

COUNCIL MINUTES

January 17, 2022

The City Council of the City of Knoxville, Iowa convened in regular session Monday, January 17, 2022 at 6:15p.m. at the Knoxville Municipal Building. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse and Dawn Rankin. Staffs present were City Manager Heather Ussery, City Clerk Tricia Kincaid, Planning & Zoning Administrator Nathan Parch, Police Chief Aaron Fuller, Fire Chief Cal Wyman, Water Reclamation Supervisor Pat Murphy, Parks & Rec Director Brandon Nemmers, Community & Economic Development Glenn Lyons and Marilyn Arber.

Motion by Morse; seconded by Rankin to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of January 3, 2022
2. Accept Airport Commission Meeting Minutes of November 13, 2021
3. Accept Water Board Meeting Minutes of January 11, 2022
4. Accept December 2021 CSO Report

Mayor Hatch announced now was the time and place for a public hearing regarding the 2022 streets improvements project. The hearing was opened at 6:16 p.m., filing of affidavit of publication was on 1/10/22. City Manager Heather Ussery explained this was for the annual street improvement project. There was only one bid received and were within 1% of the engineers estimate. There were no written or oral comments or objects. Motion by Suhr, second by Gotta to close the hearing at 6:19 p.m., all ayes.

Motion by Suhr, second by Morse to approve Resolution accepting bid, awarding contract and approving the certificate of insurance for the 2022 street improvements project in the amount of \$940,762. Streets included in in this project, Levin Dr, Patty Dr, Parkview Dr, Cronkhite between 1st and 2nd Street and the intersection of Marion and Harlan. All ayes.

Mayor Hatch announced now was the time and place for a public hearing regarding vacating an alley. The public hearing was opened at 6:20 p.m. filing of affidavit was on 1/10/22, there were no written or oral comments or objections. This is vacating an alley at the 500 block between W. Rock Island and Baker. This is not a through alley and is not maintained by the city. Motion by Suhr, seconded by Morse to close the hearing at 6:22 p.m.; all ayes.

Motion by Morse, seconded by Rankin to approve first consideration, waive second and third consideration to adopt an ordinance vacating an alley located within the corporate city limits of the City of Knoxville, Iowa; all ayes.

Motion by Gotta, seconded by Rankin to approve resolution proposing disposal of an interest in real property by sale. All ayes.

Jim Thompson with Iowa Economic Development Authority presented and discussed state grant opportunities, potential city investment for local match, metal slip cover removal and eligibility for further funding.

Motion by Suhr, seconded by Gotta to approve resolution approving a municipally funded downtown façade grant program and rules. Glenn Lyons discussed reallocating revolving loan funds that have not been utilized for over 10 years up to the maximum amount depending on storefront size and project cost. This would focus on metal slipcover removal and façade upgrades; all ayes.

Motion by Morse, seconded by Rankin to approve resolution approving operation of street cafes in downtown Knoxville and associated rules and operating agreements. Glenn Lyons discussed the purpose of this program would be to expand seating for downtown food and

beverage establishments and to increase visibility and vitality in the downtown district. Parking spaces would be utilized dependent on store frontage, possibly 3-4 spaces. The plan is to start summer of 2022; all ayes.

Motion by Suhr, seconded by Morse to approve resolution approving preliminary plat for Wright Street Development Subdivision. This would be approving the overall layout in order for this to continue to move forward. Eric Berkey, owner of Berkey Home Builders was in attendance. They plan to start on a townhome and one building then continue on from there with a total of 27 units when completed; all ayes.

Motion by Suhr, seconded by Gotta to approve moving forward with urban designed splash pad at veteran's park.

Motion by Gotta, seconded by Rankin to approve resolution approving preliminary plans, specifications, form of contract, notice to bidders and estimate of cost and ordering of bids for the 2022 water reclamation facility improvements project. This is the UV disinfection that is mandated by the DNR. With this comes upgrades with the electrical and trickling filters; all ayes.

Motion by Suhr, seconded by Morse to approve payment of claims; all ayes.

