

COUNCIL MINUTES

June 19, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, June 19, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, and Jyl DeJong. Council Member, Dawn Rankin was absent. Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; Police Chief, Aaron Fuller; Airport Manager, Katie Shawver; Wastewater Superintendent, Pat Murphy; and Economic Development Directors, Glenn Lyons and Marilyn Arber.

Motion by DeJong, seconded by Gotta to approve consent agenda; all ayes.

1. Approve City Council Minutes from June 5, 2023
2. Accept Park and Recreation Minutes from May 8, 2023
3. Accept Water Board Meeting Minutes from June 13, 2023
4. Accept Airport Minutes from May 13, 2023
5. Approve May 2023 Financials
6. Accept May 2023 SRO Report
7. Accept May 2023 KPD Report
8. Accept Knoxville Fire Department May 2023 Call Report
9. Approve Resolution to Transfer
10. Approve Elite Dance CDBG-CV Grant GAX Forms 2-5
11. Approve Order Accepting Acknowledgement/Settlement Agreement – 1st Violation for Round Window Liquor
12. Approve Cigarette Permits Effective July 1, 2023, for Hy-Vee Fast and Fresh Express, Hy-Vee Wine and Spirits, Hy-Vee, Dollar General Store #6820, Dollar General Store #3540, Casey's Store #1827, Casey's Store #1610, Casey's Store #3217, Murphy USA, New Star, Fareway, Walmart, and Knoxville 66
13. Approve Class C Retail Alcohol License for Casa Grande
14. Approve Class C Retail Alcohol License for Rib Shack
15. Approve Class E Retail Alcohol License for Wal-Mart Supercenter #2935

Mayor Hatch announced now was the time and place for a public hearing to approve amendments to the Zoning Ordinance, Title 9, Chapter 1, Section 3, Paragraph H – Adult Cabaret. The hearing was opened at 6:17 p.m., filing of affidavit of publication was on June 9, 2023. There were no written or oral comments or objections. Motion by Gotta, seconded by Suhr to close the hearing at 6:20 p.m.; all ayes.

Motion by Suhr; seconded by Morse to approve the first consideration, waive second and third considerations, and adopt an ordinance amending the Code of Ordinances of the City of Knoxville, Iowa, by amending the definition of Adult Cabaret. The motion passed all ayes.

After discussion, Council directed staff to survey businesses located within the 2023 Street Improvement Project area to gauge interest/need for fire suppression installation. No official action was taken by Council.

Motion by Morse, seconded by Gotta to approve Change Order #4 for the Water Reclamation Facility Improvement Project in the amount of \$90,719.00. The motion passed all ayes.

Motion by Suhr, seconded by DeJong to approve the use of City of Knoxville, Iowa, LMI funds, not to exceed \$15,000.00, to assist Habitat for Humanity of Marion County, Inc. to acquire a lot for single-family home. The motion passed on a roll call vote.

Motion by Morse, seconded by Suhr to provide support for the Knoxville Municipal Airport event, Fly Iowa and allocate financial support to cover the wages of necessary public safety personnel. The motion passed all ayes.

Motion by Suhr, seconded by Gotta to approve a resolution setting salaries/wages for appointed officers and non-collective bargaining unit employees of the City of Knoxville for the fiscal year beginning July 1, 2023, all ayes.

Motion by Morse, seconded by DeJong to approve payment of claims, all ayes.

