Doug Mann

Name: Doug Mann

Title: V.p.

Missouri.
STATE OF ~~IOWA~~)
 Greene }ss
COUNTY OF ~~MARION~~)

This record was acknowledged before me on January 16, 2020, by
Doug Mann as U P of Great Southern Bank.

Notary Public in and for the State of ~~Iowa~~ Missouri

REBECCA A WHITE
Notary Public - Notary Seal
STATE OF MISSOURI
Christian County
My Commission Expires May 31, 2023
Commission #15733012

ACCEPTANCE BY CITY

STATE OF IOWA)
 }ss
COUNTY OF MARION)

I, Tricia Kincaid, City Clerk of the City of Knoxville, Iowa, do hereby certify that the within and foregoing Easement was duly approved and accepted by the City Council of said City of Knoxville by Resolution No. _____, passed on the ____ day of _____, 20____, and this certificate is made pursuant to authority contained in said Resolution.

Signed this ____ day of _____, 20____

City Clerk of Knoxville, Iowa

This record was acknowledged before me on _____, 20____, by Tricia Kincaid as CITY CLERK of Knoxville, Iowa.

Notary Public in and for the State of Iowa

DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENTS FOR PARCEL NO. 9

MARION COUNTY

PROJECT NO. NHSN-014-3(52)--2R-63

THE TEMPORARY EASEMENT GRANTED FOR CONSTRUCTION IS TO LAND DESCRIBED AS FOLLOWS:

A PART OF THE NORTH 150 FEET OF THE WEST 247 FEET OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 12, TOWNSHIP 75 NORTH, RANGE 20 WEST OF THE 5TH P.M., EXCEPT THE PUBLIC RIGHT-OF-WAY THEREOF, NOW INCLUDED IN AND FORMING A PART OF THE CITY OF KNOXVILLE, MARION COUNTY, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 12; THENCE SOUTH 00°17'41" EAST ALONG THE WEST LINE OF SAID NORTHEAST 1/4, A DISTANCE OF 45.32 FEET; THENCE NORTH 89°42'19" EAST, 50.99 FEET TO THE PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE OF IOWA HIGHWAY 14 AND THE POINT OF BEGINNING; THENCE NORTH 89° 52' 46" EAST, 4.00 FEET; THENCE SOUTH 00° 19' 26" WEST, 5.00 FEET; THENCE SOUTH 89° 52' 46" WEST, 4.00 FEET TO SAID PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE; THENCE NORTH 00° 19' 23" EAST ALONG SAID PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE, 5.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 20 S.F.

NOTE: THE WEST LINE OF SAID NORTHEAST 1/4 IS ASSUMED TO BEAR SOUTH 00°17'41" EAST.

AND

COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 12; THENCE SOUTH 00°17'41" EAST ALONG THE WEST LINE OF SAID NORTHEAST 1/4, A DISTANCE OF 45.32 FEET; THENCE NORTH 89°42'19" EAST, 50.99 FEET TO THE PRESENTLY ESTABLISHED EAST RIGHT-OF-WAY LINE OF IOWA HIGHWAY 14 AND THE POINT OF BEGINNING; THENCE NORTH 00°19'23" EAST ALONG SAID EAST RIGHT-OF-WAY LINE, 4.54 FEET; THENCE NORTH 52°12'26" EAST CONTINUING ALONG SAID EAST RIGHT-OF-WAY LINE, 8.09 FEET TO THE PRESENTLY ESTABLISHED SOUTH RIGHT-OF-WAY LINE OF WEST PLEASANT STREET AND POINT OF BEGINNING; THENCE NORTH 89°48'09" EAST ALONG SAID SOUTH RIGHT-OF-WAY LINE, 9.50 FEET; THENCE SOUTH 00°19'23" WEST, 4.50 FEET; THENCE SOUTH 89°48'09" WEST, 9.50 FEET; THENCE NORTH 00°19'23" EAST, 4.50 FEET TO THE POINT OF BEGINNING AND CONTAINING 43 S.F.

NOTE: THE WEST LINE OF SAID NORTHEAST 1/4 IS ASSUMED TO BEAR SOUTH 00°17'41" EAST.

MARION COUNTY

NHSN-014-3(52)--2R-63

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CITY NAME Knoxville	NOTICE OF PUBLIC HEARING -PROPOSED PROPERTY TAX LEVY Fiscal Year July 1, 2020 - June 30, 2021	CITY CODE 63-597
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The City Council will conduct a public hearing on the proposed Fiscal Year City property tax levy as follows:

Meeting Date: 2/3/2020	Meeting Time: 6:15 p.m.	Meeting Location: City Hall 305 S. Third Street Knoxville, Iowa 50138
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At the public hearing any resident or taxpayer may present objections to, or arguments in favor of the proposed tax levy. After adoption of the proposed tax levy, the Council will publish notice and hold a hearing on the proposed city budget.

City Web Site (if available): www.knoxvilleia.gov	City Telephone Number: (641) 828-0550
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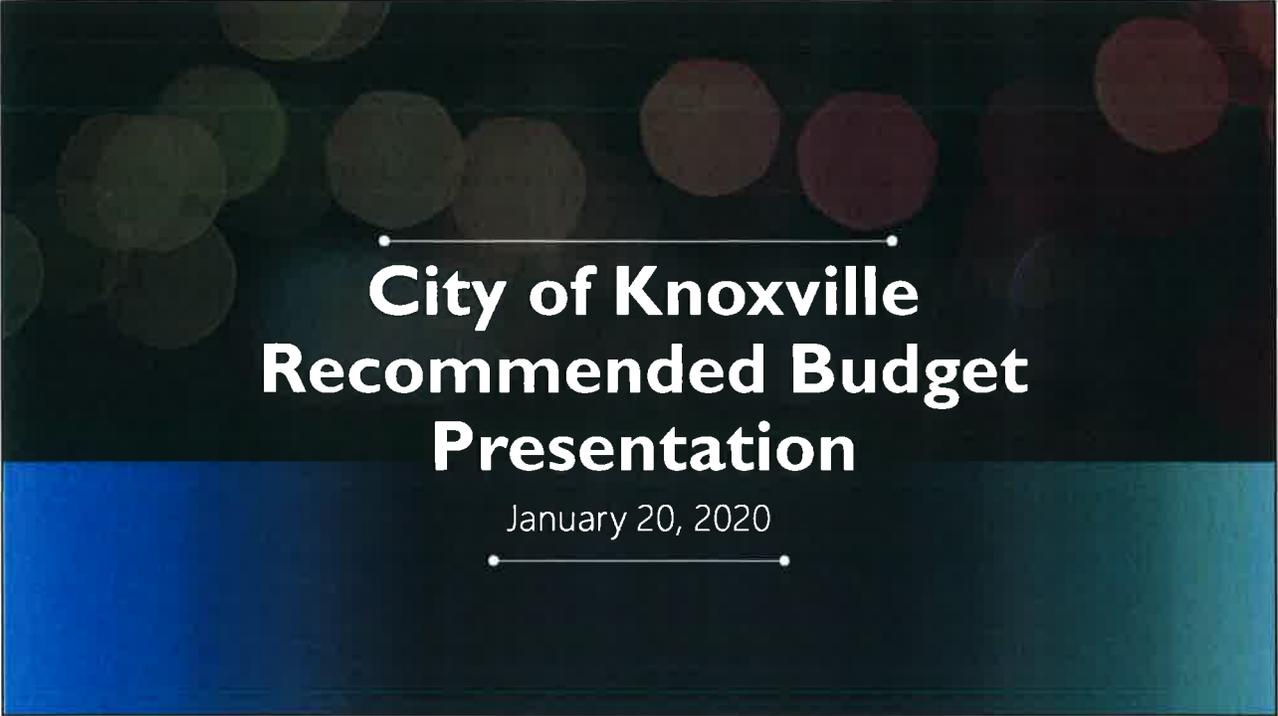
Iowa Department of Management	Current Year Certified Property Tax 2019/2020	Budget Year Effective Property Tax 2020/2021**	Budget Year Proposed Maximum Property Tax 2020/2021	Annual % CHG
Regular Taxable Valuation 1	198,447,107	217,737,596	217,737,596	
Tax Levies:				
Regular General 2	\$1,607,422	\$1,607,422	\$1,763,675	
Contract for Use of Bridge 3	\$0	\$0		
Opr & Maint Publicly Owned Transit 4	\$0	\$0		
Rent, Ins. Maint. Of Non-Owned Civ. Ctr. 5	\$0	\$0		
Opr & Maint of City-Owned Civic Center 6	\$0	\$0		
Planning a Sanitary Disposal Project 7	\$0	\$0		
Liability, Property & Self-Insurance Costs 8	\$46,400	\$46,400	\$46,400	
Support of Local Emer. Mgmt. Commission 9	\$0	\$0		
Emergency 10	\$0	\$0		
Police & Fire Retirement 11	\$225,000	\$225,000	\$202,000	
FICA & IPERS 12	\$308,576	\$308,576	\$366,803	
Other Employee Benefits 13	\$522,505	\$522,505	\$535,769	
*Total 384.15A Maximum Tax Levy 14	\$2,709,903	\$2,709,903	\$2,914,647	7.56%
Calculated 384.15A Maximum Tax Rate 15	\$13.65554	\$12.44573	\$13.38605	

