

City of Knoxville
City Council Meeting
Monday, May 18, 2020 at 6:15 p.m.
Teleconference

1. Call To Order

MEMBERS PRESENT:

Mayor Brian Hatch ____, Council Member Megan Suhr ____, Council Member John Gotta ____, Council Member Dylan Morse ____, Council Member Justin Plum ____, Council Member Jyl DeJong _____.

2. Citizen/Public Comments
Discussion

3. Consent Agenda

3.I. Approve City Council Meeting Minutes Of May 4, 2020

Documents:

[05-04-20 COUNCIL MINUTES.PDF](#)

3.II. Accept Water Board Meeting Minutes Of May 12, 2020

Documents:

[WATER BOARD MINUTES.PDF](#)

3.III. Approve February 2020 Financials

Documents:

[FEBRUARY FINANCIALS.PDF](#)

3.IV. Approve March 2020 Financials

Documents:

[MARCH FINANCIALS.PDF](#)

3.V. Accept April 2020 CSO Report

Documents:

[CSO APRIL 2020 MEMO.PDF](#)

3.VI. Approve Resolution To Approve Tax Abatement Application For Construction Of A New Single-Family Dwelling

Documents:

[RES 05-25-20 HOLDEFER TAX ABATEMENT.PDF](#)
[HOLDEFER TAX ABATEMENT.PDF](#)

4. Item Agenda

4.I. Mayoral Reading Of National EMS Week Proclamation

Documents:

[EMS WEEK PROCLAMATION.PDF](#)

4.II. Mayoral Reading Of National Public Works Week Proclamation

Documents:

[PUBLIC WORKS WEEK PROCLAMATION.PDF](#)

4.III. Approve Resolution Setting The Date For The Sale Of General Obligation Corporate Purpose Bonds, Series 2020A And Authorizing The Use Of A Preliminary Official Statement In Connection Therewith

Documents:

[RES 05-24-20 BOND SALE.PDF](#)

4.IV. Discussion And Possible Action Regarding Biosolids Hauling Contract For The Water Reclamation Facility

Documents:

[2020-2024 CONTRACT COUNCIL LETTER.PDF](#)

[RES 05-26-20 BIOSOLIDS.PDF](#)

4.V. Approve Pay Application #1 For The Roche Street Culvert Replacement Project

Documents:

[ROCHE STREET CULVERT PAY APP 1.PDF](#)

4.VI. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn

Motion _____ Second _____
Vote _____ Time _____

Tricia Kincaid, City Clerk

COUNCIL MINUTES

May 4, 2020

The City Council of the City of Knoxville, Iowa convened in regular session Monday, May 4, 2020 at 6:15p.m. via teleconference. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, Dylan Morse, Justin Plum and Jyl DeJong. Staffs present were City Manager Aaron Adams, City Clerk Tricia Kincaid, Police Chief Dan Losada, Fire Chief Cal Wyman and Water Reclamation Superintendent Pat Murphy.

Motion by Morse; seconded by Plum to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of April 20, 2020
2. Accept Housing Board Meeting Minutes of March 16, 2020
3. Accept Library Board Meeting Minutes of April 15, 2020

Mayoral Reading of Police Week Proclamation

Mayor Hatch announced now was the time and place for a public hearing for the General Obligation Street Improvement Loan Agreement. The hearing was opened at 6:24 p.m., the affidavit of publication was filed on 4/30/20. There were no written or oral objections. City Manager Aaron Adams explained this is authorizing a bond sale of just over \$1,100,000. These funds will be utilized for this year's street improvement program on Highway 14 and the City's cost for that. It will also fund street work for 2021. Motion by Morse, seconded by Plum to close the hearing at 6:28 p.m.; all ayes.

Motion by Morse, seconded by Plum to Approve Resolution taking additional action on proposal to enter into a General Obligation Street Improvement Loan Agreement; all ayes.

Motion by Morse, seconded by DeJong to approve the changes to the donated leave policy as described. City Manager Aaron Adams explained currently our City Handbook and Policy are at odds with wording for donating time to a coworker. With council approval both manuals will include sick leave, vacation, holiday or comp time can be donated to another employee or employee's immediate family; all ayes.

Motion by Suhr; seconded by Morse to approve payment of claims; all ayes.

90091	ACCO UNLIMITED CORPORATION	STENNER PUMP, PH PROBE	\$1,044.00
90092	ALEXIS FIRE EQUIPMENT	EQUIPMENT FOR 314	\$2,982.32
90093	ALLIANT ENERGY	WWTP	\$8,551.16
90094	ANDAX	BOOT COVERS REF COVID-19	\$229.74
90095	BOUND TREE MEDICAL LLC	EMS SUPPLIES FOR COVID-19	\$58.58
90096	BRUENING ROCK PRODUCTS INC	ROCK FOR THE DOG PARK	\$1,342.71
90097	CANON FINANCIAL SERVICES INC.	COPIER MAINTENANCE	\$572.28
90098	CENTRAL IOWA DISTRIBUTING INC	DISINFECTANT	\$358.60
		SLUDGE HAULING AND LAND	
90099	CHAMNESS TECHNOLOGY, INC	APPLIC	\$11,750.00
90100	JEFF DEVOLL	LIME	\$74.15
90101	DIAMOND VOGEL PAINTS	20 X 5 GAL WHITE PAINT	\$2,931.70
90102	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$3,652.90
90103	AT&T MOBILITY	VOICE/DATA PLAN	\$412.11
90104	HUBES GARAGE	SERVICE ON 2018 TAHOE	\$47.26

90105	KADETH, INC	IT SUPPORT	\$2,232.93
90106	KELTEK INCORPORATED	REPLACEMENT OF EMERG LIGHTS	\$2,297.92
90107	KEYSTONE LABORATORIES INC	MARCH TESTING	\$1,132.00
90108	KNOXVILLE HOSPITAL & CLINICS	MARCH MEDS	\$487.64
90109	KNOXVILLE WATER WORKS	SEWER RENT	\$4,199.48
90110	MENARDS	SHELF BRACKET/BUILDING MATERI	\$24.62
90112	MIDAMERICAN ENERGY COMPANY	STREET LIGHTING	\$11,529.51
90113	MIDWEST OFFICE TECHNOLOGY INC	COPIER CONTRACT	\$120.03
90114	MUNICIPAL SUPPLY INC	CAM LOCK FOR HOSE	\$314.40
90115	NORRIS ASPHALT PAVING INC	COLD PATCH	\$1,004.40
90116	O'HALLORAN INTERNATIONAL INC	FUSE FOR TRUCK 26	\$29.35
90117	O'REILLY AUTOMOTIVE INC OVERHEAD DOOR CO OF DES	WIPER BLADES FOR 314	\$51.85
90118	MOINES	WINDOWS,DOORS, OPENERS	\$2,973.95
90119	PHENOVA	PH TEST	\$8.00
90120	PRAXAIR DISTRIBUTION INC	EMS OXYGEN	\$487.98
90121	RACOM CORPORATION INC	938 REPAIR	\$62.50
90122	REFLECTIVE APPAREL FACTORY,INC	REFLECTIVE SHIRTS	\$54.05
90123	SCI COMMUNICATIONS INC	PHONE SYSTEM UPDATE	\$171.50
90124	SCISWA	JOURNAL EXPRESS AWNING	\$10.00
90125	K & L THOMPSON, LLC	936 TIRE	\$183.81
90126	SPAHN & ROSE LUMBER	CONCRETE SUPPLIES	\$377.96
90127	STUYVESANT,BENTON & JUDISCH	MONTHLY RETAINER	\$2,000.00
90128	SUDS ENTERPRISES, LLC	20 CAR WASH COUPONS	\$160.00
90129	US CELLULAR	GPS CELL PHONE	\$51.41
90130	VAN WALL EQUIPMENT	MOWER PARTS	\$443.72
90131	DALE VANDER LINDEN	SHELTER HOUSE REFUND	\$40.00
90132	VERIZON	CELL PHONE BILL MARCH-APRIL	\$450.57
90133	JESSICA WALLACE	SWIM LESSONS REFUND	\$32.00
90134	JENNIFER WARREN	SOCCER REFUND	\$30.00

