

COUNCIL MINUTES

October 16, 2023

The City Council of Knoxville, Iowa, convened in regular session on Monday, October 16, 2023, at 6:15 p.m. at the Knoxville Municipal Building Council Chambers. Mayor Hatch presided, and the following Council Members were present: Megan Day, John Gotta, Dylan Morse, Dawn Rankin, and Jyl DeJong. Staff present were City Manager Heather Ussery; City Clerk Jodie Wyman; Fire Chief Cal Wyman; Police Chief Aaron Fuller; Parks and Recreation Director Brandon Nemmers; Economic Development Director Glenn Lyons; and Planning and Zoning Director Nathan Parch.

Motion by Rankin, seconded by Gotta to approve consent agenda; all ayes.

1. Approve City Council Minutes from October 2, 2023
2. Accept Water Board Meeting Minutes from October 10, 2023
3. Approve September 2023 Financials
4. Accept Knoxville Police Department September 2023 Report
5. Accept the September 2023 SRO Report
6. Accept Knoxville Fire Department September 2023 Call Report
7. Approve Resolution Authorizing City Manager and City Clerk to Execute Proxy for the Agreement Regarding the Revised Iowa Risk Management Agreement for the Iowa Communities Assurance Pool
8. Resolution Accepting Easement for the 2023 Street Improvement Project in the City of Knoxville, Iowa
9. Approve the Parks and Recreation Board Application from Brandy Snodgrass
10. Approve Reappointment of Dwight Sommar to the Water Works Board of Trustees
11. Accept the Resignation Letter from Board of Adjustment Member John Young
12. Approve Cigarette Permit Effective October 16, 2023, for Super Quick Liquor
13. Approve Class C Retail Alcohol License for El Rey Azteca
14. Accept the Offer from Sage Homes, Inc. to Purchase Lot 10 at the Veterans District for \$26,000
15. Set a Public Hearing for November 6, 2023, at 6:15 p.m. for Designating Portions of the Downtown as a Blighted Area
16. Set a Public Hearing for November 6, 2023, at 6:15 p.m. to endorse the Proposed CDBG-DTR Grant Application

Mayor Hatch administered the oath of office to Sergeant Kyle Keller.

Robert Krzyzanowski, a representative from Wendel, presented the details of the proposed Public Safety/City Hall Facility—motion by Gotta, seconded by Morse, to approve staff to continue to the schematic design phase. The motion passed all ayes.

Motion by Morse, seconded by DeJong, to approve the appointment of the Mid-Iowa Planning Association as grant administrator for the proposed CDBG-DTR project at the cost of \$30,000 and provide the authorization to sign the proposed contract. The motion passed all ayes.

Motion by Gotta, seconded by Rankin, to approve the appointment of Curtis Architecture and Design P.C. as the architectural consultant for the proposed CDBG-DTR project, with the proposed contract to be considered for approval by City Council later. The motion passed all ayes.

Motion by Day, seconded by Morse to approve a resolution approving a lease between the City of Knoxville, Iowa, and Paws and Pals Dog Park, Knoxville, Iowa; all ayes.

Motion by Day, seconded by Gotta, to approve the Intergovernmental Transfer of Public Funds Agreement between the Iowa Department of Health and Human Services and the Knoxville Fire Department. The motion passed all ayes.

Motion by Morse, seconded by DeJong, to approve the first consideration and adopt an ordinance amending the Code of Ordinances of the City of Knoxville, Iowa, by amending the section pertaining to Fire Inspection Fees. The motion passed all ayes.

Motion by Morse, seconded by Rankin, to approve the first consideration, waive the second and third considerations, and adopt an ordinance amending the Code of Ordinances of the City of Knoxville, Iowa, by adding a new section authorizing participation in the state offset program. The motion passed all ayes.

Motion by DeJong, seconded by Gotta, to approve payment of claims, all ayes.