93277	571 POLSON DEVELOPMENTS	CED WAGES - DECEMBER	\$6,666.67
93278	ALLIANT ENERGY	REC CENTER	\$7,410.70
93279	ALLIED OIL & SUPPLY	55 GALLON OIL	\$909.03
93280	AMERICAN LEGAL PUBLISHING	ANNUAL WEB HOSTING FEE	\$500.00
93281	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$1,454.45
93282	DARREL BROWN	HEALTH INS REIMBURSEMENT	\$415.10
93283	CALIBRE PRESS	TRAINING LT DERBY	\$359.00
93284	CANON FINANCIAL SERVICES INC.	COPIER CONTRACT	\$439.66
93285	PAT COLLINS	I&I REIMBURSEMENT	\$875.00
93286	DINGES FIRE COMPANY	UNIFORM SHIRTS	\$62.92
93287	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$1,026.02
93288	EXCEL MECHANICAL CO INC	BOILER REPAIR LABOR	\$178.00
93289	FIRE SERVICE TRAINING BUREAU	FIRE CODE ENFORCEMENT BOOK	\$76.00
93290	GRAINGER PARTS	CIRCULATING PUMP	\$1,885.30
93291	HUBES GARAGE	CAR #31 TIRE REPAIR	\$22.97
93292	IA COMMUNITIES ASSURANCE POOL	2022 INSURANCE RENEWAL	\$206,914.00
93293	IOWA DIVISION OF LABOR SERVICE	ELEVATOR INSPECTION	\$175.00
93294	KADETH, INC	MOREAD DISPLAY PORT-GREENE PC	\$9.41
93295	KARL CHEVROLET	2021 BLACK TAHOE	\$4,000.00
93296	KNOXVILLE WATER WORKS	DECEMBER	\$4,166.67
93297	MARION COUNTY AUDITOR	2021 ELECTION EXPENSE	\$2,451.55
93298	MARTIN MARIETTA	ROAD STONE	\$162.93
93300	MIDAMERICAN ENERGY COMPANY	0 STREET LIGHTING 56%	\$10,221.71
93301	MIDWEST OFFICE TECHNOLOGY INC	COPIER CONTRACT	\$252.77
93302	NAPA	NAPAGOLD OIL FILTERS	\$155.07
93303	NFPA	ANNUAL MEMBERSHIP	\$175.00
93304	OMNISITE	LIFTSTATION ALARM SERVICE	\$276.00

93305	PITNEY BOWES	POSTAGE METER RENTAL	\$214.15
93306	POLICE LEGAL SCIENCES	ANNUAL ONLINE TRAINING	\$1,680.00
93307	RACEWAY TIRE & EXHAUST	MOWER TIRE	\$99.00
93308	CHRIS ROWLAND	BOOT REIMBURSEMENT	\$154.79
93309	SNYDER & ASSOCIATES INC	UV UPGRADE ENGINEERING	\$33,750.00
93310	STRYKER SALES CORPORATION	MONITOR CABLES	\$1,075.43
93311	STUYVESANT,PATIN, STRONG	RETAINER FEE	\$2,000.00
93312	SUMMIT FIRE PROTECTION	FIRE EXTINGUISHER RECHARGE	\$147.00
93313	THE FIRE STORE	ID LABELS	\$180.97
93314	VA CENTRAL IOWA	RESCUE OVERPAYMENT R. SALES	\$1,025.50
93315	VAN WALL EQUIPMENT	FUEL FILTER	\$81.03
93316	VERIZON	PD CELL PHONE BILL	\$568.76
93317	WEX BANK	POLICE	\$8,308.74
93318	AFLAC	AFLAC-DIS/POST	\$234.53
93319	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$2,095.33
93320	ICMA RETIREMENT TRUST	ICMA	\$374.66
93321	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$87.68
93331	ALLIANT ENERGY	203 E MONTGOMERY ST	\$434.68
93332	AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES-MURPHY	\$259.00
93333	THERESE AUGUSTIN	HEALTH INS REIMBURSEMENT	\$1,056.39
93334	JIMMIE BALL	SUMP PUMP REIMBURSEMENT	\$328.00
93336	CANON FINANCIAL SERVICES INC.	COPIER CONTRACT	\$103.80
93337	CENTRAL IOWA DISTRIBUTING INC	BAGS, PAPER TOWELS, WIPE REFIL	\$493.00
93338	CITY OF KNOXVILLE	COBRA	\$210.00
93339	MEREDITH CLARK	SUPPLIES FOR CSO PAPERWORK	\$38.08
93340	CREATIVE FORMS & CONCEPTS INC	ACCOUNTS PAYABLE CHECKS	\$785.04
93341	ECONO SIGNS LLC	SIGN PARTS-STREET SHOP	\$112.00
93342	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$17,217.91
93343	EXCEL MECHANICAL CO INC	REPLACE WATER HEATER-WWTP	\$1,875.92
93344	AT&T MOBILITY	FIRE.RESCUE VOICE & DATA PLAN	\$438.50
93345	GALLS INC	511 POLO SHIRT-PD	\$58.00
93346	HACH COMPANY	BUFFER POWDER PILLOWS	\$318.63
93347	IOWA MUNICIPALITIES WORKERS'		\$7,438.00
93348	JOHNSTONE SUPPLY	CONTROL BOARD-REC CENTER	\$21.43
93349	KEYSTONE LABORATORIES INC	MONTHLY TESTING-DECEMBER	\$1,525.00
93350	KNIA KRLS INC	BASKETBALL ADVERTISING	\$205.91
93351	KNOXVILLE AVIATION	AIRPORT MANAGEMENT-D.V.	\$3,567.00
93352	KNOXVILLE FARM & HOME INC	BATTERY	\$563.25
93353	KONE CHICAGO	CONTRACT CHARGE	\$219.42
93354	MAX KROUCHININ	PASS REFUND-REC CENTER	\$133.00
93355	MARION COUNTY	YEARLY POOL INSPECTION	\$441.00

