

# COUNCIL MINUTES

## June 6, 2022

The City Council of the City of Knoxville, Iowa convened in regular session Monday, June 6, 2022 at 6:15 p.m. at the Knoxville Municipal Building. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse and Jyl DeJong. Staffs present were City Manager Heather Ussery, City Clerk Tricia Kincaid, Fire Chief Cal Wyman, Police Chief Aaron Fuller and Community and Economic Development Directors Glenn Lyons and Marilyn Arber.

Motion by Morse, seconded by Gotta to approve consent agenda; all ayes.

1. Approve City Council Meeting Minutes of May 16, 2022
2. Accept Housing Board Meeting Minutes of March 21, 2022
3. Accept Airport Commission Meeting Minutes of April 9, 2022
4. Accept Parks & Recreation Commission Minutes of April 11, 2022
5. Accept Housing Board Meeting Minutes of April 18, 2022
6. Approve Class C Liquor License for VFW
7. Approve Class C Liquor License for Knoxville 66
8. Approve Class C Liquor License for Hy-Vee Fast & Fresh
9. Accept May 2022 SRO Report

Mayor Hatch announced now was the time and place for a public hearing for the Senior Center Lease. The hearing was opened at 6:17 p.m. Filing of affidavit was on 06/01/22. There were no written oral comments or objections. This would be the same agreement as previous years. Motion by Gotta, seconded by DeJong to close the hearing at 6:20 p.m.

Motion by DeJong, seconded by Morse to approve Resolution approving a lease between the City of Knoxville, Marion County, Iowa and the Knoxville Senior Center. All ayes.

Motion by Suhr, seconded by Morse to approve Class C Liquor License for Mrs. D's pending inspection approval.; Suhr, Gotta, Morse ayes, DeJong, abstain.

Motion by Morse, seconded by Gotta to approve Marion County Express as the official newspaper for the City of Knoxville; Gotta, Morse, DeJong, ayes, Suhr, nay.

Motion by Morse, seconded by DeJong to approve Resolution approving a Memorandum of Understanding between the City of Knoxville, Iowa and Knoxville Community Hospital, Inc. DBA Knoxville Hospital and Clinics. Due to a recent hospital audit this is a requirement to continue with the current program and is a needed agreement with the City. There is no financial commitment with the city just an acknowledgement by the City. All ayes.

Motion by Morse, seconded by Suhr to approve storefront and façade improvement grants for 202 N First Street, 307 E Main Street, 401 E Main Street, 210 E Robinson Street, 110 N Third Street and 101-105 Main Street. All ayes.

Motion by Morse, seconded by DeJong to approve Police Department purchase of VirTra 100 Training Simulator. Chief Fuller explained this would be partnering with the State Center Police Department, Warren County Sherriff's Office and Marion County Sherriff's Office and be able to use this simulator as an aid in training and practice. We would potentially have it a few months out of the year. Gotta, Morse, DeJong, aye, Suhr, abstain.

Motion by Suhr, seconded by Gotta to approve Resolution approving Master Agreement with Automation Inc. regarding Software Service Automation for the Knoxville Fire Department. Due to verbiage change in the Iowa code, the current pharmacy agreement is not substantial enough now. We have to become a subsidiary pharmacy which is still ran through the hospital but we

have our own pharmacy license which has stricter codes to follow. This software will keep up with that and satisfy all state and federal regulations. This software will also track and view vehicle checks, times out of service, cost of repairs, anything we want it to track for us. All ayes.

Motion by Morse, seconded by DeJong to approve payment of claims; all ayes.

