

# COUNCIL MINUTES

## August 7, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, August 7, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. In Mayor Hatch's absence, Mayor Pro Tem, Dylan Morse presided and the following Council Members were present: Megan Suhr, Dawn Rankin, and Jyl DeJong. Council Member, John Gotta was absent. Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; and Police Chief, Aaron Fuller.

Motion by Suhr, seconded by Rankin to approve consent agenda; all ayes.

1. Approve City Council Minutes from July 17, 2023
2. Accept Special Library Board Meeting Minutes from July 11, 2023
3. Accept Library Board Meeting Minutes from July 18, 2023
4. Accept Housing Board Meeting Minutes from May 15, 2023
5. Approve Resolution to Transfer
6. Accept June 2023 Knoxville Fire Department Call Report
7. Accept July 2023 Knoxville Fire Department Call Report
8. Approve GAX 7 for Elite Dance CDBG-CV Grant
9. Approve Resolution Approving Tax Abatement Application for Construction of a New Single-Family Dwelling at 1613 McKay Drive
10. Approve Resolution Approving Tax Abatement Application for Construction of a New Single-Family Dwelling at 2011 McKay Court
11. Approve Resolution Approving Tax Abatement Application for Construction of a New Commercial Property at 1502 E Main

Motion by DeJong, seconded by Rankin to approve change order #1 from Cushman Excavation for Veterans Park Project in the amount of \$16,606.00. The motion passed all ayes.

Motion by Suhr, seconded by Rankin to approve change order #3 from Elder Corporation in the amount of \$9,999.00 for the VA Phase 1 Project. The motion passed all ayes.

Motion by Rankin, seconded by DeJong to approve a resolution adopting the Hazard Mitigation Plan. The motion passed all ayes.

Motion by Suhr; seconded by Rankin to approve the first consideration, waive second and third considerations, and adopt an ordinance repealing Ordinance No. 01-14 of the City of Knoxville, Iowa, formally retiring the Park Lane Drive TIF District. The motion passed all ayes.

Motion by Rankin, seconded by DeJong to approve payment of claims, all ayes.

571 POLSON DEVELOPMENTS	CED WAGES-JULY	6,666.67
ACCO UNLIMITED CORPORATION	CHLORINE & ACID	2,539.64
ACCURA HEALTHCARE	REFUND FOR OVERPAYMENT	235.87
ADVANCE TRANSMISSION	SHIFT LEVER POSITION SWITCH	415.06
AFLAC	AFLAC-DIS/POST	415.16
AIRGAS USA, LLC	EMS OXYGEN	176.62
AMERICAN LEGAL PUBLISHING	23' S-8 SUPPLEMENTAL PAGES	1,379.38
ARLENE WORRALL	PLATES/NAPKINS/CUPS/TABLEWARE	94.92
AT&T MOBILITY	FIRE RESCUE VOICE & DATA PLAN	653.37
BAKER & TAYLOR	23 BOOKS	1,316.55
BARCO MUNICIPAL PRODUCTS INC	12-10 FT SIGN POST	1,898.37
BARKING DOG INTERPRETIVE	STORY WALK ACRYLIC SHEETS	368.00

