

COUNCIL MINUTES

December 21, 2020

The City Council of the City of Knoxville, Iowa convened in regular session Monday, December 21, 2020 at 6:15p.m. via teleconference. Mayor Brian Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Justin Plum and Jyl DeJong. Staffs present were City Manager Aaron Adams, Assistant City Manager Heather Ussery, City Clerk Tricia Kincaid, Police Chief Aaron Fuller, Fire Chief Cal Wyman and Planning & Zoning Administrator Bill Mettee.

Motion by DeJong; seconded by Gotta to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of December 7, 2020
2. Approve City Council Work Session Meeting Minutes of December 7, 2020
3. Approve City Council Work Session Meeting Minutes of December 14, 2020
4. Accept Water Board Meeting Minutes of December 8, 2020
5. Accept Library Board Meeting Minutes of December 16, 2020
6. Accept Airport Commission Meeting Minutes of November 21, 2020
7. Approve 2021 City Council Meetings
8. Approve Class C Liquor License for Pine Knolls Country Club
9. Approve Appointment of Representatives to Central Iowa Regional Transportation Alliance
10. Set a Public Hearing for January 4, 2021 at 6:15 p.m. to consider an amendment to the Planning and Zoning Fee Schedule as it relates to Accessory Structures

Mayor Hatch announced now was the time and place for a public hearing in regard to a rezoning request at 413 E Main Street to change from C-2 General Commercial to C-4 Central Business District. The hearing was opened at 6:18 p.m., filing of affidavits was on December 16, 2020. This would allow for the construction of People's Bank and the setback requirements to allow for parking. Monte Applegate from Snyder & Associates was present and answered council questions. There were no written or oral comments or objections. Motion by DeJong, seconded by Suhr to close the public hearing at 6:29 p.m. all ayes.

Motion by Suhr, seconded by DeJong to approve first consideration, waive second and third consideration to Adopt and Ordinance Amending the Zoning Code of the Code of Ordinances of the City of Knoxville, Iowa, 2009; all ayes.

Motion by Suhr, seconded by Gotta to Approve a site plan from Downing Construction at 413 E Main Street, Knoxville, for the new construction of a Banking and Financial Institution; all ayes.

Mayor Hatch announced now was the time and place for a public hearing for a rezoning request at 410 E Robinson Street from C-2 General Commercial to R-3 Multi-Family Residential. The hearing was opened at 6:31 p.m., filing of affidavit was on December 16, 2020. This is currently a two-unit apartment that the owner would like to turn in to a three-unit apartment with parking behind the building. There were no written or oral comments or objections. Motion by Gotta, seconded by DeJong to close the hearing at 6:37 p.m. all ayes.

Motion by DeJong, seconded by Suhr to approve first consideration, waive second and third consideration to Adopt an Ordinance Amending the Zoning Code of the Code of Ordinances of the City of Knoxville, Iowa, 2009 including the agreement to stripe parking spaces in the rear of the building; all ayes.

Hannah Vander Veer from the Knoxville Chamber gave a presentation on their 2020 Year in Review.

Motion by Morse, seconded by DeJong to Approve Heather Ussery as Interim City Manager and special assignment pay; all ayes.

Council then discussed doing a full search for the City Manager position.

Motion by DeJong, seconded by Gotta to approve payment of claims; all ayes.

91156	AFLAC	AFLAC-DIS/POST	\$341.87
91157	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$1,848.78
91158	ICMA RETIREMENT TRUST	ICMA	\$1,123.74
91159	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$57.60
91233	ABC PEST CONTROL	NOV & DEC SPRAY	\$79.70
91234	BAKER & TAYLOR	92 BOOKS	\$1,705.42
91235	CENTER POINT LARGE PRINT	6 LARGE PRINT	\$129.42
91236	ELM USA, INC	PADS FOR DISK CLEANER	\$42.45
91237	FORBES OFFICE SOLUTIONS	FILE DRAWERS	\$504.97
91238	MICROMARKETING LLC	BEYOND THE TEE 1 BOOK	\$19.96
91239	QUILL CORPORATION	HARD CASE/OFFICE SUPPLIES/ADAP	\$364.17
91240	HOLLY SHELFORD	REIMBURSEMENTS	\$33.44
91241	SHRED-IT, STERICYCLE INC	SHREDDER SERVICE	\$56.25
91242	US CELLULAR	6 HOTSPOTS	\$205.56
91243	XEROX CORPORATION	LEASE ON COPIER	\$111.20
91244	ABS SANITATION	SANITATION NOV	\$62.00
91245	ALLIANT ENERGY	GAS SERVICE NOV	\$312.70
91246	BROWN'S PAINTING	PAINTING TERMINAL	\$899.80
91247	KNOXVILLE AVIATION	DISH	\$146.92
91248	KNOXVILLE FARM & HOME INC	PARTS FOR WEEDEATER	\$18.17
91249	MC CLURE ENGINEERING CO	RUNWAY PROJECT NOV PAY APP	\$20,946.74
91250	STORM WATER COORDINATOR	3 YR STORM WATER PERMIT	\$350.00
91260	ALEXIS FIRE EQUIPMENT	314 LADDER REPAIR	\$5,785.02
91261	ALLIED OIL & SUPPLY INC	CASE OF WINDSHIELD FLUID	\$16.00
91262	ATOMIC TERMITE & PEST CONTROL	MONTHLY SPRAY	\$80.00
91263	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$2,279.10
91264	BROWN'S SANITATION	YOUNGS PARKS	\$606.00
91265	CENTRAL IOWA DISTRIBUTING INC	FORCE/HANG-TITE/PAPER TOWELS	\$802.70
91266	CITY OF KNOXVILLE	COBRA-PUYEAR	\$203.82
91267	DEFENSIVE EDGE TRAINING	ARMORER COURSE - DERBY	\$450.00
91268	DINGES FIRE COMPANY	BUILDING UV-C LIGHTING	\$2,463.00
91269	ECONO SIGNS LLC	STOP SIGN	\$569.19
91270	ELLIOTT EQUIPMENT COMPANY	DRAG ARM FOR SWEEPER	\$330.64
91271	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$3,777.94
91272	EXCEL MECHANICAL CO INC	DECTRON WORK	\$522.00
91273	FIRE RECOVERY EMS	NOV BILLING	\$2,830.23
91274	GALLS INC	DUTY BELT	\$539.25

