

COUNCIL MINUTES

May 15, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, May 15, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Dawn Rankin, and Jyl DeJong. Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; Police Chief, Aaron Fuller; Water Reclamation Supervisor, Pat Murphy; Streets Supervisor, Eric Caviness; CSO, Meredith Clark; and Economic Development Director, Glenn Lyons.

Motion by Rankin, seconded by Gotta to approve consent agenda; all ayes.

1. Approve City Council Minutes from May 1, 2023
2. Accept Parks & Recreation Meeting Minutes from April 11, 2023
3. Accept Water Board Meeting Minutes from May 9, 2023
4. Accept March 2023 KPD Report
5. Accept April 2023 DPD Report
6. Accept April 2023 SRO Report
7. Accept January – April 2023 CSO Report
8. Approve Class B Retail Alcohol License for Dollar General #6820
9. Approve Class E Retail Alcohol License for Fast Mart 2 (Round Window Liquor)
10. Approve April 2023 Financials

Mayoral reading of National EMS Week Proclamation.

Mayoral reading of National Police Week Proclamation.

Mayoral reading of National Public Works Week Proclamation.

Motion by Morse; seconded by Rankin to approve a resolution approving an amended and restated 28E agreement between the City of Knoxville, Iowa, and Marion County, Iowa, regarding the redevelopment of the Veterans’ Affairs Property. The motion passed all ayes.

Motion by Morse, seconded by Gotta to approve a resolution approving a development agreement between the City of Knoxville, Iowa, and Origin Homes, LLC, regarding the sale and development of lots located in the area known as the Veterans’ Administration District. The motion passed all ayes.

Motion by Gotta, seconded by DeJong to approve a resolution in support of a workforce housing tax incentive application to be submitted to the Iowa Economic Development Authority (IEDA) by Origin Homes, LLC, for a housing project in Knoxville, Iowa. The motion passed all ayes.

Motion by Suhr, seconded by Gotta to approve appointment of real estate agent, Sundance Realty, to represent the City of Knoxville, Iowa, in the sale of Phase I lots in the Veterans’ District; all ayes.

Motion by Morse, seconded by DeJong to approve the storefront improvement grants for 210 S First Street, 225 E Main Street, 111 S Third Street, 309 S Third Street, 320 E Main Street, 322 E Main Street, 210 E Robinson, 116 N Second Street, 110 N Third Street, 123 S Fourth Street, and 112 N Second Street. The motion passed all ayes.

Motion by Suhr, seconded by Rankin to approve payment of claims, all ayes.

ABS SANITATION	MONTHLY SERVICE/FUEL SURCHARGE	63.00
ACCO UNLIMITED CORPORATION	CL- 270 GAL & ACID- 160 GAL	1,736.40
AFLAC	AFLAC-DIS/POST	234.53

AHLERS AND COONEY PC	PROF SERVICES-UNION NEGOTIATE	2,992.50
AIRGAS USA, LLC	EMS OXYGEN CYLINDER RENTAL	236.62
ALEX SWANSON	PASS REFUND	243.00
ALLIANT ENERGY	GAS SERVICE AT THE AIRPORT	327.71
ALLIED OIL & SUPPLY	6- 2.5 GAL DEF	59.46
AT&T MOBILITY	FIRE/RESCUE VOICE & DATA PLAN	1,252.61
ATOMIC TERMITE & PEST CONTROL	PREST CONTROL SPRAY	90.00
AUTOMATED SYSTEMS OF IOWA	ANNUAL GAS DETECTION SERVICE	615.00
BLACK OAK PUMPING	BIOSOLIDS APP 250,000 GAL	14,050.00
BOUND TREE MEDICAL LLC	EMS SUPPLIES	895.39
BROWN'S SANITATION	SWIMMING POOL	1,288.10
BRUENING ROCK PRODUCTS INC	15.16 TON 1&1/8' ROAD STONE	219.83
CANON FINANCIAL SERVICES INC.	COPIER CONTRACT	103.80
CARRICO AQUATIC RESOURCES	FILTER MEDIA CHANGE	16,051.60
CENTRAL IOWA DISTRIBUTING INC	TP/PAPER TOWEL/LIQUID LIVE ETC	720.00
CL CARROLL CO INC	PAY APP #15 FOR UV PROJECT	227,775.80
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,848.38
DAN'S PLUMBING	PLUMBING WORK	453.95
DAWN BUNCH	REFUND-OVERPAID RENTAL REGIST.	20.00
DEYARMAN AUTOMOTIVE	PUBLIC WORKS- OIL FILTER	194.91
DOROTHY ENGELKING	SHELTER REFUND	40.00
DOUBLE YOU MARKETING	DEVELOPEMENT MRKTNG STRATEGY	3,000.00
DOUGLAS INDUSTRIES, INC	WINDSCREENS	1,123.90
DR. ANTHONY TATMAN	HIRE PROFILE-NYAN BAKER	100.00
ELECTRIC PUMP	CALIBRATE FLOW METERS	537.50
EMPLOYEE BENEFIT SYSTEMS	REPLENISH SAFE-T FUND	22,683.44
EXCEL MECHANICAL CO INC	SERVICE LABOR	24,772.40
FIRE RECOVERY EMS	APRIL EMS BILLING	3,332.37
FIRE SERVICE TRAINING BUREAU	HAZMAT TESTING FEE- M. AURAND	50.00
FIRE STATION FURNITURE	DAYROOM CHAIRS-MEMORIAL FUND	6,249.95
GLOBAL PAYMENTS	MAY RENTAL INSPECTION FEES	108.50
HACH COMPANY	1-BOTTLE SODIUM HYDROXIDE	56.74
INTOXIMETERS	DRY GAS	125.00
IOWA MEDICAID ENTERPRISE	JUNE GEMT PAYMENT	3,370.09
IOWA PUMP WORKS	INSTALLATION OF PUMP A	2,745.50
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	29,132.40
JB'S TREE SERVICE LLC	TREE REMOVAL-802 E ROBINSON	1,700.00
JOE WEPPLER	MEAL REIMB-DRE TRAINING	178.57
KNOXVILLE FARM & HOME INC	WEED EATER SUPPLIES	3,828.04
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	75.00
KNOXVILLE HARDWARE	2 PRONG WEED HOE	151.62
KONE CHICAGO	MAINTENANCE 5/01-7/31 ELEVATOR	234.45
LISCO	PHONE INTERNET CITY HALL	5,062.43
LOW RENT HOUSING OF KNOXVILLE	INCOME OFFSET 3/24-4/20	604.00
MARION COUNTY EMERGENCY MGMT	ID BADGE-TAB MART	5.00
MARION COUNTY EXPRESS	ALLEY VACATION	348.66

