

City of Knoxville  
City Council Meeting  
Monday, October 16, 2023, at 6:15 P.M.  
Municipal Building Council Chambers

1. Call To Order

**MEMBERS PRESENT:**

Mayor Brian Hatch \_\_\_\_\_, Council Member Megan Day\_\_\_\_\_, Council Member John Gotta \_\_\_\_\_, Council Member Dylan Morse\_\_\_\_\_, Council Member Dawn Rankin\_\_\_\_\_, Council Member Jyl DeJong\_\_\_\_\_

2. Citizens/Public Comments  
Discussion \_\_\_\_\_

3. Consent Agenda

3.I. Approve City Council Meeting Minutes From October 2, 2023

Documents:

[10.02.23 COUNCIL MINUTES.PDF](#)

3.II. Accept Water Board Meeting Minutes From October 10, 2023

Documents:

[WATER BOARD OCTOBER 2023 MINUTES \(CITY HALL\).PDF](#)

3.III. Approve September 2023 Financials

Documents:

[SEPTEMBER FINANCIALS.PDF](#)

3.IV. Accept Knoxville Police Department September 2023 Report

Documents:

[SEPTEMBER 2023 MONTHLY REPORT.PDF](#)

3.V. Accept September 2023 SRO Report

Documents:

[SEPTEMBER.PDF](#)

3.VI. Accept Knoxville Fire Department September 2023 Call Report

Documents:

[KFD SEPTEMBER 2023 RUN REPORT.PDF](#)

- 3.VII. Approve Resolution Authorizing City Manager And City Clerk To Execute Proxy For The Agreement Regarding The Revised Iowa Risk Management Agreement For The Iowa Communities Assurance Pool

Documents:

[RES 10-44-23 ICAP PROXY.PDF](#)

- 3.VIII. Resolution Accepting Easement For The 2023 Street Improvement Project In The City Of Knoxville, Iowa

Documents:

[RES 10-43-23 STREETS PROJECT EASEMENT.PDF](#)  
[TEMPORARY EASEMENT - CHAMBERS.PDF](#)  
[TEMPORARY EASEMENT - FORMANEK.PDF](#)

- 3.IX. Approve The Parks And Recreation Board Application From Brandy Snodgrass

Documents:

[PARKS AND REC BOARD APPLICATION - SNODGRASS.PDF](#)

- 3.X. Approve Reappointment Of Dwight Sommar To The Water Works Board Of Trustees

Documents:

[WATER BOARD APPLICATION - SOMMAR.PDF](#)

- 3.XI. Accept The Resignation Letter From Board Of Adjustment Member, John Young

Documents:

[RESIGNATION - JOHN YOUNG.PDF](#)

- 3.XII. Approve Cigarette Permit Effective October 16, 2023, For Super Quick Liquor

- 3.XIII. Approve Class C Retail Alcohol License For El Rey Azteca

- 3.XIV. Accept Offer From Sage Homes, Inc. To Purchase Lot 10 At The Veterans District In The Amount Of \$26,000

- 3.XV. Set A Public Hearing For November 6, 2023 At 6:15 P.m. For The Purpose Of Designating Portions Of The Downtown As A Blighted Area

- 3.XVI. Set A Public Hearing For November 6, 2023 At 6:15 P.m. For The Purpose Of Endorsing The Proposed CDBG-DTR Grant Application

#### 4. Item Agenda

- 4.I. Administer Oath Of Office To Sergeant, Kyle Keller

Documents:

[OATH OF OFFICE - SERGEANT KELLER.PDF](#)

- 4.II. Knoxville Public Safety/City Hall Facility Presentation With Council Discussion And Possible Action As Needed

Documents:

[KNOXVILLE PRESENTATION.PDF](#)  
[FACILITY FINANCIALS 101623.PDF](#)

- 4.III. Approve Appointment Of Mid-Iowa Planning Association As Grant Administrator For The Proposed CDBG-DTR Project And The Authorization To Sign The Proposed Contract

Documents:

[COUNCIL LETTER DTR 10-16-23 APT OF CONSULTANTS.PDF](#)  
[UNSIGNED CONTRACT MIPA GRANT ADM.PDF](#)

- 4.IV. Approve Appointment Of Curtis Architecture And Design P.C. As The Architectural Consultant For The Proposed CDBG-DTR Project With The Proposed Contract To Be Considered For Approval By City Council At A Later Date

Documents:

[DRAFT CURTIS ARCH CONTRACT.PDF](#)

- 4.V. Approve Resolution Approving A Lease Between The City Of Knoxville, Iowa, And Paws And Pals Dog Park, Knoxville, Iowa

Documents:

[RES 10-41-23 DOG PARK LEASE.PDF](#)

- 4.VI. Approve Intergovernmental Transfer Of Public Funds Agreement Between The Iowa Department Of Health And Human Services And Knoxville Fire Department

Documents:

[0921\\_001.PDF](#)

- 4.VII. Approve First Consideration, Possible Waive Second And Third Consideration, And Adopt An Ordinance Amending The Code Of Ordinances Of The City Of Knoxville, Iowa, By Amending The Section Pertaining To Inspection Fees

Documents:

[ORD 23-11 FIRE INSPECTION FEES.PDF](#)  
[FSOP FEE MEMO.PDF](#)

- 4.VIII. Approve First Consideration, Possible Waive Second And Third Consideration, And Adopt An Ordinance Amending The Code Of Ordinances Of The City Of Knoxville, Iowa, By Adding A New Section Authorizing Participation In The State Offset Program

Documents:

[ORD 23-12KNOXVILLE OFFSET ORDINANCE.PDF](#)

- 4.IX. Approve Payment Of Claims

Documents:

[COUNCIL CLAIMS 10.16.23.PDF](#)

5. Reports

1. Mayor's Report
2. City Manager's Report

6. Adjourn

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote \_\_\_\_\_ Time \_\_\_\_\_

\_\_\_\_\_  
Jodie Wyman, City Clerk/Finance Officer