3M COMPANY	3M TIF	242,444.06
ABS SANITATION	MONTHLY SERVICE @ THE AIRPORT	62.00
AFLAC	AFLAC-DIS/POST	234.53
ALLIANT ENERGY	1545 HWY 14	105.16
AT&T MOBILITY	PD CELL PHONE BILL MAY 23-28	637.16
ATOMIC TERMITE & PEST CONTROL	MONTHLY BUG SPRAY	90.00
BASSETT EXCAVATING, INC	STORM SEWER REPAIR	2,500.00
BRUENING ROCK PRODUCTS INC	17.59 TON 1/8' ROCK	1,464.38
CENTRAL IOWA DISTRIBUTING INC	TOWELS/AIR FRESH/PAPER TOWELS	960.00
CHRISTNER CONTRACTING INC	PAY APP #6	202,199.81
CIRTPA	FY24 ANNUAL ASSESSMENT	1,291.00
CITY OF KNOXVILLE	RETIRED-SAFE-T FUND	250.00
CL CARROLL CO INC	PAY APP #16-UV PROJECT	358,191.80
CNM OUTDOOR EQUIPMENT	SPARK PLUG	128.93
COBBLESTONE HOTEL & SUITES	ERIC DRIVE TIF	26,772.95
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,437.05
COREY DERBY	MEAL REIMBURSEMENT	54.25
CREATIVE LANDSCAPING	GRASS MOWING PER CODE ENFORCEM	55.00
CURTIS ARCHITECTURE & DESIGN	IEDA FACADE IMPROVEMENT PROJ	6,000.00
CUSHMAN EXCAVATION	VETERANS PARK PAY APP#3	128,126.00
DAN'S PLUMBING	AULD PARK FAUCET REPAIR	283.25
DELTA DENTAL OF IOWA	WATER WORKS PREMIUMS	84.32
DEPT OF VETERANS AFFAIRS	REFUND FOR OVERPAYMENT	3,074.00
DORSEY & WHITNEY LLP	RIDGE URA AND TIF AGREEMENT	7,000.00
DRAIN WORKS	PLUMBING WORK AT PUBLIC HOUSIN	357.88
ELDER CORPORATION	VA DISTRICT PHASE 1- #3 & ROCK	732,266.13
EMPLOYEE BENEFIT SYSTEMS	WATER WORKS GROUP INSURANCE	9,741.20
EXCEL MECHANICAL CO INC	SERVICE/LABOR	1,372.00
FIRE RECOVERY EMS	MAY BILLING	3,824.87
GRITTERS ELECTRIC INC	RUNWAY LIGHTS	1,709.50
HABITAT FOR HUMANITY OF MARION	HOME REPAIR PROGRAM SUPPLIES	5,000.00
HARVEY SPRAFKA	MULCH/PEAT/PLANT FOOD/SUPPLIES	165.42
HEATHER WOODY UNLIMITED, INC	CUSTOMER SERVICE TRAINING	850.00
HENRY COUNTY SHERIFFS OFFICE	PAPER DELIVERY-LOBDELL	33.50
IA ASSOC OF PROF. FIRE CHIEFS	MEMBERSHIP-2023	140.00
IOWA DEPT OF PUBLIC SAFETY	MONTHLY TERMINAL BILLING	1,278.00
IOWA LAW ENFORCEMENT ACADEMY	OPEN SIGHT RIFLE SCHOOL	625.00
IOWA MUNICIPALITIES WORKERS'	22.70 PERCENT	13,730.00
IOWA TOTAL CARE	REFUND FOR OVERPAYMENT	591.98

