

COUNCIL MINUTES

April 17, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, April 17, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Dawn Rankin, and Jyl DeJong (via phone). Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; Police Chief, Aaron Fuller; Water Reclamation Supervisor, Pat Murphy; and Library Director, Roslin Thompson.

Motion by Gotta, seconded by Rankin to approve consent agenda; all ayes.

1. Approve City Council Minutes from April 3, 2023
2. Accept Parks and Recreation Commission Minutes from December 12, 2022
3. Accept Airport Minutes from March 25, 2023
4. Accept Water Board Meeting Minutes from April 11, 2023
5. Approve March 2023 Financials
6. Accept March 2023 SRO Report
7. Accept Knoxville Fire Department March Call Report
8. Approve Class E Liquor License for Casey's General Store #1610
9. Approve Class E Liquor License for Casey's General Store #1827

Mayoral reading of National Library Week Proclamation.

Mayoral reading of National Volunteer Week Proclamation.

Mayor Hatch announced now was the time and place for a public hearing in regards to vacating an alley. The hearing was opened at 6:23 p.m., filing of affidavit of publication was on March 24, 2023. There were no written or oral comments or objections. Motion by Suhr, seconded by Rankin to close the hearing at 6:26 p.m.; all ayes.

Motion by Morse; seconded by Gotta to approve the first consideration, waive second and third consideration to adopt an ordinance vacating an alley located within the corporate limits of the City of Knoxville, Iowa. The motion passed on a roll call vote; all ayes.

Motion by Morse; seconded by Gotta to approve a resolution proposing disposal of an interest in real property by sale (alley), with a correction to the public hearing date from April 3rd as stated to May 1st. The motion passed all ayes.

Mayor Hatch announced now was the time and place for a public hearing for the FY2023 Budget Amendment. The hearing was opened at 6:28 p.m., filing of affidavit of publication was on March 31, 2023. There were no written or oral comments or objections. Motion by Suhr, seconded by Rankin to close the hearing at 6:30 p.m.; all ayes.

Motion by Rankin, seconded by Morse to approve resolution approving the 2022-2023 Budget Amendment for the City of Knoxville, Iowa. The motion passed all ayes.

Motion by Suhr, seconded by Gotta to approve change order #2 for the VA Phase 1 Project in the amount of \$13,324.50. The motion passed all ayes.

Motion by Suhr, seconded by Rankin to approve change order #2 for the Water Reclamation Facility Improvement Project in the amount of \$185,000.00. The motion passed all ayes.

Motion by Suhr, seconded by Gotta to approve change order #3 for the Water Reclamation Facility Improvement Project in the amount of \$225,000.00. The motion passed all ayes.

Motion by Gotta, seconded by Morse to approve the Integrated Roadside Vegetation Management Plan for the City of Knoxville, Iowa; all ayes.

Motion by Morse, seconded by Gotta to approve payment of claims, all ayes.

ABS SANITATION	MONTHLY FUEL & SERVICE CHARGE	63.00
AFLAC	AFLAC-DIS/POST	234.53
AIRGAS USA, LLC	EMS CYLINDER RENTAL	457.11
ALEX HALL	REIMBURSEMENT	1.19
ALLIANT ENERGY	213 E MONTGOMERY ST GAS SERVIC	2,211.71
AMBER SANTORO	SANTORO-CIT TRAINING REIMB.	347.15
AT&T MOBILITY	FIRE/RESCUE VOICE & DATA SERV.	1,254.03
ATOMIC TERMITE & PEST CONTROL	BUG SPRAY-CITY HALL	130.00
AVR EXCAVATING INC	LAURA LN RIP RAP AND CLEARING	40,745.10
BARCO MUNICIPAL PRODUCTS INC	10- STOP SIGNS	211.14
BASSETT EXCAVATING, INC	WATER MAIN REPAIR AT PLANT	2,350.00
BOUND TREE MEDICAL LLC	EMS SUPPLIES	423.30
BRADY SMITH	BOOT REIMBURSEMENT	84.99
BROWN'S SANITATION	YOUNGS PARK	636.00
BRUENING ROCK PRODUCTS INC	48.95 TON 1/8' ROAD STONE	709.79
CEDAR GRAPHICS, INC	BROCHURE FINAL PAYMENT	8,983.00
CL CARROLL CO INC	PAY APP # 14-UV UPGRADE	345,854.96
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,713.71
DAN VAN DONSELAAR	REIMB-DISH NETWORK	111.50
DEJONG DOOR SERVICE INC	REPROGRAM KEYPAD FOR DOOR	90.00
DELTA DENTAL OF IOWA	WATER WORKS PREMIUMS	126.28
DEPT OF VETERANS AFFAIRS	REFUND FOR OVERPAYMENT	1,814.59
DEYARMAN AUTOMOTIVE	A/C & HEAT REPAIR-2018 DURANGO	426.86
DINGES FIRE COMPANY	PHOS-CHECK FOAM	265.98
DR. LOGAN MILLER	MEDICAL DIRECTION-PROF SERVICE	10,000.00
EMPLOYEE BENEFIT SYSTEMS	WATER WORKS PREMIUMS	7,949.66
ERIC CAVINESS	REIMBURSEMENT	8.00
EXCEL MECHANICAL CO INC	FINAL BILL-SERESCO UNIT	83,529.19
FIRE RECOVERY EMS	MARCH EMS BILLING	4,056.14
GALLS INC	UNIFORM-MENS LONG SLEEVE	55.35
GRAINGER PARTS	AIR FILTERS	101.76
GRITTERS ELECTRIC INC	REPLACE MOTOR SWITCH BOX-OAB	1,572.52
HEATHER USSERY	MILEAGE REIMB	183.40
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	27,728.18
ISLEY WELDING & REPAIR	3 HYDRAULIC COUPLERS	400.39
JOSHUA KISKAMP	SWIM TEAM REGIONALS-REIMB.	1,251.51
JUSTIN SMITH	S&H-REPLACEMENT OF HVAC UNIT	293.28
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	75.00
KNOXVILLE WATER WORKS	LOCATE-EMAILS	418.96
LOW RENT HOUSING OF KNOXVILLE	HOUSING COLLECIONS-OFFSET	4,957.00
MARION COUNTY EXPRESS	ORDINANCE 23-02, 480 LINES	1,058.49
MARTIN MARIETTA	19.48 TON DE ICING SAND	324.35
MASSMUTUAL	HARTFORD	372.84
MC CLURE ENGINEERING CO	PROJECT 2022000991-001	8,473.00
MC CORKLE SEED & CHEMICAL	SEED	183.00
MENNINGA PEST CONTROL	MONTHLY PEST CONTROL	110.00

MICROBAL LABORATORIES INC	MONTHLY TESTING-FEB/MARCH	1,940.50
MIDAMERICAN ENERGY COMPANY	1346 138TH PL	1,007.22
MIDWEST OFFICE TECHNOLOGY INC	2-PD COPIERS	431.64
MISSION SQUARE	ICMA	882.95
NORRIS ASPHALT PAVING INC	COLD PATCH-4.33 TON	1,379.20
O'REILLY AUTOMOTIVE INC	TRACTOR BATTERY	330.37
OSKALOOSA HERALD INC	PUBLIC HEARING-AIRPORT	120.61
PETTY CASH POLICE DEPT	TOBACCO COMPLIANCE CHECK	10.00
RACEWAY TIRE & EXHAUST	TIRE ROTATION TAHOE #31, TIRES RANGER	243.90
RED LION RENEWABLES LLC	WWTP	4,277.35
RELIANCE STANDARD	WATER WORKS PREMIUMS	253.40
RES-Q-JACK	TABLOCK PINS (3)	105.91
ROMAR	2-SLICE POWER WASHER HOSES	22.75
SHAWVER AVIATION	AIRPORT MANAGER WAGES & SUPPLY REIMB	5,080.72
SMOOSH LLC	BROCHURE LAYOUT/AD CONSULTATIO	2,750.00
SNYDER & ASSOCIATES INC	2023 ST IMPROVEMENTS	9,626.75
SPAHN & ROSE LUMBER	CONCRETE PATCH & FLOAT	64.31
STANLEY'S SERVICE	AMBULANCE 936 SERVICE	697.27
SUMMIT FIRE PROTECTION	ANNUAL FIRE EXT. INSPECTION	238.50
THOMPSON'S	936 FUEL TANK REPAIR	150.00
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	4,657.72
TOTES 2 GO	ADVERTISEMENT-KPD BAG HANDOUT	400.00
TRAF-O-TERIA SYSTEM	CODE ENFORCEMENT CITATIONS	180.08
TREASURER-STATE OF IOWA	SEWER SALES TAX	4,389.63
TRICIA KINCAID	REIMBURSEMENT	12.94
UP 'N' STITCHZ	3 CSO UNIFORM SWEATERS	117.00
US CELLULAR	HOTSPOTS	338.27
US POSTAL SERVICE	2 ROLLS US POSTAGE STAMPS	126.00
VAN WALL EQUIPMENT	GREASE ZERK	13.10
VERIZON	HOTSPOTS	80.02
VISA	INTEL COMPUTER-TV TRAILER	4,977.87
WINDSTREAM	WWTP-ALARM LINE	164.65

Mayor Hatch: Thank you for those that put the Explore Knoxville Magazine together and for all the businesses that participated. Thank you for all the Knoxville volunteers that donate their time to the many boards, events, and projects in town. Finally, a special thank you to the Knoxville Community Choir that performed over the weekend.

City Manager Ussery: The VA District work is moving right along: dirt work and sanitary work is complete, except for the work needed to be done under Pleasant. The water main installation is next to be followed by the storm sewer. The contractor is planning to wait until after school is done for the year to close Pleasant Street down to perform the necessary infrastructure work. The Board of Supervisors met last week regarding a proposed 28E Agreement with the City on the VA District Project. The county is planning to propose to deed the land to the city by phases for the purpose of making the process of selling lots easier. Once the Board of Supervisors passes the agreement, it will come to council for approval. An RFP was sent out for local realtors to list the 34 lots in the VA District. The Veterans Park work is also happening. Most of the storm sewer has been laid and the concrete planning has begun. Congratulations to Chief

Aaron Fuller, as he will be graduating from the ICMA High Performance Academy in two weeks. IEDA Catalyst application has been submitted. Reminder for downtown business owners, the local façade program applications are due May 1 and expressions of interest for the CBDG grant for building owners are due to Glenn by April 21st.

Fire Chief Wyman: The fist meeting of the EMS Advisory Council was last Wednesday. Prairie Meadows grant is currently review. The Assistance to Firefighter Grant is still in the review process and that is around \$300,000 for the training center.

Police Chief Fuller: Application process closed on Friday. There were 13 applications received of which several are certified officers so thank you to the Council for approving the sign on bonus program. An invitation to 12 applicants will be sent to test and interview on April 28th & 29th.

Water Reclamation Supervisor Murphy: The UV Project is nearing the end. The system is up and running – not tweaked to perfect yet, but we did meet the DNR deadline. There will be an open house after the completion of the project.

Motion by Suhr, seconded by Morse to adjourn at 6:58 P.M.; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodie Wyman, City Clerk