

MINUTES

Low Rent Housing Agency of Knoxville
Location: Conference Room of the Housing Agency
November 18, 2019

Present: Board Chairman Don Croghan, Vice Chairman Jerrold Jordan and Board Member(s) Annie Leonard, Brent Hana & Teresa Higginbotham. Also present was Executive Director Susan Swartzendruber, Secretary for the Board.

Absent Board Member(s): None.

Motion by Jerrold Jordan with second by Brent Hanna to accept the consent agenda. The consent agenda included the minutes of the regular Housing Board Meeting of October 21, 2019, the occupancy report, and the stop loss monitoring report. All voted aye.

Motion by Brent Hanna with second by Jerrold Jordan to approve the payment of claims. All voted aye.

Resolution 09-11-18-2019 to adopt the updated Housing Choice Voucher (S8) Rental Assistance Payment Standards was moved by Annie Leonard with a second by Brent Hanna. Payment Standard amounts were increased for 0 & 2 bedrooms in Knoxville and Pella to maintain its lease up rate and reflect the higher housing costs for the city of Pella. The rates decreased for 1-bedrooms and held steady for 3 & 4 bedrooms. The proposed payment standards have been posted for a 60-day comment period and no written comments were received. All voted aye. Teresa Higginbotham entered the meeting at this point.

Resolution 10-11-18-2019 to adopt a Flat Rent structure for Public Housing was moved for adoption by Jerrold Jordan with second by Teresa Higginbotham. The proposed changes have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of the flat rents. All voted aye.

Resolution 11-11-18-2019 to adopt Housing Choice Voucher (S8) Rental Assistance Utility Allowance was moved for adoption by Brent Hanna with a second by Annie Leonard. The proposed allowances have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of utility allowances. All voted aye.

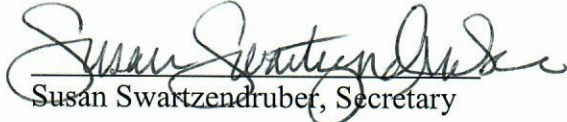
Resolution 12-11-18-2019 for annual review and update of the Public Housing Utility Allowances was moved by Brent Hanna with a second by Annie Leonard. The proposed allowances have been posted for a 60-day comment period and no written comments were received. Housing and Urban Development requires an annual review of utility allowances. All voted aye.

The monthly financial statements are not back from the Fee Accountant. Will review this item at the meeting next month.

Motion by Brent Hanna with second by Teresa Higginbotham to adjourn the meeting. All voted aye.



Don Croghan, Board Chairman



Susan Swartzendruber, Secretary