BOUND TREE MEDICAL LLC	EMS SUPPLIES	836.03
BRANDON GLENN	MEAL REIMBURSEMENT	10.38
BRANDON HILLS	BOOT REIMBURSEMENT	212.93
BROWN'S SANITATION	DEBRI REMOVAL-314 W ROBINSON	1,890.90
BRUENING ROCK PRODUCTS INC	31.66 TON ROAD STONE	1,024.59
CANON FINANCIAL SERVICES INC.	COPIER CONTRACT-PD	568.46
CARTEGRAPH SYSTEMS INC	YEARLY SERVICE RENEWAL	3,174.43
CENGAGE LEARNING	3 BOOKS	125.20
CENTER POINT LARGE PRINT	4 LARGE PRINT BOOKS	136.62
CENTRAL IOWA DISTRIBUTING INC	JANITORIAL SUPPLIES	1,817.00
CENTRAL SALT, LLC	205 TON ROAD SALT	15,106.75
CHRISTNER CONTRACTING INC	203 E MAIN FACADE PROJECT	50,411.63
CITY OF KNOXVILLE	SLF FND BEN-F	8,760.07
COAST TO COAST SOLUTIONS	FIRE PREVENTION MATERIAL	475.53
COLE SHARP	MEAL REIMBURESEMENT	20.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	2,835.34
CRADLE POINT	NETCLOUD RENEWAL-1 YEAR	1,491.00
CURTIS ARCHITECTURE & DESIGN	ARCHITECTURAL WORF/CDBG PREP	12,600.00
CUSHMAN EXCAVATION	VETERANS PARK PAY APP #5	270,904.00
DAN'S PLUMBING	PUBLIC HOUSING AC REPAIR	969.90
DELTA DENTAL OF IOWA	DELTA DENTAL	567.28
DEPT OF VETERANS AFFAIRS	REFUND FOR OVERPAYMENT	1,005.10
DINGES FIRE COMPANY	INTELLIGENT TRAINING SYSTEM	12,588.65
ELITE DANCE BY NICOLE	REIMBURSEMENT FOR GAX #4	29,879.00
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUMS	54,324.94
EXCEL MECHANICAL CO INC	SERVICE LABOR-REGISTERS	1,372.12
FIBRENEW	REUPHOLSTER ROUND ABS PAD	350.00
GIBSON JEWELRY	FACADE GRANT REIMBURSEMENT	10,000.00
GLOBAL PAYMENTS	AUGUST RENTAL INSPECTION FEES	108.50
GOOD SHEPHARD LUTHERAN CHURCH	SHELTER REFUND	50.00
GRAINGER PARTS	TOILET	277.98
GRITTERS ELECTRIC INC	CITY HALL CHILLER BREAKER	130.00
HAWKEYE TRUCK EQUIPMENT	SAFETY LIGHTS FOR TRUCK	3,427.50
HEATHER LIBBY	REIMBURSEMENT-TRAVEL	33.75
IA PUBLIC EMPLOYEES' RETIREMENT	IPERS - REGULAR	35,389.59
IDEAL READY-MIX CO	6.5-GAL C-4 CONCRETE	1,049.75
IMAGETREND	EMS-RMS ANNUAL FEE	6,326.68
IOWA DEPT OF NATURAL RESOURCES	NPDES PERMIT FEE-6342001	1,275.00
IOWA LEAGUE OF CITIES	ANNUEL DUES	30.00
IOWA MUNICIPALITIES WORKERS'	WORKER'S COMP BREAKDOWN	5,884.00
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	67,983.31
JOE WEPPLER	SECURITY WORK-DUNN CHARITY	360.00
JOEL KIMPSTON-BURKGREN	SECURITY WORK REIMBURSEMENT	360.00
JOSHUA KISKAMP	MILEAGE REIMBURSEMENT	39.30
KACIE NICHOLSON	REIMB-ROWLAND RETIREMENT PARTY	36.80
KALE CRITCHLOW	DUTY BOOTS-DAMAGED ON CALL	185.00

KNIA KRLS INC	NATIONALS ADVERTISING	167.33
KNOX COMPANY	KNOX BOX SOFTWARE	584.00
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	125.00
KNOXVILLE WATER WORKS	AUGUST	4,166.67
KYLE EASTWOOD	SECURITY WORK-CHARITY EVENT	360.00
LANGUAGE LINE SERVICES	INTERPRETATION SERVICES	136.50
LIBRARY IDEAS LLC	26 VOX BOOKS	1,178.16
LOGAN CONTRACTORS SUPPLY INC	NOZZLE BURNER	3,911.34
MARIE SNYDER	MEET SOFTWARE-SWIM MEET	120.00
MARION COUNTY AUTO BODY	REPAIRS TO PD VEHICLE MIRROR	347.03
MARION COUNTY EMERGENCY MGMT	2 ID BADGES	10.00
MARION COUNTY EXPRESS	FACADE GRANT REIMBURSEMENT	10,000.00
MARTIN MARIETTA	PEA GRAVEL	149.03
MASSMUTUAL	HARTFORD	2,449.72
MC CORMICK ENTERPRISES CO	12' BEEHIVE	60.00
MENNINGA PEST CONTROL	MONTHLY PEST CONTROL	110.00
MEREDITH CLARK	DUTY BOOT REIMBURSEMENT	171.20
MICHA AURAND	MEAL REIMBURSEMENT	11.13
MIDAMERICAN ENERGY COMPANY	0 ST LIGHTING 44%	14,146.58
MID-IOWA PLANNING ALLIANCE	CDBG ADMIN SERVICES	2,875.09
MIDWEST OFFICE TECHNOLOGY INC	PD COPIER CONTRACT MONTHLY	733.32
MISSION SQUARE	ICMA	978.12
MOTOR PARTS & EQUIPMENT CORP.	HYDRAULIC OIL	160.63
MUNICIPAL FIRE & POLICE	MFPRSI	25,938.95
NATIONAL EVERYTHING WHOLESALE	ENMOTION HAND TOWELS/TRASH BAG	151.64
NEW YORK TIMES	BOOK REVIEW SUBSCRIPTION	286.00
NORRIS ASPHALT PAVING INC	6.99 TON COLD PATCH	1,153.35
ODP BUSINESS SOLUTIONS	HOOKS/KLEENEX/CLIPS/ETC	146.15
O'REILLY AUTOMOTIVE INC	2 BATTERY CHARGERS FOR PD	209.41
OVERDRIVE, INC	CONTENT FEE	1,894.95
PEAK SOFTWARE SYSTEMS INC	1000 KEY FOBS	500.00
PELLA KEYS & LOCKS	EAST DOOR LOCK	348.82
PLUMB TECH MECHANICAL INC.	WORK ON OUTSIDE DAMPER	110.00
QUALITY STRIPING, INC	PAINT FOR HWY 14	23,600.00
QUILL CORPORATION	LIBRARY SUPPLIES	296.56
RACEWAY TIRE & EXHAUST	NEW TIRE-CSO VEHICLE	196.00
RACY COLOURS SIGNS & DESIGNS	VINYL LETTERING-CSO VEHICLE	325.00
RELIANCE STANDARD	LIFE INSURANCE	1,114.89
REYNOLDS URBAN DESIGN	VETERAN'S PARK RENDERINGS	19,605.00
RIVISTA'S LLC	MAGAZINE RENEWALS	1,291.99
ROMAR	OIL & FILTER	39.32
ROSS SHELFORD	BOOT REIMBURSEMENT	160.49
ROZENDAAL DRAIN CLEANING	SINK WORK	90.00
SHRED-IT, STERICYCLE INC	SHREDDER SERVICE	70.46
SNYDER & ASSOCIATES INC	VA DISTRICT PHASE #1	42,858.05
SPAHN & ROSE LUMBER	REBAR CHAIR & TORX SCREWS	62.45