IRS WITHHOLDING PAYMENTS	FED/FICA TAX	30,470.65
ISLEY WELDING & REPAIR	HYDRAULIC HOSE	696.38
JASPER COUNTY SHERIFF'S OFFICE	PAPER SERVICE- COOP HOUSING	66.68
JB'S TREE SERVICE LLC	605 W WASHINGTON ST	3,400.00
JNB VILLAS AT FOX POINTE, LP	FOX POINTE TIF	18,645.71
JOE WEPPLER	MEAL REIMBURSEMENT	145.41
KARL CHEVROLET	AMBULANCE ANTENNAS	680.10
KNOXVILLE FARM & HOME INC	WEED EATER REPAIR	2,408.33
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	75.00
KNOXVILLE HARDWARE	PAINT & SUPPLIES	352.69
KNOXVILLE HOSPITAL & CLINICS	MAY MEDICATIONS	73.91
KNOXVILLE WATER WORKS	Jun-23	4,166.66
LISCO	CITY HALL PHONE/INTERNET	2,471.15
LOGAN CONTRACTORS SUPPLY INC	3 PALLETS PLEXI MELT	5,670.00
LOW RENT HOUSING OF KNOXVILLE	IMCOME OFFSET CLEARING FUND	996.00
MARION COUNTY EXPRESS	MAY 1 MINUTES AND BILLS	417.31
MARION COUNTY SHERIFF	PAPER SERVICE-TODD BURNETT	216.81
MASSMUTUAL	HARTFORD	372.84
MC CORKLE SEED & CHEMICAL	LAWN MAINTENANCE CHEMICALS	218.00
MC CORMICK ENTERPRISES CO	ELBOW- 30 INCHES	482.38
MENARDS	HAND CLEANSER	101.74
MENNINGA PEST CONTROL	MONTHLY PEST CONTROL	110.00
MICROBAC LABORATORIES	MONTHLY TESTING PLUS BIOSOLIDS	2,407.00
MIDAMERICAN ENERGY COMPANY	424 N LINCOLN ST RESTROOM	384.57
MIDWEST OFFICE TECHNOLOGY INC	PD CONTRACT MONTHLY CHARGE	413.75
MISSION SQUARE	ICMA	932.95
MURPHY TRACTOR & EQUIPMENT CO	PIN	486.79
NORRIS ASPHALT PAVING INC	6.95 TON COLD PATCH	1,146.75
ODP BUSINESS SOLUTIONS	WHITEOUT	119.27
O'REILLY AUTOMOTIVE INC	WIPER BLADES X 2	118.26
PELLA KEYS & LOCKS	3 TOUCH PAD LOCKS	2,604.00
Q3 CONTRACTING	CURB CONCRETE REMOVE & REPLACE	11,737.38
RACEWAY TIRE & EXHAUST	MOUNT & DISMOUNT 4 TIRES	408.00
RACOM CORPORATION INC	PORTABLE RADIO REPAIR	20.00
RED LION RENEWABLES LLC	CITY HALL	8,013.39
RELIANCE STANDARD	WATER WORKS JULY PREMIUMS	273.45
SHAWVER AVIATION	REIMB-ROCK FOR PARKING LOT; JULY 23	6,109.10
SHERWIN-WILLIAMS CO	5-GAL YELLOW PAINT	612.57
SMOOSH LLC	WEBSITE DESIGN & HOSTING	2,324.00
SNYDER & ASSOCIATES INC	VA TRAIL CONNECTION	38,099.91
SPAHN & ROSE LUMBER	4X4 TIMBERS-EAST PARK	709.47
STANLEY'S SERVICE	NEW BRAKES PD VEHICLE 34	468.01
SUNNY SLOPE GREENHOUSE	ASSORTED FLORAL-BRROKS GARDEN	322.92
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	4,580.80
TREASURER-STATE OF IOWA	SEWER SALES TAX - MAY 2023	4,512.08
US CELLULAR	PHONE SERVICE	337.96

VAN WALL EQUIPMENT	PULLEY	331.34
VERIZON	PHONE/INTERNET	80.02
VISA	SIMUSHARE FIRE STIMULATOR	8,322.52
WALMART COMMUNITY	4/12/23 SUPPLIES	559.59
WEX BANK	FIRE FUEL	11,995.23
WINDSTREAM	WWTP ALARM LINE	177.23

Mayor Hatch: Thank you to the hard work from the Noon Kiwanis in putting together the Family Fun Fair at Auld Park this past weekend.

City Manager Ussery: Three new metal artwork pieces have been installed on lamp posts in the downtown area. These pieces were designed by the Knoxville High Schools' Advanced Manufacturing Class and we would love to hear feedback to see if we would like to add additional pieces.

Fire Chief Wyman: The heavy wet rescue truck has returned and has been placed in service.

Police Chief Fuller: Had the opportunity to meet two new families that moved to town recently attended the Family Fun Fair. Sergeant Rowland has indicated that he is planning to retire on July 14, 2023. From the previous recruiting process, his replacement is scheduled to start the Monday following the retirement. The candidate will have to go through the academy.

City Clerk Wyman: Provided Council with a progress update on the rental inspection program.

Motion by Suhr, seconded by Morse to adjourn at 7:44 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodie Wyman, City Clerk