

COUNCIL MINUTES

February 20, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, February 20, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dawn Rankin, and Jyl DeJong. Council Member, Dylan Morse was absent. Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; Economic Development Director, Glenn Lyons; Planning & Zoning Director, Nathan Parch; and Police Chief, Aaron Fuller.

Motion by Rankin, seconded by DeJong to approve consent agenda; all ayes.

1. Approve City Council Minutes from February 6, 2023
2. Set a Public Hearing for March 6, 2023, at 6:15 P.M. to approve a contract for the Conrey storm sewer improvements project
3. Set a Public Hearing for March 6, 2023, at 6:15 P.M. to approve the vacation of a water line easement
4. Approve Resolution approving tax abatement application for new improvements to a single-family dwelling
5. Accept Brooks Garden Annual Report
6. Accept January 2023 SRO Report
7. Approve January 2023 Financials

Mayor Hatch announced now was the time and place for a public hearing to regarding the Knoxville zoning code residential districts ordinance relating to subdivision of duplex and rowhouse dwellings to accommodate their sale to separate owners. The hearing was opened at 6:20 p.m., filing of affidavit of publication was on February 10, 2023. There were no written or oral comments or objections. Motion by Suhr, seconded by Rankin to close the hearing at 6:34 p.m.; all ayes.

Mayor Hatch announced now was the time and place for a public hearing to regarding the fiscal year 2023/2024 maximum property tax dollars. The hearing was opened at 6:34 p.m., filing of affidavit of publication was on February 10, 2023. There were no written or oral comments or objections. Motion by Gotta, seconded by Rankin to close the hearing at 6:36 p.m.; all ayes.

Motion by DeJong; seconded by Gotta to approve a resolution setting the fiscal year 2023-2024 maximum property tax dollars. The motion passed all ayes.

Motion by Suhr; seconded by Rankin to set a public hearing for March 6, 2023, at 6:15 P.M. to approve the fiscal year 2023/2024 budget. The motion passed all ayes.

City Manager, Heather Ussery presented the Fiscal Year 2024 Budget Overview Presentation to Council. Department leaders were in attendance and answered Council Member questions. No action was taken by Council.

Abbey Hebbert, a planner with Confluence presented the Knoxville housing needs assessment overview to Council. No action was taken by Council.

Hannah Vander Veer, a representative of Thrive addressed Council regarding the placement of an art piece, love where you live, on the shelter house wall at Auld Park. While no action was taken by Council, support for the project was expressed.

Economic Development Director, Glenn Lyons provided an update to Council regarding the downtown housing project status. No action was taken by Council.

Motion by Suhr, seconded by Gotta to approve Change Order #1 for the water reclamation facility improvement project in the amount of \$11,493.00. The motion passed on a roll call vote.

Motion by Suhr, seconded by DeJong to approve payment of claims with the correction to the Snyder & Associates coding from airport department to sewer department; all ayes.

ABS SANITATION	MONTHLY SERVICE & FUEL CHARGE	64.00
ACCO UNLIMITED CORPORATION	ACID, TUBING, RE-FRESH ETC	1,741.64
ADVANCE TRANSMISSION	PD TRANSMISSION REPLACEMENT	5,474.31
AFLAC	AFLAC-DIS/POST	234.53
AGRILAND FS INC.	LP	160.70
AHLERS AND COONEY PC	UNION NEGOTIATIONS	3,570.04
ALAN ROWLEY	BOOT REIMBURSEMENT	105.99
ALIBRIS	BK-MY DAD IS AWESOME	41.77
AMBER SANTORO	TRAVEL REIMBURSEMENT	487.50
AT&T MOBILITY	PD CELLPHONE SERVICE	599.44
ATOMIC TERMITE & PEST CONTROL	MONTHLY SPRAY	90.00
BAKER & TAYLOR	11 BOOKS-MISC	1,324.96
CAROLYN FORMANEK	RENTAL INSPECTION REG. REFUND	60.00
CENGAGE LEARNING	2 LARGE PRINT BOOKS	50.23
CENTER POINT LARGE PRINT	4 LARGE PRINT BOOKS	136.62
CENTRAL IOWA DISTRIBUTING INC	SOAP, TP, PAPER TOWELS, ETC	594.00
CITY OF KNOXVILLE	WATER WORKS & SELF FUND PREMIUMS	7,945.41
CL CARROLL CO INC	PAY APP #12 FOR UV UPGRADE	460,640.56
COLLECTION SERVICES CENTER	CHILD SUPPORT	2,517.55
CORE AND MAIN LP	CLEAN OUT CASTINGS	293.99
DELL MARKETING LP	3 STAFF COMPUTERS	2,910.99
DELTA DENTAL OF IOWA	DENTAL PREMIUMS	812.48
DEMCO INC	MISC OFFICE SUPPLIES-LIBRARY	233.32
EMPLOYEE BENEFIT SYSTEMS	INSURANCE PREMIUMS & SAFE-T FUND	91,203.10
EXCEL MECHANICAL CO INC	URINAL REPAIR	2,977.61
HAWKEYE TRUCK EQUIPMENT	FREIGHT	31.44
HEATHER LIBBY	ADULT SERVICES LIBRARIAN	33.75
IA PUBLIC EMPLOYEES' RETIREMENT	IPERS - REGULAR	31,728.77
ICE CUBE PRESS	1 BK-CRAVEN GHOST	15.49
IOWA DIVISION OF LABOR SERVICE	BOILER INSPECTION-ANNUAL	120.00
IOWA PUMP WORKS	SEAL KIT-POOL PUMP	1,167.26
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	26,447.58
KNIA KRLS INC	PUBLIC SAFETY MESSAGE	302.55
KNOXVILLE AVIATION	MONTHLY PAY	3,467.91
KNOXVILLE FARM & HOME INC	DEF/AMBULANCE WASH	597.09
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	65.00
KNOXVILLE HARDWARE	WASHER/DRYER SET	1,489.00
KNOXVILLE WATER WORKS	WATER @ 217 S 2ND ST	190.79
KONE CHICAGO	MAINTENANCE 2/1/23-4/30/23	226.62
KYLE KELLER	TRAVEL REIMBURSEMENT	14.45
LISCO	PHONE SERVICE CITY HALL	2,774.90
MARION COUNTY EMERGENCY MGMT	ID BADGES FOR KPD OFFICERS	98.00

MARION COUNTY RECORDER	9 QUIT CLAIM DEEDS	240.00
MARK CLIFTON	AMBULANCE I-PAD ADAPTERS	21.39
MARTIN MARIETTA	35.03 TON DE ICING SAND	583.25
MASSMUTUAL	HARTFORD	369.64
MICROBAL LABORATORIES INC	MONTHLY TESTING	1,965.00
MIDAMERICAN ENERGY COMPANY	424 N LINCOLN ST RESTROOM	728.41
MISSION SQUARE	ICMA	3,366.80
MOTOR PARTS & EQUIPMENT CORP.	ANTI-SEIZE	42.47
MUNICIPAL FIRE & POLICE	CONTRIBUTIONS	24,378.99
O'HALLORAN INTERNATIONAL INC	WIRING REPAIR ON DEF	1,388.30
PELLA RENTAL & SALES INC	SOD CUTTER RENTAL	85.00
PETTY CASH POLICE DEPT	TOBACCO COMPLIANCE CHECK	10.00
PHENOVA	DMR-Q TESTING	123.90
QUILL CORPORATION	MISC OFFICE SUPPLIES-LIBRARY	342.02
RACEWAY TIRE & EXHAUST	TRUCK REPAIR	143.00
RED LION RENEWABLES LLC	WASTE WATER	2,127.01
RELIANCE STANDARD	LIFE INSURANCE	1,164.85
REYNOLDS URBAN DESIGN	DESIGN SERVICES-80%	4,000.00
SHRED-IT, STERICYCLE INC	RECYCLING BIN	65.85
SNYDER & ASSOCIATES INC	2023 STREET IMPROVEMENTS	23,415.25
SOUTH EAST METRO FIRE ACADEMY	FIREFIGHTER TRAINING-LLOYD	50.00
STANLEY'S SERVICE	A/C COMPRESSOR	702.72
TARGET SOLUTIONS	5 ADDITIONAL USERS ADDED	185.40
THIRD AND MAIN LLC	DT HOUSING GRANT REIMBURSEMENT	30,000.00
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	4,465.42
TREASURER STATE OF IOWA	STATE W/H & SALES TAXES	12,438.04
UNITY POINT HEALTH CLINIC	RANDOM DRUG SCREENING	42.00
US CELLULAR	10 HOTSPOTS-LIBRARY	378.90
VERIZON	HOTSPOTS	80.02
VISA	18-VOLT LITHIUM BATTERIES	4,116.21
WALMART COMMUNITY	BATHROOM TISSUE/PAPER TOWELS	37.97
WALNUT HILL DESIGN	UNIFORM EMBROIDERY	38.40
WEX BANK	RESCUE FUEL	4,680.80
WINDSTREAM	WWTP-ALARM LINE	165.90
XEROX CORPORATION	COPIER RENT-LIBRARY	152.47

Mayor Hatch: none.

City Manager Ussery: none.

Fire Chief Wyman: The fire department will begin the hiring process again due to a recent vacancy of a full-time position.

Police Chief Aaron Fuller: none.

Planning & Zoning Director, Nathan Parch: Four duplex permits for occupancy have been issued in the Kading Development. Plans have been received from the hospital and are currently going through the review process. The Des Moines Skydivers have submitted plans for the interior portion of the hangar that was previously constructed.

Motion by Rankin, seconded by DeJong to adjourn at 7:30 P.M.; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodie Wyman, City Clerk