

City of Knoxville  
City Council Meeting  
Monday, February 21, 2022 at 6:15 p.m.  
Municipal Building Council Chambers

1. Call To Order

**MEMBERS PRESENT:**

Mayor Brian Hatch \_\_\_\_, Council Member Megan Suhr \_\_\_\_, Council Member John Gotta \_\_\_\_, Council Member Dylan Morse \_\_\_\_, Council Member Dawn Rankin \_\_\_\_, Council Member Jyl DeJong \_\_\_\_.

2. Citizen/Public Comments  
Discussion

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3. Consent Agenda

3.I. Approve City Council Meeting Minutes Of February 7, 2022

Documents:

[02-07-22 COUNCIL MINUTES.PDF](#)

3.II. Accept Water Board Meeting Minutes Of February 8, 2022

Documents:

[WATER BOARD MINUTES.PDF](#)

3.III. Accept Library Board Meeting Minutes Of February 15, 2022

Documents:

[LIBRARY BOARD MINUTES.PDF](#)

3.IV. Accept Airport Commission Meeting Minutes Of December 11, 2021

Documents:

[AIRPORT MINUTES.PDF](#)

3.V. Approve Appointment Of Janet Evans To The Knoxville Library Board

Documents:

[LIBRARY BOARD APPLICATION.PDF](#)

3.VI. Accept 2021 Brooks Garden Annual Report

Documents:

BROOKS GARDEN ANNUAL REPORT.PDF

3.VII. Approve Resolution Adopting The 2022/23 Budget For The Knoxville Water Works

Documents:

[RES. 02-13-22 WATER DEPT BUDGET.PDF](#)  
[COPY OF ADOPTED BUDGET SUMMARY 22-23.PDF](#)  
[WATER BOARD RES.PDF](#)

3.VIII. Set A Public Hearing For March 7, 2022 At 6:15 P.m. Regarding The 2022 Water Reclamation Facility Improvement Project

4. Item Agenda

4.I. Public Hearing - Maximum Property Tax Dollars For Fiscal Year 2022/2023

1. Open Hearing
2. Filing of Affidavit of Publications- 02/10/22
3. Written Comments or Objections
4. Oral Comments or Objections

Close Hearing

4.I.i. Approve Resolution Approving Fiscal Year 2022/2023 Maximum Property Tax Dollars

Documents:

[RES 02-12-22 TAX LEVY.PDF](#)

4.II. Set A Public Hearing For March 7, 2022 At 6:15 P.m. To Approve Fiscal Year 2022/2023 Budget

4.III. Approve Payment Of Claims

5. Reports

- A. Mayor's Report
- B. City Manager's Report

6. Adjourn To Closed Session According To Section 21.5 (J) (Real Estate) Of The Iowa Code

6.I. Closed Session

7. Reconvene In Open Session And Council Action As Needed

8. Adjourn

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Vote \_\_\_\_\_ Time \_\_\_\_\_

\_\_\_\_\_  
Tricia Kincaid, City Clerk



# COUNCIL MINUTES

## February 7, 2022

The City Council of the City of Knoxville, Iowa convened in regular session Monday, February 7, 2022 at 6:15p.m. at the Knoxville Municipal Building. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Dawn Rankin and Jyl DeJong. Staffs present were City Manager Heather Ussery, City Clerk Tricia Kincaid, Planning & Zoning Administrator Nathan Parch, Police Chief Aaron Fuller, Fire Chief Cal Wyman via Zoom, Water Reclamation Supervisor Pat Murphy, Parks & Rec Director Brandon Nemmers, Community & Economic Development Glenn Lyons and Marilyn Arber, Streets & Cemetery Supervisor Kevin DeLong, Library Director Roslin Thompson, Airport Director Dan Van Donselaar,