MARION COUNTY SHERIFF	PAPER DELIVERY-CUSHMAN	69.55
MARION COUNTY TITLE SERVICES	VA ABSTRACT	5,000.00
MARION COUNTY TREASURER	BELL AVE PROPERTY TAXES	29.00
MARJEN PROPERTIES LLC	FACADE GRANT REIMBURSEMENT	5,000.00
MASSMUTUAL	HARTFORD	372.84
MENARDS	PINESOL	79.39
MENNINGA PEST CONTROL	MONTHLY PEST CONTROL	110.00
MERCURY MEDICAL	SHIPPING COSTS	15.88
MERCY COLLEGE OF	EMS CEH CLASS	20.00
MICROBAC LABORATORIES	MARCH/APRIL TESTING	1,678.50
MIDAMERICAN ENERGY COMPANY	1346 138TH ST BAILEY PROPERTY	679.63
MID-IOWA PLANNING ALLIANCE	CDBG ADMINISTRATIVE SERVICES	2,772.43
MID-IOWA SOLID WASTE EQUIPMENT	2 GUTTER BROOMS	504.42
MISSION SQUARE	ICMA	1,715.90
MOTOR PARTS & EQUIPMENT CORP.	MASTER CYLINDER FOR 318	9.99
ODP BUSINESS SOLUTIONS	100-CLASP ENVELOPES	52.84
O'REILLY AUTOMOTIVE INC	ABSORBENT	35.78
PIERCE FENCE CO	DOG PARK FENCE LATCH	170.00
PROVANTAGE LLC	7-DESK TOP COMPUTERS-PD	8,842.75
QUILL CORPORATION	SUPPLIES-RT.	281.48
RAMAEKER ENTERPRISES, INC.	BLAST BALL SHIRTS	515.00
ROMAR	OIL FILTER & MICROCRAFT OIL	144.97
ROTARY CLUB OF KNOXVILLE	3RD QTR DUES-CHIEF FULLER	174.50
ROZENDAAL DRAIN CLEANING	DRAIN CLEANING-AULD PARK	175.00
SANDRY FIRE SUPPLY	REPLACEMENT FIRE HOSE	3,434.00
SHAWVER AVIATION	MANAGER WAGES	5,000.00
SKYLER VERROS	K9 TRAINING REIMBURSEMENT	448.00
SNYDER & ASSOCIATES INC	VA TRAIL CONNECTION	44,765.17
SPAHN & ROSE LUMBER	STEEL WIRE/TITBOND GLUE	59.01
STANLEY'S SERVICE	BATTERIES FOR BOAT	495.82
SUNNY SLOPE GREENHOUSE	FLOWERS	780.47
THERESE AUGUSTIN	APRIL	1,040.82
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	4,580.80
TRAVIS DELANEY	MILEAGE TO RETURN 939 WARRANTY	116.59
TREASURER-STATE OF IOWA	SEWER SALES TAX APRIL 2023	4,093.08
UNPLUGGED WIRELESS COM.	UNIFICATION G5 PAGERS	3,094.20
US CELLULAR	PUBLIC WORKS PHONE SERVICE	337.96
VAN WALL EQUIPMENT	WHEEL-MOWER	191.12
VERIZON	PHONE/TABLET SERVICE	80.02
VISA	BOAT SERVICE	2,746.04
WALNUT HILL DESIGN	N. LLOYD UNIFORM SHIRTS	65.40
WAPSI VALLEY ARCHAEOLOGY, INC	ARCHITECTURAL SURVEY-ST PROJEC	22,544.01
WINDSTREAM	WWTP-ALARM LINE	177.23
WITMER PUBLIC SAFETY GROUP	HUSKEY 2000 GAL DUMP TRUCK	4,117.76

Mayor Hatch: Last week the Knoxville Scholarship Foundation Night was held. It is outstanding to see what the community provides back to the students. Thank you for all that donate to the kids of the community. Also, special thank you to Dawn Rankin for serving on the Foundation Board.

City Manager Ussery: None.

Fire Chief Wyman: May 23, 2023, from 5:00 – 7:00 p.m. the Fire Department will hold the annual open house to celebrate EMS Week. As of June 1, 2023, the Knoxville Fire Department will be at full staff again.

Police Chief Fuller: Hiring process is almost complete. A conditional offer was accepted by a certified officer with six years of experience. The individual is set to start with the Knoxville Police Department on July 1, 2023.

Motion by Rankin, seconded by Gotta to adjourn at 7:18 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodie Wyman, City Clerk