

COUNCIL MINUTES

August 21, 2023

The City Council of the City of Knoxville, Iowa, convened in regular session Monday, August 21, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided and the following Council Members were present: Megan Suhr, John Gotta, Dylan Morse, Dawn Rankin, and Jyl DeJong. Staffs present were City Manager, Heather Ussery; City Clerk, Jodie Wyman; Fire Chief, Cal Wyman; Wastewater Superintendent, Patrick Murphy; Police Chief, Aaron Fuller; and Chamber Director, Nathan Sage.

Motion by Morse, seconded by Rankin to approve consent agenda; all ayes.

1. Approve City Council Minutes from August 7, 2023
2. Accept Parks and Recreation Commission Minutes of July 10, 2023
3. Accept Water Board Meeting Minutes from August 8, 2023
4. Approve July 2023 Financials
5. Approve 2023 Annual Financial Report
6. Approve 2023 Annual Urban Renewal Report
7. Approve Resolution 8-36-23 Streets Finance Report
8. Accept July 2023 Knoxville Police Department Report
9. Approve Class C Retail Alcohol License for Atlantic & Pacific Pub
10. Approve Class E Retail Alcohol License for Round Window Liquor
11. Approve Class C Retail Alcohol License for Monarca Mexican Food
12. Approve Class B Retail Alcohol License for Knoxville 66
13. Approve Class C Retail Alcohol License for Coriglianos Pizzeria
14. Adopt New Employee Policies Contained within the City of Knoxville Employee Handbook
15. Set a Public Hearing for September 5, 2023 at 6:15 p.m. Regarding the Status of Funded Activities for the 203 E. Main Knoxville Façade Project

Mayoral reading of National Water and Wastewater Workers Week Proclamation.

Motion by Suhr, seconded by DeJong to approve payment of claims, all ayes.

571 POLSON DEVELOPMENTS	CONFERENCE REIMBURSEMENTS	275.08
ABCREATIVE	CLAMPS/ROPE CLIMBER	291.25
ABS SANITATION	GARBAGE SERVICE-AIRPORT	62.00
ADVANCED CONCRETE CONCEPTS	DEPOSIT FOR TERMINAL FLOORING	750.00
AFLAC	AFLAC-DIS/POST	207.58
AIRGAS USA, LLC	EMS OXYGEN	426.70
ALIBRIS	3 BOOKS	40.83
AT&T MOBILITY	CELL PHONES FOR POLICE DEPT	640.35
ATOMIC TERMITE & PEST CONTROL	MONTHLY SPRAY	90.00
BAKER & TAYLOR	18 BOOKS	739.14
BAKER ELECTRIC	REPAIR RUNWAY LIGHTS	2,283.46
BASSETT EXCAVATING, INC	PARTS FOR SEWER	350.00
BOOKPAGE	ANNUAL SUBSCRIPTION	402.00
BOUND TREE MEDICAL LLC	EMS SUPPLIES	1,645.33
BRADY LAIRD	PURCHASE 314 W ROBINSON ST	15,000.00
BROWN'S SANITATION	3 TRASH PICK-UPS	52.50
CENGAGE LEARNING	3 BOOKS	125.20