Motion by Morse; seconded by Rankin to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of January 17, 2022
2. Accept Library Board Meeting Minutes of January 18, 2022
3. Accept Housing Board Meeting Minutes of November 22, 2021
4. Accept Parks & Recreation Commission Meeting Minutes of November 8, 2021
5. Accept Housing Board Meeting Minutes of October 18, 2021
6. Accept Resignation of Jean McKay from the Knoxville Library Board
7. Approve Class C Liquor License for Hy-Vee Food Store
8. Approve Class C Liquor License for Kline's Quick Time
9. Accept December 2021 SRO Report
10. Accept CSO Yearly Activity Report
11. Accept January 2022 SRO Report
12. Set a Public Hearing for February 21, 2022 at 6:15 p.m. regarding the 2022 Water Reclamation Facility Improvement Project
13. Set a Public Hearing for February 21, 2022 at 6:15 p.m. to approve proposed property tax levy for fiscal year 2022/2023

City Manager Heather Ussery presented the Fiscal Year 2022/2023 Recommended Budget to council. Department leaders were in attendance and answered council member questions.

Mayor Hatch announced now was the time and place for a public hearing to dispose of an interest in real property by sale. The hearing was opened at 8:39 p.m., filing of affidavit of publication was 1/31/22. There were no written or oral objections. This is the final process in disposing of the alley. Property owners will now have the option to purchase the land. Motion by Morse, seconded by Rankin to close the hearing at 8:40 p.m.; all ayes.

Motion by Morse, seconded by DeJong to approve resolution directing the sale of an interest in real property following the public hearing at the price of ten cents a square foot; all ayes.

Motion by Suhr, seconded by Rankin to approve proposed provisions to the downtown façade grant area. Economic Development Director Glenn Lyons explained this is amending the original to include commercial portions of the downtown not included in the previous. It will include all of C-4 zoned areas; all ayes.

Motion by Suhr, seconded by Gotta to approve resolution in support of the 3M Co. Tape Manufacturing Division Plant Expansion. City Manager Ussery explained 3M has received a high-quality jobs grant from the Iowa Economic Development Authority. They will be doing a \$40 million investment into their location here and will be adding 23 new jobs; all ayes.

Motion by Suhr, seconded by Rankin to approve payment of claims; all ayes.

93322	AFLAC	AFLAC-DIS/POST	\$234.53
93323	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$2,095.33
93324	ICMA RETIREMENT TRUST	ICMA	\$369.66
93325	MUNICIPAL FIRE & POLICE	MFPRSI	\$23,954.32
93326	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$77.68
93327	CITY OF KNOXVILLE	SLF FND BEN-F	\$8,155.94
93328	DELTA DENTAL OF IOWA	DELTA DENTAL	\$632.61
93329	PLIC-SBD GRAND ISLAND	LIFE INSURANCE	\$634.55
93330	EMPLOYEE BENEFIT SYSTEMS	HEALTH FAM BEN	\$43,582.64
93380	ABC PEST CONTROL	MONTHLY SPRAY	\$39.85
93381	ALIBRIS	23 BOOKS- ROTARY GRANT	\$230.00
93382	ASI SIGNAGE INNOVATIONS	2 LEAVES (DONOR TREE)	\$125.00
93383	ASSOC. FOR RURAL & SMALL LIBRA	ANNUAL MEMBERSHIP	\$50.00
93384	BAKER & TAYLOR	INV 203679032	\$1,440.41
93385	CENGAGE LEARNING	4 BOOKS	\$94.36
93386	HERRMANN COMPUTER SERVICES	TECH SUPPLIES/HDMI ADAPTER	\$71.22
93387	KNOXVILLE WATER WORKS	WATER @ GEBHARDT HOUSE	\$35.41
93388	LIBRARY IDEAS LLC	12 VOX BOOKS	\$584.48
93389	MICROMARKETING LLC	HISTORY OF OLYMPIC GAMING	\$23.96
93390	HOLLY SHELFORD	REIMBURSEMENT-CRAFT SUPPLIES	\$117.27
93391	SHRED-IT, STERICYCLE INC	SHREDDER SERVICE	\$117.64
93392	SUMMIT FIRE PROTECTION	7 FIRE EXTINGUISHER INSPECTION	\$74.25
93393	THE LIBRARY CORPORATION	MAINTENANCE & SUPPORT-22'-23'	\$11,830.00
93394	US CELLULAR	HOTSPOT + PHONE SERVICE	\$357.98
93395	XEROX CORPORATION	RENTAL COPIER OVERAGE	\$316.75
93401	I.S.C.I.A.	CONFERENCE FOR DET. ROBINSON	\$150.00
93402	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$2,095.33
93403	AFLAC	AFLAC-DIS/POST	\$234.53
93404	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$2,095.33
93405	ICMA RETIREMENT TRUST	ICMA	\$374.66
93406	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$77.68
93407	571 POLSON DEVELOPMENTS	CED WAGES-JANUARY	\$6,666.67
93408	ABSOLUTE CONCRETE	PAYMENT 13 COMPETINE TRAIL	\$51,832.47
93409	ALLIANT ENERGY	1703 E PLEASANT ST	\$11,175.65
93410	ATOMIC TERMITE & PEST CONTROL	MONTHLY SPRAY	\$80.00
93411	MIRANDA AYERS	HAZMAT PAY	\$34.00
93412	TRENTON BACUS	HAZMAT PAY	\$259.25
93413	JORDAN BEAL	HAZMAT PAY	\$259.25
93414	BOUND TREE MEDICAL LLC	EMS SUPPLIES 84370108	\$2,461.81
93415	BROWN'S SANITATION	YOUNGS PARK	\$636.00
93416	CANON FINANCIAL SERVICES INC.	COPIER CONTRACT-POLICE	\$568.46