Mayor's Report: Mayor Hatch stated this was Police Chief Losada's last council meeting, he is retiring on May 15, 2020. Thank you Chief Losada for so many things. It's been a pleasure working with you for the past 6 or 7 years and such a joy watching you engage in the community and always having the community in mind. Congratulations.

City Manager's Report: Aaron Adams states this week is also public service week, would like to express my gratitude to the Mayor and Council for being willing to serve in that capacity, it is for elected people as well as the appointed folks. I would also like to give kudos to all of my staff as well as they are public servants, a lot of really great people, they make the City look good and make my job a lot easier. I would also like to thank Chief Losada for his dedicated service, not just for the last 15 years but across a long and very productive career. There were interviews last Friday for the search for a new Police Chief, great interviews, a lot of great candidates. The next round of interviews will be the following Friday. Also, there is a sewer project that will also be happening during the Highway 14 Project. We want to extend sewer that runs under Highway 14 into Youngs Park this will allow for future development.

Police Chief Dan Losada: The road diet project has begun, traffic patterns have changed, please be aware, be patient and be safe. This is my last meeting; I would like to thank this council and prior councils and all the department heads I have worked with over the years and city managers.

Fire Chief Cal Wyman: Covid-19, some of the restrictions in place are coming down, just because you can does not mean you should. Recommend still using the social distancing and social practices that have been talked about. There has been a jump recently in cases in Marion County, hopefully that will start to slope downwards. I would like to thank Chief Losada for all of his work, he has made my transition here smooth and easy.

Motion by Suhr, seconded by Plum to adjourn at 6:42 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk

Regular Meeting
Knoxville Water Works
Board of Trustees
May 12, 2020

The Board of Trustees of the Knoxville Water Works met in a regular session at 5:30 P.M. on May 12, 2020 at the Water Works office. The meeting was called to order by Acting Chairman Dwight Sommar, with Trustee Kathy Caviness present. Trustee Merle Vickroy was absent

Trustee Caviness motioned and Sommar seconded to approve the agenda as presented.

Roll Call- AYES: Sommar, Caviness NAYS: None ABSENT: Vickroy

A motion was made by Caviness and seconded by Sommar to approve the Consent Agenda items as follows:

1. Approval of the minutes of the April 14, 2020 regular Board Meeting.
2. Approval of the audited claims.
3. Approval of the financial reports for April.

Summary of receipts for April-

Operating Funds = \$	142,593.52
Trust Funds = \$	<u>1,500.00</u>
	\$ 144,093.52

Summary of disbursements for April-

Operating Funds = \$	204,163.17
Trust Funds = \$	<u>1,280.00</u>
	\$ 205,443.17

Roll Call- AYES: Sommar, Caviness NAYS: None ABSENT: Vickroy

Change Order #1 for the Panther tower Interior & Exterior Coating Project was reviewed and discussed. Trustee Caviness motioned to accept Change Order #1. Trustee Sommar seconded.

Roll Call- AYES: Sommar, Caviness NAYS: None ABSENT: Vickroy

The General Manager reported to the Board on operational and personnel issues.

Trustee Caviness made a motion to adjourn the meeting. Trustee Sommar seconded.

Roll Call- AYES: Sommar, Caviness NAYS: None ABSENT: Vickroy

Dwight Sommar
Acting Chairman

Attest:

Brian W. Bailey
Secretary and General Manager

City of Knoxville
Bank Reconciliation - February 2020

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$10,154,220.45		\$10,154,220.45
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		44,676.36	\$44,676.36
Debt Service/Capital Projects	53755000369		543,398.43	\$543,398.43
Sewer Utilities	53755000377		779,588.93	\$779,588.93
Equipment Replacement	53755000385		222,941.37	\$222,941.37
Police Retirement	53755000393		69,494.09	\$69,494.09
Police Dept Trust	53755000407		13,263.92	\$13,263.92
Library Gift & Memorial	53755000415		7,173.45	\$7,173.45
Rescue & Fire Donation	53755000423		9,435.04	\$9,435.04
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		79,074.79	\$79,074.79
Perpetual Care	6990785435		100,142.91	\$100,142.91
IPAIT	11460 11461		1,210,058.94	\$1,210,058.94
<u>MM Total</u>			1,869,189.29	
Calculated balance		10,154,220.45	3,079,248.23	13,233,468.68
	Less O/S checks	83,504.98		83,504.98
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		10,035,955.54	3,079,248.23	13,150,258.70
Book Balance				13,150,258.70
Difference				0.00

Approved By:



BUDGET REPORT
CALENDAR 2/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	1,638,310.00	114,213.54	1,095,814.16	66.89
	FIRE TOTAL	212,510.00	15,742.01	130,720.50	61.51
	RESCUE TOTAL	682,865.00	47,741.85	476,074.57	69.72
	ANIMAL CONTROL TOTAL	20,100.00	1,010.50	10,534.00	52.41
	PUBLIC SAFETY TOTAL	2,553,785.00	178,707.90	1,713,143.23	67.08
	ROADS, BRIDGES, SIDEWALK	762,608.00	57,954.30	794,037.26	104.12
	STREET LIGHTING TOTAL	35,000.00	2,466.03	20,611.86	58.89
	TRAFIC CONTROL & SAFETY	42,700.00	186.99	23,977.33	56.15
	PUBLIC WORKS-RUT TOTAL	26,335.04	1,976.96	17,665.13	67.08
	PUBLIC WORKS TOTAL	866,643.04	62,584.28	856,291.58	98.81
	LIBRARY TOTAL	390,527.00	30,370.26	306,544.38	78.50
	PARKS TOTAL	136,421.00	4,673.30	70,532.79	51.70
	RECREATION TOTAL	473,172.00	39,297.14	346,994.04	73.33
	POOL TOTAL	33,025.00	3,563.23	31,147.58	94.32
	CEMETERY TOTAL	214,565.00	10,060.60	116,866.58	54.47
	CULTURE & RECREATION TOT	1,247,710.00	87,964.53	872,085.37	69.89
	ECONOMIC DEVELOPMENT TOT	90,000.00	27.49	78,490.91	87.21
	HOUSING & URBAN RENEWAL	5,000.00	163.61	5,689.61	113.79
	PLANNING & ZONING TOTAL	156,377.00	13,842.82	99,244.57	63.46
	COMMUNITY & ECONOMIC DEV	251,377.00	14,033.92	183,425.09	72.97
	ROADS, BRIDGES, SIDEWALK	.00	.00	14.00	.00
	MAYOR/COUNCIL/CITY MGR T	160,622.00	6,814.05	122,963.86	76.55
	CLERK/TREASURER/ADM TOTA	98,938.00	5,629.33	52,423.34	52.99
	LEGAL SERVICES/ATTORNEY	12,000.00	1,000.00	9,855.00	82.13
	CITY HALL/GENERAL BLDGS	199,178.00	18,916.85	141,299.95	70.94
	TORT LIABILITY TOTAL	35,000.00	.00	41,658.37	119.02
	OTHER GENERAL GOVERNMENT	.00	.00	371.25	.00
	GENERAL GOVERNMENT TOTAL	505,738.00	32,360.23	368,585.77	72.88
	DEBT SERVICE TOTAL	711,475.00	.00	198,635.99	27.92
	2010 C GO BOND TOTAL	278,218.00	.00	11,608.75	4.17
	2010 D GO BOND TOTAL	83,640.00	.00	4,320.00	5.16
	2012A GO BOND TOTAL	188,830.00	.00	1,915.00	1.01
	2013 A GO BOND TOTAL	362,450.00	.00	11,225.00	3.10
	2016A GO REFUNDING BOND	257,800.00	.00	21,400.00	8.30
	2018A GO BOND TOTAL	525,588.00	.00	95,343.75	18.14

BUDGET REPORT
CALENDAR 2/2020, FISCAL 8/2020

PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	DEBT SERVICE TOTAL	2,408,001.00	.00	344,448.49	14.30
	POLICE TOTAL	37,000.00	.00	36,284.00	98.06
	FIRE TOTAL	490,000.00	105.00	72,600.00	14.82
	RESCUE TOTAL	.00	.00	25,427.45	.00
	ROADS, BRIDGES, SIDEWALK	115,000.00	.00	114,109.00	99.23
	LIBRARY TOTAL	553,200.00	10,369.41	1,253,952.98	226.67
	PARKS TOTAL	.00	.00	13,445.13	.00
	CAPITAL PROJECTS TOTAL	2,685,000.00	.00	296,378.37	11.04
	LOCAL OPTION TAX TOTAL	40,000.00	.00	208,635.60	521.59
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	CAPITAL PROJECTS TOTAL	3,920,200.00	10,474.41	2,020,832.53	51.55
	SEWER BONDS TOTAL	444,450.00	.00	47,055.00	10.59
	SEWER/SEWAGE DISPOSAL TO	1,202,617.00	54,716.47	619,273.06	51.49
	PUBLIC WORKS - SEWER TOT	49,778.16	3,684.50	33,436.85	67.17
	SEWER PLANT REPLACEMENT	72,000.00	1,085.00	13,490.00	18.74
	I & I IMPROVEMENTS TOTAL	940,000.00	4,002.00	623,578.26	66.34
	AIRPORT TOTAL	3,870,950.00	30,773.58	186,533.48	4.82
	STORM WATER TOTAL	150,000.00	10,130.00	93,202.46	62.13
	INTERNAL SERVICE TOTAL	115,000.00	11,612.57	97,204.13	84.53
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	ENTERPRISE FUNDS TOTAL	6,844,795.16	116,004.12	1,713,773.24	25.04
	TRANSFERS TOTAL	1,446,581.00	.00	1,446,581.00	100.00
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	TRANSFER OUT TOTAL	1,446,581.00	.00	1,446,581.00	100.00
	TOTAL EXPENSES	20,044,830.20	502,129.39	9,519,166.30	47.49

TREASURER'S REPORT
CALENDAR 2/2020, FISCAL 8/2020

FUND	LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE	
001	GENERAL	1,803,935.08	97,393.54	252,449.21	.00	1,648,879.41
005	URBAN DEVELOPMENT	3,026.59	.00	163.61	.00	2,862.98
110	ROAD USE TAX	374,924.32	93,979.28	49,791.27	3.83	419,116.16
111	I-JOBS	3,090.93	.00	.00	.00	3,090.93
112	EMPLOYEE BENEFITS	192,695.27	4,103.16	58,908.10	.00	137,890.33
117	MFPRSI	388,211.93	1,205.40	14,338.67	.00	375,078.66
119	EMERGENCY	776.19	.00	.00	.00	776.19
121	LOCAL OPTION SALES TAX	495,295.32	85,918.57	.00	.00	581,213.89
125	FIVE STAR TIF	417,301.38	486.31	.00	.00	417,787.69
127	WESTRIDGE TIF	31,708.17	.00	.00	.00	31,708.17
128	WALMART TIF	.00	.00	.00	.00	.00
129	PARK LANE TIF	29,845.07	1,703.50	.00	.00	31,548.57
130	ERIC DRIVE TIF	4,079.43	.00	.00	.00	4,079.43
131	FOX POINTE TIF	.00	.00	.00	.00	.00
132	3M TIF	51,467.57	.00	.00	.00	51,467.57
145	URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146	REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162	S.S.M.I.D.	.00	.00	.00	.00	.00
167	POLICE DEPARTMENT TRUST	11,274.72	380.81	.00	.00	11,655.53
168	FIRE/RESCUE DONATIONS	13,847.31	654.80	.00	.00	14,502.11
169	LIBRARY GIFT & MEMORIAL	20,612.19	11.25	.00	.00	20,623.44
170	RECREATION DONATIONS	.00	.00	.00	.00	.00
171	AULD PARK PLAYGROUND TRST	34,328.66	3.14	.00	.00	34,331.80
172	PARKS	.00	.00	.00	.00	.00
173	K-9 UNIT PROGRAM	.00	.00	.00	.00	.00
200	DEBT SERVICE	1,053,232.70	6,177.28	.00	.00	1,059,409.98
302	CEMETERY ROADS	53,392.14	27.75	.00	.00	53,419.89
304	BIKE TRAIL PROJECT	1,051,847.04	.00	.00	.00	1,051,847.04
305	SIDEWALKS AND ALLEYS	1.51	.04	.00	.00	1.55
306	GO BOND PROJECTS	300,761.13	.00	.00	.00	300,761.13
307	ENTRANCE SIGNS	3,810.18	4.44	.00	.00	3,814.62
313	2007 CDBG HOUSING REHAB	10,245.05-	.00	.00	.00	10,245.05-
314	2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315	CAPITOL PROJECT - LIBRARY	49,653.35	2,170.00	10,369.41	.00	41,453.94
316	CAPITAL PROJECTS-REC	1,714.88	.00	.00	.00	1,714.88
398	EQUIPMENT REPLACEMENT	1,167,413.55	12,349.76	105.00	.00	1,179,658.31
399	BUILDING REPLACEMENT	429.96	1.12	.00	.00	431.08
500	PERPETUAL CARE	284,421.13	201.09	.00	.00	284,622.22
501	LIBRARY-REAVER TRUST	.00	.00	.00	.00	.00
610	SEWER UTILITY	2,715,210.46	190,265.66	63,487.97	.00	2,841,988.15
611	SEWER REVENUE SINKING	345,079.64	.07	.00	.00	345,079.71
615	SEWER REVENUE BOND RSRV	730,615.00	.00	.00	.00	730,615.00
640	AIRPORT IMPROVEMENTS	399,567.02	.00	12,691.96	.00	386,875.06
660	AIRPORT UTILITY	115,499.79-	2,149.34	18,081.62	.00	131,432.07-
740	STORM WATER	670,759.84	22,468.42	10,130.00	.00	683,098.26
820	SELF FUND HEALTH INS	393,620.74	19,252.46	11,612.57	.00	401,260.63
821	SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00
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Report Total		13,111,477.07	540,907.19	502,129.39	3.83	13,150,258.70

**Friends of the Library
Bank Reconciliation**

FRIENDS OF THE LIBRARY				
BANK RECONCILIATION				
	Month <u>February</u>		Year <u>2020</u>	
CHECKING	Account # <u>83006119</u>			
Beginning Balance			<u>3352.68</u>	
	Add: Deposits		<u>90.00</u>	
	Less: Checks Written		<u>—</u>	
Ending Balance			<u>3442.68</u>	
SAVINGS	Account # <u>3623048588</u>			
Beginning Balance			<u>3048.03</u>	
	Add: Deposits			
	Interest		<u>.08</u>	
	Less: Withdrawals		<u>—</u>	
Ending Balance			<u>3048.11</u>	
Prepared by: <u>Cheryl Hull, treasurer</u>				

City of Knoxville
Bank Reconciliation - March 2020

		Bank		
		Balance	Investments	Total
<u>Iowa State Savings Bank</u>				
Checking	369	\$10,237,314.35		\$10,237,314.35
<u>Great Southern Bank</u>				
General Fund Pool	53755000350		44,742.02	\$44,742.02
Debt Service/Capital Projects	53755000369		544,197.15	\$544,197.15
Sewer Utilities	53755000377		780,734.82	\$780,734.82
Equipment Replacement	53755000385		223,269.06	\$222,941.37
Police Retirement	53755000393		69,596.24	\$69,596.24
Police Dept Trust	53755000407		13,283.42	\$13,283.42
Library Gift & Memorial	53755000415		7,184.00	\$7,184.00
Rescue & Fire Donation	53755000423		9,448.91	\$9,448.91
<u>Wells Fargo Bank</u>				
General Fund Pool	008-4312909		79,080.01	\$79,080.01
Perpetual Care	6990785435		100,149.52	\$100,149.52
<u>IPAIT</u>	11460 11461		1,211,331.17	\$1,211,331.17
<u>MM Total</u>			1,871,685.15	
Calculated balance		10,237,314.35	3,083,016.32	13,320,330.67
	Less O/S checks	42,814.51		42,814.51
	Petty Cash	295.00	-	295.00
	Add: Reconciling Item (Deposit in Transit)			-
Total Calculated bank balance		10,194,794.94	3,083,016.32	13,277,811.16
Book Balance				13,277,811.16
Difference				0.00

Approved By: _____



TREASURER'S REPORT
CALENDAR 3/2020, FISCAL 9/2020

FUND	LAST MONTH ENDING BAL	REVENUES	EXPENSES	CHANGE IN LIAB	ENDING BALANCE	
001	GENERAL	1,648,879.41	165,068.18	252,447.78	294.21-	1,561,205.60
005	URBAN DEVELOPMENT	2,862.98	.00	.00	.00	2,862.98
110	ROAD USE TAX	419,116.16	37,069.71	46,703.95	.00	409,481.92
111	I-JOBS	3,090.93	.00	.00	.00	3,090.93
112	EMPLOYEE BENEFITS	137,890.33	20,003.90	58,816.28	.00	99,077.95
117	MFPRSI	375,078.66	5,504.28	14,340.33	.00	366,242.61
119	EMERGENCY	776.19	.00	.00	.00	776.19
121	LOCAL OPTION SALES TAX	581,213.89	68,661.54	17,351.88	.00	632,523.55
125	FIVE STAR TIF	417,787.69	503.87	.00	.00	418,291.56
127	WESTRIDGE TIF	31,708.17	.00	.00	.00	31,708.17
128	WALMART TIF	.00	.00	.00	.00	.00
129	PARK LANE TIF	31,548.57	64,566.60	.00	.00	96,115.17
130	ERIC DRIVE TIF	4,079.43	34,626.92	.00	.00	38,706.35
131	FOX POINTE TIF	.00	.00	.00	.00	.00
132	3M TIF	51,467.57	.00	.00	.00	51,467.57
145	URBAN RENEWAL	3,906.28	.00	.00	.00	3,906.28
146	REVOLVING LOAN	115,744.88	.00	.00	.00	115,744.88
162	S.S.M.I.D.	.00	.00	.00	.00	.00
167	POLICE DEPARTMENT TRUST	11,655.53	379.50	.00	.00	12,035.03
168	FIRE/RESCUE DONATIONS	14,502.11	13.87	.00	.00	14,515.98
169	LIBRARY GIFT & MEMORIAL	20,623.44	10.55	.00	.00	20,633.99
170	RECREATION DONATIONS	.00	.00	.00	.00	.00
171	AULD PARK PLAYGROUND TRST	34,331.80	1.74	.00	.00	34,333.54
172	PARKS	.00	.00	.00	.00	.00
173	K-9 UNIT PROGRAM	.00	.00	.00	.00	.00
200	DEBT SERVICE	1,059,409.98	46,387.59	.00	.00	1,105,797.57
302	CEMETERY ROADS	53,419.89	135.70	.00	.00	53,555.59
304	BIKE TRAIL PROJECT	1,051,847.04	.00	8,876.00	.00	1,042,971.04
305	SIDEWALKS AND ALLEYS	1.55	.04	.00	.00	1.59
306	GO BOND PROJECTS	300,761.13	.00	.00	.00	300,761.13
307	ENTRANCE SIGNS	3,814.62	4.60	.00	.00	3,819.22
313	2007 CDBG HOUSING REHAB	10,245.05-	.00	.00	.00	10,245.05-
314	2009 CDBG NSP GRANT	19,620.35	.00	.00	.00	19,620.35
315	CAPITOL PROJECT - LIBRARY	41,453.94	270.00	7,826.91	.00	33,897.03
316	CAPITAL PROJECTS-REC	1,714.88	.00	.00	.00	1,714.88
398	EQUIPMENT REPLACEMENT	1,179,658.31	327.72	11,118.32	.00	1,168,867.71
399	BUILDING REPLACEMENT	431.08	.62	.00	.00	431.70
500	PERPETUAL CARE	284,622.22	693.92	.00	.00	285,316.14
501	LIBRARY-REAVER TRUST	.00	.00	.00	.00	.00
610	SEWER UTILITY	2,841,988.15	207,191.50	92,356.38	.00	2,956,823.27
611	SEWER REVENUE SINKING	345,079.71	.07	.00	.00	345,079.78
615	SEWER REVENUE BOND RSRV	730,615.00	.00	.00	.00	730,615.00
640	AIRPORT IMPROVEMENTS	386,875.06	.00	45,890.95	.00	340,984.11
660	AIRPORT UTILITY	131,432.07-	15,515.00	4,372.37	.00	120,289.44-
740	STORM WATER	683,098.26	26,069.32	12,525.00	.00	696,642.58
820	SELF FUND HEALTH INS	401,260.63	18,056.07	10,589.99	.00	408,726.71
821	SELF INSURED PROPERTY INS	.00	.00	.00	.00	.00

	Report Total	13,150,258.70	711,062.81	583,216.14	294.21-	13,277,811.16

BUDGET REPORT
CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	POLICE TOTAL	1,638,310.00	103,180.70	1,198,994.86	73.18
	FIRE TOTAL	212,510.00	16,967.33	147,687.83	69.50
	RESCUE TOTAL	682,865.00	46,463.72	522,538.29	76.52
	ANIMAL CONTROL TOTAL	20,100.00	9,466.00	20,000.00	99.50
	PUBLIC SAFETY TOTAL	2,553,785.00	176,077.75	1,889,220.98	73.98
	ROADS, BRIDGES, SIDEWALK	762,608.00	53,759.45	847,796.71	111.17
	STREET LIGHTING TOTAL	35,000.00	2,469.88	23,081.74	65.95
	TRAFIC CONTROL & SAFETY	42,700.00	1,246.02	25,223.35	59.07
	PUBLIC WORKS-RUT TOTAL	26,335.04	2,011.96	19,677.09	74.72
	PUBLIC WORKS TOTAL	866,643.04	59,487.31	915,778.89	105.67
	LIBRARY TOTAL	390,527.00	32,592.45	339,136.83	86.84
	PARKS TOTAL	136,421.00	5,934.76	76,467.55	56.05
	RECREATION TOTAL	473,172.00	41,896.69	388,890.73	82.19
	POOL TOTAL	33,025.00	3,767.54	34,915.12	105.72
	CEMETERY TOTAL	214,565.00	10,605.44	127,472.02	59.41
	CULTURE & RECREATION TOT	1,247,710.00	94,796.88	966,882.25	77.49
	ECONOMIC DEVELOPMENT TOT	90,000.00	25.83	78,516.74	87.24
	HOUSING & URBAN RENEWAL	5,000.00	.00	5,689.61	113.79
	PLANNING & ZONING TOTAL	156,377.00	10,930.57	110,175.14	70.45
	COMMUNITY & ECONOMIC DEV	251,377.00	10,956.40	194,381.49	77.33
	ROADS, BRIDGES, SIDEWALK	.00	.00	14.00	.00
	MAYOR/COUNCIL/CITY MGR T	160,622.00	7,176.18	130,140.04	81.02
	CLERK/TREASURER/ADM TOTA	98,938.00	5,579.33	58,002.67	58.63
	LEGAL SERVICES/ATTORNEY	12,000.00	1,000.00	10,855.00	90.46
	CITY HALL/GENERAL BLDGS	199,178.00	17,234.49	158,534.44	79.59
	TORT LIABILITY TOTAL	35,000.00	.00	41,658.37	119.02
	OTHER GENERAL GOVERNMENT	.00	.00	371.25	.00
	GENERAL GOVERNMENT TOTAL	505,738.00	30,990.00	399,575.77	79.01
	DEBT SERVICE TOTAL	711,475.00	.00	198,635.99	27.92
	2010 C GO BOND TOTAL	278,218.00	.00	11,608.75	4.17
	2010 D GO BOND TOTAL	83,640.00	.00	4,320.00	5.16
	2012A GO BOND TOTAL	188,830.00	.00	1,915.00	1.01
	2013 A GO BOND TOTAL	362,450.00	.00	11,225.00	3.10
	2016A GO REFUNDING BOND	257,800.00	.00	21,400.00	8.30
	2018A GO BOND TOTAL	525,588.00	.00	95,343.75	18.14

BUDGET REPORT
CALENDAR 3/2020, FISCAL 9/2020

PCT OF FISCAL YTD 75.0%

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED
	DEBT SERVICE TOTAL	2,408,001.00	.00	344,448.49	14.30
	POLICE TOTAL	37,000.00	11,118.32	47,402.32	128.11
	FIRE TOTAL	490,000.00	.00	72,600.00	14.82
	RESCUE TOTAL	.00	.00	25,427.45	.00
	ROADS, BRIDGES, SIDEWALK	115,000.00	.00	114,109.00	99.23
	LIBRARY TOTAL	553,200.00	7,826.91	1,261,779.89	228.09
	PARKS TOTAL	.00	.00	13,445.13	.00
	CAPITAL PROJECTS TOTAL	2,685,000.00	8,876.00	305,254.37	11.37
	LOCAL OPTION TAX TOTAL	40,000.00	17,351.88	225,987.48	564.97
	-----	-----	-----	-----	-----
	CAPITAL PROJECTS TOTAL	3,920,200.00	45,173.11	2,066,005.64	52.70
	SEWER BONDS TOTAL	444,450.00	.00	47,055.00	10.59
	SEWER/SEWAGE DISPOSAL TO	1,202,617.00	68,329.67	687,602.73	57.18
	PUBLIC WORKS - SEWER TOT	49,778.16	3,711.71	37,148.56	74.63
	SEWER PLANT REPLACEMENT	72,000.00	1,350.00	14,840.00	20.61
	I & I IMPROVEMENTS TOTAL	940,000.00	18,965.00	642,543.26	68.36
	AIRPORT TOTAL	3,870,950.00	50,263.32	236,796.80	6.12
	STORM WATER TOTAL	150,000.00	12,525.00	105,727.46	70.48
	INTERNAL SERVICE TOTAL	115,000.00	10,589.99	107,794.12	93.73
	-----	-----	-----	-----	-----
	ENTERPRISE FUNDS TOTAL	6,844,795.16	165,734.69	1,879,507.93	27.46
	TRANSFERS TOTAL	1,446,581.00	.00	1,446,581.00	100.00
	-----	-----	-----	-----	-----
	TRANSFER OUT TOTAL	1,446,581.00	.00	1,446,581.00	100.00
	-----	-----	-----	-----	-----
	TOTAL EXPENSES	20,044,830.20	583,216.14	10,102,382.44	50.40

**Friends of the Library
Bank Reconciliation**

FRIENDS OF THE LIBRARY				
BANK RECONCILIATION				
Month <u>March</u>		Year <u>2020</u>		
CHECKING	Account # <u>83006119</u>			
Beginning Balance			<u>3442.68</u>	
	Add: Deposits			
	Less: Checks Written			
Ending Balance			<u>3442.68</u>	
SAVINGS	Account # <u>3123048588</u>			
Beginning Balance			<u>3048.11</u>	
	Add: Deposits			
	Interest		<u>.06</u>	
	Less: Withdrawals			
Ending Balance			<u>3048.17</u>	
Prepared by: <u>Cheryl Hull, treasurer</u>				



Memo

To: City Council
From: Chief Dan Losada
Date: May 18, 2020
Re: April CSO Report

In April 2020 Community Service Officer Arlene Worrall spent 30 hours on Code Enforcement issues and 69 hours in the Police Department Records. Part Time CSO II Patrick Marti worked 75 hours this month. Together the CSOs worked on the following issues.

Accessory Structure	1	
Cable Wire Across Roadway	1	
Dangerous Building	1	
Debris Storage	8	
Exterior Walls	2	
Fence Repairs Required		1
Improper Parking	1	
Junk Vehicle	6	
Parking in Yard	7	
Permit Required for Dumpster		2
Mandatory Garbage	1	
Refuse	1	
Vegetation Height		1
Citations Issued	0	
Court Dates	1	(Postponed due to Coronavirus)
Parking Citations	7	
The Police Department did not enforce the 3 Hour Parking on the Square during April.		
Properties Inspected	29	
Property Owners /Residents Contacted	17	
Work Hired Out	0	

RESOLUTION NO. 05-25-20

RESOLUTION TO APPROVE TAX ABATEMENT APPLICATION FOR
CONSTRUCTION OF A NEW SINGLE-FAMILY DWELLING

WHEREAS, on September 19, 2016 the City of Knoxville did adopt an amended Urban Revitalization Plan with tax abatement provision to encourage construction or redevelopment of commercial properties, and

WHEREAS, Matthew Holdefer has submitted an application for tax abatement for a new single-family dwelling within the City of Knoxville, Iowa, in conformance with the City's plan, and Building Permit No. B-18-069 has been issued for 1001 N Harlan Street.