CENTER POINT LARGE PRINT	4 LARGE PRINT BOOKS	89.88
CHRISTNER CONTRACTING INC	203 E MAIN FACADE PROJECT	25,197.75
CINDY DIRKS	BLEACH	17.12
CITY OF KNOXVILLE	SLF FND BEN	8,500.00
CL CARROLL CO INC	PAY APPLICATION #18	143,704.00
COAST TO COAST SOLUTIONS	PUBLIC EDUCATION	835.14
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,417.67
COMMUNICATIONS ENGINEERING	WALL PLATE REPLACEMENT	2,036.03
COURTNEY HOOVER	RESERVE WORK-NATIONALS	704.00
CREATIVE LANDSCAPING	7-CODE ENFORCEMENT MOWING	395.00
CRITICAL HIRE	MMPI-2 FOLLOW UP EVAL-PD	120.00
DAN'S OVERHEAD DOORS	REPAIR HANGAR DOOR/INSPECTION	636.34
DAN'S PLUMBING	AULD PARK BATHROOM REPAIR	191.44
DELTA DENTAL OF IOWA	DELTA DENTAL	627.52
ELDER CORPORATION	VA DISTRICT PHASE 1 PAY APP 5	1,139,784.23
EMPLOYEE BENEFIT SYSTEMS	HEALTH INSURANCE PREMIUMS	62,909.00
ERIC HOW	REIMBURSEMENT-FAUCET	54.99
FRIDLINGTON CONSTRUCTION	AIRPORT SIGN	442.00
GRAINGER PARTS	2 EYE WASH STATIONS	1,204.56
GRITTERS ELECTRIC INC	TROUBLESHOOT CLARIFIER B	65.00
HOMELESS TRAINING INSTITUTE	ANNUAL MEMBERSHIP TRAINING	499.00
HY-VEE	ACADEMY MEALS-BABCOCK	2,327.70
ICE CUBE PRESS	THE RIVER KNOWS/COMMON GROUND	34.94
INTERSTATE ALL BATTERY CENTER	BATTERY-FLOOR SCRUBBER	161.85
IOWA LAW ENFORCEMENT ACADEMY	MMPI-2 EVAL JORDAN BABCOCK	150.00
IOWA MEDICAID ENTERPRISE	STATE SHARE GEMT PROGRAM	13,447.94
IOWA POLICE CHIEFS' ASSOCIATION	MEMBERSHIP RENEWAL	150.00
IOWA PUMP WORKS	ABS PUMP 2 REPLACEMENT	32,986.40
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	33,636.63
KACIE NICHOLSON	POSTAGE REIMBURSEMENT	5.05
KADETH, INC	WR CISCO FIREWALL APPLIANCE	1,202.50
KARL CHEVROLET	300 REPAIRS	960.36
KNOXVILLE ECONOMIC DEVELOPMENT	EAST PARK PROJECT	13,604.93
KNOXVILLE FARM & HOME INC	PAINTING SUPPLIES	915.52
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	70.00
KNOXVILLE HARDWARE	PAINTING SUPPLIES	369.81
KNOXVILLE HOSPITAL & CLINICS	RANDOM SCREENING	108.00
KONE CHICAGO	MAINTENANCE 8/1/23-10/31/23	234.45
KYLE HARLESS	RESERVE WORK-NATIONALS	786.50
LINDA MC CANN	PROHIBITION PROGRAM AT LIBRARY	125.00
LISCO	CITY HALL PHONE SERVICE	2,944.69
MARION COUNTY AUTO BODY	REPAIR & PAINT FOR DURANGO	1,066.60
MARION COUNTY BANK	DEPOSIT TICKETS	222.64
MARION COUNTY EXPRESS	JULY 3 MEETING MINUTES	1,009.83
MARION COUNTY PUBLIC HEALTH	CPR TRAINING FOR POLICE DEPT	352.00
MARSHALL/ERIC	RESERVE WORK-NATIONALS	671.00

MARTIN MARIETTA	PEA GRAVEL	167.24
MASSMUTUAL	HARTFORD	1,223.26
MC CLURE ENGINEERING CO	2022000991-002 JULY PROJECT	20,053.29
MENARDS	DOLLY	198.32
MICROBAL LABORATORIES INC	MONTHLY TESTING JUNE/JULY	1,774.50
MIDAMERICAN ENERGY COMPANY	STREET LIGHTING 44%	15,614.61
MIDWEST OFFICE TECHNOLOGY INC	MONTHLY CONTRACT FEE PD	501.24
MISSION SQUARE	ICMA	486.56
MOTOR PARTS & EQUIPMENT CORP.	319 MAINTANENCE FOR NATIONALS	28.26
NATIONAL EVERYTHING WHOLESALE	STAMP	10.74
ODP BUSINESS SOLUTIONS	POST ITS/BINDER CLIPS/PAPER	262.67
O'REILLY AUTOMOTIVE INC	BATTERY FOR PD VEHICLE	234.26
OVERDRIVE, INC	16 E-BOOKS & AUDIOBOOKS	650.22
PEAK SOFTWARE SYSTEMS INC	SPORTSMAN MEMBERSHIP	3,540.00
PFM FINANCIAL ADVISORS LLC	ANNUAL RETAINER	10,000.00
PLUMB TECH MECHANICAL INC.	FIX BACKFLOW VALVE	1,065.45
RACEWAY TIRE & EXHAUST	TIRE REPAIR	32.77
RAILROAD MANAGEMENT COMPANY	SEWER PIPELINE-EASEMENT	344.67
REC SUPPLY	ORP PROBE	508.48
RED LION RENEWABLES LLC	CITY HALL	10,848.89
RELIANCE STANDARD	LIFE INSURANCE	1,305.18
ROMAR	BELT & OIL DRY	41.86
ROTARY CLUB OF KNOXVILLE	QUARTERLY MEETING	183.50
SCHOLASTIC INC	105 BOOKS FOR SUMMER	251.79
SCI COMMUNICATIONS INC	ROUTE-NEW OFFICER VOICEMAIL	105.00
SCISWA	WREATHS/FLOWERS REMOVAL	13.60
SHANE MICHAEL ANDREWS	RESERVE OFFICER WORK	176.00
SHAWVER AVIATION	MERCY HOUSE APPLIANCES/FUEL TRACTOR	14,113.19
SHRED-IT, STERICYCLE INC	SHREDDER SERVICES	70.46
SMITH FERTILIZER & GRAIN INC	2ND PORTION OF PAYMENT	13.59
SNYDER & ASSOCIATES INC	TOPOGRAPHIC SURVEY	4,300.00
SPAHN & ROSE LUMBER	SUPPLIES FOR K9 DOG RUN	266.71
STANLEY'S SERVICE	#34 PD VEHICLE REPAIRS	398.88
STATE LIBRARY OF IOWA	2023 LEARNING CIRCUIT	20.00
SWANK MOVIE LICENSING USA	COPYRIGHT COMPLIANCE 197236001	439.00
THE OSKALOOSA HERALD	52 WEEK SUBSCRIPTION	179.88
THOMAS/BENJAMIN	RESERVE WORK-NATIONALS	671.00
TITAN MACHINERY	REPAIR TRACTOR	1,143.73
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	4,361.56
TREASURED PORTRAITS INC	NEW OFFICER PORTRAIT	135.00
US CELLULAR	HOT SPOTS	145.03
VAN WALL EQUIPMENT	SOD CUTTER	5,400.00
VISA	ARSL CONFERENCE	4,121.57
WALMART COMMUNITY	C BATTERIES	827.12
WEILER	HQJP LOCAL MATCH	200,000.00
WEX BANK	FIRE FUEL	9,401.50

WINDSTREAM	ALARM SERVICE-WWTP	177.29
XEROX CORPORATION	COPIER LEASE	155.95

Mayor Hatch: Nationals went great. Thank you to all involved. It is amazing that a town of 7,600 people can seamlessly put on the event and bring thousands of people to town year after year.

City Manager Ussery: The City of Knoxville was awarded the Thriving Communities designation. The reception for the award will be held September 5 in Cedar Rapids. In addition, the City of Knoxville is now the owners of the property located at 314 W Robinson.

Fire Chief Wyman: Nationals was successful without major occurrence. The application period ended today for the four open positions. Only one application was received. With the extreme heat, cooling centers will be open through Wednesday, with the potential to extend through Friday if necessary.

Police Chief Fuller: Nationals was a success for the police department as well. There continue to be opportunities to learn how to staff the various events throughout the ten days.

Wastewater Superintendent Murphy: Still plugging away with the project with the intention to hold an open house upon the completion.

Chamber Director Sage: \$31,044 raised by parking cars during Nationals, of which \$6,200 was donated to the Knoxville Baseball Team. HIRTA provided 2,278 rides which is twenty more than last year. The parade was down by three entries, but two non-registered showed up the day of the parade.

Motion by Suhr, seconded by Gotta to adjourn at 6:29 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodie Wyman, City Clerk