93417	CENTRAL IOWA DISTRIBUTING INC	CLEANING AND TOILETRIES	\$822.50
93418	MEREDITH CLARK	VINYL FOR CSO VEHICLE	\$20.59
93419	CONTINENTAL RESEARCH CORP	LUBRI-CORE CHAIN LUBE	\$275.76
93420	CORN STATES METAL FABRICATORS	BOILER FIVE STACK REPAIR	\$1,880.00
		CODE ENFORCEMENT SNOW	
93421	CREATIVE LANDSCAPING	REMOVAL	\$541.00
93422	KALE CRITCHLOW	HAZMAT PAY	\$34.00
93423	CHARLIE CUTTER	HAZMAT PAY	\$170.00
93424	DANA SAFETY SUPPLY, INC	PD DEPT UNIFORM SHIRTS	\$260.00
93425	TRAVIS DELANEY	HAZMAT PAY	\$276.25
93426	DEYARMAN	TRUCK REPAIR-WASTE WATER	\$320.91
93427	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$15,062.58
93428	FINISH LINE LAUNDRY LLC	3 MAT CLEANING TICKETS	\$240.00
93429	FIRE RECOVERY EMS	DECEMBER EMS BILLING	\$3,250.17
93430	AT&T MOBILITY	FIRE/RESCUE VOICE & DATA PLAN	\$438.50
93431	GRITTERS ELECTRIC INC	BAD RELAY & GRIT PUMP BUCKET	\$155.00
93432	OWEN HABERMAN	HAZMAT PAY	\$276.25
93433	HEWITT'S SERVICE CENTER	TRUCK 314 NEW TIRES	\$3,240.00
93434	HUBES GARAGE	OIL CHANGE/DISC REPAIR PD #31	\$412.25
93435	IA ASSOCIATION OF WOMAN POLICE	SANTORO-TRAINING CONFERENCE	\$80.00
93436	IACP - MEMBERSHIP	ANNUAL MEMBERSHIP FOR FULLER	\$190.00
93437	IOWA ASSOC BUILDING OFFICIALS	CLASS A RENEWAL-CRAIG GREENE	\$75.00
93438	IOWA DIVISION OF LABOR SERVICE	ELEVATOR REINSPECTION	\$380.00
93439	IOWA EMERGENCY MEDICAL	MEMBERSHIP-WYMAN	\$250.00
93440	IOWA MEDICAID ENTERPRISE	FEBRUARY GEMT PAYMENT	\$1,823.85
93441	KELTEK INCORPORATED	REPLACEMENT LIGHTS TRUCK 938	\$1,201.83
93442	KEYSTONE LABORATORIES INC	MONTHLY POOL/SPA TESTS	\$55.00
93443	KIESLER'S POLICE SUPPLY	AMMUNITION 1/6/22	\$2,298.94
93444	KNIA KRLS INC	RADIO ADVERTISING	\$228.95
93445	KNOXVILLE HOSPITAL & CLINICS	DECEMBER MEDICATIONS	\$140.05
93446	KNOXVILLE POLICE RESERVE UNIT	SALE OF AMMUNITION TO THE PD	\$165.00
93447	KNOXVILLE WATER WORKS	Feb-22	\$4,209.84
93448	LISCO	INV 1886709	\$2,435.18
93449	MAINSTAY SYSTEMS INC	MONTHLY MAINTENANCE IA SYSTEM	\$177.00
93450	TJ MARKLEY	HAZMAT PAY	\$51.00
93451	SPENCER MCCARTY	HAZMAT PAY	\$267.75
93452	MIKE MERRILL	HAZMAT PAY	\$76.50
93453	MICK'S FURNITURE	DRYER FOR FIRE STATION	\$200.00
93455	MIDAMERICAN ENERGY COMPANY	0 STREET LIGHTING 56%	\$12,577.84
93456	MIDWEST OFFICE TECHNOLOGY INC	POLICE DEPARTMENT	\$446.53
93457	MODERN MARKETING	BARRICADE TAPE	\$2,665.00