AFLAC	AFLAC-DIS/POST	207.58
AHLERS AND COONEY PC	CONFLICT WAIVER REVIEW	85.50
ALLIANT ENERGY	800 S PARK LANE	1,491.36
ARLENE WORRALL	REIMBURSEMENT	42.11
AT&T MOBILITY	FIRE/RESCUE PHONE & TABLETS	653.37
ATOMIC TERMITE & PEST CONTROL	MONTHLY SPRAY	130.00
AXON ENTERPRISES INC	TASER EQUIPMENT	416.60
BARCO MUNICIPAL PRODUCTS INC	VETERANS DISTRICT ST SIGNS	872.16
BEEBE'S CAMERA AND CLEAN LLC	SENIOR CENTER DRAIN REPAIR	125.00
BOUND TREE MEDICAL LLC	EMS SUPPLIES	1,165.56
BROWN'S SANITATION	REC CENTER	1,499.60
BRUENING ROCK PRODUCTS INC	22.53 TON ROADSTONE	326.70
BSN SPORTS	FIELD PAINT	363.96
CAPITAL CITY	OIL/AIR/FUEL FILTERS	215.37
CENTRAL IOWA DISTRIBUTING INC	CLEANING SUPPLIES	1,130.00
CHRIS ROWLAND	RETIREMENT INSURANCE REIMB.	591.48
CL CARROLL CO INC	PAY APP #19 FOR UV PROJECT	583,427.30
CODY NICHOL	FIELD TRAINING SCHOOL	51.20
COLBY WILSON	PAINT EXTERIOR OF MERCY HOUSE	3,564.00
COLLECTION SERVICES CENTER	CHILD SUPPORT	1,417.67
CREATIVE LANDSCAPING	CE MOWING	184.19
CUSHMAN EXCAVATION	VETERANS PARK PAY APP #7	104,306.50
DELTA DENTAL OF IOWA	WATER DEPT PREMIUMS	45.78
ECONO SIGNS LLC	GREEN AND WHITE FLAGS	268.18
ELECTRIC PUMP	ANNUAL FLOW METER CALIBRATIONS	559.00
ELITE DANCE BY NICOLE	REIMBURSEMENT GAX 5-7	265,635.00
EMPLOYEE BENEFIT SYSTEMS	WATER DEPARTMENT BENEFITS '23	15,907.74
EVINGER CONSTRUCTION	REMOVE/REPLACE SIDEWALK	9,787.50
EXCEL MECHANICAL CO INC	HOT TUB BOILER	2,037.00
GALLS INC	PD UNIFORMS	166.60
GWORCS	2024 ANNUAL SUPPORT FEE	6,885.17
HOWREY CONSTRUCTION INC	PAY APP #2-TRAIL EXTENSION	203,998.72
INTERNATIONAL ASSOC OF FIRE CH	INTERNATIONAL FIRE CHIEF DUES	215.00
IOWA DEPT OF NATURAL RESOURCES	STORM WATER PERMIT FEE	700.00
IOWA MUNICIPALITIES WORKERS'	WORKER'S COMP PREMIUMS	5,884.00

