

Council Letter
City of Knoxville
January 4, 2021

The Knoxville Fire Department continues to move towards a career department staffing 4 Firefighter/EMT's on duty 24 hours a day 7 days a week. Staff has noticed sections of the current employee handbook that don't reflect the department's daily operations due to the 48/96-hour shift. Staff has reviewed the current handbook along with operations for the fire department to add language to better fit the needs for the department. The main areas include accrual of sick leave, vacation time, and holiday pay.

This new section has been reviewed by administration, fire department staff and a labor attorney. Staff recommends City Council approval of the amended City of Knoxville employee handbook effective beginning with the January 21, 2021 payroll.