93458	NAPA	WASHER NOZZLE & WIPER BLADES	\$85.40
93459	O'REILLY AUTOMOTIVE INC	OIL/WASHER FLUID	\$58.36
93460	OFFICE DEPOT	BINDERS AND COPY PAPER	\$507.67
93461	PETTY CASH CITY CLERK	TOBACCO COMPLIANCE	\$100.00
93462	LINDE GAS & EQUIPMENT INC	EMS OXYGEN	\$1,219.16
93463	PROVANTAGE LLC	COUNCIL LAPTOPS & OFFICE	\$6,544.60
93464	RACEWAY TIRE & EXHAUST	PASSENGER TIRE REPAIR	\$20.00
93465	REYNOLDS URBAN DESIGN	VETERANS PARK CONCEPT PLANS	\$1,720.00
93466	ROMAR	ROTORS FOR PD VEHICLE #31	\$580.33
93467	ROTARY CLUB OF KNOXVILLE	ROTARY DUES-POLICE DEPT.	\$156.50
93468	SECRETARY OF STATE	NOTARY APP-KINCAID	\$30.00
93469	K & L THOMPSON, LLC	938 SERVICE	\$2,670.52
93470	SHIELD TECHNOLOGY CORPORATION	ADDITIONAL LICENSES	\$15,750.00
93471	JUSTIN SMITH	UNIFORM ALLOWANCE	\$250.00
93472	SNYDER & ASSOCIATES INC	UV ENGINEERING SERVICES	\$14,538.00
93473	SPAHN & ROSE LUMBER	FIBER GLASS REPAIR	\$283.05
93474	STUYVESANT,PATIN, STRONG	MONTHLY RETAINER	\$2,000.00
93475	SUEZ WTS USA INC	INDICATOR NITRITE	\$142.15
93476	US CELLULAR	HOT SPOTS	\$364.05
93477	VANDER LINDEN SERVICES	REPAIR RADIANT HANGING HEATER	\$365.00
93478	VERIZON	PD CELL PHONE CHARGES	\$568.64
93479	WALMART COMMUNITY	MOVIES FOR LIBRARY	\$436.18
93480	WALNUT HILL DESIGN	20 PATCHES FOR PD UNIFORMS	\$120.00
93481	WEX BANK	POLICE	\$8,792.92
93482	WINDSTREAM	ALARM LINE - WASTE WATER	\$164.68
93483	CAL WYMAN	HAZMAT PAY	\$119.00

Motion by Rankin, seconded by Morse to adjourn the meeting at 8:46 p.m.; all ayes.

