

# COUNCIL MINUTES

## April 3, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, April 3, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Dawn Rankin, and Jyl DeJong (via phone). Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; Police Chief, Aaron Fuller; Planning & Zoning Director, Nathan Parch; Library Director, Roslin Thompson; and Economic Development Directors, Glenn Lyons and Marilyn Arber.

Motion by Morse, seconded by Rankin to approve consent agenda; all ayes.

1. Approve City Council Minutes from March 20, 2023
2. Accept Library Board Meeting Minutes from March 21, 2023
3. Accept Housing Board Meeting Minutes from February 20, 2023
4. Approve Class E Liquor License for Hy-Vee
5. Set a Public Hearing for April 17, 2023, at 6:15 P.M. to Approve Proposed Fiscal Year 2022/2023 Budget Amendment
6. Set a Public Hearing for April 17, 2023, at 6:15 p.m. in Regards to Vacating an Alley Mayoral reading of Sexual Assault Awareness Month Proclamation.

Mayor Hatch announced now was the time and place for a public hearing to propose disposal of an interest in real property by sale. The hearing was opened at 6:19 p.m., filing of affidavit of publication was on March 24, 2023. There were no written comments or objections. Adjacent home owners to the parcel, Ann Rankin and Adam Beal, submitted an offer to purchase 809 N First for \$1,500. Amy Meyer, Executive Director of Habitat for Humanity, was present to answer questions regarding the offer submitted by Habitat to purchase 809 N First for \$10,001. Motion by Rankin, seconded by Gotta to close the hearing at 6:43 p.m.; all ayes.

Motion by Suhr; seconded by Rankin to approve a resolution directing the sale of an interest in real property located at 809 N First to Ann Rankin and Adam Beal in the amount of \$1,500. The motion passed on a roll call vote; all ayes.

Motion by Gotta; seconded by Morse to approve Class C retail alcohol license for Dingus, Inc. The motion passed all ayes.

Economic Development Director, Glenn Lyons presented Council with an update on the progress made toward the construction of Gebhardt Park. Council directed staff to continue with the issuance of the demolition permit. No formal action was taken by Council.

City Manager, Heather Ussery presented Council with an update regarding the GIS location study findings for the public safety/city hall facility. Council directed staff to continue forward to Phase 2, with the identified location on West Pleasant. No formal action was taken by Council.

Motion by Suhr, seconded by Morse to approve payment of claims, with the correction to the Christner Contracting coding from the recreation department to capital projects; all ayes.

571 POLSON DEVELOPMENTS	CED WAGES-MARCH	6,666.67
ACCURA HEALTHCARE	REFUND FOR OVERPAYMENT	235.11
AFLAC	AFLAC-DIS/POST	234.53
AIRGAS USA, LLC	EMS OXYGEN	112.53
ALEXIS FIRE EQUIPMENT	ADAPTOR FOR N317	398.77
ALLIANT ENERGY	308 S 3RD ST 1/2 PAYMENT	12,459.28

AUGUST ENTERPRISES LLC	ABESTOS REMOVAL & DISPOSAL	10,654.00
BAKER & TAYLOR	35 BOOKS	1,585.21
BILL'S AUTOMOTIVE SERVICE	1 BATTERY FOR 2017 F250	197.95
BOUND TREE MEDICAL LLC	EMS SUPPLIES	1,402.56
CANON FINANCIAL SERVICES INC.	2-COPIER CONTRACTS PD	543.46
CARTEGRAPH SYSTEMS INC	PAYMENT #4 OF SOFTWARE UPGRADE	3,125.00
CENGAGE LEARNING	3 BOOKS	149.19
CENTER POINT LARGE PRINT	4 LARGE PRINT BOOKS	136.62
CENTRAL IOWA DISTRIBUTING INC	LIME-OFF, STEEL POLISH	351.00
CENTRAL IOWA FASTENERS	FLAT WASHERS & LOCK NUTS	41.70
CHRISTNER CONTRACTING INC	203 E MAIN FACADE PROJECT #4	12,254.40
COLLECTION SERVICES CENTER	CHILD SUPPORT	2,517.55
CS FABWORKS	DECK PLATE	1,000.00
DAN'S OVERHEAD DOORS 4	SERVICE-HANGAR DOOR & PARTS	1,678.75
DEMCO INC	STAMP AND BOOK TAPE	76.20
DEPT OF VETERANS AFFAIRS	REFUND FOR OVERPAYMENT	1,005.10
DEYARMAN AUTOMOTIVE	OIL FILTER & CHANGE	120.13
DOORS INC	4 KEYS FOR KEYBOX	48.00
DOROTHY RAY	SHELTER REFUND	40.00
ELDER CORPORATION	EARTHWORK-DSM SKYDIVERS PROJ.	9,952.50
ELITE DANCE BY NICOLE	REIMB.WORK DONE CHRISTNER CONT	20,062.00
EMPOWER	457 CONTRIBUTION PLAN EXPENSE	300.00
EXCEL MECHANICAL CO INC	REPAIR PIPE	1,459.60
FIRE SERVICE TRAINING BUREAU	FF 2 TRAINING-LLOYD	50.00
GLOBAL PAYMENTS	RENTAL INSPECTION CC FEES	108.50
GRAINGER PARTS	BREAKER/PANEL WORK	130.00
HEATHER LIBBY	IA ARTS COUNCIL GRANTS	63.75
HEATHER USSERY	IMMI CONFERENCE MILEAGE REIMB	141.70
HERRMANN COMPUTER SERVICES	6 DRIVES	248.89
HOLLY SHELFORD	CONFERENCE TRAVEL & MEAL REIMB	367.16
IA DEPT NATURAL RESOURCES	AIR QUALITY PERMIT-UV GENERATO	1,150.00
IA PUBLIC EMPLOYEES' RETIREMENT	IPERS - REGULAR	48,001.66
INDIAN HILLS COMMUNITY COLLEGE	FIRE SCHOOL REGISTRATION	120.00
IOWA PUMP WORKS	SEAL FOR INT PUMP B + SERVICE	591.24
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	28,335.55
JAMIE ROBINSON	REIMBURSEMENT-TRAINING	31.02
JETCO, INC	NEW HARD DRIVES-SCADA COMPUTER	909.00
JOSHUA KISKAMP	STATE SWIM MEET MILEAGE	54.16
KATIE TRUETKEN	STATE SWIM MEET MILEAGE	55.34
KAY PARK-REC CORP	BENCH	2,361.00
KNOXVILLE AVIATION	REIMB. AIRPORT SUPPLIES	426.92
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	55.00
KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	414.12
KONE CHICAGO	ELEVATOR CONTRACT	353.28
LEAVITT SIGNS & GRAPHICS	DECALS	1,032.00
MAINSTAY SYSTEMS INC	MONTHLY MAINTENANCE AT NCIC	177.00