Explanation of significant increases in the budget:
Increased property valuations.

If applicable, the above notice also available online at:
www.knoxvilleia.gov

*Total city tax rate will also include voted general fund levy, debt service levy, and capital improvement reserve levy

**Budget year effective property tax rate is the rate that would be assessed for these levies if the dollars requested is not changed in the coming budget year

The title slide features a dark background with a bokeh effect of colorful circles in shades of green, purple, and red. The text is centered and white. A thin white horizontal line is positioned above the main title, and another is below the date.

City of Knoxville Recommended Budget Presentation

January 20, 2020

1

City Staff Guiding Principles

- Maintain service levels
- Add to General Fund reserves
- Continue fiscal responsibility
- Present a recommended budget to meet the needs of today and the future

2

Fiscal Year 2021 Budget Focus

- Progress and Potential
- New Opportunities
- Building on the Basics

3

Airport

Expenditures	FY 20	FY 21 Proposed	% Difference
• Operations	• \$125,950	• \$129,800	• 2.58%
• Improvements	• \$3,745,000	• \$2,250,000	• -39.92%
• Total Expenses	• \$3,870,950	• \$2,379,200	• -38.54%

Revenues	FY 20	FY 21 Proposed	% Difference
• Revenues	• \$90,490	• \$78,000	• -13.80%
• Grants	• \$3,370,500	• \$1,815,000	• -46.15%
• Total Revenues	• \$3,460,990	• \$1,893,000	• -45.30%

- Runway and hangar project will primarily occur in FY20, but continue in FY21

4

Cemetery

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$140,544	• \$143,829	• 2.34%
• Operations	• \$28,550	• \$44,050	• 54.29%
• Total Expenses	• \$169,094	• \$187,879	• 11.11%

Revenues			
• Revenues	• \$61,625	• \$60,925	• -1.14%

- Increase in operations for purchase of new truck box in FY21

5

City Clerk

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$48,880	• \$50,835	• 4.00%
• Operations	• \$26,700	• \$30,450	• 14.04%
• Total Expenses	• \$75,580	• \$81,285	• 7.55%

- Increase in operations due to audit cost increase

6

City Hall

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$93,596	• \$101,282	• 8.21%
• Operations	• \$72,200	• \$72,650	• 0.62%
• Total Expenses	• \$165,796	• \$173,932	• 4.91%

- Increase in personnel after changing responsibilities

7

City Manager, Mayor & Council

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$60,000	• \$72,500	• 20.83%
• Operations	• \$73,500	• \$76,900	• 4.63%
• Total Expenses	• \$133,500	• \$149,400	• 11.91%

- Personnel increase to allow for elected official wage increase

8

Fire Department

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$442,920	• \$673,000	• 51.95%
• Operations	• \$780,650	• \$552,400	• -29.24%
• Total Expenses	• \$1,223,570	• \$1,225,400	• 0.15%

Revenues			
• Revenues	• \$625,000	• \$1,074,891	• 71.98%

- Increase in personnel due to additional part-time hours for 2nd crew
- Revenue increase from additional transfers and GEMT
- Decrease in operations due to Engine purchase in FY20

9

Library

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$203,550	• \$220,317	• 8.24%
• Operations	• \$120,990	• \$128,050	• 5.84%
• Total Expenses	• \$324,540	• \$348,367	• 7.34%