NOW, THEREFORE, be it resolved by the City Council of Knoxville, Iowa, that tax abatement be granted to Matthew Holdefer for the property located at 1001 N Harlan Street in Knoxville, Iowa and legally described as follows towit:

N HARLAN LOT 1 TO THE CITY OF KNOXVILLE, IOWA

BE IT FURTHER RESOLVED THAT, a certified copy of this Resolution along with Matthew Holdefer's application for abatement attached thereto shall be forwarded to the Marion County Assessor.

PASSED AND APPROVED this 18th day of May 2020.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk



**Certificate of Occupancy
Department of Planning and Zoning
City of Knoxville, Iowa**

This certificate is issued pursuant to all applicable codes of the City of Knoxville, Iowa. The Department of Planning and Zoning has issued a building permit for construction of the structure herein named and that inspections have been made with any issues being corrected. The Building Official for the Planning and Zoning Department grants permission to occupy the structure for its approved use.

This Certificate Issued 05/23/2019

Building Permit Number: B-18-069
Builder/Owner: Knoxville Economic Development Corporation, Owners
Location of Structure: 1001 N Harlan, Knoxville, IA 50138
Lot/Subdivision: N HARLAN LOT 1
Description of Structure: Single-Family Dwelling
Use Group: Residential Group R-3
Zoning Classification: R-2 One and Two-Family Residential

This certificate is issued for the: Structure Only Site Only Structure and Site

City of Knoxville, Iowa

Building Inspection

By: Craig Greene
Craig Greene
Building Official

Zoning Inspection

By: Bill Mettee
Bill Mettee
Planning and Zoning Administrator

RESIDENTIAL PROPERTY
Estimated Tax Abatement Revenue Impact, FY1920

Current Taxable Value of Existing Property	\$ 7,616.00
Estimated or Actual Cost of Improvement:	\$ 222,500.00
Revised Estimated Taxable Value	\$ 230,116.00
10% Improvement Value Threshold (N/A New Const)	\$ 761.60
Calculated Balance	\$ 221,738.40
Eligible Balance	\$ 221,738.40
Current Year Assessment Limitation (Rollback)	54.4002%
Property Tax Rate Per \$1,000 of Taxable Valuation:	42.85555
Annual City Property Tax Payment Without Abatement:	\$ 5,364.81
Eligible Abatement	\$ 5,169.50

<u>Year of Schedule</u>	<u>Percentage of New Taxes Abated</u>	<u>Amount of Abatement</u>
1	100%	\$ 5,169.50
2	80%	\$ 4,135.60
3	60%	\$ 3,101.70
4	40%	\$ 2,067.80
5	20%	\$ 1,033.90
<i>TOTAL =</i>		<i>\$ 15,508.50</i>



Summary

Parcel ID 0883110100
 Alternate ID
 Property Address 1001 Harlan N
 Knoxville
 Sec/Twp/Rng 1-75-20
 Brief Legal Description N HARLAN LOT 1
 (Note: Not to be used on legal documents)
 Document(s) WD: 2020-1708 (2020-04-14)
 OCP: 2017-3186 (2017-07-26)
 Gross Acres 0.00
 Exempt Acres N/A
 Net Acres 0.00
 CSR N/A
 Class R - Residential
 (Note: This is for tax purposes only. Not to be used for zoning.)
 Tax District KNOXVILLE CITY K-VILLE SCHOOL
 School District K'VILLE SCHOOL



Owner

Primary Owner (Deed Holder) Holdefer, Matthew J 1001 N Harlan Knoxville, IA 50138	Secondary Owner	Mailing Address
--	------------------------	------------------------

Land

Lot Dimensions Regular Lot: 64.00 x 127.00
 Lot Area 0.19 Acres; 8,128 SF
 More complex land dimensions can be found on the map with the Dimension Labels layer turned on.

Residential Dwellings

Residential Dwelling
 Occupancy Single-Family / Owner Occupied
 Style 1 Story Frame
 Architectural Style N/A
 Year Built 2019
 Condition Normal
 Grade [what's this?](#) 3-5
 Roof None
 Flooring None
 Foundation None
 Exterior Material None
 Interior Material None
 Brick & Stone Size 1/2 Story Sim Stone; 18 linear ft.
 Total Gross Living Area 1,458 SF
 Attic Type None
 Number of Rooms 0 above; 0 below
 Number of Bedrooms 0 above; 0 below
 Basement Area Type Full
 Basement Area
 Basement Finished Area
 Plumbing 1 Full Bath;
 Appliances
 Central Air Yes
 Heat Yes
 Fireplaces 1 Gas-Vertical;
 Porches 1S Frame Open (20 SF);
 Decks Wood Deck-Med (160 SF);
 Additions
 Garages 462 SF - Att Frame (Built 2019);

Sales

Date	Seller	Buyer	Recording	Sale Condition - NUTC	Type	Multi Parcel	Amount
4/6/2020	KNOXVILLE ECONOMIC DEVELOPMENT CORPORATION		2020-01708	Normal	Deed		\$222,500.00
5/31/2017	HABITAT FOR HUMANITY OF MARION COUNTY INC	KNOXVILLE ECONOMIC DEVELOPMENT CORPORATION	2017-02275	Sale to/by Government/Exempt Organization	Deed	Y	\$33,000.00
8/26/2010	Johnson, David Ray Sr & Stephanie Ann	Habitat for Humanity of Marion County, Inc	2010-03924	SALE TO / BY EXEMPT ORGANIZATION	Deed	Y	\$25,000.00
8/29/2008	Eklofe, Kelly A & John R	Johnson, David Ray Sr & Stephanie Ann	2008-04708	Normal Arms-Length Transaction	Deed	Y	\$43,500.00
3/13/2002	Kirkwood, Clyde D & M Charlene	Eklofe, Kelly A	2002-02033	Normal Arms-Length Transaction	Deed	Y	\$75,600.00
10/29/1971			77-321	Transfers to Correct or Modify Conveyance	Deed	Y	\$0.00

[Show](#) There are other parcels involved in one or more of the above sales:

Permits

Permit #	Date	Description	Amount
Office	08/09/2017	Demo/Rmvl	0

Valuation

	2020	2019	2018	2017
Classification	Residential	Residential	Residential	Residential
+ Urb Revt	\$163,050			
+ Land/Lot	\$16,320	\$16,320	\$13,380	\$7,800
+ Dwlg/Bld	\$0			\$490
= Total Assessed Value	\$179,370	\$16,320	\$13,380	\$8,290