MARION CO EMERGENCY RESPONSE	2023-2023 DUES	60.00
MASSMUTUAL	HARTFORD	369.64
MATTINGLY MUSIC & BOOKS	CHEM, CLEAN TROMBONE	50.00
MC CORKLE SEED & CHEMICAL	ROUND UP	90.00
MERITAIN HEALTH	REFUND FOR OVERPAYMENT	45.46
MICROBAC LABATORIES	AMOUNT SHORTED ON JANUARY BILL	19.80
MIDAMERICAN ENERGY COMPANY	0 ST LIGHTING 44%	12,528.69
MIDWEST OFFICE TECHNOLOGY INC	COPIER CONTRACT	226.40
MISSION SQUARE	ICMA	865.45
MOTOR PARTS & EQUIPMENT CORP.	5-GAL HYDRAULIC OIL	97.99
MOTOROLA SOLUTIONS, INC.	SERVICES BY WATCHGAURD	6,325.00
MUNICIPAL FIRE & POLICE	MFPRSI	35,423.33
ODP BUSINESS SOLUTIONS	LAMINATING POUCHES	59.66
PURCHASE POWER	AIRPORT POSTAGE	2,632.00
QUILL CORPORATION	COPY PAPER-PRINTER	204.61
REYNOLDS URBAN DESIGN	VETERAN'S PARK DESIGN-	4,126.32
ROMAR	1 GAL SEA FOAM	177.41
ROSLIN THOMPSON	REIMBURSEMENT	57.50
SCI COMMUNICATIONS INC	TECH TURNED ON SERVER FOR DOOR	157.50
SCIENCE CENTER OF IOWA	1 SCI ADVENTURE PASS	250.00
SENTIMENTAL PRODUCTIONS	2 DVD'S FOR TRIVIA	65.00
SHRED-IT, STERICYCLE INC	SHREDDER	70.46
SNYDER & ASSOCIATES INC	UV UPGRADE CONSTRUCTION SRVCS	8,121.30
STANLEY'S SERVICE	FRONT BRAKES	554.07
TELEDYNE ISCO INC	PUMP TUBING	611.00
TELEFLEX	EZ-IO NEEDLE SET	967.50
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL & Q3 ADMIN FEES	5,884.78
TREASURER STATE OF IOWA	STATE TAX	12,647.77
US CELLULAR	10 HOTSPOTS	339.90
VULCAN INDUSTRIES INC	4 BAGS OF SCREANING BAGS	672.00
WEBCLARITY SOFTWARE INC	BOOKWARE SUB. 3/23-3/24	287.00
WELLMARK	REFUND FOR OVERPAYMENT	131.81
WPS GHA MSP	REFUND FOR OVERPAYMENT	313.48
XEROX CORPORATION	COPIER LEASE	143.67

Mayor Hatch: none.

City Manager Ussery: none.

Fire Chief Wyman: none.

Police Chief Fuller: none.

Motion by Rankin, seconded by Morse to adjourn at 7:16 P.M.; all ayes.

---

Brian Hatch, Mayor

ATTEST:

---

Jodie Wyman, City Clerk