94031	571 POLSON DEVELOPMENTS	CED WAGES-MAY	\$6,666.67
94032	ABSOLUTE SCIENCE	BUBBLE STATIONS-6/29/2022 CONTROLLER RENTAL &	\$500.00
94033	ACCO UNLIMITED CORPORATION	ASSISTANCE	\$2,209.60
94034	ALEXIS FIRE EQUIPMENT	314 VALVE REBUILD	\$1,254.31
94035	ALLIANT ENERGY	800 S PARK LANE	\$3,923.37
94036	ALLIED OIL & SUPPLY	6 DEF FLUID	\$155.88
94037	AMERICAN MARKETING AND PUBLISH	TEXT MARKETING	\$1,350.00
94038	ATOMIC TERMITE & PEST CONTROL	MONTHLY BUG SPRAY	\$90.00
94039	AUTOMATED SYSTEMS OF IOWA	ANNUAL GAS DETECTION SYSTEM	\$480.00
94040	TRENTON BACUS	UNIFORM REIMBURSEMENT	\$55.90
94041	BLANK PARK ZOO	LIBRARY PROGRAMS 1 & 2	\$160.00
94042	BOUND TREE MEDICAL LLC	EMS SUPPLIES	\$4,816.43
94043	BROWN'S SANITATION	YOUNG'S PARK	\$666.00
94044	DARREL BROWN	HEALTH INS. REIMBURSEMENT	\$90.84
94045	CANON FINANCIAL SERVICES INC.	PD COPIER CONTRACT	\$543.46
94046	CAPITAL CITY EQUIPMENT CO	WINDOW LATCH	\$53.88
94047	CENTRAL IOWA DISTRIBUTING INC	WEED KILLER	\$197.00
94048	CENTRAL IOWA FASTENERS	TRUCK WASH BRUSH BROOM MOTOR REPAIR-	\$85.50
94049	CERTIFIED POWER INC	ST.SWEEPER	\$521.52
94050	COAST TO COAST SOLUTIONS COVID-19 HRSA UNINSURED	EVIDENCE TAPE	\$225.52
94051	TESTIN	COVID UNINSURED TESTING-ROBB CODE ENFORCEMENT-	\$489.38
94052	CREATIVE LANDSCAPING	COMMERCIAL	\$760.00
94053	THE DES MOINES REGISTER	COUNCIL MINUTES-APRIL	\$379.73
94054	ELECTRONIC ENGINEERING	936 RADIO PROGRAMMING	\$345.85
94055	EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND	\$6,898.79
94056	EXCEL MECHANICAL CO INC	ROOF TOP UNIT REPAIRS	\$1,505.20
94057	FINISH LINE LAUNDRY LLC	MAT CLEANING 4/26/2022	\$160.00
94058	FIRE RECOVERY EMS	JANUARY EMS BILLING	\$5,559.53
94059	FIRE SERVICE TRAINING BUREAU	OFFICER BOSTON REGISTRATION	\$600.00
94060	AT&T MOBILITY	RESCUE VOICE & DATA PLAN	\$438.41
94061	GRITTERS ELECTRIC INC	SLUDGE PUMP A,B & THERMAL C	\$928.00
94062	OWEN HABERMAN	UNIFORM ALLOWANCE	\$207.22

94063	HACH COMPANY	BUFFER PILLOWS 10PH	\$285.26
94064	HAWKEYE TRUCK EQUIPMENT	2 ROD ASSEMBLY	\$71.00
94065	HEIMAN FIRE EQUIPMENT INC	1 INCH FIRE HOSE FOR RANGER	\$187.00
94066	TY HIGGINBOTHAM	BOOT REIMBURSEMENT	\$50.00
94067	HOTSY CLEANING SYSTEMS INC	2 GAL FLEET WASH	\$406.73
94068	ERIC HOW	DUTY BOOTS	\$201.24
94069	HUBES GARAGE IOWA LAW ENFORCEMENT	A/C REPAIRS ON PD VEHICLE #32	\$659.11
94070	ACADEMY	FIELD TRAINING-JOE WEPPLER	\$280.00
94071	IOWA LIBRARY ASSOCIATION	ISLA SPRING CONFERENCE	\$5.00
94072	IOWA MEDICAID ENTERPRISE	NPI 1598840613	\$1,704.59
94073	IOWA MUNICIPALITIES WORKERS'	WORKER'S COMP	\$17,226.00
94075	IOWA STATE UNIVERSITY	INSECT ZOO-6/11/2022	\$286.58
94076	KIESLER'S POLICE SUPPLY	AMMO FOR POLICE DEPARTMENT	\$127.02
94077	KNOX COMPANY	KNOX BOX KEY SERVICE FOR 939	\$1,472.00
94078	KNOXVILLE HOSPITAL & CLINICS	APRIL MEDICATIONS	\$629.34
94079	KNOXVILLE WATER WORKS	SEWER RENT COLLECTION JUNE 22'	\$4,166.67
94080	LEAVITT SIGNS & GRAPHICS	DECALS ON 2022 TRUCK	\$123.05
94081	LOGAN CONTRACTORS SUPPLY INC MARION COUNTY EMERGENCY	CREDIT CORRECTION	\$680.36
94082	MGMT	13 BAGS OIL DRY	\$114.00
94083	SPENCER MCCARTY	UNIFORM REIMBURSEMENT	\$250.00
94085	MIDAMERICAN ENERGY COMPANY MIDWEST OFFICE TECHNOLOGY	0 STREET LIGHTING 44%	\$10,691.22
94086	INC	POLICE	\$528.26
94088	NATIONAL PAPER & SAN SUPPLY	CLEAR FOAM HAND SOAP	\$49.99
94089	O'REILLY AUTOMOTIVE INC	BOAT TRAILER LIGHT REPAIR	\$150.31
94090	ODP BUSINESS SOLUTIONS	MARKERS, SCIZZORS, WHITEOUT	\$71.81
94091	PEAK SOFTWARE SYSTEMS INC	KEY FOBS-1000	\$500.00
94092	PHENOVA	DMRQ PH TEST	\$112.90
94093	PINT SIZE POLKAS	MUSIC & MAGIC 6/23/2022	\$350.00
94094	PLUMB TECH MECHANICAL INC.	CITY HALL-WATER LEAK	\$1,087.50
94095	LINDE GAS & EQUIPMENT INC	MEDICAL GRADE OXYGEN	\$1,249.04
94096	PROGRESSIVE INTELLIGENCE TECH	INFINITE COMMAND SITE MODULE	\$510.00
94097	RACOM CORPORATION INC	HARRIS XG100 BASE STATION	\$5,624.14
94098	RAMAEKER ENTERPRISES, INC.	SAFETY GREEN SHIRTS	\$252.50
94099	RDG PLANNING DESIGN	MASTER PLAN PROF. SERVICES	\$5,593.66
94100	REC SUPPLY	BELTS FOR AQUA JOGGERS	\$485.40
94101	REYNOLDS URBAN DESIGN	VETERAN'S PARK CONCEPT PLANS	\$3,167.68
94102	ROTARY CLUB OF KNOXVILLE	2021-2022 MEMBERSHIP	\$174.50
94103	K & L THOMPSON, LLC	DISTRIBUTOR IGNITION COIL	\$798.50

94104	JUSTIN SMITH	PALS CERTIFICATION	\$405.00
94105	SMOOSH LLC	BROCHURE LAYOUT & CONSULTATION CARDIAC MONITOR GATEWAY	\$2,000.00
94106	STRYKER SALES CORPORATION	AMBUL.	\$6,139.72
94107	STUYVESANT,PATIN, STRONG	MONTHLY RETAINER	\$2,000.00
94108	TARGET SOLUTIONS	VECTOR SCHEDULING	\$2,374.00
94109	THE FIRE STORE TRI-STATE NATURAL FOOD	SLAT PACKS	\$59.37
94110	PRODUCT	LIBRARY VISIT/COLLAGE	\$325.00
94111	US CELLULAR	HOT SPOTS	\$309.61
94112	US POSTAL SERVICE	2 ROLLS OF STAMPS	\$116.00
94113	HEATHER USSERY	TRAVEL REIMBURSEMENT	\$121.68
94114	VAN WALL EQUIPMENT	FOUR 5 GAL HYDRAULIC OIL	\$659.33
94115	VANDER LINDEN SERVICES	BUILDING HVAC REPAIR	\$150.00
94116	VERIZON	PD CELL PHONE BILL	\$568.68
94117	WALMART COMMUNITY	OFFICE AND CRAFT SUPPLIES	\$381.86
94118	WALNUT HILL DESIGN	UNIFORM ALTERATIONS	\$56.80
94119	WEX BANK	POLICE	\$11,286.11

Mayor Hatch: Great job on the Explore Knoxville Magazine, have heard a lot of buzz around about it.

City Manager Ussery: Check out the city newsletter. The second one is out and on the City's website under residents and also on Facebook.

Fire Chief Wyman: Thank you for approving the software that will help us out a ton.

Police Chief Fuller: Thank you for approving the VirTra 100 Training Simulator.

Community Development: Marilyn Arber, out of the 25,000 copies of the Explore Knoxville Magazine 2,000 have been distributed. We have an event in Pella on the 9<sup>th</sup> and will be there to hand out another 1,000 copies that evening. Planning to hand out more copies during the Outlaw races that will be in town. All 25,000 copies plan to be distributed by August 15<sup>th</sup>.

Economic Development: Glenn Lyons, next week on Monday, the latest version of the park plan goes to the Park Commission and the preliminary plat and PUD zoning for phase 1 is going to the Planning & Zoning Commission. After those are approved, we will move on to the final plat, construction drawings and bidding.

Motion by Suhr, seconded by Morse to adjourn to closed session according to Section 21.5(i) (Personnel) of the Iowa Code at 7:02 p.m.; all ayes.

Motion by DeJong, seconded by Gotta to reconvene in open session at 7:22, no action taken; all ayes.

Motion by Gotta, seconded by Morse to adjourn at 7:22 p.m.; all ayes.

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Brian Hatch, Mayor

ATTEST:

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Tricia Kincaid, City Clerk