Taxation

	2018	2017
Classification	Residential	Residential
+ Taxable Land Value	\$7,616	\$4,338
+ Taxable Building Value	\$0	\$273
+ Taxable Dwelling Value	\$0	\$0
= Gross Taxable Value	\$7,616	\$4,611
- Military Exemption	\$0	\$0
= Net Taxable Value	\$7,616	\$4,611
x Levy Rate (per \$1000 of value)	42.85555	41.66679
= Gross Taxes Due	\$326.39	\$192.13
- Ag Land Credit	\$0.00	\$0.00
- Disabled and Senior Citizens Credit	\$0.00	\$0.00
- Family Farm Credit	\$0.00	\$0.00
- Homestead Credit	\$0.00	\$0.00
- Business Property Credit	\$0.00	\$0.00
- Prepaid Tax	\$0.00	\$0.00
= Net Taxes Due	\$326.00	\$0.00

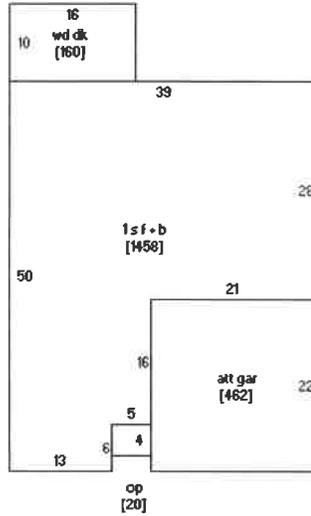
Tax History

Year	Due Date	Amount	Paid	Date Paid	Receipt
2018	March 2020	\$163	Yes	2019-08-16	10702
	September 2019	\$163	Yes	2019-08-16	
2017	March 2019	\$0	N/A		10720
	September 2018	\$0	N/A		

Photos



Sketches



Sketch by www.camavision.com

Sales Book

[Click here to view the Marion County Agricultural Sales Book](#) (requires [Adobe Acrobat Reader](#))

Homestead Tax Credit

[Apply online for the Iowa Homestead Tax Credit](#)

Vanguard Info Link



[Click here to visit the Assessor's VCS information page](#)

Board of Review Petition

Would you like to submit a petition to the Board of Review for the assessment of this property? [Click Here](#) for more information.

[Petition to Board of Review](#)

No data available for the following modules: Commercial Buildings, Agricultural Buildings, Yard Extras, Iowa Land Records.

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EMS Week Proclamation

To designate the Week of May 17 - 23, 2020, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

THEREFORE, I Brian Hatch, Mayor, Knoxville, Iowa in recognition of this event do hereby proclaim the week

of May 17-23, 2020, as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, making a difference one call at a time, I encourage the community to observe this week with appropriate programs, ceremonies and activities.

Brian Hatch, Mayor Knoxville, Iowa



National Public Works Week Proclamation

May 17 – 23, 2020

“It Starts Here”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Knoxville; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in Knoxville to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2020 marks the 60th annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, Brian Hatch, Mayor, do hereby designate the week of May 17 – 23, 2020 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, this 18th day of May 2020.

Brian Hatch, Mayor

MINUTES TO SET DATE FOR SALE OF
BONDS, AND AUTHORIZE OFFICIAL
STATEMENT FOR BONDS

420024-44

Knoxville, Iowa

May 18, 2020

The City Council of the City of Knoxville, Iowa, met on May 18, 2020, at 6:15 o'clock p.m. via teleconference, Knoxville, Iowa.

The City Council met electronically via Zoom, which was accessible at the following:

KNIA

The City Council is conducting this meeting electronically due to federal and state government recommendations in response to COVID-19 pandemic conditions. Electronic access information was included in the posted agenda of this public meeting.

The meeting was called to order by the Mayor, and the roll being called, the following named Council Members were present and absent:

Present: _____

Absent: _____.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out.

••••

At the conclusion of the meeting and, upon motion and vote, the City Council adjourned.

Mayor

Attest:

City Clerk

RESOLUTION NO. 05-24-20

Resolution setting the date for the sale of General Obligation Corporate Purpose Bonds, Series 2020A and authorizing the use of a preliminary official statement in connection therewith

WHEREAS, the City of Knoxville (the “City”), in Marion County, State of Iowa, pursuant to the provisions of Section 384.24A of the Code of Iowa, heretofore proposed to enter into a General Obligation Street Improvement Loan Agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$1,120,000 for the purpose of paying the costs, to that extent, of undertaking street improvements, including the 2020 Highway 14 Improvement Project and the Fiscal Year 2021 Pavement Rehabilitation Program (the “Projects”), and pursuant to law and duly published notice of the proposed action has held a hearing thereon on May 4, 2020; and

WHEREAS, a Preliminary Official Statement (the “P.O.S.”) has been prepared to facilitate the sale of the Bonds to be issued in evidence of the obligation of the City under the Loan Agreement, and it is now necessary to make provision for the approval of the P.O.S. and to authorize its use by PFM Financial Advisors, LLC, as municipal financial advisor (the “Financial Advisor”) to the City; and

WHEREAS, it is now necessary to set the date for the sale of the Bonds and to make provision for the advertisement thereof;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Knoxville, Iowa, as follows:

Section 1. The City Manager is hereby authorized to take such action as shall be deemed necessary and appropriate, with the Financial Advisor, to prepare the P.O.S. describing the Bonds and providing for the terms and conditions of their sale, and all action heretofore taken in this regard is hereby ratified and approved.

Section 2. The use by the Financial Advisor of the P.O.S. relating to the Bonds in substantially the form as has been presented to and considered by the City Council is hereby approved, and the Financial Advisor is hereby authorized to prepare and use a final Official Statement for the Bonds substantially in the form of the P.O.S. but with such changes therein as are required to conform the same to the terms of the Bonds and the resolution, when adopted, providing for the sale and issuance of the Bonds, and the City Manager is hereby authorized and directed to execute a final Official Statement for the Bonds, if requested. The P.O.S. as of its date is deemed final by the City within the meaning of Rule 15(c)(2)-12 of the Securities and Exchange Commission.

Section 3. Sealed bids for the purchase of the Bonds shall be received and canvassed on behalf of the City until 11:00 a.m. CDT on June 1, 2020, at the office of the City Clerk, at the Municipal Building, in the City, and the City Council shall meet on the same date at 6:15 p.m., at the Municipal Building, 305 South 3rd Street, Knoxville, Iowa, for the purpose of considering such bids received and considering and passing a resolution providing for the award of the Bonds, and the Financial Advisor is hereby authorized and directed to disseminate the notice of

said sale, in compliance with the Internal Revenue Service regulations governing “Issue Price” determinations, such notice to minimally contain information regarding Establishment of Issue Price set forth in the “Terms of Offering” attached to the P.O.S. and to be in such form as the Financial Advisor may deem to be appropriate.

Section 4. Pursuant to Section 75.14 of the Code of Iowa, the City Council hereby authorizes the use of electronic bidding procedures for the sale of the Bonds through PARITY[®], and hereby finds and determines that the PARITY[®] competitive bidding system will provide reasonable security and maintain the integrity of the competitive bidding process and will facilitate the delivery of bids by interested parties under the circumstances of this bond sale.

Section 5. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 6. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved May 18, 2020.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTY OF MARION SS:
CITY OF KNOXVILLE

I, the undersigned, City Clerk of the City of Marion, do hereby certify that attached hereto is a true and correct copy of all of the proceedings of the City Council relating to the fixing of a date for the sale of General Obligation Corporate Purpose Bonds, Series 2020A and approving a preliminary official statement for the sale of the Bonds, as referred to herein.

WITNESS MY HAND this _____ day of _____, 2020.