93356	JAMIE MARSHALL	BOOT REIMBURSEMENT	\$180.19
93357	MC CORKLE FARM & HOME	3 HYDRAULIC HOSES TRUCK #29	\$107.00
93359	MIDWEST OFFICE TECHNOLOGY INC	COPIER USAGE	\$176.94
93360	O'REILLY AUTOMOTIVE INC	WIPER BLADES FOR PD VEHICLE	\$89.05
93361	OFFICE DEPOT	MAGNETS, CLIPBOARD, CARDS ETC	\$223.21
93362	PELLA RENTAL & SALES INC	RENTAL OF SKID LOADER-AIRPORT	\$989.75
93363	PETE FARMS PERFORMANCE	937 ALTERNATOR REPAIR	\$3,517.80
93364	PITNEY BOWES	SEALING SOLUTION DIFFERENCE	\$14.26
93365	PFM FINANCIAL ADVISORS LLC	FY RETAINER 2022	\$10,000.00
93366	RACEWAY TIRE & EXHAUST	22' SAFEVIEW WIPER BLADES	\$17.90
93367	RAINBOW INTERNATIONAL RESTORAT	FIRE REPAIR-AULD PARK	\$8,374.82
93368	RAMAEKER ENTERPRISES, INC.	BASKETBALL SHIRTS	\$285.50
93369	RED LION RENEWABLES LLC	WASTE WATER	\$2,828.84
93370	ROMAR	SENDER LIGHT	\$131.48
93371	SCI COMMUNICATIONS INC	SERVICE CALL & REPAIRS	\$142.50
93372	DAVE SMITH	MEMBERSHIP REFUND	\$156.00
93373	SNYDER & ASSOCIATES INC	2022 STREET IMPROVEMENTS	\$7,631.00
93374	UNISON SOLUTIONS, INC	GAS SAMPLING	\$980.00
93375	US CELLULAR		\$299.79
93376	VERIZON	HOT SPOTS	\$80.02
93379	WALNUT HILL DESIGN	UNIFORM EMBROIDERY	\$638.18
93396	MIDAMERICAN ENERGY COMPANY	STREET LIGHT RELOCATION	\$750.07
93397	MIDAMERICAN ENERGY COMPANY	203 E MONTGOMERY ST	\$1,832.11
93399	VISA	TECH SUPPORT PRODUCTS	\$2,914.42
93400	BROWN'S SANITATION	YOUNGS PARK	\$688.50

City Manager: Thank you Glenn and Marilyn for all of their work and glad to have them on board. Also thank you to our public works department, we got a lot of snow over the weekend, they have been working hard to clear everything and will continue all week with that.

Fire Chief: We have seen an increase in fires over the last couple of weeks most of them due to heating appliances. EMS calls are steadily increasing along with our demand for distance transfers. Today alone we have been to Iowa City and Rochester. We have one pending to Chicago.

Motion by Suhr, seconded by Rankin to adjourn to closed session according to section 21.5(c) (Litigation) of the Iowa Code; all ayes.

Motion by Morse, seconded by Gotta to reconvene in open session at 8:52 p.m. and council action as needed; all ayes.

Motion by Suhr, seconded by Morse to direct staff to proceed to the nuisance abatement at 314 W Robinson; all ayes.

Motion by Gotta, seconded by Morse to adjourn the meeting at 8:53 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk