

COUNCIL MINUTES

April 18, 2022

The City Council of the City of Knoxville, Iowa convened in regular session Monday, April 18, 2022 at 6:15 p.m. at the Knoxville Municipal Building. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta Dylan Morse, Dawn Rankin and Jyl DeJong. Staffs present were City Manager Heather Ussery, City Clerk Tricia Kincaid, Police Chief Aaron Fuller, Fire Chief Cal Wyman, Community and Economic Development Glenn Lyons and Marilyn Arber.

Motion by Morse; seconded by Rankin to approve the consent agenda as follows, all ayes.

1. Approve City Council Meeting Minutes of April 4, 2022
2. Accept Water Board Meeting Minutes of April 12, 2022
3. Accept Parks & Recreation Commission Minutes of March 14, 2022
4. Accept Airport Commission Meeting Minutes of March 19, 2022
5. Approve Class C Liquor License for Dut's American Legion
6. Approve Garbage Haulers and Recycling License for ABS Sanitation
7. Approve Garbage Haulers and Recycling License for Maxim Trucking
8. Approve Garbage Haulers and Recycling License for Midwest Sanitation
9. Approve Taxi Cab License for Stanton Shuttle effective April 18, 2022
10. Accept Kyle Harless as Knoxville Reserve Officer
11. Accept March 2022 SRO Report
12. Accept March 2022 Fire/EMS monthly call report
13. Approve Resolution to approve tax abatement application for construction of a new single-family dwelling at 1406 Deer Run Drive
14. Approve Resolution to approve tax abatement application for construction of a new single-family dwelling at 1410 Deer Run Drive

Mayoral reading of Sexual Assault Awareness Month Proclamation

Mayor Hatch announced now was the time and place for a public hearing for Community Development Block Grant CV Application. The hearing was opened at 6:19 p.m., filing of publication was on 4/12/22. There were no written or oral comments or objections. Economic Development Director Glenn Lyons spoke in regard to the property of 203 E Main seeking to apply for this grant, Tyler Vander Linden co-owner was in attendance. Glenn discussed the housing needs analysis. Notice of this public hearing was advertised on April 12, 2022 in the Des Moines Register and copies of the written materials were available for review at City Hall. This was identified as a priority project in the 2021 Downtown Assessment process and IEDA's Downtown Assessment Report. Discussions with the property owners indicated their willingness to proceed with the application. The proposed activities are expected to cost \$580,000; which includes \$500,000 in construction costs, \$60,000 in architectural fees; and \$20,000 for MIPA grants administration. The proposed activities will be funded with a \$400,000 CDBG-CV grant, a \$100,000 Municipal Grant, and \$80,000 in property owner funds. The CDBG-CV application will be submitted on or before April 30, 2022. The requested amount of federal CDBG-CV funds is \$400,000. The proposed activities will be conducted at 203 E Main Street, Knoxville, Iowa. There are no persons residing in the buildings who would be displaced. None of the existing businesses in the buildings will be displaced. The nature of the proposed activities include: removal of the metal siding on the two front facades on Main Street and the side and front facades on Second Street; rehabilitation on the original brick facades; second story window

replacement; and storefront improvements. Motion by Suhr, seconded by DeJong to close the hearing at 6:46 p.m.; all ayes.

Motion by Morse, seconded by Gotta to approve Resolution approving the Community Development Block Grant Application and Associated Municipal Grant for 203 E Main Street in downtown Knoxville and approving the proposed Housing Needs Analysis Update; All ayes.

Motion by Suhr, seconded by Rankin to approve Resolution approving a Memorandum of Understanding between the Knoxville Police Department and Internet Crimes Against Children. Chief Fuller explained this would allow a single officer training in investigating internet crimes against children; all ayes.

Motion by Gotta, seconded by Morse to approve Resolution to fix a date for a public hearing on proposal to enter into a Sewer Revenue Loan and Disbursement Agreement and to borrow money thereunder in a principal amount not to exceed \$5,970,000. City Manager Heather Ussery explained this is part of the construction loan process; all ayes.

Motion by Suhr, seconded by Morse to approve Resolution setting the date for the Sale of General Obligation Corporate Purpose Bonds, Series 2022A and authorizing the use of a Preliminary Official Statement in Connection therewith. This is for the street improvement loan on May 2, 2022.; all ayes.

Motion by DeJong, seconded by Rankin to approve payment of claims; Morse, Rankin, DeJong, Gotta, ayes, Suhr, nay.

93717	571 POLSON DEVELOPMENTS	CED WAGES FOR MARCH	\$6,666.67
93718	ACCO UNLIMITED CORPORATION	CHLORINE	\$285.00
93719	ALLIANT ENERGY	1703 E PLEASANT ST	\$8,512.23
	ATOMIC TERMITE & PEST		
93720	CONTROL	MONTHLY SPRAY	\$80.00
93721	BASSETT EXCAVATING, INC	SEWER REPAIR @ 7TH, FIX DROP	\$9,280.00
93722	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$1,385.86
93723	BROWN'S SANITATION	WASTE WATER TREATMENT PLANT	\$1,639.40
93724	BRUENING ROCK PRODUCTS INC	47.26 TON ROAD STONE	\$890.12
93725	BSN SPORTS	FIELD PAINT	\$252.68
93726	CANON FINANCIAL SERVICES INC.	MARCH COPIER LEASE-PD DEPT	\$543.46
93727	CENTRAL IOWA DISTRIBUTING INC	FIELD PAINT & STRIPPING MACHIN	\$434.00
93728	CONCEPT2, INC	CONCEPT2 ROWER	\$955.00
		STATE/REGIONAL SWIM MEET	
93729	OLIVIA CRAWFORD	REIMB	\$367.38
93730	CUSHMAN EXCAVATION	CONCRETE	\$2,870.00
93731	DEYARMAN	VEHICLE REPAIR	\$938.26
		DRAIN CLEANING @ SENIOR	
93732	DRAIN WORKS	CENTER	\$163.50
93733	DYNAMIC FITNESS & STRENGTH	BENCHES, DIP STATION	\$1,710.89
93734	ECONO SIGNS LLC	20 NO PARKING SIGNS	\$479.33
93735	ELLIOTT EQUIPMENT COMPANY	SWEEPER WATER PUMP	\$833.77
93736	FIRE SERVICE TRAINING BUREAU	INSTRUCTOR TESTING-BACUS	\$50.00
93737	FORTERRA PIPE & PRECAST	ADJUSTING RING	\$110.00

93738	GRITTERS ELECTRIC INC	HOT TUB PUMP WORK	\$132.48
93739	HUBES GARAGE	DISC ROTOR REMOVAL & REPAIR	\$215.38
93740	IA DEPT OF PUBLIC SAFETY	MONTHLY LINE CHARGE	\$1,278.00
93741	IOWA FIRE CHIEFS ASSOC	2022 MEMBERSHIP	\$25.00
93742	JOHN DEERE FINANCIAL	DOOR LOCK FOR EAST SHOP	\$34.99
93743	KARL CHEVROLET	SET UP FOR NEW PD VEHICLE	\$16,986.63
93744	LIFE FITNESS	CYBEX UPRIGHT BIKE	\$628.87
	LOW RENT HOUSING OF		
93745	KNOXVILLE	OFFSET PROGRAM	\$976.00
		MAINTENANCE FOR IOWA	
93746	MAINSTAY SYSTEMS INC	SYSTEMS	\$117.00
93747	MARTIN MARIETTA	26.88 TON SAND	\$68.24
93748	MID-IOWA PLANNING ALLIANCE	FY23 DUES	\$1,424.00
93749	MIDAMERICAN ENERGY COMPANY	0 ST LIGHTING 44%	\$12,158.92
	MIDWEST OFFICE TECHNOLOGY		
93750	INC	COPIER CONTRACT	\$177.41
93751	MODERN MARKETING	RECRUITMENT EVENT SUPPLIES	\$769.69
93752	NAPA	2 5GT 10W30	\$68.97
93753	O'REILLY AUTOMOTIVE INC	CODE READER	\$150.78
93754	OFFICE DEPOT	OFFICE SUPPLIES FOR REC CENTER	\$215.43
		PD MISSION STATEMENT PLAQUE-	
93755	PELLA ENGRAVING COMPANY INC	2	\$301.78
93756	PITNEY BOWES	POSTAGE METER DUES	\$202.92
93757	PLUMB SUPPLY COMPANY	THERMOSTAT FOR SENIOR CENTER	\$133.49
93758	PROVANTAGE LLC	RAIL KIT FOR SERVICE RACK	\$95.28
93759	RACOM CORPORATION INC	9 PORTABLE RADIO & ACCESSORIES	\$45,256.80
93760	RDG PLANNING DESIGN	MASTER PLAN PROF. SERVICES	\$9,868.90
93761	ROZENDAAL DRAIN CLEANING	DRAIN CLEANING-SENIOR CENTER	\$160.50
93762	AMY ROZENDAAL	SWIMMING LESSON REFUND	\$68.00
93763	JUSTIN SMITH	DCLS/ACLS RENEWAL FOR F.D.	\$800.00
93764	STAR EQUIPMENT LTD	2 WATER TUBES	\$103.27
93765	STRYKER SALES CORPORATION	AMBULANCE COT PAPER	\$2,712.50
93766	US CELLULAR	HOT SPOTS	\$108.88
93767	HEATHER USSERY	TRAVEL REIMBURSEMENT	\$63.18
93768	VAN WALL EQUIPMENT	JD UTILITY TRACTOR REPAIR	\$3,895.19
93769	VERIZON	POLICE CELL PHONE SERVICE	\$568.68
93770	AFLAC	AFLAC-DIS/POST	\$234.53
93771	COLLECTION SERVICES CENTER	CHILD SUPPORT	\$2,676.79
93772	ICMA RETIREMENT TRUST	ICMA	\$674.66
93773	KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	\$70.00

93774	ARROW MANUFACTURING	2022 DODGE 4500 HD AMBULANCE	\$280,995.00
93775	BERTRAND FUNERAL HOMES	REFUND FOR OVERPAYMENT- ROUSH	\$50.00
93776	BLACK OAK PUMPING	SPRING BIO-SOLIDS LAND APP.	\$15,250.00
93777	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$2,673.75
93778	DARREL BROWN	HEALTH INSURANCE REIMBURSEMENT	\$415.10
93779	CANON FINANCIAL SERVICES INC.	CONTRACT- 4/3/2021	\$439.66
93780	CENTRAL IOWA DISTRIBUTING INC	TILE BRIGHT, GARBAGE BAGS, ETC	\$411.00
93781	CHRISTMAS DESIGNERS.COM LLC	COMMUNITY TREE DEPOSIT	\$6,457.50
93782	CITY OF KNOXVILLE	COBRA-PUYEAR	\$210.00
93783	CONTINENTAL RESEARCH CORP	5 GAL RID-O-GREASE	\$998.80
93784	DEYARMAN	WORK ON KPD VEHICLE #31	\$315.90
93785	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$11,914.33
93786	FINISH LINE LAUNDRY LLC	MAT CLEANING 2/9/2022	\$160.00
93787	CLARION EVENTS	VISCUSO LEADERSHIP BOOK BUNDLE	\$88.50
93788	AT&T MOBILITY	FIRE/RESCUE VOICE & DATA PLAN HOTEL REIMBURSEMENT FOR	\$438.02
93789	AARON FULLER	FBINAA	\$446.49
93790	BRANDON HILLS	UNIFORM REIMBURSEMENT	\$250.00
93792	HUBES GARAGE	CSO VEHICLE BRAKE REPAIR	\$185.03
93793	IOWA DIVISION OF LABOR SERVICE	BOILER INSPECTION FEE-REC CTR	\$40.00
93794	J & M DISPLAYS INC	JULY 4TH FIREWORKS DISPLAY	\$15,000.00
93795	KADETH, INC	PORT MODULE & SWITCH	\$982.74
93796	KEYSTONE LABORATORIES INC	MONTHLY TESTING-MARCH	\$1,599.25
93797	KNOXVILLE AVIATION	AIRPORT MANAGER AGREEMENT	\$3,467.91
93799	KNOXVILLE FARM & HOME INC	FUEL TRANSFERS PUMP	\$1,486.32
93800	KNOXVILLE WATER WORKS	WATER AT 217 S 2ND ST	\$36.82
93801	LISCO	INV 1898234-CITY HALL	\$2,641.77
93802	MAINSTAY SYSTEMS INC	INVOICE 1140 REVISED	\$60.00
93803	MARION COUNTY RECORDER	RECORDING FEE-LARRY JOHNSON	\$28.00
93804	MC CORKLE FARM & HOME	36' PLASTIC CULVERT	\$590.96
93805	MC CORKLE SEED & CHEMICAL	GRASS SEED FOR WINTER GRAVES	\$132.00
93806	MIDAMERICAN ENERGY COMPANY	424 N LINCOLN ST RESTROOM	\$530.96
93807	MIDWEST OFFICE TECHNOLOGY INC	POLICE	\$366.39
93808	NAPA	PARTS 937	\$79.81
93809	NATIONAL PAPER & SAN SUPPLY	TOILET BOWL CLEANER	\$52.13
93810	O'REILLY AUTOMOTIVE INC	DEF 937 & WIRE RUG	\$110.93

93811	OFFICE DEPOT	BATTERIES, STAPLES, PENS	\$101.95
93812	OLIVIA OHMNEMUS	LIFEGAURD COURSE REFUND	\$170.00
93813	RED LION RENEWABLES LLC	WASTE WATER TRT PLT	\$4,830.90
93814	REYNOLDS URBAN DESIGN	VETERANS PARK CONCEPT PLANS	\$1,601.09
93815	ROMAR	DISC PARTS	\$263.90
93816	SANDRY FIRE SUPPLY	TURNOUT GEAR-BATTALION CHIEF	\$2,559.50
93817	SNYDER & ASSOCIATES INC	VA DISTRICT PHASE 1	\$12,538.30
93818	SPAHN & ROSE LUMBER	MATERIALS FOR B/C OFFICE	\$51.86
93819	SUMMIT FIRE PROTECTION	4-5 IB EXTINGUISHER	\$335.50
93820	THE FIRE STORE	EMS BAG-NEW AMBULANCE 939	\$873.54
93821	TK CONCRETE INC	2022 STREETS PAY APP #1	\$190,873.27
93822	TREASURED PORTRAITS INC	PHOTO SESSION-JACEY BONNETT	\$155.00
93823	TRUE VALUE HARDWARE INC.	HEAT TAPE	\$122.46
93824	US CELLULAR	HOT SPOTS	\$309.61
		MILEAGE REIMBURSEMENT-	
93825	HEATHER USSERY	USSERY	\$163.80
93826	VERIZON	HOT SPOTS	\$80.02
93828	VISA	FLANGE BASE FOR SAMPLER	\$5,207.73
93829	WINDSTREAM	ALARM LINE-WWTP	\$171.12
93830	WPS GHA MSP	RESCUE OVERPAYMENT-D.LEE	\$556.77

City Manager: Spring into Parks is this Sunday from 1:00 p.m. to 3:00 p.m., they will be meeting at Panther Park and going through city parks, Competine Trail and south entrance.

Fire Chief Wyman: Will be picking up the new ambulance tomorrow morning and get everything installed in the next week. May 19th will be the EMS open house at the fire station.

Police Chief Fuller: Thank you for approval of the MOU.

Motion by Rankin, seconded by Gotta to adjourn the meeting at 6:54 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Tricia Kincaid, City Clerk