91275	HUBES GARAGE	HEADLIGHT/OIL CHANGE 20 TAHOE	\$148.56
91276	INTERNATIONAL INSTITUTE OF	MEMBERSHIP - KINCAID	\$175.00
91277	IOWA EMERGENCY MEDICAL	YEARLY MEMBERSHIP	\$250.00
91278	IOWA LAW ENFORCEMENT ACADEMY	ADMIN FEE	\$125.00
91279	KADETH, INC	IT SUPPORT	\$555.83
91280	KYLE KELLER	BOOT REIMBURSEMENT	\$171.15
91281	KEYSTONE LABORATORIES INC	MONTHLY TESTING NOV	\$1,266.60
91282	KNOXVILLE AVIATION	MONTHLY CONTRACTUAL SERVICES	\$3,467.91
91283	KNOXVILLE FARM & HOME INC	HOLE SAW/DRILL BITS	\$904.75
91284	ROTARY CLUB OF KNOXVILLE	FULLER -DUES AND MEALS	\$165.00
91285	MANATTS INC	CONCRETE FOR CULVERT REPAIR	\$7,707.60
91286	MARTIN MARIETTA	PEA GRAVEL	\$130.41
91287	MENARDS	CONNECTORS/HANDLE	\$52.91
91288	MIDAMERICAN ENERGY COMPANY	STREET LIGHTING	\$5,116.72
91289	MIDWEST OFFICE TECHNOLOGY INC	COPIER FOR PD	\$489.20
91290	O'REILLY AUTOMOTIVE INC	OIL FOR 312	\$62.98
91291	OFFICE DEPOT	POST-ITS	\$8.71
91292	PLUMB SUPPLY COMPANY	REFRIGERANT	\$2,277.24
91293	RACOM CORPORATION INC	RADIO REPAIR	\$710.00
91294	RED LION RENEWABLES LLC	WWTP	\$3,547.40
91295	ROMAR	NERF BARS	\$284.34
91296	K & L THOMPSON, LLC	TIRES 300/OIL CHANGE 309/300	\$641.38
91297	SNYDER & ASSOCIATES INC	PREPARING FACILITY PLAN	\$5,920.00
91298	SPAHN & ROSE LUMBER	BATHROOM REPAIR	\$20.52
91299	SUEZ WTS USA INC	NITRITE REAGENT/INDICATOR	\$138.88
91300	SYMBOL ARTS	BADGE	\$125.00
91301	THE FIRE STORE	FIRE BOOTS AND GLOVES	\$476.01
91302	TRAF-O-TERIA SYSTEM	3000 PARKING TICKETS	\$503.23
91303	VERIZON	HOTSPOT	\$80.06
91304	VILLAGE CLEANERS	ALTERATIONS - KELLER	\$5.00
91306	VISA	AARON'S COMPUTER COVID SUPPLIES/BATHROOM	\$4,298.81
91307	WALMART COMMUNITY	REPAIR	\$855.49
91308	WEX BANK	RESCUE	\$4,493.73
91309	WINDSTREAM	ALARM LINE	\$161.91

Mayor's Report: Mayor Hatch wished everyone a Merry Christmas and Happy New Year. Tonight, is City Manager Aaron Adams' last meeting Thank You and best of luck with your new endeavor.

Police Chief Report: Therese Augustin, administrative assistant is retiring. Enne Worrall current Community Service Officer will be taking her place. Meredith Clark has accepted the position of Community Service Officer. Matt Boston has accepted the police officer position. Chris Rowland and Skyler Verros have been promoted to Sergeants effective January 30th.

Fire Chief Report: An offer has been extended to Owen Haberman, waiting to hear back from him. Have been testing out new technology that used for computerized dispatching and alerting off duty members.

City Manager's Report: Thanks to all I have worked with over the last 6 years. Truly honored to have been able to serve this community in this capacity.

Motion by DeJong, seconded by Morse to adjourn the meeting at 7:57 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk