

**Library Board of Trustees Meeting  
January 15, 2020**

The Knoxville Public Library Board of Trustees met at the library on Wednesday, January 15, 2020 at 8:15 a.m. Members present were Jean McKay, Mary Lane, Pat Wilson, and Scott Ziller. Bob Leonard, Harv Sprafka, and Dave Garcia were absent.

The meeting was called to order by Pat Wilson. Mary Lane moved, Scott Ziller seconded to approve the minutes of the December 18, 2019 meeting as mailed. Motion passed unanimously.

Roslin read a letter from Jake Grandia, the county auditor, requesting that the library be a polling place for all elections for Ward Two of the city of Knoxville. Pat Wilson moved, seconded by Mary Lane to open the library on election days as required. Motion passed unanimously.

Roslin gave the librarian's report for December 2019. Total circulation was 3,240 printed materials, 1,160 non-print materials, while electronic materials (Bridges and Freegal) numbered 746 items. Computer usage was 641 with 537 usage of the wifi. The meeting room usage and outreach service was 60 times with a total attendance of 626. Total number of visits for December was 2,035.

Roslin reported that Chess club will resume in next week and run for 6 weeks. The public is invited to observe and engage with Kim DeSocio, a local mural artist, as she begins planning the artwork for the children's story time room. This work is part of a grant from the Knoxville Heritage Community Foundation.

The Innovative Libraries Online Conference (ILOC) is tomorrow and free from the State Library of Iowa. The evening keynote speaker will talk about trustees' role in project management. Roslin is co-presenting a session on "how to survive a capital campaign." The elevator is finally done and up-to-code with a fire sprinkler alarm system and safety recall button.

The Board discussed writing a letter to the Pleasantville City Council to contract for library services. Currently, the Knoxville Public Library is not being reimbursed for services to Pleasantville residents. A county-wide trustee training is scheduled for April 23 at Knoxville.

Under Media Strategy Plan, Roslin will promote the latest newsletter. She will also promote the new movie streaming service, Kanopy, to the public.

Jean McKay moved, Mary Lane seconded that the financial report for December be approved. Motion was unanimous. Mary Lane moved, Jean McKay seconded the city trust report for December be accepted. Motion was unanimous. Scott Ziller moved, Mary Lane seconded the approval for payment of bills for January. Motion passed unanimously, and a copy is attached to the minutes.

There being no other business, the meeting was adjourned. The next regular meeting will be held on February 19, 2020 at 8:15 A.M. at the meeting room.

Roslin Thompson, secretary