

# COUNCIL MINUTES

## June 5, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, June 5, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Dawn Rankin, and Jyl DeJong. Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; Police Chief, Aaron Fuller; Parks and Recreation Director, Brandon Nemmers; Planning and Zoning Director, Nathan Parch; CSO, Meredith Clark; and Economic Development Directors, Glenn Lyons and Marilyn Arber.

Motion by Rankin, seconded by Gotta to approve consent agenda; all ayes.

1. Approve City Council Minutes from May 15, 2023
2. Accept Airport Minutes from April 15, 2023
3. Accept Library Board Meeting Minutes from May 16, 2023
4. Accept Housing Board Meeting Minutes from April 17, 2023
5. Accept Knoxville Fire Department April 2023 Call Report
6. Approve Class C Retail Alcohol License for Veterans of Foreign Wars Post #3519
7. Approve Low Rent Housing Board Application from Maureen Hutchins

Mayoral reading of National Garden Week Proclamation.

Motion by Suhr; seconded by DeJong to approve the cemetery software implementation proposal from Cemify. The motion passed all ayes.

Motion by Morse, seconded by Rankin to approve the storefront improvement grants for 119 S Third Street and 121 S Third Street. The motion passed all ayes.

Motion by Gotta, seconded by Suhr to approve first consideration, waive second and third consideration, and adopt an ordinance amending the Code of Ordinances of the City of Knoxville, Iowa, by amending provisions pertaining to the definition of permitted fowl. The motion passed on a roll call vote: DeJong – aye, Suhr – aye, Gotta – aye, Morse – nay, and Rankin – aye.

Motion by DeJong, seconded by Rankin to approve first consideration, waive second and third consideration, and adopt an ordinance amending the Code of Ordinances of the City of Knoxville, Iowa, by amending provisions pertaining to the plumbing code and mechanical code. The motion passed all ayes.

Motion by Gotta, seconded by Morse to approve first consideration, waive second and third consideration, and adopt an ordinance amending the Code of Ordinances of the City of Knoxville, Iowa, by amending provisions pertaining to the electrical code, all ayes.

Motion by Morse, seconded by Rankin to approve first consideration, waive second and third consideration, and adopt an ordinance amending the Code of Ordinances of the City of Knoxville, Iowa, by adding a new chapter entitled Property Maintenance Code. The motion passed all ayes.

Motion by Rankin, seconded by DeJong to approve payment of claims, all ayes.

571 POLSON DEVELOPMENTS	CED WAGES-MAY	6,666.67
AARON FULLER	IPCA CONFERENCE-FULLER	513.54
AFLAC	AFLAC-DIS/POST	234.53
AHLERS AND COONEY PC	LEGAL SERVICES-IOWA AGE LIMIT	85.50
AIRGAS USA, LLC	EMS OXYGEN	126.05
ALIBRIS	1 BK MOO!	17.44