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Brian Hatch, Mayor

ATTEST:

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Tricia Kincaid, City Clerk

Regular Meeting  
Knoxville Water Works  
Board of Trustees  
February 8, 2022

The Board of Trustees of the Knoxville Water Works met in a regular session at 5:30 P.M. on February 8, 2022 at the Water Works office. The meeting was called to order by Chairman Merle Vickroy, with Trustees Dwight Sommar Kathy Caviness present.

Trustee Sommar motioned and Caviness seconded to approve the agenda as presented.

Roll Call- AYES: Caviness, Sommar, Vickroy      NAYS: None

A motion was made by Caviness and seconded Sommar to approve the Consent Agenda items as follows:

1. Approval of the minutes of the January 11, 2022 regular Board
2. Approval of the audited claims.
3. Approval of the financial reports for January.

Summary of receipts for January-

Operating Funds = \$	131,495.58
Trust Funds = \$	<u>1,200.00</u>
\$	132,695.58

Summary of disbursements for January-

Operating Funds = \$	111,715.49
Trust Funds = \$	<u>1,050.00</u>
\$	112,765.49

Roll Call- AYES: Caviness, Sommar, Vickroy      NAYS: None

Chairman Vickroy noted that this was the time and place set for a public hearing on the budget for fiscal year 2022-2023 and declared the hearing open. The chairman asked if anyone was present wishing to speak regarding the budget, or if any written comments had been received. No one was present to address the Board, and no written comments had been received, therefore, the Chairman declared the hearing closed.



Trustee Sommar motioned to adopt Resolution 2022-2, “RESOLUTION ADOPTING THE BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2023.” Trustee Caviness offered a second.

Roll Call- AYES: Caviness, Sommar, Vickroy      NAYS: None

The General Manager reported to the Board on various operational and personnel issues.

Trustee Caviness made a motion to adjourn the meeting. Trustee Sommar seconded.

Roll Call- AYES: Caviness, Sommar, Vickroy      NAYS: None

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Merle Vickroy  
Chairman

Attest:

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Brian W. Bailey  
Secretary and General Manager

**Board of Trustees Meeting  
February 15, 2022**

The Knoxville Public Library Board of Trustees met at the library at 4:00 PM on Tuesday, Feb. 15, 2022. Members present were Bob Leonard, Harv Sprafka, Erin McBride, Dave Johnson, and Lindsey Carlson. Pending council approval on Feb. 21, new board member, Janet Evans, was also present. Scott Ziller was absent.

The meeting was called to order by Lindsey Carlson. Sprafka moved, Johnson seconded to approve the minutes of the January 18, 2022 meeting as mailed. Motion passed unanimously. McBride moved, Johnson seconded to approve the minutes of the special meeting on Feb. 7, 2022. Motion passed.

Roslin gave the monthly report for January. Total circulation was 3,602 physical items and 1,056 downloadable items. Computer usage for the month was 311 with 615 recorded uses of the wireless. There were a total number of 1,619 visits to the library, an average of 77 visitors a day.

The library is offering more in-person programming. Chess Club for grades 3 – 6 has been very busy and well-attended. Author visits by Larry Baker and Beth Hoffman have been well-received. DIY and the International Film Fan Club continue to meet and have good attendance.

Budget presentations to the city and the board of supervisors continue. The State Library, ILA, and IASL are offering on-line training sessions on intellectual freedom and dealing with challenges.

Under Media Strategy Plan, the March calendar will be published in a week and all activities announced. The Knoxville Art Project proposals are due on Feb. 18.

Dave Johnson moved, Erin McBride seconded that the financial report for January be approved. Motion was unanimous. Harv Sprafka moved, Bob Leonard seconded the city trust report for January be accepted. Motion was unanimous. Dave Johnson moved, Harv Sprafka seconded the approval for payment of bills for February. Motion passed unanimously, and a copy is attached to the minutes.

Under Unfinished Business, the board discussed the long term maintenance and upkeep of the Gebhardt house. The board will reach out to interested parties and stakeholders regarding potential partnerships and/or funding sources. Estimates to repair or renovate the house cost \$250,000 or more.

Under New Business, Scott Ziller was nominated to be the Vice-President of the board. Bob Leonard moved, seconded by Erin McBride to approve the proposed budget FY2023 as presented by the budget committee. Motion passed.

Due to scheduling conflicts, the board meeting for March was moved to March 22 at 4:00 P.M. Meeting was adjourned at 5:30 p.m.

Roslin Thompson, secretary

KNOXVILLE AIRPORT COMMISSION – December 11, 2021

The Knoxville Airport Commission met in regular session on December 11, 2021 with Larry Smith, Steve Mitchell, Airport Manager Dan Van Donselaar and Airport Commission Chairman Wayne Westberg in person. Ella Crawford was present by conference call. Dixie Brown was excused.

Wayne Westberg moved and Steve Mitchell seconded a motion to waive reading and approval of the recent minutes. Motion carried.

Hangar Currency: No report.

Airport Project List: Discussion only.

Approve 5-year CIP application: Steve Mitchell moved and Larry Smith seconded a motion to approve the 5-year CIP application as written. Motion carried.

Discussion on Des Moines Skydiving Club: Discussion only.

Claims: Ella Crawford moved and Steve Mitchell seconded a motion to approve the claims. Motion carried.

Airport Manager Report and Safety Checklist: All is in working order with exception of a couple of runway lights. There was discussion on the skid marks on the taxiway. No action taken. Wayne Westberg moved and Ella Crawford seconded a motion to approve this report as presented. Motion carried.

Steve Mitchell moved and Larry Smith seconded a motion to adjourn at 7:51 a.m. Motion carried.

Wayne Westberg, Airport Commission Chairman

ATTEST:

Janet Westberg, Secretary

ADVISORY BOARD COMMISSION  
APPLICATION FORM



Individuals serving on Boards and or Commissions play an important role in advising the City Council on matters of interest to our community and its future. Most applicants must reside within the City limits of Knoxville.

After a vacancy has been announced, the Council reviews all applications during a work session. The appointment is made at the next formal City Council meeting. Appointees serve as unpaid volunteers.

Return the application to Mayor, City of Knoxville, 305 S. Third Street, Knoxville, Iowa 50138.

*This application is a public document and as such can be reproduced and distributed for the public. This application will be considered for three (3) months only and automatically considered for any vacancy during that time.*

ADVISORY BOARD COMMISSION NAME Library Board TERM \_\_\_\_\_

NAME Janet Evans HOME ADDRESS 1010 E. Montgomery St.

Is your home address (listed above) within the corporate limits of Knoxville?  Yes  No

How long have you been a resident of Knoxville? 45 years

Occupation Retired Employer \_\_\_\_\_

Telephone Number (Home) 641-842-6660 Business \_\_\_\_\_

Cell Phone 641-891-6616 Email Address gloryosky@hotmail.com

Experience and or activities which you feel qualify you for this position My degree (MA - Univ of Iowa) (Speech/Language Pathology) has informed my views on the importance of all modes of communication and information. I have most recently volunteered for 15 years as a docent for the Des Moines Art Center where I welcomed an education in visual arts and had the opportunity to share the art works as a tour guide. In the past, I've served as chair of the Fine Arts Committee of the Knoxville Chamber and on the Knoxville Concert Association Board. I volunteered with the Knoxville Public Library during the fundraising campaign for the renovation.

What is your present knowledge of this advisory Board Commission? I have read the Mission statement and the duties of Library Board members. The advisory board serves to support the efforts of the library (funding, budget, policies) with the guidance of the head librarian. I look forward to learning more while serving as a board member.

What contributions do you feel you can make to this advisory Board Commission (or state reason for applying)?