Revenues			
• Revenues	• \$105,891	• \$100,300	• -5.28%

- Personnel includes an increase in part time hours
- Operations increase includes replacement of the library server

10

Parks

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$76,594	• \$79,660	• 4.00%
• Operations	• \$43,400	• \$32,400	• -25.35%
• Total Expenses	• \$119,994	• \$112,060	• - 6.61%

Revenues			
• Revenues	• \$2,000	• \$2,000	• 0%

- Decrease in operations after purchase of a vehicle in FY20

11

Planning and Zoning

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$105,203	• \$109,410	• 4.00%
• Operations	• \$26,450	• \$30,850	• 16.64%
• Total Expenses	• \$131,653	• \$140,260	• 6.54%

Revenues			
• Revenues	• \$35,300	• \$35,300	• 0%

- Operations includes budget for attendance of annual conference

12

Police

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$926,500	• \$946,500	• 2.16%
• Operations	• \$315,350	• \$349,650	• 10.88%
• Total Expenses	• \$1,241,850	• \$1,296,150	• 4.37%

Revenues	FY 20	FY 21 Proposed	% Difference
• Revenues	• \$144,325	• \$136,525	• -5.40%

- Court fines are down
- Increase from vehicle purchase and camera replacements

13

Recreation

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$263,728	• \$272,683	• 3.40%
• Operations	• \$158,401	• \$163,767	• 3.39%
• Total Expenses	• \$422,129	• \$436,450	• 3.39%

Revenues	FY 20	FY 21 Proposed	% Difference
• Revenues	• \$276,231	• \$295,197	• 6.87%

- No significant changes

14

Sanitary Sewer

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$326,021	• \$335,469	• 2.90%
• Operations	• \$430,800	• \$437,050	• 1.45%
• Projects	• \$1,012,000	• \$622,000	• -38.54%
• Total Expenses	• \$1,768,821	• \$1,394,519	• -21.16%

Revenues			
• Revenues	• \$2,369,674	• \$2,415,452	• 1.93%

- Project costs decreased as FY20 included sewer lining project

15

Storm Sewer

Expenditures	FY 20	FY 21 Proposed	% Difference
• Operations	• \$150,000	• \$620,000	• 313.33%

Revenues			
• Revenues	• \$275,000	• \$280,000	• 1.82%

- Increase for Roche Street Culvert project

16

Streets

Expenditures	FY 20	FY 21 Proposed	% Difference
• Personnel	• \$322,925	• \$295,882	• -8.37%
• Operations	• \$413,650	• \$328,050	• -20.69%
• Total Expenses	• \$736,575	• \$623,932	• -15.29%

- Decrease in part time personnel
- Decrease in operations due to purchase of dump truck in FY20

17

Local Option Sales Tax (LOST)

• Streetscape Debt Service	\$363,370
• VRF Contribution	\$342,101
• Code Rewrite	\$100,000
• Human Resource Consulting	\$ 25,000
• Knoxville Economic Development (KEDC)	\$ 50,000

18

Hotel Motel Tax

- Economic Development
 - Chamber Contribution \$30,000
 - Greater Des Moines Partnership \$ 5,000
 - Shared Marketing Position \$10,000
- Tourism
 - Trails \$25,000
 - THRIVE Knoxville Contribution \$ 5,000
 - Fireworks \$13,000
 - Nationals Trash \$ 2,000

19

Vehicle and Equipment Replacement Fund

Department	Description	Replacement Cost
• Fire	• Ambulance	• \$240,000
• Fire	• Turnout Gear	• \$ 5,000
• Police	• Patrol Vehicle	• \$ 45,000
• Streets	• Jack Hammer Attachment	• \$ 7,000
• Library	• Servers	• \$ 12,000
• Cemetery	• Truck Box Replacement	• \$ 10,000
• Total		• \$319,000

Fund	FY21 Transfer Amount
• Road Use Tax Fund	• \$142,618
• Sewer Enterprise Fund	• \$ 53,735
• Local Option Sales & Service Tax	• \$342,101
• Total	• \$538,454

20

Timeline

- January 20th Staff recommended balanced budget presentation and set public hearing of max levy
- February 3rd Public Hearing for Max Levy and set hearing for final budget
- February 17th Public Hearing for adoption of final budget
- March 31st Budget due to State