ALLIANT ENERGY	308 S 3RD ST 1/2 PAYMENT	4,452.80
AMERICAN MARKETING AND PUBLISH	ANNUAL TEXT MARKETING	1,350.00
AT&T MOBILITY	FIRE/RESCUE PHONE SERVICES	653.41
BAKER & TAYLOR	49 BOOKS	1,225.54
BARCO MUNICIPAL PRODUCTS INC	SAND BAGS	493.60
BC TECHNOLOGIES	314 OUTRIGGER HARNESS	189.24
BEEBE'S CAMERA AND CLEAN LLC	PLUMBING SERVICE-RESTROOM	100.00
BETH HOWARD	PROGRAM MAY 8TH 2023	150.00
BINN'S & SONS TREE SERVICE LLC	TREE REMOVAL INV 1927	2,475.00
BOUND TREE MEDICAL LLC	EMS SUPPLIES	8,722.96
BROWN'S SANITATION	SWIMMING POOL	1,391.50
BRUENING ROCK PRODUCTS INC	7.8 TON ROAD STONE	221.71
BSN SPORTS	TEES/SOFTSTITCH BALLS/BATS	414.69
CALEB RAINEY	PROGRAM JUNE 22ND 2023	500.00
CANON FINANCIAL SERVICES INC.	2 PD COPIERS-CONTRACT	568.46
CEMIFY	50% DIGITAL MGMT/IMPL.	10,725.00
CENGAGE LEARNING	3 LARGE PRINT BOOKS	125.20
CENTER POINT LARGE PRINT	4 LARGE PRINT BOOKS	136.62
CENTRAL IOWA DISTRIBUTING INC	HI-CON AND CRYSTAL	300.00
CITY OF KNOXVILLE	SLF FND BEN-F	6,749.12
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,663.71
CONFLUENCE	VA 3D GRAPHICS	651.25
COULSON'S REPAIR	LIQUID SPRING COMPUTER REPLACE	1,011.98
CREATIVE LANDSCAPING	LAWN CARE MAINTENANCE PER CE	745.00
CURTIS ARCHITECTURE & DESIGN	WORK FOR CDBG-DTR GRANT	3,900.00
CUSHMAN EXCAVATION	DEMO & DISPOSAL OF 217 S 2ND	24,700.00
DANKO EMERGENCY EQUIP	WILDLAND FIREFIGHTER FACEMASK	567.23
DELTA DENTAL OF IOWA	DELTA DENTAL	633.62
DEPT OF VETERANS AFFAIRS	REFUND OF OVERPAYMENT	3,543.00
ELITE DANCE BY NICOLE	REIMB. FOR PAY APP #3	23,906.00
ELLIOTT EQUIPMENT COMPANY	SEAL INTAKE A7 FOAM BOLT IN	157.66
EMPLOYEE BENEFIT SYSTEMS	HEALTH BEN	50,032.95
EVINGER CONSTRUCTION	390 SQ FT 7' C-4 CONCRETE	9,251.70
FELLER EXPRESS LLC	PROGRAM-JULY 6 2023	282.50
FINISH LINE LAUNDRY LLC	3/13 MAT CLEANING	320.00
GRAINGER PARTS	AIR FILTERS	123.84
GRITTERS ELECTRIC INC	EXHAUST FAN-NEW MOTOR	335.53
GULLION TREE SERVICE	114 E WASHINGTON	2,700.00
HARVEY SPRAFKA	MULCH/PEAT	488.34
HEIDI WALLACE	FACADE GRANT REIMBURSEMENT	3,660.00
HOLLY SHELFORD	SUPPLIES REIMBURSEMENT	136.41
IA PUBLIC EMPLOYEES' RETIREMENT	IPERS - REGULAR	32,635.05
IDEAL READY-MIX CO	CONCRETE FOR STORY WALK	619.25
IOWA FINANCE AUTHORITY	PRINCIPAL & INT PAYMENTS ON BONDS	346,297.72
IOWA PUMP WORKS	DERVICE CONTRACT-YEARLY PUMPS	3,882.50
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	27,598.41

JB'S TREE SERVICE LLC	TREE REMOVAL-ROCHE ST	2,400.00
JOYCE ELLIS	FACILITY RENTAL REFUND	133.00
KADETH, INC	COPY UPDT SOFTWARE TO SERVER	635.42
KARL CHEVROLET	C300 COMPUTER DOC	942.96
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	85.00
KNOXVILLE HOSPITAL & CLINICS	APRIL MEDICATIONS	145.93
KNOXVILLE RECREATION CENTER	MONTHLY BANK CHARGES	623.05
KONE KORNER	50 ICE CREAM CONES	125.00
LIFE FITNESS	SEAT-UPRIGHT BIKE	97.86
LOGAN CONTRACTORS SUPPLY INC	PALLET OF MASTIC ONE	3,732.50
MADISON COUNTY SHERIFF'S OFFIC	PAPER DELIVERY-BLAINE LOWDEN	38.05
MARION COUNTY BANK	PAYOFF OF 2010D GO BOND	84,992.50
MARION COUNTY EMERGENCY MGMT	BADGE-S. HOOVER	5.00
MARION COUNTY RECORDER	4 CEMETERY DEEDS	50.00
MARK CLIFTON	FOOLS CONFERENCE REGISTRATION	380.00
MARTIN MARIETTA	82.68 TON 3/4' ROAD STONE	1,405.63
MASSMUTUAL	HARTFORD	369.64
MENARDS	3 LEAF RAKES	53.91
MICHA AURAND	MEAL REIMBURSEMENT	10.02
MIDAMERICAN ENERGY COMPANY	0 STREET LIGHTING 44%	10,819.49
MIDWEST OFFICE TECHNOLOGY INC	CONTRACT BASE RATE	733.48
MISSION SQUARE	ICMA	902.95
MUNICIPAL FIRE & POLICE	MFPRSI	22,593.81
NATIONAL EVERYTHING WHOLESAL	HAND SOAP REFILL/PAPER TOWELS	112.38
NATIONAL PEN CO LLC	100 PENS	183.94
ODP BUSINESS SOLUTIONS	PAPER	286.24
OVERDRIVE, INC	7 EBOOKS & AUDIOBOOKS	267.68
OWEN HABERMAN	DEF 939 ON TRANSFER	31.25
PELLA KEYS & LOCKS	NEW LOCK/DOOR HANDLES-WWTP	2,625.93
PER MAR SECURITY SERVICES	PER MAR MONITORING/DIALER	960.00
PERFECTION LEARNING CORP	39 CHILDREN'S BOOKS	738.87
PHENOVA	PH DMRQ SAMPLE	123.90
PLAINFIELD PUBLIC LIBRARY	LOST BOOK- SACRED VEIL	9.00
RACEWAY TIRE & EXHAUST	NEW BATTERY 2018 CHEVY TAHOE	370.45
RAMAEKER ENTERPRISES, INC.	10-GRAY SHIRTS	115.00
RED LION RENEWABLES LLC	CITY HALL	6,785.38
RELIANCE STANDARD	LIFE INSURANCE	882.05
ROMAR	WEATHER STRIP GLUE	24.64
SCI COMMUNICATIONS INC	ALLEY DOOR LOCK REPAIR	577.50
SHERWIN-WILLIAMS CO	80-GAL WHITE TRAFFIC PAINT	4,589.23
SHRED-IT, STERICYCLE INC	SHREDDER SERVICES	70.46
SKYLER VERROS	DUTY BOOTS FOR SGT VERROS	160.46
SNYDER & ASSOCIATES INC	CONSTRUCTION SERVICES UV PROJ	3,102.19
SPAHN & ROSE LUMBER	BOARDING UP VACANT PROPERTY	77.89
STANDARD & ASSOCIATES	POST TEST/OFFICER CANDIDATE	46.00
STUYVESANT, STRONG, KRAPFL	MONTHLY RETAINER	2,000.00

SUMMIT FIRE PROTECTION	4-2.5 EXTINGUISHER	880.75
TIM READ	PROGRAM JUNE 26 2023	275.00
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	4,580.80
TREASURER STATE OF IOWA	STATE TAXES	8,853.54
TRUST FUND	MARION CO CRITICAL HOME REPAIR	20,600.00
TWISTED BO-KAY	BALLOON SHOW 6/12/2023	375.00
ULINE SHIPPING SUPPLY	DUMPING HOOPER	4,100.37
UMB BANK NA	PRINCIPAL & INT PAYMENTS ON BONDS	1,519,990.00
US CELLULAR	HOT SPOTS	390.25
VAN WALL EQUIPMENT	FILTER/OIL/KUBOTA	165.72
VANDER LINDEN SERVICES	HOT WATER HEATER REPLACEMENT	1,800.00
VULCAN INDUSTRIES INC	SWIVEL UNIT FOR WASH PRESS	587.00
WALMART COMMUNITY	HAND TOOLS 313/314	989.60
WELLMARK BCBS	REFUND OF OVERPAYMENT	815.00
WEX BANK	FIRE FUEL	9,962.57
WILLIAM STUCK	PROGRAM JUNE 7 2023	300.00
WITMER PUBLIC SAFETY GROUP	BADGE & BRASS COLLAR	530.87
XEROX CORPORATION	COPIER SERVICE	157.90

Mayor Hatch: Thank you to the hard work from the Garden Club that dedicates their time and labor into beautifying the city. A family communicated recently that they were staying at the Marion County Campground for the weekend and took a stroll down the trail to the butterfly garden, where their children were entertained for hours. An additional thank you to Thrive, Hannah Vander Veer, and Amber Klootwyk for the new mural at Auld Park. Finally, a big welcome to Nathan Sage, the new Director of the Chamber.

City Manager Ussery: An application has been submitted for a Thriving Community designation through the IDEA. The next steps in the application process are the potential of being invited to do a presentation to IDEA in July, which extra points are awarded, and then extended an invite to the September Conference to promote the applicants' projects.

Fire Chief Wyman: May 23, 2023, from 5:00 – 7:00 p.m. the Fire Department held the annual open house to celebrate EMS Week, and it was a success. Thank you to all that stopped in.

Police Chief Fuller: None.

Parks and Recreation Director Nemmers: Both Edwards and Veteran's Park projects are moving right along. The bid process for trail extension will begin soon.

Planning and Zoning Director Parch: The ribbon cutting for Kading Properties has been set for Wednesday, June 14<sup>th</sup> at 3:00 p.m.

Motion by Morse, seconded by Suhr to adjourn to closed session according to Section 21.5(c) (Litigation) of the Iowa Code at 7:03 p.m.; all ayes.

Motion by Gotta, seconded by Morse to reconvene in open session at 7:18 p.m. The motion passed all ayes.

Motion by Suhr, seconded by Gotta to set a public hearing to approve amendments to the Zoning Ordinance, Title 9, Chapter 1, Section 3, Paragraph H – Adult Cabaret. The motion passed on a roll call vote.

Motion by Morse, seconded by Rankin to adjourn to closed session according to Section 21.5(i) (Personnel) of the Iowa Code at 7:19 p.m.; all ayes.

Motion by Suhr, seconded by Morse to reconvene in open session at 7:33 p.m., no action taken; all ayes.

Motion by DeJong, seconded by Rankin to adjourn at 7:34 p.m.; all ayes.

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Brian Hatch, Mayor

ATTEST:

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Jodie Wyman, City Clerk