IOWA PUMP WORKS	CONTROL BOX FOR PUMP #2	3,089.06
IRS WITHHOLDING PAYMENTS	FED/FICA TAX	32,317.88
JAMIE MARSHALL	BOOT REIMBURSEMENT	155.15
JENSEN FINNEGAN	SOCCER OFFICIAL WAGES	80.00
JOSEPH FINNEGAN	SOCCER OFFICIAL WAGES	80.00
KACIE NICHOLSON	POSTAGE REIMBURSEMENT	5.10
KADETH, INC	INSTALL LOANER SWITCH	3,708.34
KNIA KRLS INC	BACK TO SCHOOL SAFETY MESSAGE	199.50
KNOXVILLE FARM & HOME INC	ROUNDUP/EDGER	1,150.98
KNOXVILLE FIRE & RESCUE ASSC	FIRE DUES	60.00
KNOXVILLE HARDWARE	PAINT & SUPPLIES	114.72
LEAVITT SIGNS & GRAPHICS	939 REPAIR DEER STRIKE	432.00
LOGAN CONTRACTORS SUPPLY INC	MASTIC 2100 IBS	3,842.50
LOGAN DERRY	NATIONAL'S TEMP EMPLOYMENT	227.04
LUBE TECH	GREASE	271.29
MARION COUNTY EMERGENCY MGMT	DOOR BADGES	10.00
MASSMUTUAL	HARTFORD	1,226.46
MC CLURE ENGINEERING CO	ENGINEERING-APRON PROJECT	20,396.67
MC CORKLE SEED & CHEMICAL	DYLOX	4,604.50
MENNINGA PEST CONTROL	MONTHLY PEST CONTROL	110.00
MICROBAC LABORATORIES	SAMPLE TESTING-WWTP	1,964.00
MICROBAL LABORATORIES INC	MONTHLY POOL & SPA TESTS	60.00
MIDAMERICAN ENERGY COMPANY	2817 W LARSON ST	248.84
MIDWEST SANITATION SERVICE	CITY WIDE CLEAN UP SERVICES	27,469.90
MINUTEMAN INC.	LIBRARY LOGO ENVELOPES (1000)	265.23
MISSION SQUARE	ICMA	491.56
MOTOR PARTS & EQUIPMENT CORP.	MOTOR OIL & FUEL FILTERS	557.28
NATIONAL EVERYTHING WHOLESALE	ENMOTION PAPER TOWELS	303.89
NFPA	MEMBERSHIP FEE	175.00
ODP BUSINESS SOLUTIONS	COPY PAPER & PENS	103.48
O'REILLY AUTOMOTIVE INC	SUPPLIES FOR AMBULANCE	284.41
OWEN HABERMAN	REIMBURSEMENT	319.96
POLK COUNTY SHERIFF'S	PAPER SERVICE-CHARITON RENTALS	92.88
QTPOD	FUEL SYSTEM ACCESS	945.00
RAMAEKER PROPERTIES	FACADE GRANT REIMBURSEMENT	10,420.00
RED LION RENEWABLES LLC	CITY HALL	5,425.22
RELIANCE STANDARD	WATER DEPT BENEFITS NOV '23	439.08
ROMAR	ANTIFREEZE	79.08
SCI COMMUNICATIONS INC	CITY HALL DOOR SYSTEM REPAIR	757.69
SHAWVER AVIATION	LABOR-TAYLOR SMITH & TRACTOR FUEL	10,779.10
SHIELD TECHNOLOGY CORPORATION	ANNUAL MAINTENANCE-SHIELD	1,912.50
SNYDER & ASSOCIATES INC	VA DISTRICT DESIGN PHASE 1	4,312.63
SPAHN & ROSE LUMBER	PAINT-AULD PARK	426.93
STANLEY'S SERVICE	OIL CHANGE & BRAKE CHANGE	649.78
STATE HYGIENIC LABORATORY	ANNUAL TOXICITY TEST	529.00
STUYVESANT, STRONG, KRAPFL	314 W ROBINSON LEGAL FEES	575.15

TEN NAPEL ELECTRIC	BUILDING GENERATOR POWER CORD	930.00
TOTAL ADMINISTRATIVE SERVICES	FLEX- MEDICAL	4,361.56
TRAF-O-TERIA SYSTEM	ORDINANCE CARBONLESS FORMS	180.29
TREASURER STATE OF IOWA	SEWER SALES TAX SEPT 2023	4,638.32
US CELLULAR	CEMETERY CELLPHONE	388.47
VAN WALL EQUIPMENT	TRACTOR BATTERY	340.01
VISA	6-MICROSOFT OFFICE	3,396.23
WINDSTREAM	ALARM LINE SERVICE	189.45
WITMER PUBLIC SAFETY GROUP	UNIFORM SHIRTS	125.91

Mayor Hatch: Election is approaching quickly. Please consider attending the School Board Forum held at KPAC on Wednesday, October 25, 2023, from 6:30 – 8:00 p.m.

City Manager Ussery: None.

Fire Chief Wyman: Thank you for the excellent attendance and community support at last week's Fire Prevention Open House.

Police Chief Fuller: With Sergeant Keller's promotion, the process is underway to identify the new Knoxville School Resource Officer.

Motion by Day, seconded by Rankin to adjourn at 8:04 p.m.; all ayes.

Brian Hatch, Mayor

ATTEST:

Jodie Wyman, City Clerk