The resources provided to a community by the public library are important to the curiosity, creativity, empathy and education of everyone and anyone who chooses to use the services. Librarians allow us to be life-long learners guided by the expertise of the librarians. I see a greater role ahead for libraries to assist patrons in information literacy as our media sources are changing.

Specific attention should be directed to a possible conflict of interest. Please list any present affiliations you have with agencies, which may apply for funding from the City. Affiliation means being a board member or employee of the agency. Other types of affiliation must be examined on a case-by-case basis by the City Attorney's Office.

You should know that Section 362.5 of the Code of Iowa generally prohibits, with certain important exceptions, a member of a city board or commission from having an interest in a city contract. A copy of Section 362.5 is attached. If you have any questions, please contact the City Manager's Office at 641-828-0550.

If you are uncertain whether or not a potential conflict of interest exists, please list the agency and the City may contact the City Attorney's office.

If you are not selected, do you want to be notified?  Yes  No

Do you currently serve on another City of Knoxville Board or Commission?  Yes  No

*It has been Council policy not to permit an individual to serve on two (2) Boards or Commissions at the same time.*

Signature of Applicant Janeer Quam Date Feb. 11, 2022

**Misrepresentations on this application will constitute just cause for removal as an appointee.  
If you fail to answer all questions on the application, you may not be considered for appointment.**

## MEMORANDUM

Date: February 21, 2022

To: Mayor, City Council, City Manager, City Clerk, and Parks and Recreation Director

From: Harvey E. Sprafka *HES*

Subject: Brooks Garden Annual Report

At the beginning of last year the Brooks Garden account had \$1,136.10.

Income and expenditures for 2021 are as follows:

### INCOME

Carryover from 2020	\$1,136.10
Donations from 2021	816.10
Total	\$1952.20

EXPENDITURES for 2021	\$691.91
Total	\$1,260.29

So, as of this date, there is \$1,260.29 in the Brooks Garden account.

Expenditures were within the range of the past few years. Two groups – Knoxville Federated Garden Club and Eta Lambda Sorority – have donated annually since the park's inception and dedication in 2010. There are others from Knoxville who donate almost every year.

On March 1, I will turn off the white lights on the ornamental trees at Brooks Garden; they have been on nightly since Thanksgiving. It's now time to plan and select plants and create designs for this year's flower beds. General maintenance and the pruning of the trees and shrubs will be done in March and early April. The flower beds will be planted in mid May.

Spring is on its way!

RESOLUTION NO. 02-13-22

RESOLUTION ADOPTING THE 2022-23 BUDGET FOR THE KNOXVILLE WATER  
WORKS

WHEREAS, the Water Works Board of Trustees of Knoxville, Iowa has prepared a budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023; and

WHEREAS, a public hearing was held as required by law on February 8, 2022 and the Water Works Board of Trustees adopted said budget; and

WHEREAS, the City Council of the City of Knoxville, Iowa, pursuant to Chapter 384.16 of the Iowa Code, desires to approve said budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Knoxville, Iowa that the budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 for the Knoxville Water Works is hereby approved.

Passed and approved this 21st day of February, 2022.

\_\_\_\_\_  
Brian Hatch, Mayor

Attest:

\_\_\_\_\_  
Tricia Kincaid, City Clerk



# ADOPTED BUDGET SUMMARY

FY 2022/2023

## KNOXVILLE WATER WORKS

	Budget FY 2022/2023	Re-Estimated FY 2021/2022	Actual FY 2020/2021
<b>REVENUES &amp; OTHER FINANCING SOURCES</b>			
Use of Money & Property	\$29,000.00	\$30,775.00	\$50,520.00
Charges for Service	\$1,877,250.00	\$1,875,435.00	\$1,908,681.00
Miscellaneous	\$15,500.00	\$27,820.00	\$15,415.00
Operating Transfers In	\$0.00	\$0.00	\$0.00
Proceeds of Long Term Debt	\$0.00	\$0.00	\$0.00
Proceeds of Fixed Asset Sales	\$0.00	\$0.00	\$0.00
Total Revenues & Other Financing Sources	\$1,921,750.00	\$1,934,030.00	\$1,974,616.00
<b>EXPENDITURES &amp; TRANSFERS OUT</b>			
Expenditures	\$2,844,000.00	\$2,286,175.00	\$2,338,841.00
Transfers Out	\$0.00	\$0.00	\$0.00
Total Expenditures & Transfers Out	\$2,844,000.00	\$2,286,175.00	\$2,338,841.00
<b>Excess of Revenues &amp; Other Sources Over (Under) Expenditures &amp; Transfers Out</b>	(\$922,250.00)	(\$352,145.00)	(\$364,225.00)
<b>BEGINNING Fund Balance</b>	\$1,663,453.00	\$2,015,598.00	\$2,379,823.00
<b>ENDING FUND BALANCE</b>	\$741,203.00	\$1,663,453.00	\$2,015,598.00

**Resolution 2022-2**  
**ADOPTED BUDGET CERTIFICATE**  
**CERTIFICATION**

To: Knoxville City Council

At a meeting of the Knoxville Water Works Board of Trustees, held after a public hearing as required by law, on February 8, 2022 the proposed budget for fiscal year 2022/2023 was adopted as summarized and attached hereto.

(641) 828-0557

/s/ Brian W. Bailey, Secretary  
P.O. Box 349  
Knoxville, Iowa 50138-0349

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**Record of Public Hearing and Adoption of Budget:**

On February 8, 2022, the Knoxville Water Works Board of Trustees met for the purpose of conducting a public hearing on the proposed FY 2023 budget as published. Notice of time and place of hearing had been published on January 29, 2022, in the Oskaloosa Herald and the affidavit of publication was available to file with the City Council.

The budget estimate was considered and taxpayers and residents heard for and against said estimate were as follows: None

After giving opportunity for all desiring to be heard, the Board adopted the following budget resolution:

RESOLUTION 2022-2

A RESOLUTION ADOPTING THE BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2023.

BE IT RESOLVED by the Knoxville Water Works Board of Trustees: The budget for fiscal year ending June 30, 2023, as set forth in the Adopted Budget Summary and in the detailed budget in support thereof showing the estimated revenues and expenditures for said budget year in accordance with the summary and detail is adopted.

Passed and approved on February 8, 2022, by the following vote:

AYES: Merilee Aickley  
Dwight J. Somoran  
Robby Owens

NAYS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attest:

Merilee Aickley Chairman  
Brian Bailey Secretary

RESOLUTION NO. 02-12-22

RESOLUTION APPROVING FISCAL YEAR 2022/2023 MAXIMUM PROPERTY TAX DOLLARS

WHEREAS, the City Council of the City of Knoxville have considered the proposed FY2022/2023 city maximum property tax dollars for the affected levy total, and

WHEREAS, a notice concerning the proposed city maximum property tax dollars was published as required and posted on city web site and/or social media accounts if applicable,

WHEREAS, a public hearing concerning the proposed city maximum property tax dollars was held on February 21, 2022,

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Knoxville that the maximum property tax dollars for the affected tax levies for FY 2022/2023 shall not exceed the following total:

Total maximum levy for affected property tax levies – \$3,252,802

The Maximum Property Tax dollars requested in the total maximum levy for affected property tax levies for FY 2022/2023 represents an increase of greater than 2% from the Maximum Property Tax dollars requested for current FY 2022/2023.

Roll Call Vote:

\_\_\_\_\_ - YEA/NAY

\_\_\_\_\_ - YEA/NAY

\_\_\_\_\_ - YEA/NAY

\_\_\_\_\_ - YEA/NAY

\_\_\_\_\_ - YEA/NAY

PASSED AND APPROVED by the City Council this 21st day of February 2022.

\_\_\_\_\_  
Brian J. Hatch, MAYOR

ATTEST:

\_\_\_\_\_  
Tricia Kincaid, CITY CLERK