STANLEY'S SERVICE	ALTERATOR/IMPACT SENSOR REPAIR	1,075.06
STUYVESANT, STRONG, KRAPFL	MONTHLY RETAINER	2,000.00
THE BOOK FARM LLC	23 BOOKS	620.09
THE DES MOINES REGISTER	NEWSPAPER SUBSCRIPTION	857.06
THE LIBRARY CORPORATION	PRINTER SUPPORT	63.00
THE SHERWIN-WILLIAMS	BLACK PAINT & BEADS	1,719.25
THE SIGN SPOT	VETERAN'S & EAST PARK SIGNS	4,820.00
THERESE AUGUSTIN	3RD QTR 23' INS PREMIUMS	1,040.82
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	10,007.26
TREASURER STATE OF IOWA	STATE W/H & SALES TAX	15,636.72
TY DUNKIN	BOOT REIMBURSEMENT	278.18
UP 'N' STITCHZ	3 MEDIUM SHIRTS	361.50
US CELLULAR	PHONE/TABLET SERVICE 40%	766.43
VAN WALL EQUIPMENT	1 GENERATOR REPAIR	244.03
VEENSTRA & KIMM INC	JUNE INSPECTIONS	2,384.00
WALL STREET JOURNAL	1 YEAR SUBSCRIPTION	719.88
WALMART COMMUNITY	LIBRARY SUPPLIES	17.00
WALNUT HILL DESIGN	UNIFORM PATCHES-OFFICER NICHOL	30.00
WELLMARK BCBS	REFUND FOR OVERPAYMENT	1,729.15
WENDEL	CONCEPT STUDY	20,052.50
WEX BANK	POLICE FUEL	9,656.74
WORLD BOOK INC	2023 WORLD ENCYCLOPEDIA	799.00
XEROX CORPORATION	OVERAGE	187.90

Mayor Pro Tem Morse: Be safe this week while enjoying Nationals. Come downtown to experience the events.

City Manager Ussery: Phase 1 is on schedule, even with the slight delay in some of the concrete pours. Punch list walk through is scheduled for August 16. The trail connection project is moving forward. The city applied to be a Thriving Community with IEDA earlier in the year. We have made it through round one, and tomorrow we travel to Des Moines where we will do the presentation. Results will be announced in September.

Fire Chief Wyman: The first half of Nationals went smooth, and we hope that the second half will go just as smoothly.

Police Chief Fuller: Be safe. The first half of Nationals was nice and smooth and we are expecting 410's to be much busier.

Motion by Rankin, seconded by DeJong to adjourn at 6:37 p.m.; all ayes.

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Brian Hatch, Mayor

ATTEST:

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Jodie Wyman, City Clerk