City Clerk

May 11, 2020

City Council,

The 2020-2024 Biosolids Hauling contract is up for rebidding. I received two bids for the contract this year. Chamness Technologies does our hauling now. The other company is Black Oak Pumping. The bid breakdown is as follows:

<u>Company</u>	<u>\$ / Gallon</u>	<u>\$ / fuel up charge</u>
Black Oak Pumping	\$0.048/Gallon (4.8 cents/gal.)	\$0.001
Chamness	\$0.056/Gallon (5.6 cents/gal.)	\$0.0015

I recommend that we take the low Bid from Black Oak Pumping, they are a company that is closer to Knoxville, they have some of their own land as well as the farm ground that we currently have the ability to spread on, and they are farmers themselves which means they are very cognizant of how to haul without messing up the farm ground.

Patrick J Murphy
WRF Superintendent

RESOLUTION NO. 05-26-20

RESOLUTION APPROVING AN AGREEMENT BETWEEN THE CITY OF KNOXVILLE, IOWA AND BLACK OAK
PUMPING FOR BIOSOLIDS HAULING

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KNOXVILLE, IOWA:

WHEREAS, the City of Knoxville, Iowa is required to dispose of biosolids produced at the Knoxville Water Reclamation Facility; and,

WHEREAS, the City's current contract for said hauling with Chamness Technologies is set to expire and it is now necessary to enter into a new contract for said hauling; and,

WHEREAS, the City received two (2) bids for said contract and the staff at the Water Reclamation Facility recommends that the City accept Biosolids Hauling contract with Black Oak Pumping for the three (3) year period beginning in 2020 and terminating in 2024 at the rate of \$0.048/gallon (4.8 cents/gal.) with a fuel up charge of \$0.01.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa, that the Mayor and City Clerk are hereby authorized to enter into a contract with Black Oak Pumping for biosolids hauling for the period from 2020 to 2024 at the cost set out above.

PASSED AND APPROVED by the City Council this 18th day of May 2020.

Brian J. Hatch, MAYOR

ATTEST:

Tricia Kincaid, CITY CLERK



May 14, 2020

City of Knoxville
305 South Third Street
Knoxville, IA 50138

RE: PAY APPLICATION #1
ROCHE STREET CULVERT REPLACEMENT
S&A PROJECT NO. – 119.0729

Dear Honorable Mayor and Council:

Enclosed for your review and approval is TK Concrete Inc's Payment Application #1 for the above noted project. Based on project observation, plan quantities, measured quantities, and work completed we recommend approval of Payment Application #1. Work performed during this payment period includes; pavement removal, box culvert removal, clearing and grubbing, excavation, traffic control, storm sewer, water main, and other miscellaneous project items.

If you have any questions or comments, please contact me at any time.

Respectfully,

SNYDER & ASSOCIATES, INC.

A handwritten signature in blue ink, appearing to read 'Andy G. Burke'.

Andy G. Burke, P.E.
Project Manager

Enclosure
CC: Tony Vermeer & Kirk Salnave, TK Concrete, Inc.

APPLICATION FOR PARTIAL PAYMENT NO. 1

PROJECT: Roche Street Culvert Replacement
 OWNER: City of Knoxville
 CONTRACTOR: TK Concrete, Inc.
 ADDRESS: 1808 Fifield Road
 Pella, Iowa 50219
 DATE: May 14, 2020

S&A PROJECT NO.: 119.0729
 START DATE: April 23, 2020
 PAYMENT PERIOD: 4/23/20 to 5/13/20

1. CONTRACT SUMMARY:

Original Contract Amount:	\$ 529,815.00
Net Change by Change Order:	\$ -
Contract Amount to Date:	\$ 529,815.00

CONTRACT PERIOD:
 Original Contract Date: March 1, 2020

2. WORK SUMMARY:

Work Performed This Period:	\$ 74,732.50
Retainage: 5%	\$ 3,736.63
Subtotal This Period	\$ 70,995.88
AMOUNT DUE THIS APPLICATION:	\$ 70,995.88

Total Work Performed to Date:	\$ 74,732.50
Retainage: 5%	\$ 3,736.63
Total Earned Less Retainage:	\$ 70,995.88
Payment Summary	
Pay Application #1	\$ 70,995.88
Total	\$ 70,995.88

3. CONTRACTOR'S CERTIFICATION:

The undersigned CONTRACTOR certifies that:
 (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with the Work covered by prior Applications for
 (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this application for Payment are free and clear of all liens, claims, security interests and encumbrances.

TK Concrete, Inc.
 CONTRACTOR

By  DATE: 5/14/2020

4. ENGINEER'S APPROVAL:

Payment of the above AMOUNT DUE THIS APPLICATION is recommended:

Snyder & Associates, Inc.

By  DATE: _____
ENGINEER
 Digitally signed by Andy Burke
 DN: C=US,
 E=aburke@snyder-associates.com,
 O="Snyder & Associates, Inc",
 CN=Andy Burke
 Reason: I have reviewed this document
 Date: 2020.05.14 12:00:40-05'00'

5. OWNER'S APPROVAL

City of Knoxville
 OWNER

By _____ DATE: _____

BID ITEM NO.	DESCRIPTION	CONTRACT ITEMS			COMPLETED WORK TO DATE			COMPLETED WORK THIS PERIOD			PERCENT COMPLETE THIS PERIOD	PERCENT COMPLETE TO DATE
		QUANTITY	UNIT	UNIT COST	TOTAL COST	QUANTITY	COST	QUANTITY	COST			
BOX CULVERT												
99.1	Special Backfill	39	CY	\$ 65.00	\$ 2,535.00	0.00	\$ -	0.00	\$ -	0.00%	0.00%	
99.2	Granular Material for Blanket and Subdrain	72	CY	\$ 65.00	\$ 4,680.00	0.00	\$ -	0.00	\$ -	0.00%	0.00%	
99.3	Removal of Existing Structures	1	LS	\$ 10,000.00	\$ 10,000.00	0.25	\$ 2,500.00	0.25	\$ 2,500.00	25.00%	25.00%	
99.4	Excavation, Class 20	902	CY	\$ 25.00	\$ 22,550.00	225.00	\$ 5,625.00	225.00	\$ 5,625.00	24.94%	24.94%	
99.5	Precast Concrete Box Culvert, Twin 8'x6'	74	LF	\$ 1,250.00	\$ 92,500.00	0.00	\$ -	0.00	\$ -	0.00%	0.00%	
99.6	Precast Concrete Box Culvert End Section, Twin 8'x6'	2	EA	\$ 22,500.00	\$ 45,000.00	0.00	\$ -	0.00	\$ -	0.00%	0.00%	
99.7	Temporary Shoring	1	LS	\$ 35,000.00	\$ 35,000.00	0.00	\$ -	0.00	\$ -	0.00%	0.00%	
99.8	Fence, Chain-Link, Vinyl Coated	75	LF	\$ 120.00	\$ 9,000.00	0.00	\$ -	0.00	\$ -	0.00%	0.00%	
TOTAL ORIGINAL CONTRACT:				\$	529,815.00	\$	74,732.50	\$	74,732.50	14.11%	14.11%	

CHANGE ORDER SUMMARY

CHANGE ORDER 01

TOTAL CONTRACT & CHANGE ORDER	\$	529,815.00	\$	74,732.50	\$	74,732.50	14.11%	14.11%
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